



Katie Hobbs
Governor

ARIZONA

STATE PARKS & TRAILS

Bob Broscheid
Executive Director



NOTICE OF PUBLIC MEETING
of
THE OFF-HIGHWAY VEHICLE ADVISORY GROUP
of
THE ARIZONA STATE PARKS AND TRAILS

Pursuant to A.R.S. §38-431.02, notice is hereby given to members of the Off-Highway Vehicle Advisory Group (“OHVAG” or “Group”) and the public that OHVAG will hold a meeting on **Thursday, September 25, 2025, beginning at 10:00 a.m.** OHVAG members may attend the meeting in person or participate telephonically. The public may attend and listen to the meeting at the Arizona State Parks Trails office located at 1110 W Washington, Suite 100, Phoenix, AZ 85007. Physical access to the meeting place will be fifteen (15) minutes prior to the start of the meeting. Members of the public may also listen/view the meeting via telephone by calling: + 1 484-531-2557 PIN: 871 824 860 # or via Google Meet: meet.google.com/qzx-qxiq-msm

In person or telephonic public comment will be taken. If choosing to speak in person, the speaker will be asked to complete a form which will be made available at the Arizona State Parks and Trails office on the meeting day and submit to staff. If choosing to speak via telephone, persons who wish to make statements to the Group will be asked to identify themselves each time they are speaking. Please ensure phones are muted when not speaking.

This meeting is open to the public; however, the Group may elect to hold an Executive Session for any agenda items at any time during the meeting to discuss or consult with its legal counsel for legal advice on matters listed on this agenda pursuant to A.R.S. §38-431.03(A)(3). Items on the agenda may be discussed out of order unless they have been specifically noted to be set for a certain time. Public comment will be taken.

(The Chair reserves the right to set the order of the agenda.)

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. MEMBER ROLL CALL

D. AGENDA ITEMS

- 1. Consideration of Action to Approve Minutes of the May 20, 2025 OHVAG Meeting.**
The Group will review and may consider action to approve the OHVAG meeting minutes from May 20, 2025.
- 2. OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for the submitted 2026 Motorized Grant Applications. (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator).**
The following grant application(s) have been submitted for funding totaling \$2,842,216.69
- 3.**

2026 Motorized Grant Application(s)				
Sponsor	Project	Project Request	Staff Recommendation	Score
Arizona Game and Fish Department	Woolhouse Habitat Area Signage	\$15,637.30	\$15,637.30	65
Arizona State Parks and Trails	Windmill West Road Maintenance	\$155,572.75	\$155,572.75	50
Bureau of Land Management: Hassayampa Field Office	Black Canyon Corridor TMP Implementation	\$279,782.29	\$279,782.29	64
City of Sedona	Broken Arrow Trailhead Re-Design	\$750,000.00	\$750,000.00	80
Keep Sedona Beautiful	USFS Road 152C Re-alignment	\$158,000.00	\$158,000.00	70
Tonto Recreation Alliance (TRAL)	2026 & 2027 Management	\$744,821.85	\$744,821.85	80
Trail Partners of Arizona	Greater Sedona Recreation Collaborative Action Team Implementation	\$738,402.50	\$738,402.50	90
TOTAL:		\$2,842,216.69	\$ 2,842,216.69	

3. **OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding a Proposed Amendment for Project 552409, Arizona State Parks and Trails, River Island Staging Area Phase 2. (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator).**

552409 Cost Amendment		
Original Award	Amendment Increase Request	Amended Request
\$1,950,000.00	\$1,085,946.00	\$3,035,946.00

4. **OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny the 2026 Grants Manual. (Presenter: Nina Lindsey, Chief of Grants and Trails).**

Chief of Grants and Trails, Nina Lindsey will provide members an overview of the modifications made to the new 2026 Grants Manual.

5. **OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny the revised Motorized/Non-Motorized Grant Scoring Criteria. (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator).**

Members will be provided an overview of the newly proposed grant scoring criteria created by the Grants and Trails Team following the approval of the agency's 2025 Trail Plan.

6. **Off-Highway Vehicle Coordinator Updates. (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator).**

State OHV Coordinator, Matthew Eberhart will provide OHVAG members updates since the May meeting. This item is for information only.

E. FUTURE AGENDA ITEMS

Group members may identify items or issues they wish to be considered for inclusion on a future agenda.

F. CURRENT EVENTS

Group members may present a summary of current events and /or recent experiences of interest to the outdoor recreation community and/or the status of any projects with which they may be involved. The Group will not discuss or take any action on any current event summary.

G. CALL TO THE PUBLIC

The Chair will recognize those wishing to address the Group. It is probable that each presentation will be limited to one person per organization and the time allotted by the Chair. Action taken because of acknowledgement of comments and suggestions from the public will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

H. FUTURE MEETING DATES

Group members will discuss potential future meeting dates.

I. ADJOURNMENT

A copy of this agenda and any background material provided to Group Members is available for public inspection at Arizona State Parks & Trails, 1110 W Washington Street, Suite 100 Phoenix, AZ 85007. For additional information, contact Matthew Eberhart at (602) 542-2146.

Pursuant to Title II of the Americans with Disabilities Act (ADA), Arizona State Parks & Trails does not discriminate based on a disability regarding admission to public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the ADA Coordinator Thomas Beranek at (602) 542-7389; or emailing tberanek@azstateparks.gov. Requests should be made as early as possible to allow time to arrange the accommodation. For technical difficulties during the teleconference meeting, please contact Jeff Schmidt at (602) 542-7124 or via email jschmidt@azstateparks.gov.

Posted at: Arizona State Parks and Trails
1110 W. Washington Street, Suite 100 Phoenix, AZ 85007

And at: <https://azstateparks.com/ohvag>



Bob Broscheid, Executive Director



Katie Hobbs
Governor

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STATE PARKS & TRAILS

Bob Broscheid
Executive Director



Draft Minutes
of
THE OFF-HIGHWAY VEHICLE ADVISORY GROUP
of
THE ARIZONA STATE PARKS AND TRAILS
Tuesday, May 20, 2025, beginning at 12:00 p.m

Arizona State Parks Trails office located at 1110 W Washington, Suite 100, Phoenix, AZ 85007

CALL TO ORDER –Jeff Schmidt called the meeting to order at 12:01

PLEDGE OF ALLEGIANCE

MEMBER ROLL CALL

Members present: Mike Cook-virtual, Jeff Olson, in person, JC Sanders-virtual, Nena Barlow-virtual, Don Kramer—virtual, Tom Murphy—virtual

Staff present: Mickey Rogers, virtual, Jeff Schmidt, in person, Juan Colorado-Alvarez, in person, Alec Wilcox, in person, Nina Barlow, in person, Dawn Collins, in person

A. AGENDA ITEMS

Introduction of Nina Lindsey, New Chief of Grants and Trails

Nina introduced herself with experience with grants for several years with Maricopa County. She would like to sit down with each of you to talk about our programs in the coming months and discuss what we can improve our programs. Contact: nlindsey@azstateparks.gov

Consideration of Action to Approve Minutes of the March 25, 2025 OHVAG Meeting.

Jeff Olson moved to approve, Don Kramer seconded. There was no discussion, all approved by acclamation

OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for the submitted 2025 Competitive Motorized Grant Applications. (Presenter: Mickey Rogers, Chief of Grants and Trails).

2025 Competitive Motorized Grant Application(s)			
Sponsor	Project	Project Request	Staff Recommendation
Greenlee County Sheriff	OHV Law Enforcement and Equipment	\$435,009.00	435,009.00
Totals:		\$435,009.00	\$435,009.00

Staff presented the application to the Group. There were some questions regarding the grant. A question was asked about what type of Polaris they would be purchasing. Staff reminded the Group, the machines will have to go out to bid and not necessarily be a Polaris. The machines will be 4-seaters and include lights, sirens. There was a comment that part of the grant is for outreach and education, which is an important part of these grants. There will be at least one that will be enclosed with air conditioners and a heater for winter use. The final question was whether they would be set up for rescues. Staff mentioned that the OHV grants at this time is not for search and rescue.

Don Kramer made a motion to fund project at \$435,009. Jeff Olson seconded. There was no other discussion. Don Kramer, yes, Jeff Olson, yes, Mike Cook, yes, Nena Barlow, yes, JC Sanders, yes, Tom Murphy, yes. Motion passed.

OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for the submitted 2025 Supplemental Motorized Grant Applications. (Presenter: Mickey Rogers, Chief of Grants and Trails).

2025 Supplemental Motorized Grant Application(s)			
Sponsor	Project	Project Request	Staff Recommendation
Public Lands Interpretive Association	Eastern Santa Rita Mountains Signage	\$9,460.00	\$9,460.00
Totals:		\$9,460.00	\$9,460.00

Staff presented details of the grant to the Group. There were no questions asked the staff or the sponsor. Jeff Olson moved to fund the project at \$9,460. Nena Barlow seconded. There was no other discussion.

Don Kramer, yes, Jeff Olson, yes, Mike Cook, yes, Nena Barlow, yes, JC Sanders, yes, Tom Murphy, yes. Motion passed.

OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding a Proposed Scope Change and Cost Amendment for Project 552404, Santa Cruz Sheriff OHV Enforcement.

552404 Santa Cruz Sheriff's Office Scope Change and Cost Amendment			
Original Award	Amendment Increase Request	Amended Request	Staff Recommendation
\$100,000.00	\$150,000.00	\$250,000.00	\$250,000.00

Staff presented details of this amendment which is to increase the grant award by \$150,000 for the sheriff's office for overtime as the need that has been shown since the original grant was for side by side and equipment. Question was asked how many hours that would be focused for this overtime. Sponsor stated they would be out on Holidays and special events. They did not give a specific number of hours and staff will follow up to get these numbers. They were also asked if they were going to be at the "Dust Ride" held annually in the county. Santa Cruz stated they will be at the event. Nena Barlow moved to approve the amendment as presented by staff. Jeff Olson, seconded. There was no other discussion.

Don Kramer, yes, Jeff Olson, yes, Mike Cook, yes, Nena Barlow, yes, JC Sanders, yes, Tom Murphy, yes. Motion passed.

OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve or Modify the Arizona State Parks 2025 Statewide Trails Plan. (Presenter: Dawn Collins, Executive Project Manager and Debra Pryor, President & CEO Partners in Brainstorm, Inc.)

Dawn Collins and Deb Pryor presented the draft 2025 Trails Plan. Discussion on ebikes, decline in dirt bikes, and increase in side-by-sides. The question was asked about how it would be distributed among land managers in other areas. We will continue to do outreach, making people aware of the plan. Nena Barlow moved to approve the 2025 Trails Plan. Jeff Olson Seconded. There was no other discussion.

Don Kramer, yes, Jeff Olson, yes, Mike Cook, yes, Nena Barlow, yes, JC Sanders, yes, Tom Murphy, yes. Motion passed.

Off-Highway Vehicle Coordinator Year in Review. (Presenter: Mickey Rogers, Chief of Grants and Trails) Chief of Grants and Trails, Mickey Rogers, provided OHVAG members on projects approved, closed out, and accomplishments of the past year.

FUTURE AGENDA ITEMS

There were none. Group was reminded to reach out to staff at any time for future agenda items.

CURRENT EVENTS

Talked about the greater Sedona collaborative and working with safely crossing 89A. White Mountains are still open and survived the Greer Fire which and luckily no major damage. Would like to work with dirt bike clubs throughout the state to make them aware of our funding opportunities.

CALL TO THE PUBLIC

There were none.

FUTURE MEETING DATES

Tentative Tuesday, August 26, 2025 Noon—Central Office

ADJOURNMENT 1:37 p.m.



Katie Hobbs
Governor

ARIZONA

STATE PARKS & TRAILS

Bob Broscheid
Executive Director



Date: September 25, 2025

To: Mike Cook, Chair, Off-Highway Vehicle Advisory Group
From: Bob Broscheid, Executive Director, Arizona State Parks and Trails

Subject: 2026 Motorized Grant Application(s)

Background:

The Off-Highway Vehicle Recreation Fund provides grant funding for Off-Highway Vehicle Grant Applications. Projects can include trail maintenance and mitigation, the planning and development of motorized trails, trailhead facilities, signage, education, outreach, law enforcement, and other OHV-related needs. These grants can be submitted at any time throughout the fiscal year and are reviewed on a quarterly basis. There is currently \$7,000,000 in funding available for Motorized Grant Application(s).

Recommendation:

Arizona State Parks and Trails Grant Staff reviewed the following Motorized Grant Application(s) and made recommendations based on priorities set in the Arizona State Parks and Trails 2025 State Trails Plan and project needs.

2026 Motorized Grant Application(s)				
Sponsor	Project	Project Request	Staff Recommendation	Score
Arizona Game and Fish Department	Woolhouse Habitat Area Signage	\$15,637.30	\$15,637.30	65
Arizona State Parks and Trails	Windmill West Road Maintenance	\$155,572.75	\$155,572.75	50
Bureau of Land Management: Hassayampa Field Office	Black Canyon Corridor TMP Implementation	\$279,782.29	\$279,782.29	64
City of Sedona	Broken Arrow Trailhead Re-Design	\$750,000.00	\$750,000.00	80
Keep Sedona Beautiful	USFS Road 152C Re-alignment	\$158,000.00	\$158,000.00	70
Tonto Recreation Alliance (TRAL)	2026 & 2027 Management	\$744,821.85	\$744,821.85	80
Trail Partners of Arizona	Greater Sedona Recreation Collaborative Action Team Implementation	\$738,402.50	\$738,402.50	90
TOTAL:		\$2,842,216.69	\$ 2,842,216.69	

Recommended Motion:

I move that OHVAG recommend that the Arizona State Parks Board approve funding for the Motorized Grant Applications as follows; Arizona Game and Fish Department, Woolhouse Habitat Area Signage in the amount of _____, Arizona State Parks and Trails, Windmill West Maintenance in the amount of _____, Bureau of Land Management: Hassayampa Field Office, Black Canyon Corridor TMP Implementation in the amount of _____, City of Sedona, Broken Arrow Trailhead Re-Design in the amount of _____, Keep Sedona Beautiful, USFS 152C Re-Alignment in the amount of _____, Tonto Recreation Alliance, 2026 and 2027 Management in the amount of _____, and Trail Partners of Arizona, GSRC Action Team Implementation in the amount of _____.

Prepared by:

Matthew Eberhart, State OHV Coordinator, Arizona State Parks and Trails

Approved:

A handwritten signature in black ink, appearing to read "Bob Broscheid", written in a cursive style.

Bob Broscheid, Executive Director

Motorized Grant Application Summaries

Sponsor: Arizona Game and Fish Department

Project: Woolhouse Habitat Area Signage

Request Amount: \$15,637.30

Match: \$2,800.00

Award Total: \$18,437.30



Region 1 of the Arizona Game and Fish Department is requesting Off-Highway Vehicle funds to purchase and install informational and educational signage in the Woolhouse Habitat Area in an effort to mitigate and prevent Off- Highway Vehicle damages. Our Region will be partnering with the Apache Sitgreaves National Forest Lakeside Ranger District and Tread Lightly to design and install signs associated with the project. Funds will be used for the following:

- 40 informational signs
- 70 u-channel posts
- Hardware including bolts, nuts and washers

The Arizona Game and Fish Department proposes replacing 34 damaged and missing signs for Woolhouse Wildlife Quiet Area in Navajo and Apache Counties, AZ. The area is bounded by Hwy 60, FSR 206, Powerline Rd, FSR 655, FSR 45, County Road 3144, and the Apache/Navajo County line, within T10N R22E, T10N R23E, T10N R24E, and T9N R23E in Navajo County, AZ. Two U-channel posts will be driven into the ground at each of 34 locations provided by AZ Game and Fish to support new signs. This undertaking is recommended to proceed as a screened exemption according to Amendment 1 to the R3 First Amended Programmatic Agreement if the conditions of clearance outlined below are followed.

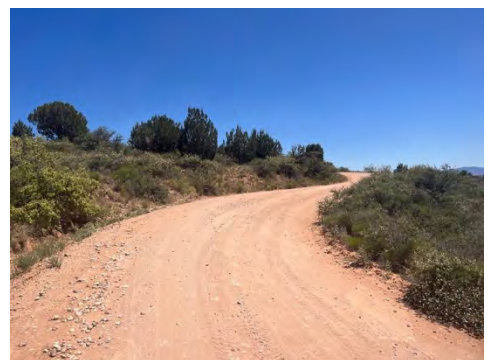
Sponsor: Arizona State Parks and Trails

Project: Windmill West Road Maintenance

Request Amount:\$155,573.00

Match:\$0.00

Award Total: \$155,573.00



Project funds will be used for the following improvements on the Windmill Mountain Ranch allotment:

525C – Black Tank Pasture:

Level approximately ¼ mile of ML 2 road at the switchbacks to reduce banking;

Blade an additional ¾ mile of road to improve surface;

At main crossing, armor channel through the road prism, upslope ditch, and 10 lf of channel below the crossing. Eng/hydro are not recommending a culvert at this crossing.

525A :

Maintain approximately 1/2 mile of road including construction of an estimated 8 “lead-out ditches” to remove water from the road surface;

Install Rip rap armoring at crossing, and determine drainage on the road draining to the crossing needed to better protect crossing during next site visit;

Rip and recontour redundant braided sections of road and install appropriate barriers and drainage. Estimating approx. 400 ft of braiding to be closed and rehabbed.

525A “triangle”:

Install appropriate drainage features in closed triangle to direct drainage off the 525A Road to reduce surface runoff and road erosion;

Rehab spur and adjacent area (approx 1 acre), scarify, mulch and seed to promote growth of native vegetation;

Ensure that barriers are eliminating wheeled access.

9549 road:

Reconstruct existing lead out ditches and add up to 5 additional lead out ditches to move water away from the road bed;

Construct up to 5 rolling dips within the road bed to reduce the velocity of the surface flow;

At the “tree island” install rock barriers at the uphill a

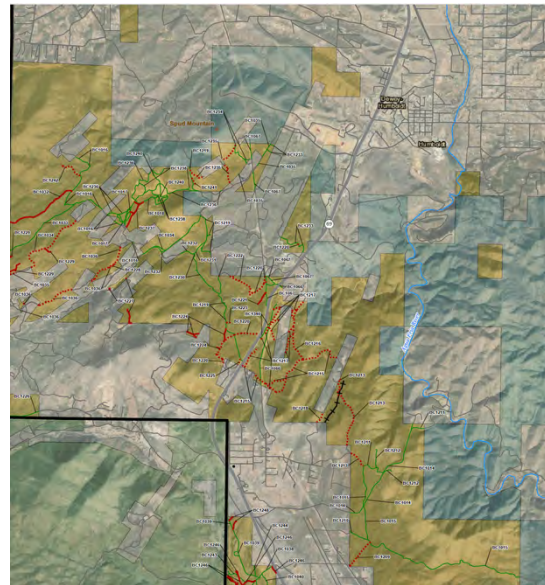
Sponsor: Bureau of Land Management: Hassayampa Field Office

Project: Black Canyon Corridor TMP Implementation

Request Amount: \$279,782.29

Match: \$22,715.52

Award Total: \$302,497.81



This project involves various projects related to OHV use in the Hassayampa Field Office. The bulk of the work will involve the implementation of the Black Canyon Corridor Travel Management Plan (TMP). This will involve the purchasing of signage and decals, and the generation of maps and other GIS products. Upon completion, approximately 1400 fiberglass marker posts will be installed with 10,000 decals. We intend to apply for a Trail Maintenance grant to cover the cost of labor for the installation of these markers and decals. Four informational kiosks will provide safety, regulatory, and ethics information. Additional project work involves maintenance and repair of OHV routes, OHV practice tracks, and fencing at the Boulders and Little Pan (Table Mesa) OHV staging areas and other routes within the Hassayampa Field Office.

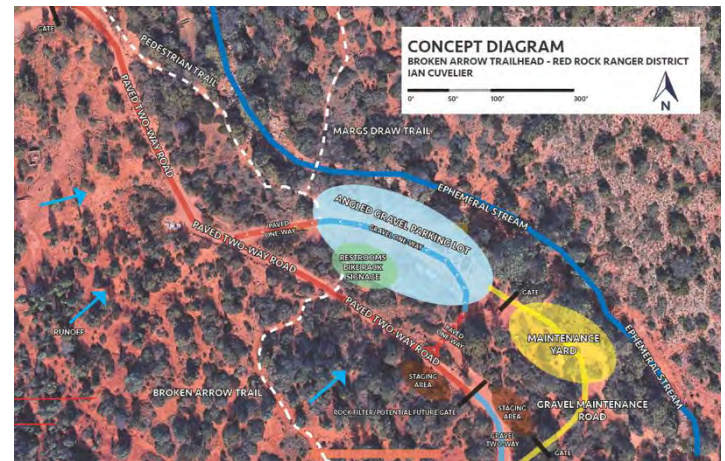
Sponsor: City of Sedona

Project: Broken Arrow Trailhead Re-Design

Request Amount: \$750,000.00

Match: \$15,700.00

Award Total: \$765,700.00



The Broken Arrow Trailhead Redesign project involves improvements to the current trailhead, including new amenities and design features such as a wider paved entrance, directional traffic flow, a vault toilet, and time-limited parking for off-highway vehicle (OHV) "staging". The purpose of this project is to reduce adverse impacts of forest visitors to nearby residents, improve visitor safety and experiences, and address environmental concerns at the trailhead. Funds will be utilized for the following:

- 100% design plans for the Broken Arrow Trailhead
- Construction of the trailhead
- Support facilities (vault toilet, signage, picnic table, bike repair station, pet waste station)

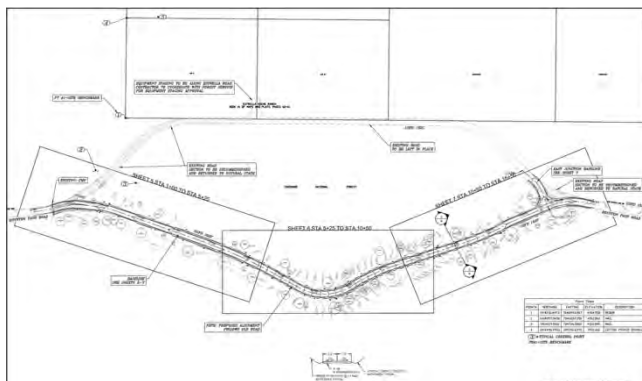
Sponsor: Keep Sedona Beautiful

Project: USFS 152 Road Re-alignment

Request Amount: \$158,000.00

Match: \$0.00

Award Total: \$158,000.00



The proposed project overview provided by the USFS Red Rock Ranger District includes the following elements for the forest road 152C re-alignment project:

- 1) Re-route Roads: Re-route the existing FR 152C south to 0.30 miles of the existing FR 152F, which is currently closed and not designated for motorized use by the public.
- 2) Obliterate Roads: Close and obliterate 0.09 miles of the western portion of the existing FR 152C from the intersection of the existing FR 152F to Estrella Road. Additionally obliterate

the small triangular portion on the eastern portion of existing FR 152C, resulting from re-aligning the interface of FR 152C and FR 152F.

- 3) Permit HOA Road Use: Permit Estrella Noche Ranch HOA to access and maintain the 0.18-mile eastern portion of the existing FR 152C from 60 feet west of Estrella Road to its intersection with existing FR 152F.
- 4) Road Signage: Add signage re-directing public traffic to the re-aligned FR 152C.

Sponsor: Tonto Recreation Alliance

Project: 2026 & 2027 Management

Request Amount: \$744,821.85

Match: \$259,912.15

Award Total: \$1,004,734.00



Tonto Recreation Alliance (TRÄL) has been helping the Tonto National Forest provide exceptional OHV experiences as a nonprofit partner since 2009. This grant will provide key funding for our programs in 2026 and 2027. The Tonto is also contributing funds from their motorized fees, and the OHV related business community will continue to be a source of additional funding for support. We are extending our trail inspection/maintenance work into the adjacent districts of the Apache-Sitgreaves forests in 2025/6 with the requested funding requested.

Central Arizona forests provide the most heavily used lands in the state for OHV recreation and of these forests, the Tonto and adjacent forest districts are the most heavily visited. With funding for national forests continually shrinking, it is up to partners to fill the gaps so that the public can make use of opportunities provided on forest lands and to enable the forest service to keep OHV trails open for public use.

We in TRÄL and the Tonto believe that one of the most effective uses of Arizona's state OHV grant dollars is to provide funding for partners like TRÄL to help the OHV public discover, use and respect the 3000+ miles of roads and trails in the Tonto. Our programs MONITOR, MAINTAIN, MAP AND SIGN all of the OHV trails in the forest. In addition to these services, we provide CURATED TRIPS on our maps and EDUCATIONAL EVENTS. We are working with the forest conducting ongoing reviews of trail status which have resulted in REOPENING PREVIOUSLY CLOSED TRAILS.

TRÄL's programs and projects are funded by a combination of contributions from AZ State Parks, USFS and contributions from local and nation

Sponsor: Trail Partners of Arizona

Project: Greater Sedona Recreation Collaborative (GSRC) Action Team Implementation

Request Amount: \$738,402.50

Match: \$80,780.00

Award Total: \$819,182.50



Project funds will be utilized for a variety of activities, projects, and tasks associated with the continuance of the Greater Sedona Recreation Collaborative (GSRC). Scope items will include the following:

- Development of Rapid Response & Monitoring Team (Staffing and Equipment)
 - Rapid Response Coordinator
 - Monitoring team coordinator (U of A Masters student)
 - OHV restoration and monitoring crew
 - Software and equipment
 - Materials and supplies
- OHV route cultural surveys
- Forest Service Road 9513 Maintenance
- GSRC working group and co-convenor facilitation services (meeting facilitation, material creation and editing)



Katie Hobbs
Governor

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Bob Broscheid
Executive Director



Date: September 25, 2025

To: Mike Cook, Chair, Off-Highway Vehicle Advisory Group
From: Bob Broscheid, Executive Director, Arizona State Parks and Trails

Subject: 552409 – Arizona State Parks River Island Staging Area Phase II

Background:

In fiscal year 2024, the Arizona State Parks Board awarded the Arizona State Parks \$1,950,000.00 for Phase II of the River Island OHV Staging Area. Once the 100% plans were bid for construction, the costs of the project were higher than the originally awarded budget. An additional \$1,085,946.00 is needed to complete Phase II.

Recommendation:

Arizona State Parks and Trails Grant Staff reviewed the request for amendment to project 552409 and have made recommendations based on project need and funding availability.

552409 Cost Amendment			
Original Award	Amendment Increase Request	Amended Request	Staff Recommendation
\$1,950,000.00	\$1,085,946.00	\$3,035,946.00	\$3,035,946.00

Recommended Motion:

I move that OHVAG recommend that the Arizona State Park Board approve the proposed budget increase for the Arizona State Parks River Island Staging Area Phase II, Project number 552409 and increase the award amount from \$1,950,000.00 to \$3,035,946.00.

Prepared by:

Matthew Eberhart, State OHV Coordinator, Arizona State Parks and Trails

Approved:

Bob Broscheid, Executive Director



Katie Hobbs
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STATE PARKS & TRAILS

Bob Broscheid
Executive Director



Date: September 25, 2025

To: Mike Cook, Chair, Off-Highway Vehicle Advisory Group

From: Bob Broscheid, Executive Director, Arizona State Parks and Trails

Subject: 2025-2030 Motorized/Non-Motorized Grant Scoring Criteria

Background:

Every five years, Arizona State Parks and Trails is required to complete a Statewide Trails Plan. One of the purposes of the Statewide Trails Plan is to identify priority issues related to trail use. These priorities inform how grant funding is awarded for both motorized and non-motorized grant applications. In 2025, the agency completed its 2025 Trails Plan. Motorized/Non-Motorized Grant Scoring Criteria changes with each Trails Plan to better reflect newly established priorities.

Recommendation:

Arizona State Parks and Trails staff have reviewed the completed 2025 Trails Plan and proposed the following grant scoring criteria be used for future Motorized/Non-Motorized grant application reviews.

Proposed Motorized/Non-Motorized Scoring Criteria	
Criteria	Points
Connection to Associated Planning Document	50 Total
Will funds be used to maintain existing trails?	0-5
Will funds be used to develop signage, maps, and educational materials?	0-5
Will funds be used to promote safe and responsible recreation through education and enforcement?	0-5
Will funds be used to design and construct new sustainable trails with a focus of connecting trails, parks, and communities?	0-5
Will funds be used to obtain land for trails or trail access?	0-5
Will funds be used to develop or improve accessible trails or facilities?	0-5
Will funds be used to develop trail management plans addressing changing conditions?	0-5
Will funds be used to complete environmental or cultural clearance and compliance?	0-5
Comprehensive Budget	20 Total
Does the budget provide enough detail to hold the sponsor accountable, but is also flexible enough to allow for changes?	0-5
Are budget items allowable for the specific grant?	0-5
Are costs reasonable?	0-5
Does the proposal meet or exceed the necessary match requirements?	0-5
Timeline/Planning	10 Total
Is the project shovel-ready? (Can commence within 1-3 months of project approval)	0-5

Is the proposed timeline reasonable?	0-5
Application Quality	10 Total
Draft Resolution	0-5
Land Manager Approval Letter	0-5
Bonus Points	10 Total
Is the sponsor a first-time applicant?	0-5
Matching Funds	0-2
Diversity of Trail Uses	0-2
Letters of Support	0-1

Recommended Motion:

I move that OHVAG recommend that the Arizona State Parks Board approve the proposed Motorized/Non-Motorized Scoring Criteria as presented by staff.

Prepared by: Matthew Eberhart, State Off-Highway Vehicle Coordinator, Arizona State Parks and Trails

Approved:



Bob Broscheid, Executive Director

Off-Highway Vehicle Advisory Group (OHVAG)

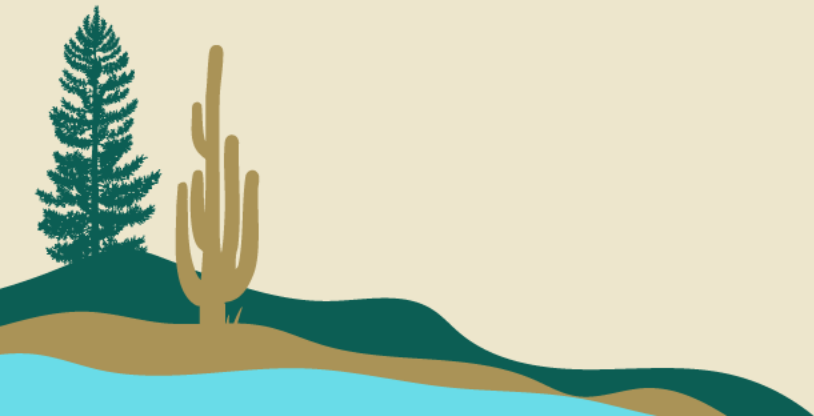
Thursday, September 25, 2025

Chair: Mike Cook, Vice Chair: Jeff Olson, Nena Barlow,
Pat Headington, Don Kramer, Tom Murphy, and J.C. Sanders



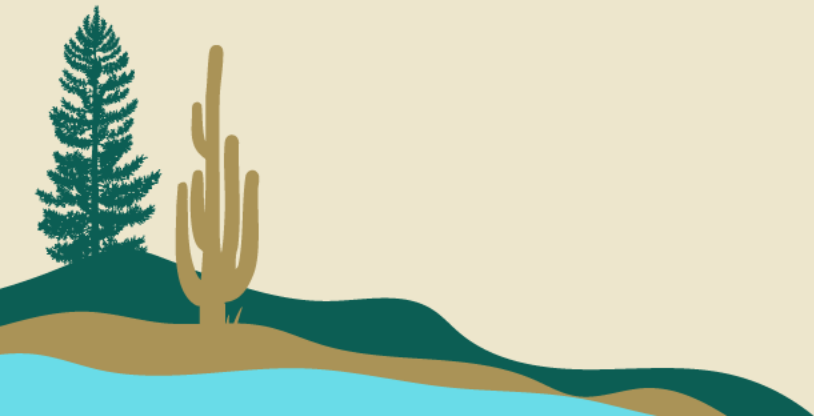
Agenda – A

Call to Order



Agenda – B

Pledge of Allegiance



Agenda – C

Member Roll Call

Chair: Mike Cook

Vice Chair: Jeff Olson

Nena Barlow

Pat Headington

Don Kramer

Tom Murphy

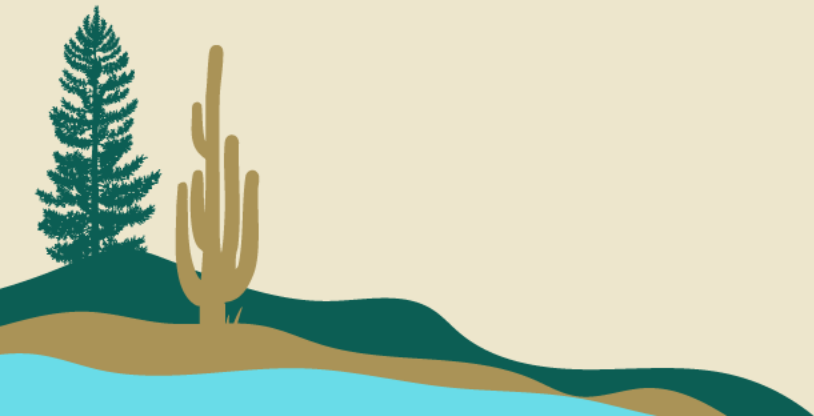
J.C. Sanders



Agenda – D1

Meeting Minutes

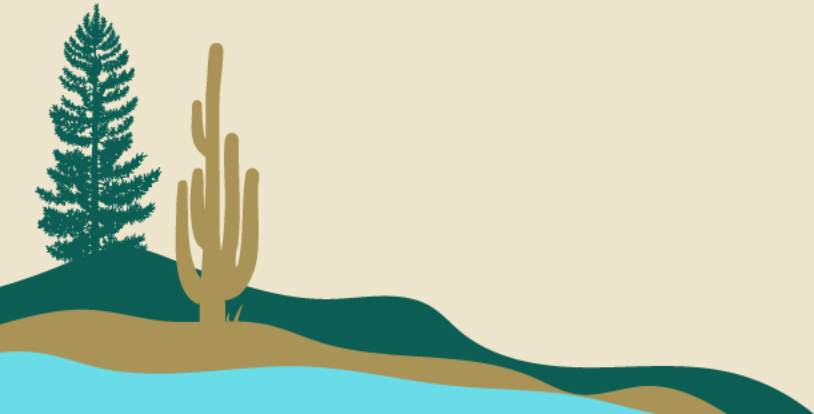
The Group will review and may consider action to approve the OHVAG meeting minutes from May 20, 2025.



Agenda – D1

Motion

I move to approve the minutes of the May 20, 2025 OHVAG meeting as presented.

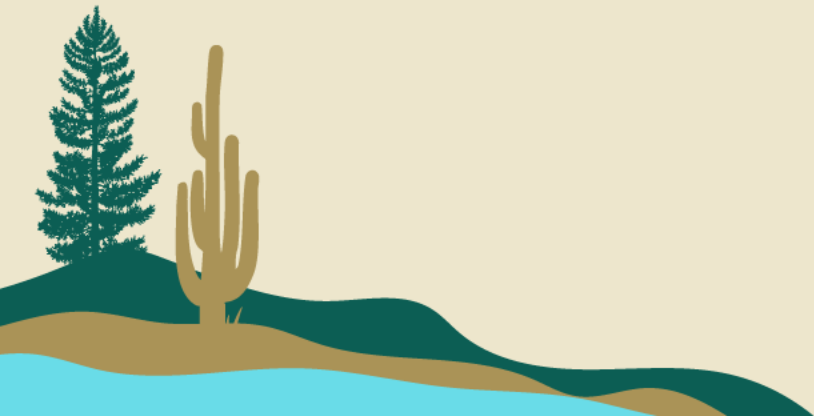


Agenda – D2

2026 Motorized Grant Applications

OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for the submitted 2026 Motorized Grant Applications.

- Matthew Eberhart, State Off-Highway Vehicle Coordinator



Agenda – D2

**Scored using proposed criteria*

2026 Motorized Grant Application(s)				
Sponsor	Project	Project Request	Staff Recommendation	*Score
Arizona Game and Fish Department	Woolhouse Habitat Area Signage	\$15,637.30	\$15,637.30	65
Arizona State Parks and Trails	Windmill West Road Maintenance	\$155,572.75	\$155,572.75	50
Bureau of Land Management: Hassayampa Field Office	Black Canyon Corridor TMP Implementation	\$279,782.29	\$279,782.29	64
City of Sedona	Broken Arrow Trailhead Re-Design	\$750,000.00	\$750,000.00	80
Keep Sedona Beautiful	USFS Road 152C Realignment	\$158,000.00	\$158,000.00	70
Tonto Recreation Alliance (TRAL)	2026 & 2027 Management	\$744,821.85	\$744,821.85	80
Trail Partners of Arizona	Greater Sedona Recreation Collaborative Action Team Implementation	\$738,402.50	\$738,402.50	90
TOTAL:		\$2,842,216.69	\$ 2,842,216.69	

Arizona Game and Fish Department Woolhouse Habitat Area Signage



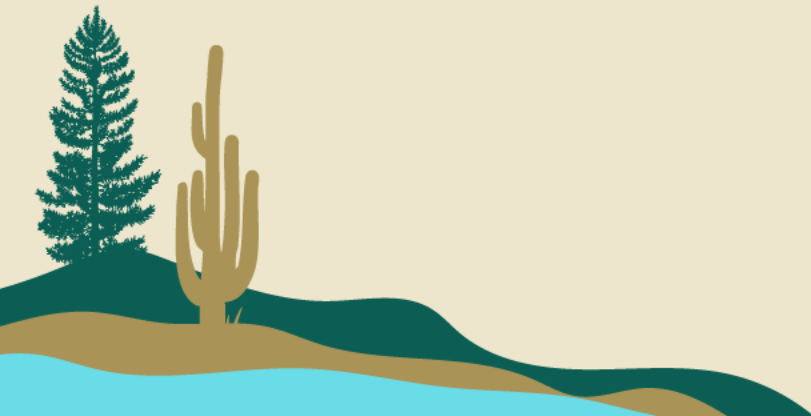
Habitat Area



Signage Locations



Proposed Signage



Arizona State Parks and Trails

Windmill West Road Maintenance



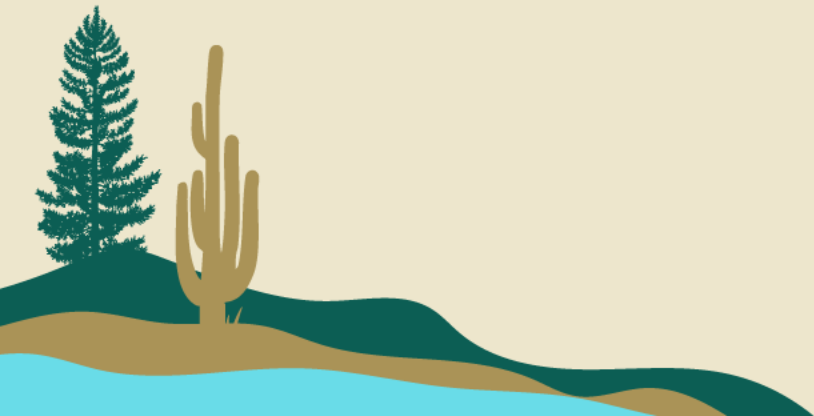
USFS Road 525A



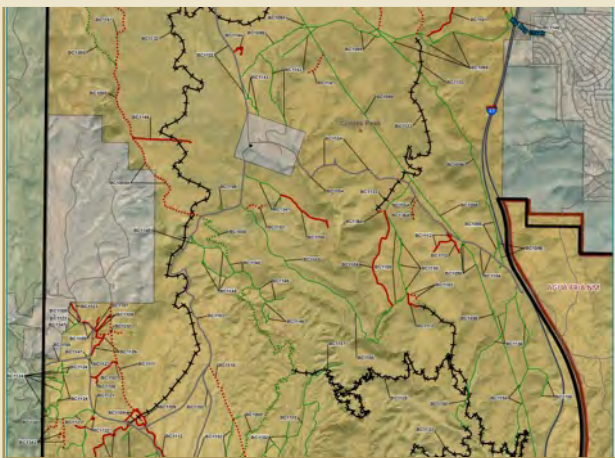
USFS Road 525C



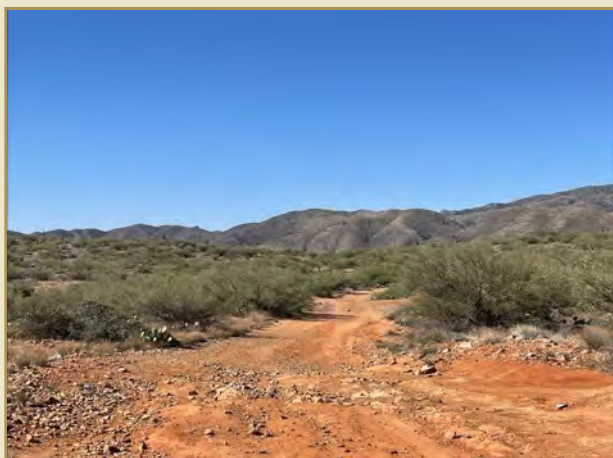
USFS Road 9549



Bureau of Land Management Black Canyon Corridor TMP Implementation



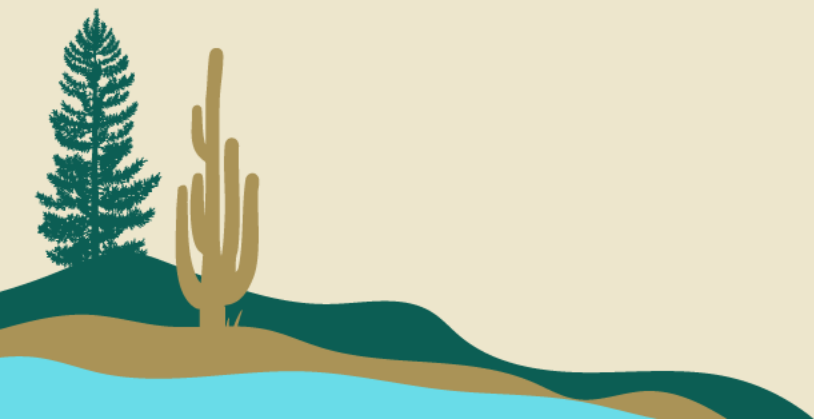
EA Mapping



Terrain Sample 1

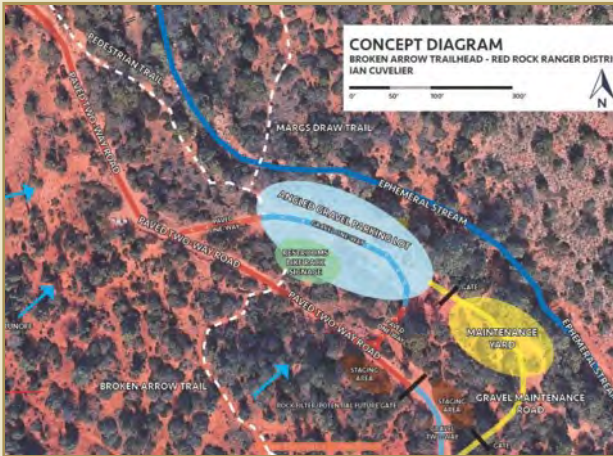


Terrain Sample 2



City of Sedona

Broken Arrow Trailhead Re-Design



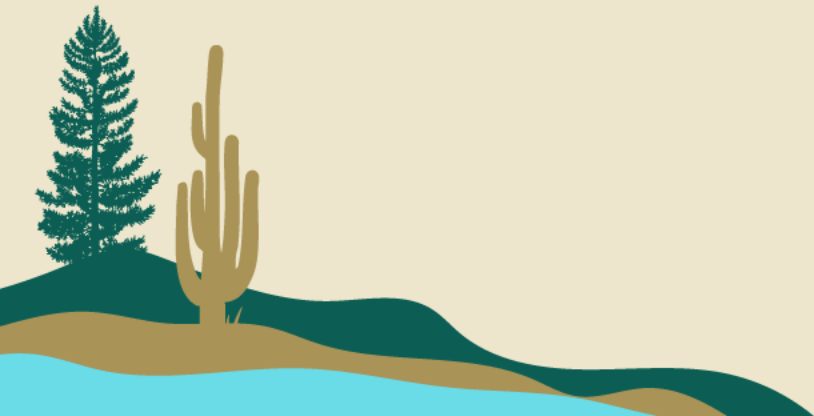
Concept



Current Surface

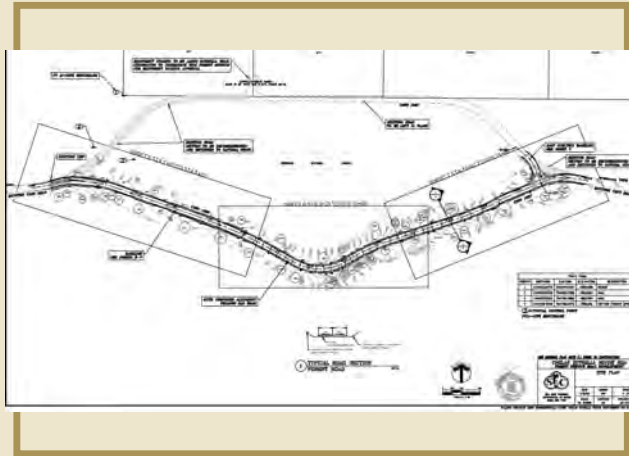


Proposed Restroom Area



Keep Sedona Beautiful

USFS Road 152C Realignment



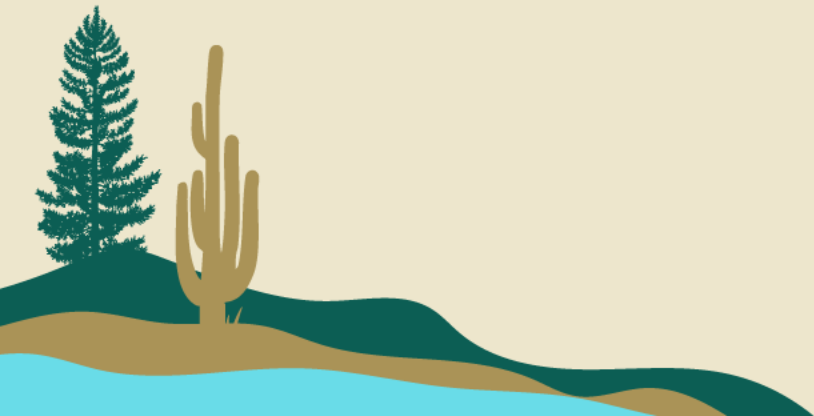
Design



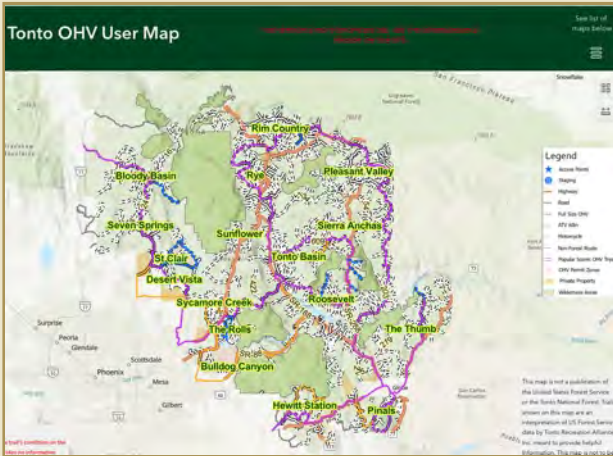
Segment to be Reopened



Road to be Naturalized



Tonto Recreation Alliance (TRĀL) 2026 & 2027 Management



Tonto Use Map

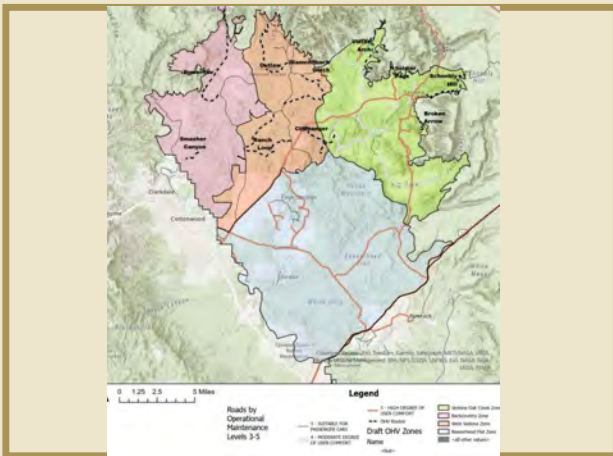


Logo



Trail Work

Trail Partners of Arizona Greater Sedona Recreation Collaborative (GSRC) Action Team Implementation



GSRC Zones



Outreach and Education



Data Collection & Monitoring

Agenda – D2

Motion

I move that OHVAG recommend that the Arizona State Parks Board approve funding for the Motorized Grant Applications as follows:

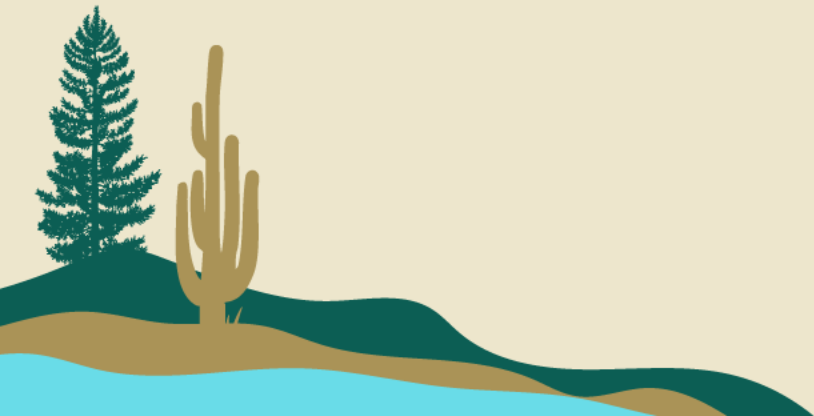
2026 Motorized Grant Application(s)				
Sponsor	Project	Project Request	Staff Recommendation	OHVAG Recommendation
Arizona Game and Fish Department	Woolhouse Habitat Area Signage	\$15,637.30	\$15,637.30	
Arizona State Parks and Trails	Windmill West Road Maintenance	\$155,572.75	\$155,572.75	
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Trail Partners of Arizona	Greater Sedona Recreation Collaborative Action Team Implementation	\$738,402.50	\$738,402.50	
TOTAL:		\$2,842,216.69	\$ 2,842,216.69	

Agenda – D3

River Island Staging Area Amendment

OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding a Proposed Amendment for Project 552409, Arizona State Parks and Trails, River Island Staging Area Phase 2.

- Matthew Eberhart, State Off-Highway Vehicle Coordinator



RIVER ISLAND

STATE PARK

**STAY
TUNED**
COMING SOON

NEW OHV TRAILHEAD

Two-Way
Day Use Bypass

River
Island
Market

Restroom/Shower

Ramadas, Typ.

Parking
(17)

Camp Host Site

Ramadas, Typ.

Day Use Exit to OHV Trail

Map Kiosk
Self-pay Station

Parking
(36) 12'x45'

Parallel Parking
(5)

Lighting,
Typ.

Day Use Exit to AZ 95

Day Use Entry

Perimeter Fence

ADOT Right-of-Way

AZ 95



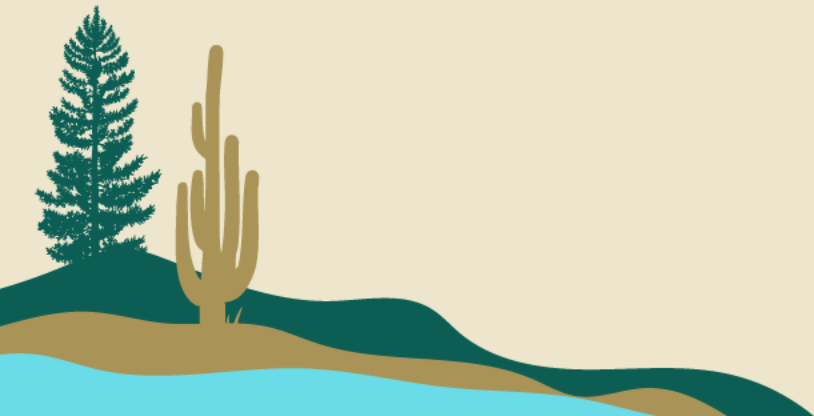




Agenda – D3

Motion

I move that OHVAG recommend that the Arizona State Park Board approve the proposed budget increase for the Arizona State Parks River Island Staging Area Phase II, Project number 552409 and increase the award amount from \$1,950,000.00 to \$3,035,946.00.

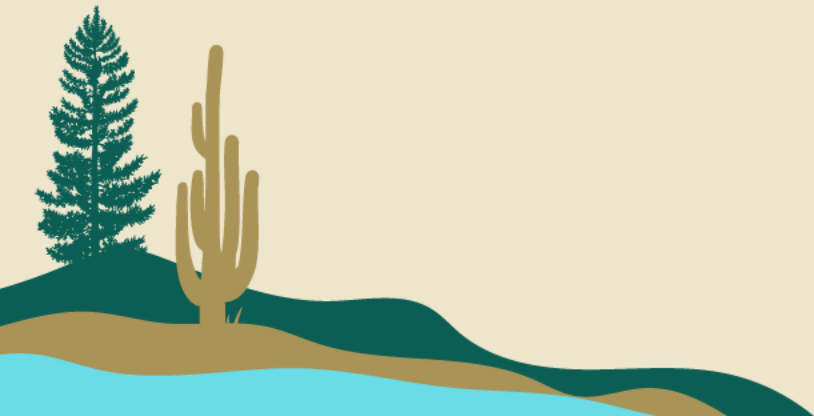


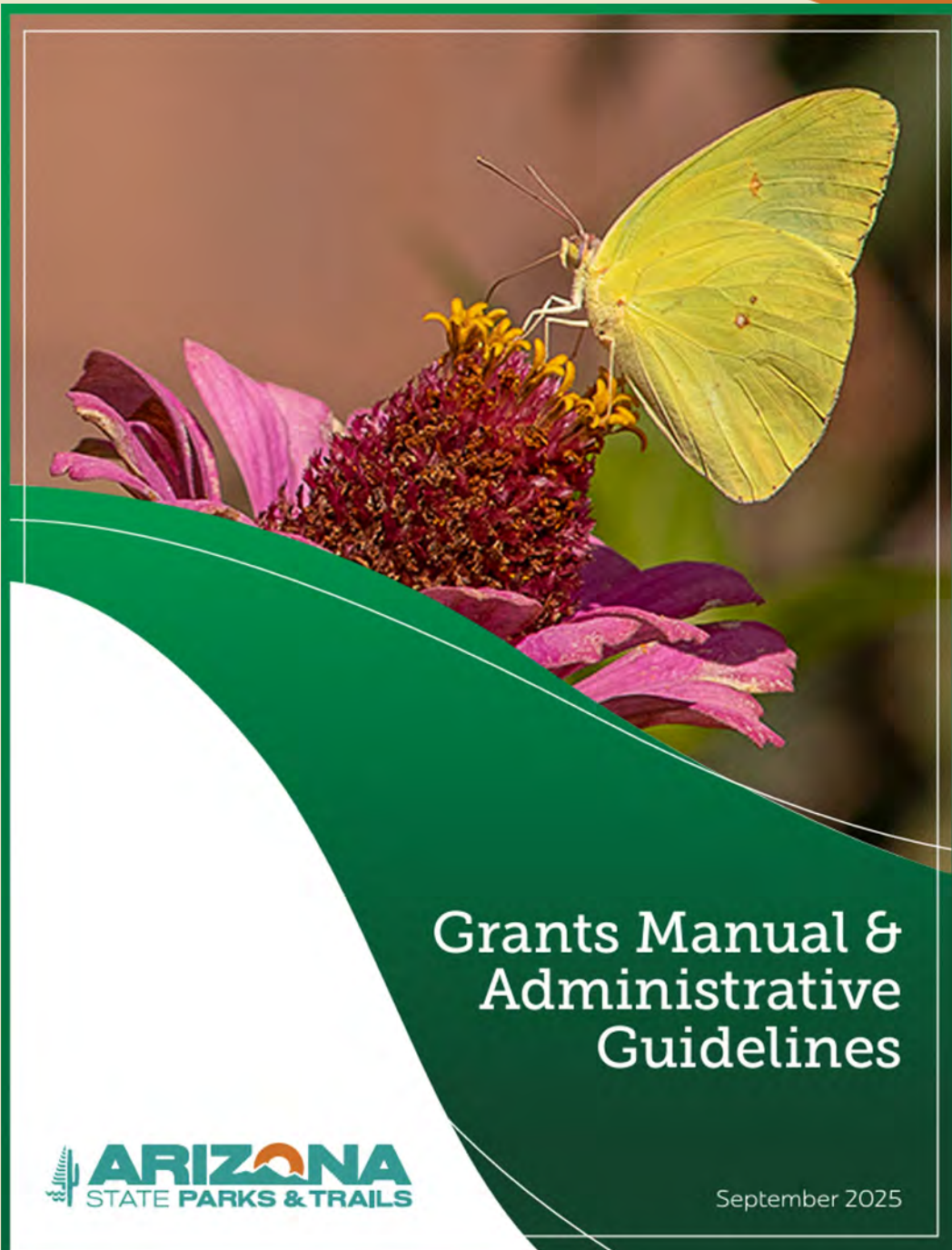
Agenda – D4

2026 Grants Manual

OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny the 2026 Grants Manual.

- Nina Lindsey, Chief of Grants and Trails





Grants Manual & Administrative Guidelines

Team Process

- Review original grants manual and identify areas where we need to dig in more
- Several meetings to brainstorm specific areas of the manual
- Marketing makes it pretty!
- One last review to ensure everything still lines up
- Final copy approved by you



Grants Manual Components

- Purpose: To provide guidance, both internally and externally, on grant processes, rules and regulations.
- Allowable / Unallowable Costs including matching costs
- How to Apply for Grant Funding
- Committees/Board Approval
- NEPA / 106 requirements
- General compliance (shovel ready, deadlines, title transfers and site development, grant close out, etc.)
- Project Agreements and Procedures for Amendment
- Expenditures, claims process, how to get reimbursed
- Updated Scoring Criteria!



Motorized and Non-Motorized, State and Federal Scoring Criteria

Connection to Associated Planning Document	50
How well does the project align with State Trails Plan and other planning documents?	
Comprehensive Budget	20
Does the budget have enough detail to understand costs but allow for flexibility?	
Timeline / Planning	10
Is the project shovel ready? Is the timeline reasonable?	
Application Quality	10
Are all required elements provided by the sponsor?	
Bonus Points	10
Letters of support, matching funds, first-time applicants, and diversity of trail uses	
<hr/>	
TOTAL	100



Law Enforcement and Safety Is the project focused on law enforcement and/or safety?	20
Project Specific Planning Efforts Why is this project needed?	15
Public Involvement How long has your organization involved the public in decision-making?	10
Comprehensive Statewide Plan How does the plan provide comprehensive, long-term and sustainable solutions?	10
Community Support Letters of Support	10
Project Location What county is your project located in?	10
Project Type What type of project will you be doing? Renovation, acquisition, combination?	10
Community Partnerships What new partnerships will be formed?	5
Matching Funds Will you be providing any of your own funds for this project?	5
Grant Award History Have you worked with us before?	5
TOTAL	100

SLIF Scoring Criteria

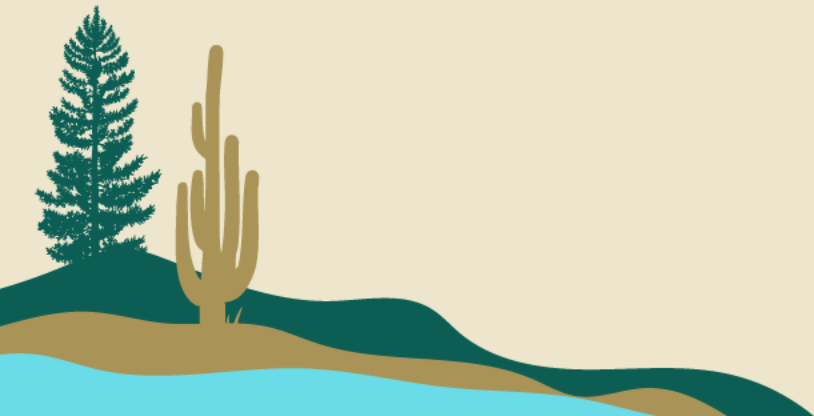
LWCF Scoring Criteria

Project Need		10
Inclusion	4	
Type of Project	3	
Impact on Recreational Opportunities	3	
Project Quality		19
Project Readiness	3	
Partnerships	3	
Public Involvement	3	
Innovation and Best Practices	3	
Detailed Budget	4	
Connectivity	3	
Conservation and Environmental Stewardship		15
Sustainable Outdoor Recreation		15
Connection, Community, and Economic Vitality		15
Pathways to Health and Wellness		15
Project Management		11
Grant History	3	
Maintenance Capacity	3	
Grant Compliance	3	
Workshop Attendance	2	
TOTAL		100

Agenda – D4

Motion

I Move to approve the FY 2026 Grants Manual and Administrative Guidelines as presented by staff.

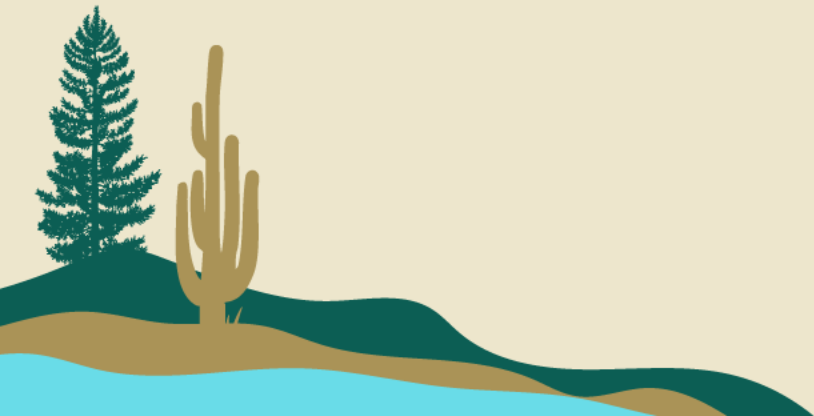


Agenda – D5

2025 – 2030 Motorized/Non-Motorized Grant Scoring Criteria

OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny the revised Motorized/Non-Motorized Grant Scoring Criteria.

- Matthew Eberhart, State Off-Highway Vehicle Coordinator



Agenda – D5

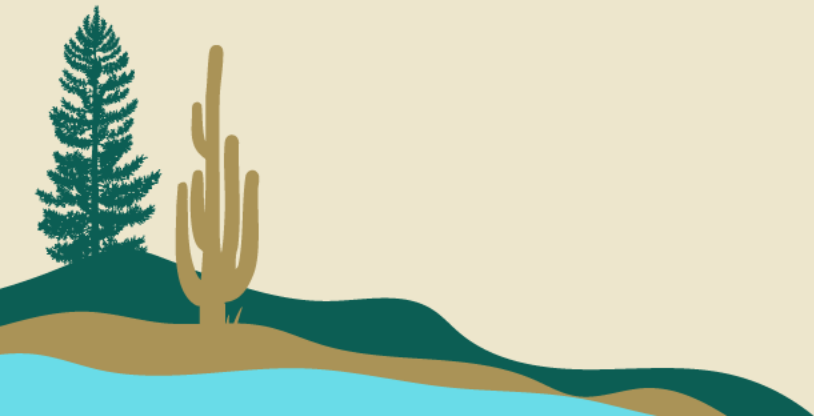
2020 – 2025 Motorized Scoring Criteria	
Criteria	Points Possible:
1st Level:	
Connect trails to other trails, parks, and communities	12
Maintain Existing Trails	12
Prevent or repair damage to environmental and cultural sites near trails	12
Provide trail maps and information	12
2nd Level:	
Complete environmental clearance and compliance	7
Promote safe and responsible recreation programs	7
Provide facilities like restrooms, parking, and campsites near trails and develop trails and facilities to increase accessibility for people with disabilities	7
Provide trail signs	7
3rd Level:	
Construct new trails	3
Enforce existing rules and regulations in trail areas	3
Obtain land for trails and trail access	3
Bonus:	
First Time Project Sponsors/New Areas	2
Expansion, Phase, or Connection to an Existing OHV Grant Funded Project	2
Multiple Motorized Uses 3 or more	2
Promote OHV Recreation within Arizona	2
Digital/Electronic Mapping for end users	2
Motorized non-motor cooperation	1
Dust Abatement	1
Local need per Properties Identified in the SCORP, Local/Regional Plan, or County Report of TP2020	1
Community Support/Public Support	1
Previous project completed within 2 years or less	1
TOTAL POINTS POSSIBLE	100

Proposed Motorized/Non-Motorized Scoring Criteria	
Criteria	Points
Connection to Associated Planning Document	50 Total
Will funds be used to maintain existing trails?	0-5
Will funds be used to develop signage, maps, and educational materials?	0-5
Will funds be used to promote safe and responsible recreation through education and enforcement?	0-5
Will funds be used to design and construct new sustainable trails with a focus of connecting trails, parks, and communities?	0-5
Will funds be used to obtain land for trails or trail access?	0-5
Will funds be used to develop or improve accessible trails or facilities?	0-5
Will funds be used to develop trail management plans addressing changing conditions?	0-5
Will funds be used to complete environmental or cultural clearance and compliance?	0-5
Comprehensive Budget	20 Total
Does the budget provide enough detail to hold the sponsor accountable, but is also flexible enough to allow for changes?	0-5
Are budget items allowable for the specific grant?	0-5
Are costs reasonable?	0-5
Does the proposal meet or exceed the necessary match requirements?	0-5
Timeline/Planning	10 Total
Is the project shovel-ready? (Can commence within 1-3 months of project approval)	0-5
Is the proposed timeline reasonable?	0-5
Application Quality	10 Total
Draft Resolution	0-5
Land Manager Approval Letter	0-5
Bonus Points	10 Total
Is the sponsor a first-time applicant?	0-5
Matching Funds	0-2
Diversity of Trail Uses	0-2
Letters of Support	0-1

Agenda – D5

Motion

I move that OHVAG recommend that the Arizona State Parks Board approve the proposed Non-Motorized Scoring Criteria as presented by staff.

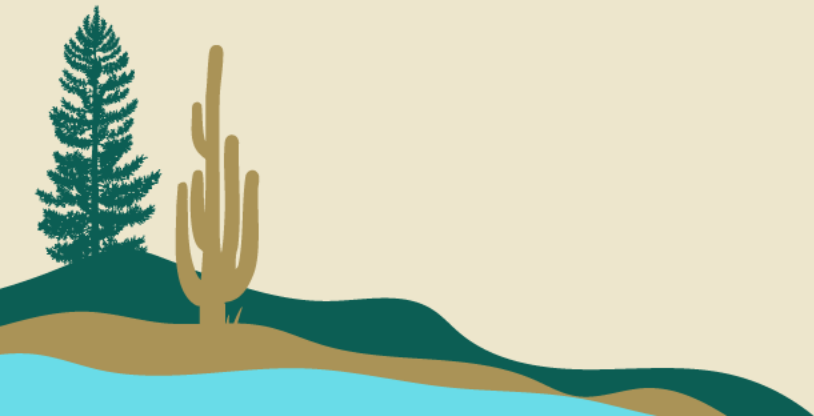


Agenda – D6

OHV Coordinator Updates

State OHV Coordinator, Matthew Eberhart will provide OHVAG members updates since the May meeting. This item is for information only.

- Matthew Eberhart, State OHV Coordinator



River Island Trailhead Ribbon Cutting



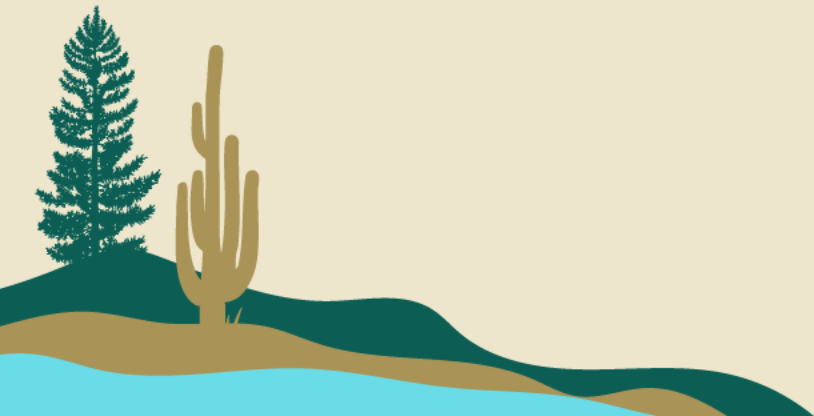
Project Overview



Open for Business



Hitting the Trail



A Fun Farewell



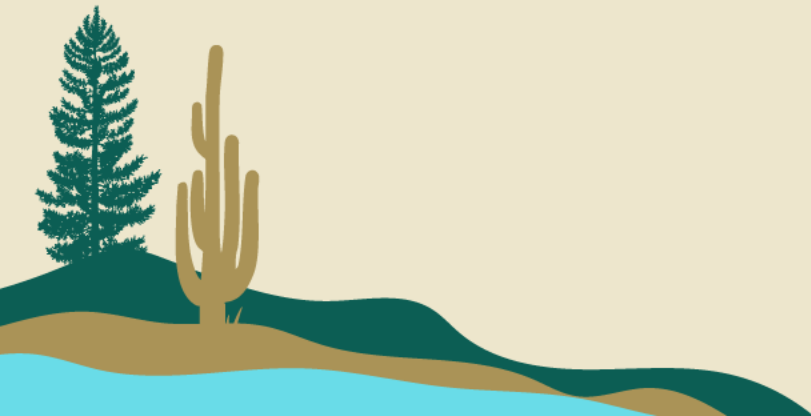
River Island Ribbon Cutting



Rockin River Ranch Party



Bullhead Ribbon Cutting



Outreach Goodies



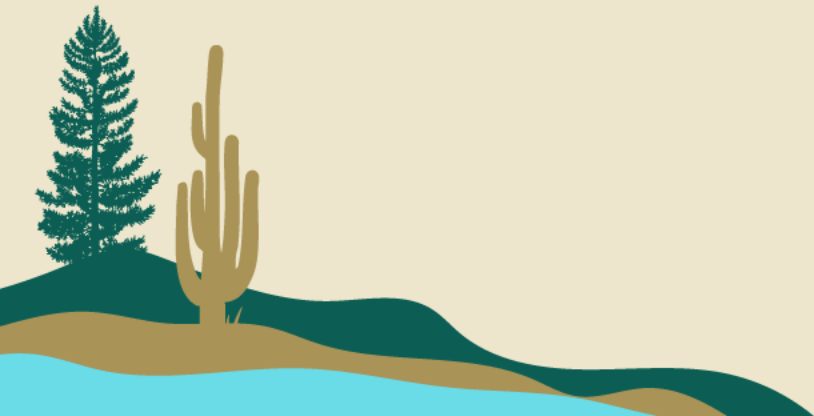
Safety Flags



Stickers



Flashlights and More



Outreach & Education



Backpack Program



Ambassadors



Rental Outfitters

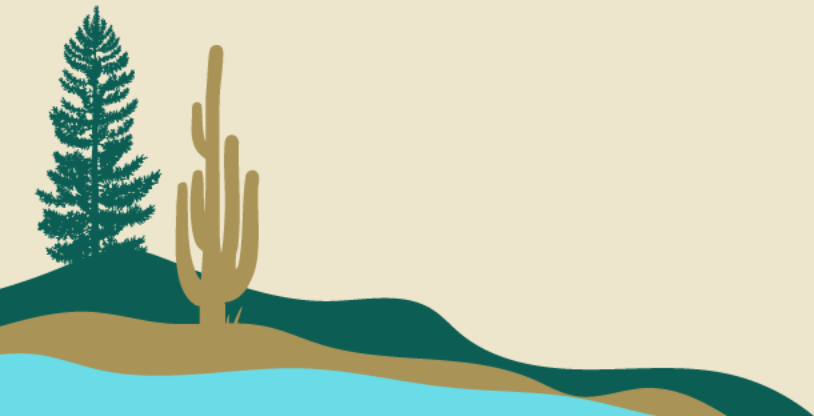
A stylized illustration of a landscape. The sky is a solid light blue. Below it are rolling green hills. In the foreground, a blue river flows from the left towards the right. On the left side of the river, there is a green pine tree and a brown saguaro cactus. The cactus has two arms. The overall style is simple and graphic.

Arizona State Parks and Trails OHV Patrol Report Findings for FY 2025			
Reporting Period		January 1, 2025 to June 30, 2025	
Number of Patrol Officers		242	
Number of Patrol Hours		2444	
Contacts by Vehicle Type			
4x4		308	
Side by Side		307	
Motorcycle		140	
ATV		91	
Other Vehicles		88	
Non-Motorized Contacts (Campers, Hunters, non-moto recreationists, etc.)		1035	
Total Contacts		1969	
Violations		Warnings (Written & Verbal)	Citations
28-1177A – OHV Decal		4	0
28-1179B - <18 W/O Helmet		0	7
28-892 – Carry Passengers in Excess		1	10
28-2512 D.2 – Fail to Display Plate		0	0
28- 2153A – No Registration		0	2
28-701A - Speed > R/P		3	0
28-1174 A.1 - Reckless Driving		0	0
28-964 – Rear View Mirror, Eye Protection		0	0
Illegal Lighting (Red, Blue, Flashing, Height)		0	0
28-1524 – Allow to Operate in Violation		0	8
28-1174 – Off Rd Travel/Damage/Signs		24	41
17-454 – X Country Travel		1	0
28-1595 A - Fail to Stop		0	1
OTHER -		6	18
Total Warnings and Citations		39	87
DUI’s		# Over 21	# Under 21
28-1381 (A1/A2) Alcohol		0	0
28- 1381 (A3) Drugs		0	0
28-1382 Extreme (.15)		0	0
28-1383 Aggravated		1	0
Total Operators Consuming		1	0
Total Designated Drivers		0	0

Agenda – E

Future Agenda Items

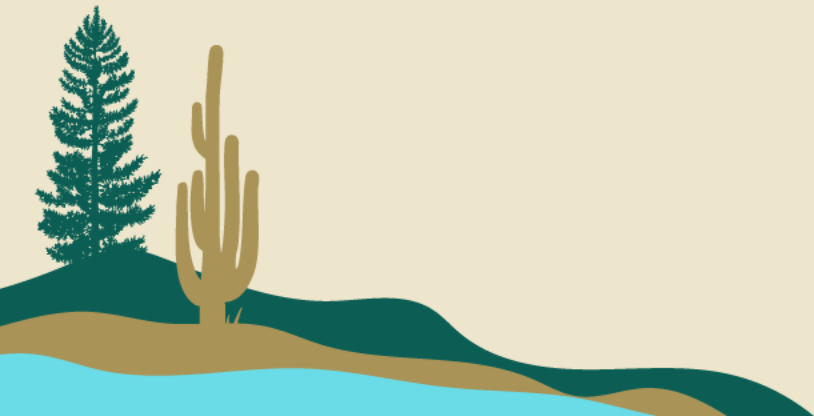
Group members may identify items or issues they wish to be considered for inclusion on a future agenda.



Agenda – F

Current Events

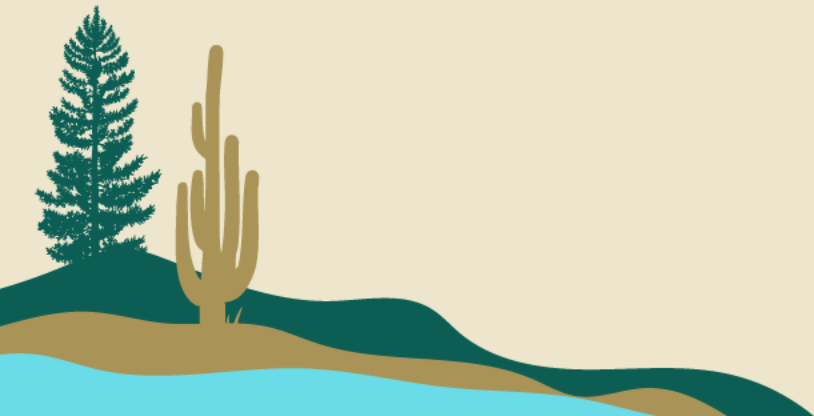
Group members may present a summary of current events and /or recent experiences of interest to the outdoor recreation community and/or the status of any projects with which they may be involved. The Group will not discuss or take any action on any current event summary.



Agenda – G

Call to the Public

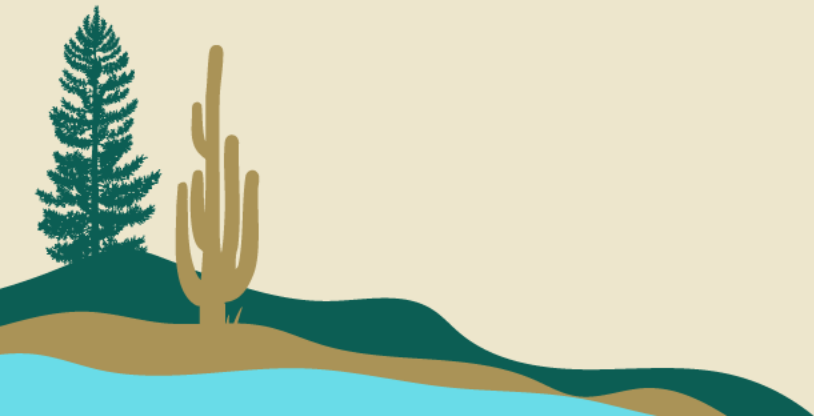
The Chair will recognize those wishing to address the Group. It is probable that each presentation will be limited to one person per organization and the time allotted by the Chair. Action taken because of acknowledgement of comments and suggestions from the public will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.



Agenda – H

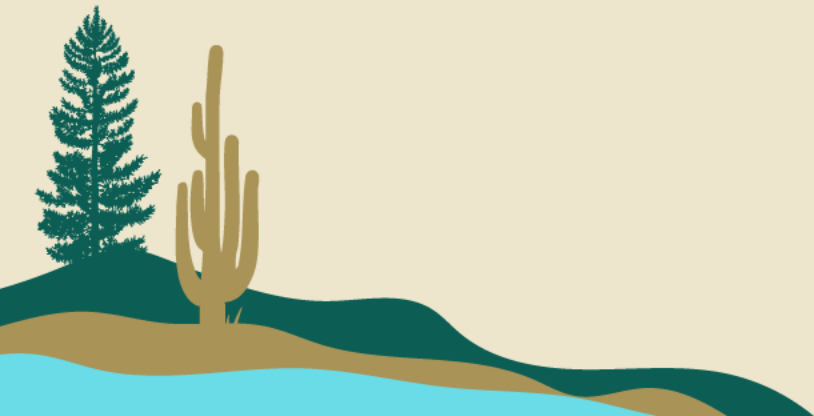
Future Meeting Dates

Thursday, December 4, 2025



Agenda – I

Adjournment



Thank You!

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