



Katie Hobbs  
Governor

**ARIZONA**  
STATE PARKS & TRAILS

Bob Broscheid  
Executive Director



**NOTICE OF MEETING**  
of  
**THE ARIZONA STATE PARKS BOARD**  
of  
**THE ARIZONA STATE PARKS AND TRAILS**

Pursuant to A.R.S. §38-431.02 notice is hereby given to members of the Arizona State Parks Board (“Board”) and the public that the **Board will hold a meeting on Thursday, October 17, 2024 beginning at 10:00am. Board members may attend the meeting in person or participate telephonically. The public may attend and listen to the meeting at the Arizona State Parks Trails office located at 1110 W Washington St, Suite 100, Phoenix, AZ 85007. Physical access to the meeting place will be fifteen (15) minutes prior to the start of the meeting. Members of the public may also listen/view the meeting via telephone by calling 1-458-205-5533 and entering the passcode 812 032 992# or via YouTube: <https://youtube.com/live/98X-kp4m01o?feature=share>**

**In person or telephonic public comment will be taken. If choosing to speak in person, the speaker will be asked to complete a form which will be made available at the Arizona State Parks and Trails office on the meeting day and submit to staff. If choosing to speak via telephone, persons who wish to make statements to the Board will be asked to identify themselves each time they are speaking. Please ensure phones are muted when not speaking.**

This meeting is open to the public; however, the Board may elect to hold an Executive Session for any agenda items at any time during the meeting to discuss or consult with its legal counsel for legal advice on matters listed on this agenda pursuant to A.R.S. §38-431.03(A)(3). Items on the agenda may be discussed out of order unless they have been specifically noted to be set for a certain time. Public comment will be taken.

**AGENDA**

**(The Chair reserves the right to set the order of the agenda.)**

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. MEMBER ROLL CALL AND MISSION STATEMENT**

**D. AGENDA ITEMS**

**1. Consideration of Action to Approve Minutes of the September 19, 2024, Board Meeting**– The Board will review and may consider action to approve the Board meeting minutes from September 19, 2024.



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**2. Consideration of Consent Agenda:** Items 2(a) through 2(e), are noticed as consent agenda items to expedite action. Documentation concerning matters on the consent agenda may be reviewed in the Board meeting packet posted at <https://azstateparks.com/board> and at the Arizona State Parks and Trails Office located at 1110 W Washington Street, Suite #100, Phoenix, AZ 85007. The Board may take one vote to act on all the items on the consent agenda or may remove items for further discussion. Items not removed from the consent agenda will be considered in one motion. Items removed for clarification or discussion by the Board will be acted on as appropriate

**2a. Consideration of Action to Approve Funding for the Cost Amendment Increase to Arizona Alpine Trail Master Plan Project 552321 as Presented by Staff (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)**

**552321 Arizona Alpine Trail Master Plan Amendment Increase**

Original Award	Amendment Increase Request	New Award	Staff /OHVAG Recommendation
\$316,503.00	\$17,473.00	\$333,976.00	\$333,976.00

**2b. Consideration of Action to Approve Funding for the submitted 2025 Competitive Motorized Grants Applications. (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator).** The following grant application(s) have been submitted for funding totaling \$857,395.00.

**2025 Competitive Motorized Grant Application(s)**

Sponsor	Project	Project Request	Staff /OHVAG Recommendation	Score
La Paz County Sheriff's Office	OHV Law Enforcement and Education Program	\$421,995.00	\$421,995.00	43
Mohave County Sheriff's Office	OHV Law Enforcement Equipment and Enforcement	\$435,400.00	\$435,400.00	43
<b>TOTAL</b>		<b>\$857,395.00</b>	<b>\$857,395.00</b>	

**2c. Consideration of Action to Approve Funding for the submitted 2024 Land and Water Conservation Fund Grant Application(s).** The following grant application(s) have been submitted for funding totaling \$87,793.00

**2025 Land and Water Conservation Fund Grant Application(s)**

Sponsor	Project	Project Request	Staff Recommendation	Score
Town of Parker	Pop Harvey Playground Project	\$87,730.00	\$87,730.00	63
<b>TOTAL</b>		<b>\$87,730.00</b>	<b>\$87,730.00</b>	



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**2d. Consideration of Action to Approve Funding for The American Rescue Plan Act Heating, Ventilation and Cooling (HVAC) Grant Application(s). (Presenter: Mickey Rogers, Chief of Grants and Trails)** The following grant application(s) have been submitted for funding totaling \$9,800.00.

American Rescue Plan (ARPA) HVAC Grant Application(s)			
Sponsor	Project	Request	Staff
Hualapai Tribe	Osterman Gas Station HVAC System	\$9,800.00	\$9,800.00
TOTAL		\$9,800.00	\$9,800.00

**2e. Consideration of Action to Approve Funding for The Submitted 2025 State Lake Improvement Fund Grant Application(s). (Presenter: Mickey Rogers, Chief of Grants and Trails)** The following grant application(s) have been submitted for funding totaling \$1,015,265.00.

2025 State Lake Improvement Fund Grant Application(s)				
Sponsor	Project	Request	Staff	Score
City of Bullhead	Community Park Restroom Project	\$1,015,267.00	\$1,015,267.00	57
TOTAL		\$1,015,267.00	\$1,015,267.00	

**E. FUTURE AGENDA ITEMS**

Board members may identify items or issues they wish to be considered for inclusion on a future agenda.

**F. EXECUTIVE DIRECTOR’S REPORT ON CURRENT EVENTS**

The Executive Director may present a summary of current events and /or recent experiences of interest to the outdoor recreation community and/or the status of any projects with which they may be involved. The Board will not discuss or take any action on any current event summary.

**G. CURRENT EVENTS**

Board members may present a summary of current events and /or recent experiences of interest to the outdoor recreation community and/or the status of any projects with which they may be involved. The Board will not discuss or take any action on any current event summary.



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**H. CALL TO THE PUBLIC**

The Chair will recognize those wishing to address the Board. It is probable that each presentation will be limited to one person per organization and the time allotted by the Chair. Action taken because of acknowledgement of comments and suggestions from the public will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

**I. FUTURE MEETING DATES**

Arizona State Parks Board Tentative 2024 Meeting Schedule	
Date	Location
November 14, 2024	Central Office
December 12, 2024	Central Office

**J. ADJOURNMENT:**

Pursuant to A.R.S. §38-509 Board member conflict of interest forms are available for public inspection along with a copy of this agenda and any background material provided to Board members at Arizona State Parks and Trails, 1110 W. Washington Street, Suite #100., Phoenix, AZ 85007. For additional information, contact Mickey Rogers at (602) 542-6942. Pursuant to Title II of the Americans with Disabilities Act (ADA), Arizona State Parks & Trails does not discriminate based on a disability regarding admission to public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the ADA Coordinator Thomas Beranek at (602) 542-7389; or email [tberanek@azstateparks.gov](mailto:tberanek@azstateparks.gov). Requests should be made as early as possible to allow time to arrange the accommodation. For technical difficulties during the teleconference meeting, please contact Pamela Cason at 480-622-4559 or via email [pcason@azstateparks.gov](mailto:pcason@azstateparks.gov).

Posted at: Arizona State Parks and Trails  
1110 West Washington St, Suite 100, Phoenix, AZ 85007

And at: <https://azstateparks.com/arizona-state-parks-board>

Bob Broscheid: Executive Director



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# ARIZONA STATE PARKS & TRAILS

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## DRAFT MINUTES

of

THE ARIZONA STATE PARKS BOARD

of

THE ARIZONA STATE PARKS AND TRAILS

September 19, 2024

**Meeting location:** *Arizona State Parks and Trails, 1110 W Washington St., Suite #100, Phoenix, AZ 85007*

**Members present:** *Dale Larsen, John Sefton, Terri Palmberg, Jeff Buchanan*

**Members participating telephonically:** *Sarah King*

**Members absent:** *N/A*

**ASPT Staff Present:** *Bob Broscheid, Sarah Rose Webber, Pamela Cason, Mickey Rogers, Woody Gresko, Kevin Brock, Athena Sparks, Tom Kmetz, George Christianson*

**Arizona AG Office:** *Laurie Hachtel, Arizona State Parks Board attorney*

**YouTube live stream:** [https://www.youtube.com/live/zyFg2y7jO\\_o?feature=shared](https://www.youtube.com/live/zyFg2y7jO_o?feature=shared)

### A. CALL TO ORDER

*Chairman Larsen of the Arizona State Parks Board called the meeting to order at 10:02 am.*

### B. PLEDGE OF ALLEGIANCE

*Member John Sefton led Board members in reciting the Pledge of Allegiance.*

### C. MEMBER ROLL CALL AND MISSION STATEMENT

*Pamela Cason did the role call and Dale Larsen read the Arizona State Parks Board Mission Statement and had each board member introduce themselves.*

### D. AGENDA ITEMS

**1. Consideration of Action to Approve Minutes of the June 20, 2024, Board Meeting** –*Member Jeff Buchanan motioned for the minutes to be approved and Member Sarah King seconded the motion, all members approved via roll call.*

**2. Welcome and Acknowledgement of Local Elected and Appointed Leaders**  
**Attending-** *Kell Palguta, Mayor of Prescott Valley and Gilbert Davidson, Town Manager of Prescott Valley were present.*

**3. Consideration of Consent Agenda:** *Items 3(a) through 3(b), are noticed as consent agenda items to expedite action. -Member Jeff Buchanan motioned consent agenda items to be approved and Member Sarah King seconded the motion. Sergeant Kyle Cox from Mohave County thanked the board members for approving this.*

*Member Jeff Buchanan asked when we get to future agenda items if we can please discuss OHVs and how we are funding them.*



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**3(a) Consideration of Action to Approve Funding for Cost Amendment Increase to Fort Apache Heritage Foundations HVAC Grant as Presented by Staff (Presenter: Mickey Rogers, Chief of Grants and Trails).**

692201 House of Harmony ARPA HVAC Amendment Increase			
Original Award	Amendment Increase Request	New Award	Staff Recommendation
\$199,380.00	\$620.00	\$200,000.00	\$620.00

**3(b) Consideration of Action to Approve The Submitted 2025 State Lake Improvement Fund Grant Application(s). (Presenter: Mickey Rogers, Chief of Grants and Trails)** The following grant application(s) have been submitted for funding totaling \$1,040,000.00.

2025 State Lake Improvement Fund Grant Application(s)				
Sponsor	Project	Request	Staff	Score
Mohave County	Rescue Boats and Equipment Purchase	\$1,040,000.00	\$1,040,000.00	77
<b>TOTAL</b>		<b>\$1,040,000.00</b>	<b>\$1,040,000.00</b>	

**4. ASPT's Deferred Maintenance and CIP process.** (Presenter: Tom Kmetz, Chief of Development) *Tom Kmetz presented.*

*Chairman Larsen asked how much money did the State of Arizona receive in ARPA funds? Tom did not know the exact amount.*

*Member Buchanan asked if a property is on the state or national register, is that a problem? Tom explained that it raises challenges but the team works with SHPO and consult with them and work through those issues.*

*Member Buchanan asked about appropriated and nonappropriated funds being swept, If we design projects around money that we have funded and has been appropriated can they sweep it? Can they sweep all of the funds? Director Broscheid answered that yes everything is vulnerable that is why we are moving fast on these projects.*

*Member Buchanan asked what we as the board can do to help with this? Director Broscheid said the board is included in the priorities. It is about awareness, we have to continue to negotiate the process.*

*Member Buchanan asked if they can help to provide information to the legislature they are willing to help.*

*Chairman Larsen reaffirmed that it is important to support the process and continue to make the public aware to strategically rely on groups such as the*



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*friends group. We need our stakeholders to let the Legislature know that our resources are limited.*

*Member Palmberg asked if we prioritized parks based on the revenue they generated and if we needed to close a state park due to revenue intake would we do this? Director Broscheid we do not ever want to close parks down. There are so many alternatives to try before ever thinking about closing a park.*

*Chairman Larsen-Just a point of clarification that the ARPA 100 million, how is the state able to sweep this money? Deputy Webber responded that this money is allocated by the Governor's Office and they can choose to change the allocation of the money-it does not have to go through a Federal or Legislative process.*

**5. Budget Review.** (Presenter Kevin Brock, Assistant Director/ Chief Financial Officer)

**6. San Rafael Vision Meeting Report Out.** (Presenter: Athena Sparks, South Regional Manager)

*Member Buchanan thanked Athena and stated that at some point and time if we cannot accomplish our mission that has been given to us, should we then consider something else. This is a gem for the United States of America and not just the State of Arizona and I feel duty bound that we have to do a lot. The Friends group has inspired me to think about the possibilities that if we can't get the money or maintain the money because it keeps getting swept what other alternatives are there. I think this is a National Treasure and if you haven't been there, you need to get out there. I appreciate that you are taking a group of stakeholders out there. It is the largest Native Short Grass Prairie in the state of Arizona, one of the largest remaining in the United States. It is gorgeous but you know big money can come in and change things in a hurry and I think of the things that all these stakeholders are looking for us to lead to protect the valley.*

*Athena agreed that the coalition model is a great idea and we can make a difference and make progress. The friends of San Rafael Valley can really move things in the right direction. The next friend's meeting is in October. We will make progress and keep plugging away and keep looking for opportunities that meet the challenges of how much of a leadership role we can take. In the entire situation that was presented at the San Rafael Stakeholder meeting-the level of concerns which are political level mining issues, Waterway issues, those are beyond our scope from a park managing 4,000 acre park level.*

*Deputy Webber said I just want to clarify that upcoming meeting with southwest's decision research the facilitator is to debrief the the output that we received from that meeting and then to determine the next steps forward collectively and so that model that Athena described is really what we see as the most feasible and the most viable at this point that's what we're pursuing as staff and hope to do that*



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*collaboratively with our partners but taking a lead on this for the entire Valley is frankly setting ourselves up for failure.*

*Member Buchanan wanted to clarify that he was not saying that we were setting policy for the entire valley, but the point is if we can work collaboratively with all these different groups and help everybody's needs and concerns be met*

*Chairman Larsen thanked Athena and recognized that the department is taking the leadership to make this focused group like relationship take place and to continue to monitor the area.*

*Athena offered any member of the board to tour the property whenever they would like.*

## **7. Land and Water Conservation Fund Program 60th Anniversary.** (Presenter Mickey Rogers, Chief of Grants and Trails)

*Chairman Larsen-I want to editorialize Arizona Leadership with this politically as Mickey mentioned, when the Great America Outdoors Act was approved to create permanent funding for LWCF. Primary political leaders from the left and the right came together and then it was unanimously approved by Congress.*

*Member Palmberg asked the question "I see all the new sports fields in the developments. Are people starting to look at artificial turf based on watering issues associated with real Turf? Mickey responded that the artificial turf costs several thousand dollars and the life expectancy in this heat is only 10 years so it is a balance between is it better to irrigate or is it better to do Turf.*

## **E. FUTURE AGENDA ITEMS**

*Member Buchanan requested to discuss all things OHV but a little bit less on the specifics of trails and designated use areas and education and focus more on enforcement and what can we do to help our sheriffs okay or police or local police departments*

## **F. EXECUTIVE DIRECTOR'S REPORT ON CURRENT EVENTS**

- *Sarah Webber-Cap Times Public Policy Leader of the Year*
- *Michelle ABC15 interview- Family campouts*
- *Form Frenzy-*
- *NASPD update*
- *Upcoming Emerging Leaders*
- *September 30-October 2 at Tonto Natural Bridge State Park-26 attendees*
- *America 250-Sarah - Semiquincentennial*
- *New AORCC board members*
  - *Returning Member:*
    - *Joe Baynes, Parks and Recreation Director, City of Prescott-Park*





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*Professional*

- *New Members:*
  - *Eric Urfer, Director of Parks and Recreation in Yuma-Park Professional*
  - *Laura Wilson, Director, Parks, Recreation and Library for Sierra Vista-Park Professional*
  - *Matthew "Matt" Jankowski -Public Member*
  - *Kevin Adams—Public Member*
- *Team presented at the Rural Policy Forum, GCOT, and APRA.*

## G. CURRENT EVENTS

## H. CALL TO THE PUBLIC

*Cathey Rusing, Prescott City Council Member addressed the board.*

## I. FUTURE MEETING DATES

<b>Arizona State Parks Board Tentative 2024 Meeting Schedule</b>	
<b>Date</b>	<b>Location</b>
October 17, 2024	Central Office
November 14, 2024	Central Office
December 12, 2024	Central Office

## J. ADJOURNMENT

*The meeting adjourned at \_\_\_\_ 12:05 \_\_\_\_ pm.*

# OHV Grant Project Summaries

## Competitive Motorized Grants

**Sponsor: La Paz County Sheriff's Office**

**Project: OHV Enforcement and Education Program**

**Request Amount: \$421,995.00**

**Match: \$10,800.00**

**Award Total: \$432,795.00**



The La Paz County Sheriff's Office (LPCSO) will utilize Off-Highway Vehicles (OHV) driven by sworn Deputies to patrol Off-Highway areas of rural La Paz County. These patrols will provide education to OHV users and enforcement of Arizona off-highway vehicle laws. Overtime funding provided by this grant will enable sworn Deputies to work focused patrols in cooperation with AZ State Rangers to respond, mitigate and recover to incidents occurring on State Land within La Paz County. Below is our proposed scope items for this project:

- Overtime (FBR) for Sworn Deputies conducting OHV-specific patrols
- 2 SxS with law enforcement packages for OHV-specific patrols
- 2 SxS communication packages
- 1 tandem axle trailer
- 2 AT&T Portable WiFi/Cellular Units

**Sponsor: Mohave County Sheriff's Office**

**Project: OHV Law Enforcement Equipment and Enforcement**

**Request Amount: \$435,400.00 Match: \$129,000.00**

**Award Total: \$564,400**



Mohave County hosts an abundance of off highway vehicle activity throughout the entirety of the county. For this project, Mohave County intends to partner with The Arizona State Land Department and has gained support from a number of other area agencies related to to OHV management. Mohave County Sheriff's Office is applying for funds for the following purposes:

- 1,400 hours for OHV patrols
- 3 side by sides with upgrades
  - Lighting
  - Communications
  - Vehicle Wraps
  - Street Legal outfitting
  - Installation for all of the above
- 3 8.5 foot x 18 foot enclosed trailers with wraps
- All project expenses will be matched with 1,400 hours of OHV Law Enforcement Patrols.

## State Lake Improvement Fund

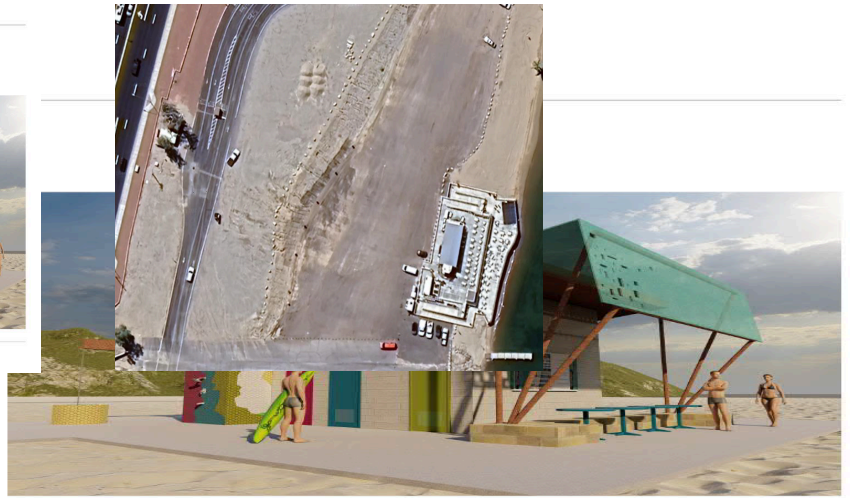
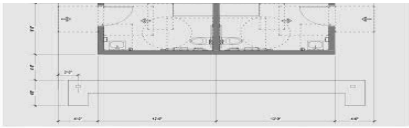
**Sponsor:** Bullhead City

**Project:** Community Park Restroom Project

**Request Amount:** \$1,015,267.00 **Match:** \$0 **Award Total:** \$1,015,267.00

Bullhead City Community Park

Architecture  
RESTROOM CONCEPT



The City of Bullhead City, Arizona, is embarking on a project to enhance the amenities of Community Park by adding a new restroom facility. This project directly addresses the pressing need for modern restroom amenities that cater primarily to the park's substantial influx of motorized boat and jet ski users. The proposed single-story restroom building will feature six individual stalls, a storage room, and a covered patio, ensuring both convenience and accessibility. Additional improvements will include ADA-compliant parking and hard-scape. Funding will be utilized specifically to construct the restroom facility and adjacent restroom features, which is designed to support the diverse outdoor activities prevalent in the area, particularly those associated with motorized watercraft. By providing dedicated restroom facilities for the high traffic of boaters and jet skiers, this initiative reinforces the commitment to enhance visitor experiences while promoting public health and environmental sustainability in alignment with the SLIF Program's goals. Funding will cover all aspects of planning and design to construction and final inspection.

## Land and Water Conservation Fund

**Sponsor:** Parker

**Project:** Pop Harvey Park Playground Replacement

**Request Amount:** \$87,730.00 **Match:** \$87,730.00 **Award Total:** \$175,460.00



The Town of Parker is initiating a critical update to the Pop Harvey Park. This park, a central recreational spot for library patrons, splash pad users and students from Parker Unified School District and the broader community, urgently requires modernization to meet current safety standards and community needs. The replacement project will introduce a state-of-the-art playground from Burke Playgrounds' Intensity | Nucleus series, which is designed to cater to children aged 2-12. The new setup will include various engaging features such as multiple slides, climbing structures, shaded areas, and interactive elements like a metal xylophone and 2-way talking tubes. This redevelopment is not just an upgrade of facilities but a commitment to ensuring that Pop Harvey Park remains a safe, enjoyable, and vibrant community hub for recreation and gatherings, fostering stronger community bonds and enhancing the quality of life for residents of Parker and La Paz County.

**American Rescue Plan Act  
Heating and Ventilation and Air Conditioning**

**Sponsor: Hualapai Tribe**

**Project: Osterman Gas Station HVAC System**

**Request Amount: \$9,800.00 Match: \$0 Award Total: \$9,800.00**



The funds will be used to install a HVAC system in the Osterman Gas Station located in Peach Springs, AZ. There currently is no system in the building and a new one will need to be installed. The building is undergoing renovations and repairs with a goal of being opened for the centennial of Route 66 in 2026.