



Katie Hobbs  
Governor

**ARIZONA**  
STATE PARKS & TRAILS

Bob Broscheid  
Executive Director



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**NOTICE OF MEETING**  
of  
**THE ARIZONA STATE PARKS BOARD**  
of  
**THE ARIZONA STATE PARKS AND TRAILS**

Pursuant to A.R.S. §38-431.02 notice is hereby given to members of the Arizona State Parks Board (“Board”) and the public that **the Board will hold a meeting on Thursday, January 16, 2025 beginning at 10:00am. Board members may attend the meeting in person or participate telephonically. The public may attend and listen to the meeting at the Arizona State Parks Trails office located at 1110 W Washington St, Suite 100, Phoenix, AZ 85007. Physical access to the meeting place will be fifteen (15) minutes prior to the start of the meeting. Members of the public may also listen/view the meeting via telephone by calling 1-401-320-1139 and entering the passcode 726 625 180# or via YouTube: <https://youtube.com/live/BUahcNKXMT4?feature=share>**

**In person or telephonic public comment will be taken. If choosing to speak in person, the speaker will be asked to complete a form which will be made available at the Arizona State Parks and Trails office on the meeting day and submit to staff. If choosing to speak via telephone, persons who wish to make statements to the Board will be asked to identify themselves each time they are speaking. Please ensure phones are muted when not speaking.**

This meeting is open to the public; however, the Board may elect to hold an Executive Session for any agenda items at any time during the meeting to discuss or consult with its legal counsel for legal advice on matters listed on this agenda pursuant to A.R.S. §38-431.03(A)(3). Items on the agenda may be discussed out of order unless they have been specifically noted to be set for a certain time. Public comment will be taken.

**AGENDA**

**(The Chair reserves the right to set the order of the agenda.)**

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. MEMBER ROLL CALL AND MISSION STATEMENT**

**D. AGENDA ITEMS**

**1. Consideration of Action to Approve Minutes of the December 12, 2024, Board Meeting**– The Board will review and may consider action to approve the Board meeting minutes from December 12, 2024.

**2. Consideration of Consent Agenda:** Items 2(a) through 2(d), are noticed as consent agenda items to expedite action. Documentation concerning matters on the consent agenda may be reviewed in the Board meeting packet posted at <https://azstateparks.com/board> and at the Arizona State Parks and Trails Office located at 1110 W Washington Street, Suite #100, Phoenix, AZ 85007. The Board may take one vote to act on all the items on the consent agenda or may remove items for further discussion. Items not removed from the consent agenda will be considered in one motion. Items removed for clarification or discussion by the Board will be acted on as appropriate

**2a. Consideration of Action to Approve Funding for the submitted 2025 Land and Water Conservation Fund Grant Application(s).**

The following grant application(s) have been submitted for funding totaling \$2,287,500.00.

<b>2025 Land and Water Conservation Fund Grant Application(s)</b>				
<b>Sponsor</b>	<b>Project</b>	<b>Project Request</b>	<b>Staff Recommendation</b>	<b>Score</b>
City of Willcox	Quail Park Development Phase II	\$623,500.00	\$623,500.00	73
City of Willcox	Keiller Park Development Phase II	\$689,000.00	\$689,000.00	72
White Mountain Apache Tribe	Whiteriver Skatepark Development	\$975,000.00	\$975,000.00	66
<b>TOTAL</b>		<b>\$2,287,500.00</b>	<b>\$2,287,500.00</b>	

**2b. Consideration of Action to Approve an Amendment to the Land and Water Conservation Fund Grant Budget for Requested Projects. (Presenter: Mickey Rogers, Chief of Grants and Trails).** The following amendment would increase the previously approved grant award amount due to increased expenses and available funding.

<b>Land and Water Conservation Fund Awarded Projects Amendment Request(s)</b>					
<b>Sponsor</b>	<b>Project</b>	<b>Original Award</b>	<b>Amended Increase Request</b>	<b>New Award</b>	<b>Staff Recommendation</b>
Pinal County	Palo Verde Regional Park	\$1,000,000.00	\$500,000.00	\$1,500,000.00	\$1,500,000.00
<b>TOTAL</b>		<b>\$1,000,000.00</b>	<b>\$500,000.00</b>	<b>\$1,500,000.00</b>	<b>\$1,500,000.00</b>

**2c. Consideration of Action to Approve an Amendment to the Land and Water Conservation Fund Grant to remove Significant Scope Items for Requested Projects. (Presenter: Mickey Rogers, Chief of Grants and Trails).** The following proposal would reduce the scope of the approved grant award amount due to increased expenses.

<b>Land and Water Amendment Request(s) for Removal of Significant Scope Items</b>			
<b>Sponsor</b>	<b>Project</b>	<b>Scope Item(s) removed</b>	<b>Staff Recommendation</b>
Tohono O’odham Nation	Wa:k Community Park and Community Heritage Trail	Multi-use Pathway	Approve Scope Change

**2d. Consideration of Action to Approve Funding for the Submitted 2025 State Lake Improvement Fund Grant Application(s). (Presenter: Mickey Rogers, Chief of Grants and Trails)** The following grant application(s) have been submitted for funding totaling \$292,839.00.

<b>2025 State Lake Improvement Fund Grant Application(s)</b>				
<b>Sponsor</b>	<b>Project</b>	<b>Request</b>	<b>Staff</b>	<b>Score</b>
Buckskin Fire District	Public Launch Ramp and Facilities Repairs	\$128,500.00	\$128,500.00	48
La Paz County Sheriff's Office	River Patrol Upgrades	\$164,339.00	\$164,339.00	45
<b>TOTAL</b>		<b>\$292,839.00</b>	<b>\$292,839.00</b>	

**3. Election of 2025 Board Chairman and Vice-Chairman.** The Board will nominate and elect its Chair and Vice-Chair in accordance with Arizona Administrative Code R12-8-202(A)(1)(“At the first meeting following January 1 of each year, the members present shall select by majority vote a Chairman and a Vice Chairman to serve through the first meeting January 1 of the following year.”).

**E. FUTURE AGENDA ITEMS**

Board members may identify items or issues they wish to be considered for inclusion on a future agenda.

**F. EXECUTIVE DIRECTOR’S REPORT ON CURRENT EVENTS**

The Executive Director may present a summary of current events and /or recent experiences of interest to the outdoor recreation community and/or the status of any projects with which they may be involved. The Board will not discuss or take any action on any current event summary.

**G. CURRENT EVENTS**

Board members may present a summary of current events and /or recent experiences of interest to the outdoor recreation community and/or the status of any projects with which they may be involved. The Board will not discuss or take any action on any current event summary.

**H. CALL TO THE PUBLIC**

The Chair will recognize those wishing to address the Board. It is probable that each presentation will be limited to one person per organization and the time allotted by the Chair. Action taken because of acknowledgement of comments and suggestions from the public will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

## I. FUTURE MEETING DATES

Arizona State Parks Board Tentative 2024 Meeting Schedule	
Date	Location
Thursday, February 20, 2025	Central Office
Thursday, March 20, 2025	Central Office
Thursday, April 17, 2025	Central Office
Thursday, May 15, 2025	Central Office
Thursday, June 19, 2025	Central Office
Thursday, July 17, 2025	Central Office
Thursday, August 21, 2025	Central Office
Thursday, September 18, 2025	Central Office
Thursday, October 16, 2025	Central Office
Thursday, November 20, 2025	Central Office
Thursday, December 18, 2025	Central Office

## J. ADJOURNMENT:

Pursuant to A.R.S. §38-509 Board member conflict of interest forms are available for public inspection along with a copy of this agenda and any background material provided to Board members at Arizona State Parks and Trails, 1110 W. Washington Street, Suite #100., Phoenix, AZ 85007. For additional information, contact Mickey Rogers at (602) 542-6942. Pursuant to Title II of the Americans with Disabilities Act (ADA), Arizona State Parks & Trails does not discriminate based on a disability regarding admission to public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the ADA Coordinator Thomas Beranek at (602) 542-7389; or email [tberanek@azstateparks.gov](mailto:tberanek@azstateparks.gov). Requests should be made as early as possible to allow time to arrange the accommodation. For technical difficulties during the teleconference meeting, please contact Pamela Cason at 480-622-4559 or via email [pcason@azstateparks.gov](mailto:pcason@azstateparks.gov).

Posted at: Arizona State Parks and Trails  
1110 West Washington St, Suite 100, Phoenix, AZ 85007

And at: <https://azstateparks.com/arizona-state-parks-board>



Bob Broscheid: Executive Director





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# ARIZONA STATE PARKS & TRAILS

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Executive Director



## DRAFT MINUTES

of

THE ARIZONA STATE PARKS BOARD

of

THE ARIZONA STATE PARKS AND TRAILS

December 12, 2024

**Meeting location:** *Arizona State Parks and Trails, 1110 W Washington St., Suite #100, Phoenix, AZ 85007*

**Members present:** *Dale Larsen, John Sefton, Sarah King*

**Members participating telephonically:** *Terri Palmberg, Jeff Buchanan*

**Members absent:**

**ASPT Staff Present:** *Bob Broscheid, Sarah Rose Webber, Pamela Cason, Mickey Rogers, Woody Gresko, Jeff Schmidt, David Jordan, Dawn Collins, Mark Weise,*

**Arizona AG Office:** *Wesley Gerard, Arizona State Parks Board attorney*

**YouTube live stream:**

### A. CALL TO ORDER

*Chairman Larsen of the Arizona State Parks Board called the meeting to order at 10:02 am.*

### B. PLEDGE OF ALLEGIANCE

*Member Sarah King led Board members in reciting the Pledge of Allegiance.*

### C. MEMBER ROLL CALL AND MISSION STATEMENT

*Pamela Cason did the role call. All members were present. Dale Larsen read the mission statement.*

### D. AGENDA ITEMS

**1. Consideration of Action to Approve Minutes of the October 17, 2024 and November 14, 2024, Board Meeting-***Member King motioned to approve the minutes and Vice Chair Sefton seconded the motion to approve the minutes from October 17, 2024 and November 14, 2024*

**2. Consideration of Consent Agenda:** *Items 2(a) through 2(h), are noticed as consent agenda items -Member Buchanan motioned consent agenda items to be approved as presented items 2(a) through 2(h). Member Teri Palmberg seconded the motions. All members approved via roll call vote.*

**2a. Consideration of Action to Approve Funding for the submitted 2025 Competitive Motorized Grants Application(s).** *(The following grant application(s) have been submitted for funding totaling \$938,740.00.*



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2025 Competitive Motorized Grant Application(s)				
Sponsor	Project	Request	Staff/OHVAG/AORCC Recommendation	Score
Apache County ATV Inc.	OHV Education and Signage	\$8,180.00	\$8,180.00	46
Yavapai County Sheriff's Office	OHV Law Enforcement Equipment and Enforcement	\$557,370.00	\$557,370.00	44
Navajo County Sheriff's Office	OHV Law Enforcement and Education Program	\$373,190.00	\$373,190.00	32
<b>Totals:</b>		<b>\$938,740.00</b>	<b>\$938,740.00</b>	

**2b. Consideration of Action to Approve Funding for the submitted 2025 Supplemental Motorized Grants Application(s).** The following grant application(s) have been submitted for funding totaling \$171,138.00.

2025 Supplemental Motorized Grant Application(s)			
Sponsor	Project	Project Request	Staff /OHVAG/AORCC Recommendation
Flagstaff Police Department	OHV Education and Enforcement	\$93,738.00	\$93,738.00
Payson Police Department	OHV Education and Enforcement	\$77,400.00	\$77,400.00
<b>Totals:</b>		<b>\$171,138.00</b>	<b>\$171,138.00</b>

**2c. Consideration of Action to Approve Funding for the Submitted 2025 Recreational Trails Program Non-Motorized Grant Application(s).** The following grant application(s) have been submitted for funding totaling \$964,212.00

2025 Recreational Trails Program Non-Motorized Grant Application(s)				
Sponsor	Project	Request	Staff/ASCOT/AORCC Recommendation	Score
Pine Strawberry Fuel Reduction Inc.	Two Ravens and Strawberry Mountain Trail	\$149,990.00	\$149,990.00	21
Legends of Superior Trails (LOST)	Telegraph Canyon Trail	\$120,500.00	\$120,500.00	20
Tonto National Forest (Supervisors Office)	Highline Loops Phase I	\$149,864.00	\$149,864.00	19
Tonto National Forest (Payson Ranger District)	Boulders Area Trail System Development	\$150,000.00	\$150,000.00	16
City of Prescott	Pioneer Parkway Trailhead	\$150,000.00	\$150,000.00	13



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Verde Valley Wheel Fun	Oak Creek School Cross Country Trails	\$75,858.00	\$75,858.00	13
Prescott Mountain Bike Alliance	Bean Peaks Gravity Flow Trail Network	\$150,000.00	\$150,000.00	6
<b>TOTAL</b>		<b>\$964,212.00</b>	<b>\$964,212.00</b>	

**2d. Consideration of Action to Approve Funding for The Submitted 2025 Recreational Trails Program Trail Maintenance Grant Application(s).** The following grant application(s) have been submitted for funding totaling \$173,755.00.

2025 Recreational Trails Program Trail Maintenance Grant Application(s)			
Sponsor	Project	Request	Staff/ ASCOT/AORCC Recommendation
Tonto National Forest (Cave Creek Ranger District)	FS #89 Davenport Trail Maintenance Project	\$73,755.00	\$73,755.00
Rim Country Mountain Bike Association	Boulders Area Trail System Maintenance	\$100,000.00	\$100,000.00
<b>TOTAL</b>		<b>\$173,755.00</b>	<b>\$173,755.00</b>

**2e. Consideration of Action to Approve Funding for The Submitted 2025 Recreational Trails Program Safety and Environmental Education Grant Application(s).** The following grant application(s) have been submitted for funding totaling \$79,853.00.

2025 Recreational Trails Program Safety and Environmental Education Grant Application(s)			
Sponsor	Project	Request	Staff/ASCOT/AORCC Recommendation
Verde Valley Cyclists Coalition	Even More Bike Bells	\$30,000.00	\$30,000.00
Arizona Science Center	STEM Education with Nature Exchange	\$30,000.00	\$30,000.00
City of Flagstaff	McMillan Mesa Natural Area Signage	\$9,998.00	\$9,998.00
National Forest Foundation	Sonoran Insiders Responsible Recreation Ambassador Program	\$9,855.00	\$9,855.00
<b>TOTAL</b>		<b>\$79,853.00</b>	<b>\$79,853.00</b>

**2f. Consideration of Action to Approve Funding an Amendment to the Land and Water Conservation Fund Grant Budget for Requested Projects.** This action will increase the previously approved grant award amount due to increased expenses.



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Amendment Request(s)					
Sponsor	Project	Original Award	Amended Increase Request	New Award	Staff/AORCC Recommendation
Clarkdale	Selna Mongini Park	\$1,000,000.00	\$500,000.00	\$1,500,000.00	\$1,500,000.00
Yuma	East Mesa Park Phase I Expansion (Modify)	\$1,000,000.00	\$500,000.00	\$1,500,000.00	\$1,500,000.00
TOTAL		\$2,000,000.00	\$1,000,000.00	\$3,000,000.00	\$3,000,000.00

**2g. Consideration of Action to Approve an Amendment to the Land and Water Conservation Fund Grant to remove Significant Scope Items for Requested Projects.** This action will remove significant scope items from the previously approved grant award.

Amendment Request(s)				
Sponsor	Project	Scope Item(s) removed	Savings	Staff/AORCC Recommendation
Clarkdale	Selna Mongini Park	Pickleball Courts/Lighting/Restroom	\$408,423.00	Approve Scope Change
Yuma	East Mesa Park Phase I Expansion	Splash Pad	\$500,000.00	Approve Scope Change

**2h. Consideration of Action to Approve Funding for The Submitted 2025 State Lake Improvement Fund Grant Application(s).** The following grant application(s) have been submitted for funding totaling \$554,798.40

2025 State Lake Improvement Fund Grant Application(s)				
Sponsor	Project	Request	Staff/AORCC	Score
Apache County Sheriff's Office	Boat Acquisition	\$210,384.00	\$210,384.00	37.5
Coconino County Sheriff's Office	Rescue and Emergency Services	\$344,415.00	\$344,415.00	58
TOTAL		\$554,799.00	\$554,799.00	



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**3. Consideration of Action-The Board will Consider and May Take Action to Appoint Applicants to the Off-Highway Vehicle Advisory Group (OHVAG). (Presenter: Matt Eberhart, Off-Highway Vehicle Coordinator.)** *Member Sarah King made a motion to approve the appointment of the applicants to the OHVAG. Vice Chair Sefton seconded the motion and the board passed it unanimously.*

*Matt Eberhart stated that they are continuing to work with other sheriff's offices and there will be continued submission of grant applications submitted.*

Staff Recommendations			
Name	Organization	Term	Serving
Patrick Headington	Arizona Wildlife Foundation	2nd	2025-2027
Don Kramer	White Mountain Open Trail Association	1st	2025-2027
J.C. Sanders	Bouse Ghost Riders	1st	2025-2027

**4. Recognition and Accomplishments of past Arizona Outdoor Coordinating Commission (AORCC) members (Presenter: Mickey Rogers, Chief of Grants and Trails).** This agenda item is for information only. *-Mickey Rogers presented the recognition and accomplishments of past AORCC members and the members were presented with a certificate and a walking stick*

**5. Recognition of RJ Cardin, Maricopa County Parks & Recreation (Presenter: Bob Broscheid, Executive Director)** This agenda item is for information only. *-Chair Larsen and Director Broscheid presented RJ Cardin with a certificate and a walking stick*

**6. Watts College at ASU-Students partnered with the City of Phoenix Parks and Recreation findings and recommendations on “Heat Mitigation on Trails” (Presenter: Chase Baugh, Student)** This agenda item is for information only. *-Students presented to the board.*

**E. FUTURE AGENDA ITEMS**

- *Member Palmberg would like to address the need for more board members on the State Parks Board.*

**F. EXECUTIVE DIRECTOR’S REPORT ON CURRENT EVENTS**

- *Emerging Leaders CoHort 3 success*

**G. CURRENT EVENTS**

- *None*



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## H. CALL TO THE PUBLIC

The Chair will recognize those wishing to address the Board. It is probable that each presentation will be limited to one person per organization and the time allotted by the Chair. Action taken because of acknowledgement of comments and suggestions from the public will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. -None

## I. FUTURE MEETING DATES

Arizona State Parks Board Tentative 2024 Meeting Schedule	
Date	Location
Thursday, January 16, 2025	Central Office
Thursday, February 20, 2025	Central Office
Thursday, March 20, 2025	Central Office
Thursday, April 17, 2025	Central Office
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## J. ADJOURNMENT

The meeting adjourned at 11:19 am.



## 2025 Land and Water Conservation Fund (LWCF) Grant Application(s)

**Sponsor: White Mountain Apache Tribe**

**Project: Whiteriver Skatepark Development**

**Grant Request: \$975,000.00**

**Match: \$975,000.00**

**Total: \$1,950,000.00**



The White Mountain Apache Tribe (WMAT), a federally-recognized Native American tribe residing on the Fort Apache Indian Reservation (FAIR) in east-central Arizona propose constructing a 15,000-square foot skatepark. A site location has been designated in the heart of Whiteriver, AZ adjacent to Alchesay High School sports fields and multiple neighborhoods, an ideal location to maximize community access. There are plans to build a multi-use park that include walking trails, a basketball court, and a softball field. The first phase of the plan is this project, which will build a skatepark and gathering space with ramadas and an arboretum that includes a rainwater irrigation system. Fruit and native trees will be planted around the skatepark with ramadas for shade and seating. Gutters with rainwater storage tanks will be installed near the ramadas with hose lines connected for efficient tree watering. While there are multiple DIY skateboarding areas across the reservation, the community currently lacks a safe and accessible skatepark.

**Sponsor: City of Willcox**

**Project: Quail Park Development Phase II**

**Grant Request: \$623,500.00**

**Match: \$623,500.00**

**Total: \$1,247,000.00**



Quail Drive Sports Park spans 43 acres and features a multipurpose field, three rodeo arenas (including one covered), restroom facilities, a concession stand, a playground, and ample space

for future development, with access from Fort Grant Road, a major roadway in the City of Willcox. In October of 2024, the City of Willcox completed Phase I development of the park, which included converting two ball fields into a multi-use field, fencing the field, upgrading the multi-use field and Rodeo Arena #1 with energy-efficient LED lighting, and constructing a multipurpose covered arena. Unfortunately, rising costs post-COVID-19 pandemic left key elements unfinished. This proposal requests funding to advance the next phase of the original and revised project plan. The project will include installing electrical system, LED lighting, fans, water systems; constructing restrooms, showers, septic system; adding tables, seating/bleachers, arena panels & storage, fencing, arena #1 pen renovations, an equestrian wash rack, a sound system at arena #2, renovating restrooms at Arena #1 and the multi-use field, irrigation and turf removal at the multiuse field. Integrate water-harvesting systems to capture/ divert up to 500,000 gallons of rainwater, supporting native and adaptive landscaping for long-term sustainability.

**Sponsor: City of Willcox**

**Project: Keiller Park Development Phase II**

**Grant Request: \$689,000.00**

**Match: \$689,000.00**

**Total: \$1,378,000.00**



Keiller Park spans 18.26 acres and features the City pool and spray park, softball/baseball fields (3), a soccer field, large ramada, asphalt walking trail (0.5 mile), basketball court, playground area, and restrooms. In October of 2024, the City of Willcox completed Phase I development of the park, which included construction of the pool and splash park, upgrading three ballfields with energy-efficient LED lighting, adding drinking fountains, grills, workout equipment, and playground equipment. Unfortunately, rising costs post-COVID-19 pandemic left key elements unfinished. This proposal requests funding to advance the next phase of the original and revised project plan. The project will include constructing shade structures and renovating showers/restrooms at the pool, finishing hardscape/landscape around the pool, renovating restrooms near the playground area, repair wood columns of ramada, adding a scoreboard, renovating concession stands and replacing fencing around ball fields.



## 2025 State Lake Improvement Fund (SLIF) Grant Application(s)

**Sponsor: Buckskin Fire District**

**Project: Public Launch Ramp and Facilities Repairs**

**Grant Request: \$128,500.00**

**Match: \$0.00**

**Total: \$128,500.00**



Previous SLIF funding was requested for the refurbishment of the current dock structure, signage attached to the boathouse facing the river (visual aid for navigation), and resurfacing the parking lot area. The total allotment was intended to cover the repair of the single bay launch ramp at the facility, however, due to inflationary issues, vendor availability and the Colorado River never being coordinated to be lowered, the funding would not adequately allow for repairs to the ramp. A decision was made to cut and remove the damaged portion of the ramp and leave it out of service so it was not a danger to the public. Need to complete launch repair to maintain conformance with the standards for a facility serving public use and SLIF management. Buckskin Fire District is also requesting funding for new carpet to the facility as the current carpet is approximately 18 years old and a tripping hazard to the public, as well as a new roof for the facility. Personnel have made multiple repair attempts on the roof and bought years of serviceable life, however, staff have reached the limit of their repair capabilities.

**Sponsor: La Paz County Sheriff's Office**

**Project: River Patrol Upgrades**

**Grant Request: \$164,339.00**

**Match: \$0.00**

**Total: \$164,339.00**



This project will enhance the River Patrol and Search & Rescue capabilities of the La Paz County Sheriff's Office Boating Safety Unit (River Patrol, Dive Team and Search & Rescue). Requested funding will provide needed equipment to enhance boating safety capabilities, public awareness and education on and in the Colorado River. Needed equipment include new 700/800 MHz Public Safety radios, Trauma/First Aid kits

(including oxygen), submersible remotely operated vehicle (underwater drone), and Forward Looking Infra-Red (FLIR) systems. The trained Sheriff's Deputies assigned to the Boating Safety Unit will use this equipment to improve boating safety and education operations among recreational boaters on the Colorado River with enhanced trauma care/first aid equipment, provide better Search & Rescue operations with the underwater drone, provide increased operations during hours of darkness with the FLIR units, and have increased interoperable communications capabilities with other public safety agencies (US Border Patrol, San Bernardino County Sheriff's Office [California], Mohave County Sheriff's Office and local Fire Districts). The Boating Safety Unit currently lacks these equipment items and Sheriff's Office funding is not available.