

Bob BroscheidExecutive Director



NOTICE OF PUBLIC MEETING

of THE OFF-HIGHWAY VEHICLE ADVISORY GROUP of THE ARIZONA STATE PARKS AND TRAILS

Pursuant to A.R.S. §38-431.02, notice is hereby given to members of the Off-Highway Vehicle Advisory Group ("OHVAG" or "Group") and the public that OHVAG will hold a meeting on Tuesday, October 31, 2023, beginning at 1:00 p.m. OHVAG members may attend the meeting in person or participate telephonically. The public may attend and listen to the meeting at the Arizona State Parks Trails office located at 1110 W Washington, Suite 100, Phoenix, AZ 85007. Members of the public may also listen/view the meeting via telephone by calling +1 323- 920-8855 and entering PIN: 393 012 986# or via Google Meet: meet.google.com/oij-htsh-hpt

In person or telephonic public comment will be taken. If choosing to speak in person, the speaker will be asked to complete a form which will be made available at the Arizona State Parks and Trails office on the meeting day and submit to staff. If choosing to speak via telephone, persons who wish to make statements to the Group will be asked to identify themselves each time they are speaking. Please ensure phones are muted when not speaking.

This meeting is open to the public; however, the Group may elect to hold an Executive Session for any agenda items at any time during the meeting to discuss or consult with its legal counsel for legal advice on matters listed on this agenda pursuant to A.R.S. §38-431.03(A)(3). Items on the agenda may be discussed out of order unless they have been specifically noted to be set for a certain time. Public comment will be taken.

(The Chair reserves the right to set the order of the agenda.)

- A. CALL TO ORDER
- **B. PLEDGE OF ALLEGIANCE**
- C. MEMBER ROLL CALL
- D. AGENDA ITEMS
 - 1. Consideration of Action to Approve Minutes of the August 29, 2023, OHVAG Meeting.

 The Group will review and may consider action to approve the OHVAG meeting minutes from August 29, 2023.
 - 2. OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for The Submitted 2024 Competitive Motorized Grant Application(s). (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)
 The following grant application(s) has been submitted for funding totaling \$396,107.

2024 Competitive Motorized Grant Application(s)					
Sponsor	Project	Request	Staff Recommendation	Score	
Tonto Recreation Alliance (TRAL)	Tonto National Forest OHV Recreation Management 23-24	\$396,107	\$396,107	52	
TOTAL \$396,107 \$396,107					

3. OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for The Submitted 2024 Supplemental Motorized Grant Application(s). (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)

The following grant application(s) has been submitted for funding totaling \$82,996.

2024 Supplemental Motorized Grant Application(s)			
Sponsor	Project	Request	Staff Recommendation
Lake Havasu City	Law Enforcement	\$82,996	\$82,996
Police Department	OHV Purchase	\$62,770	\$62,990
TO	OTAL	\$82,996	\$82,996

4. OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny the proposed Law Enforcement Grant Scoring Criteria. (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)

Staff will provide an overview of the proposed Law Enforcement Grant Scoring Criteria for the Group to review and make a recommendation to the State Parks Board.

Proposed Law Enforcement Motorized Grant Scoring Criteria				
Criteria	Points Possible:			
Patrol Hours	12			
Documented needs for OHV Law Enforcement	12			
Equipment Purchase	15 Total			
Side by Side Purchase	15			
ATV Purchase	12			
Dirt Bike Purchase	10			
Equipment Purchase (Trailers, Trail Cams, Body Cams, Radios, PPE, etc.)	10			
Cross agency Collaboration	10			
Patrol Area Maps Provided	5			
Violation Photos Provided	5			
50% Match or higher	5			
Community/Public Support	5			
Workshop Attendance	5			
First Time Applicant	5			
TOTAL POINTS POSSIBLE	100			

5. Arizona State Parks 2025 Statewide Trails Plan. (Presenter: Dawn Collins, Office of Continuous Improvements)

Staff will provide an update on the 2025 Statewide Trails Plan and will be requesting participation from OHVAG with developing this plan. This agenda item is for information only.

6. Off-Highway Vehicle Coordinator Updates. (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)

OHV Coordinator, Matthew Eberhart will provide OHVAG members an update on OHV Legislative Committee, Joint NOHVCC/INOHVAA Annual Conference, and Dealership Program.

E. FUTURE AGENDA ITEMS

Group members may identify items or issues they wish to be considered for inclusion on a future agenda.

F. CURRENT EVENTS

Group members may present a summary of current events and /or recent experiences of interest to the outdoor recreation community and/or the status of any projects with which they may be involved. The Group will not discuss or take any action on any current event summary.

G. CALL TO THE PUBLIC

The Chair will recognize those wishing to address the Group. It is probable that each presentation will be limited to one person per organization and the time allotted by the Chair. Action taken because of acknowledgement of comments and suggestions from the public will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

H. FUTURE MEETING DATES

Group members will discuss potential future meeting dates.

I. ADJOURNMENT

A copy of this agenda and any background material provided to Group Members is available for public inspection at Arizona State Parks & Trails, 1110 W Washington Street, Suite 100 Phoenix, AZ 85007. For additional information, contact Matthew Eberhart at (602) 542-2146.

Pursuant to Title II of the Americans with Disabilities Act (ADA), Arizona State Parks & Trails does not discriminate based on a disability regarding admission to public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the ADA Coordinator Thomas Beranek at (602) 542-7389; or email teberanek@azstateparks.gov. Requests should be made as early as possible to allow time to arrange the accommodation. For technical difficulties during the teleconference meeting, please contact Jeff Schmidt at (602) 542-7124 or via email <a href="jest-midt@jest-mid

Posted at: Arizona State Parks and Trails

1110 W. Washington Street, Suite 100 Phoenix, AZ 85007

And at: https://azstateparks.com/ohvag

Bob Broscheid, Executive Director



Katie HobbsGovernor



Bob BroscheidExecutive Director



AUGUST 29, 2023 DRAFT MINUTES

of THE OFF-HIGHWAY VEHICLE ADVISORY GROUP of THE ARIZONA STATE PARKS AND TRAILS

Meeting Location: Arizona State Parks Office, 1110 W Washington, Suite 100, Phoenix, AZ 85007.

Members Present Telephonically: Geoff Chain, Jason Cobb, Pat Headington, Holly Irwin, Tom Murphy,

Chuck Wood

Staff Present: Matthew Eberhart, Juan Colorado-Alvarez

Staff Present Telephonically: Mickey Rogers

A. CALL TO ORDER

OHVAG Member Geoff Chain agreed to run the meeting in the Chair's absence. Member Chain called the meeting to order at 1:02pm

B. PLEDGE OF ALLEGIANCE

Member Chuck Wood led the Group in the Pledge of Allegiance.

C. MEMBER ROLL CALL

<u>Members Present Telephonically:</u> Geoff Chain, Jason Cobb, Pat Headington, Holly Irwin, Tom Murphy, Chuck Wood

D. AGENDA ITEMS

- 1. Consideration of Action to Approve Minutes of the May 23, 2023, OHVAG Meeting.

 Member Irwin moved to approve the OHVAG meeting Minutes from May 23, 2023. Member Cobb Seconded the motion. None opposed. The motion passed.
- 2. OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for The Submitted 2024 Competitive Motorized Grant Application(s). (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)

 State OHV Coordinator, Matthew Eberhart provided information on the Tread Lightly! and Arizona State Parks and Trails Competitive Motorized Grant Projects. Members had the following questions related to the projects.
 - How much in staff match funding is Tread Lightly! providing? The current project scope will include volunteer time and industry partner match. However, the project budget did not include staff hours as match. This information will be gathered by Tread Lightly! and provided to ASPT staff to include with the AORCC and Board reviews.
 - What will industry partner match be doing? Industry partner match will be to provide materials (signage, kiosks, fencing, printing posters, flyers, etc.) for projects that the program managers will be coordinating.
 - Is there an hourly salary cap that is set in place for funding positions? The positions for Tread Lightly have been requested at the Fully Burdened rate. However, OHVAG can make recommendations to the State Parks Board is they would prefer a lesser hourly rate or to not include employee related expenses.
 - Is there any communication between the GSRC and Sedona City Council related to their proposed ordinance? Yes a member of City Council is serving as a Co-Convener and active member of the working group.

Member Cobb moved that OHVAG recommend that the Arizona State Parks Board approve funding for the Competitive Motorized Grant Applications as follows; Tread Lightly!, Arizona Program Managers Project in the amount of \$428,400 and Arizona State Parks and Trails, Greater Sedona Recreation Collaborative Continuation Project in the amount of \$49,950. None opposed. The motion passed.

3. OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for The Submitted 2024 Supplemental Motorized Grant Application(s). (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)

State OHV Coordinator, Matthew Eberhart provided information on the Bureau of Land Management and Santa Cruz County Sheriff's Office Law Enforcement Supplemental Grant Applications. OHVAG members had questions related to the reporting requirements of these projects. Mr. Eberhart confirmed that all awarded law enforcement projects are required to submit bi-monthly (every other month) reporting on citations, progress, vehicle year, make, model, and use. In addition, Mr. Eberhart does an annual review and follow up with all grant purchased equipment. Mr. Eberhart also provided information on the History of OHV Funded Projects Excel Sheet, Grant Tracking Progress Document, and Interactive Award Map on the State Parks website. Member Wood moved that OHVAG recommend that the Arizona State Parks Board approve funding for the Supplemental Grant Applications as follows; Bureau of Land Management, Grand Canyon Parashant Law Enforcement Equipment Project in the amount of \$71,500 and Santa Cruz County Sheriff's Office, OHV Enforcement Equipment Project in the amount of \$100,000. Member Irwin Seconded. None opposed. The motion passed.

4. Arizona State Parks 2025 Statewide Trails Plan. (Presenter: Dawn Collins, Office of Continuous Improvements)

Dr. Dawn Collins with the Arizona State Parks and Trails Office of Continuous Improvement provided information on 2025 Trails Plan process and will plan to provide regular updates at all ASPT Board and committee meetings. Mr. Eberhart Reiterated to the Group that the Trails Plan provides guidance for how motorized and non-motorized grant applications are scored based on priorities established in the Plan.

5. Off-Highway Vehicle Coordinator Updates. (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)

State OHV Coordinator, Matthew Eberhart updated the Group on the State OHV Legislative Committee, the OHV Ambassador Program and the OHV Dealership Education Program. Member wood notified Matthew that he'll be sending information from the Star Valley and Town of Rye dealerships that he's connected with that are currently distributing backpacks as part of the OHV Dealership Education Program. Member Murphy asked Matthew if he had connected with Moto City in Anthem to get them backpacks yet or gage their interest. He had not yet but would plan to include them in the distribution list of dealerships.

E. FUTURE AGENDA ITEMS

- 4x4 vehicles and OHV Decal requirements
- Engaging with the OHV community to provide recommendations for future projects
- Grant requirements and scoring
- Table Mesa area closures and trail access
- OHVAG roles and responsibilities

F. CURRENT EVENTS

Member Headington is going to share with the group the newest version of the solar plant footprint and design.

G. CALL TO THE PUBLIC

Rich Smith with the Tonto Recreation Alliance requested his current grant application that has been submitted be reviewed at an OHVAG meeting sooner than October 31, 2023.

H. FUTURE MEETING DATES

OHVAG is currently scheduled to meet on the following dates. October 31, 2023 November 28, 2023

I. ADJOURNMENT

Member Chain adjourned the meeting at 2:30p.m.



Katie HobbsGovernor



Bob BroscheidExecutive Director



Date: October 31, 2023

To: Todd Davis, Chair, Off-Highway Vehicle Advisory Group

From: Bob Broscheid, Executive Director, Arizona State Parks and Trails

Subject: 2024 Competitive Motorized Grant Application(s)

Background:

The Off-Highway Vehicle Recreation Fund provides grant funding for Competitive and Supplemental Grant Applications. Competitive projects can include planning and development of motorized trails, trailhead facilities, signage, education, outreach, and other OHV related needs. These grants can be submitted any time throughout the fiscal year and are reviewed on a quarterly basis. There is currently \$2,207,962 in funding available for Competitive and Supplemental Grant Application(s).

Recommendation:

Arizona State Parks and Trails Grant Staff reviewed the following Competitive Off-Highway Vehicle Grant Application(s) and made recommendations based on priorities set in the Arizona State Parks and Trails 2020 State Trails Plan and project needs.

2024 Competitive Motorized Grant Application(s)					
Sponsor	Project Request Staff Recommendation S		Score		
Tonto Recreation Alliance (TRAL)	Tonto National Forest OHV Recreation Management 23-24	\$396,107	\$396,107	52	
TOTAL		\$396,107	\$396,107		

Recommended Motion:

I move that OHVAG recommend that the Arizona State Parks Board approve funding for the 2024 Competitive Motorized Grant Applications as follows; Tonto Recreation Alliance, Tonto National Forest OHV Recreation Management 23-24 in the amount of \$\\$.

Prepared by:

Matthew Eberhart, State OHV Coordinator, Arizona State Parks and Trails

Approved:

Bob Broscheid, Executive Director



Katie HobbsGovernor



Bob BroscheidExecutive Director



Date: October 31, 2023

To: Todd Davis, Chair, Off-Highway Vehicle Advisory Group

From: Bob Broscheid, Executive Director, Arizona State Parks and Trails

Subject: 2024 Supplemental Motorized Grant Application(s)

Background:

The Off-Highway Vehicle Recreation Fund provides grant funding for Competitive and Supplemental Grant Applications. Supplemental projects can include small projects, signage, emergency/mitigation, and law enforcement. These grants can be submitted any time throughout the fiscal year and are reviewed on a quarterly basis. There is currently \$2,207,962 in funding available for Competitive and Supplemental Grant Application(s).

Recommendation:

Arizona State Parks and Trails Grant Staff reviewed the following Supplemental Off-Highway Vehicle Grant Application(s) and made recommendations based on priorities set in the Arizona State Parks and Trails 2020 State Trails Plan and project needs.

2024 Supplemental Motorized Grant Application(s)				
Sponsor	Project	Request	Staff Recommendation	
Lake Havasu City Police Department	Law Enforcement OHV Purchase	\$82,996	\$82,996	
TOTAL		\$82,996	\$82,996	

Recommended Motion:

I move that OHVAG recommend that the Arizona State Parks Board approve funding for
the 2024 Supplemental Grant Applications as follows; Lake Havasu City Police Department,
Law Enforcement OHV Purchase in the amount of \$.

Prepared by:

Matthew Eberhart, State OHV Coordinator, Arizona State Parks and Trails

Approved:

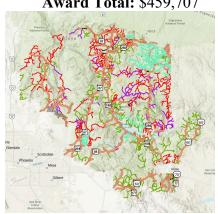
Bob Broscheid, Executive Director

OHV Grant Project Summaries

Competitive Motorized Grants

Sponsor: Tonto Recreation Alliance Project: 23-24 OHV Management





This project will provide funding for up to two and half years for the Tonto Recreation Alliance (TRAL) to continue their OHV Management in partnership with the Tonto National Forest. Their work will include Route inventory and management, GIS data collection, map creation, education and outreach programs, signage and marker installations, and interpretive site protection and education.

Supplemental Motorized Grants

Sponsor: Lake Havasu City Police Department Project: Law Enforcement OHV Purchase





Funds would be utilized to purchase 2 side by sides with LE package including seats, roll cage, suspension, doors and other necessary accessories. The project will be matched with 2 hours of patrol hours. Lake Havasu PD will provide match through two officers who will patrol 2-hour shifts, for a total of 24-man hours per week, once a week for about 6 months. The approximate cost for six months would be \$62,208. The city will also be providing marketing staff time and equipment to record, produce, and distribute public service announcements on desert OHV safety on various social media and website platforms.



Bob BroscheidExecutive Director



Date: October 31, 2023

To: Todd Davis, Chair, Off-Highway Vehicle Advisory Group

From: Bob Broscheid, Executive Director, Arizona State Parks and Trails

Subject: Law Enforcement Motorized Grant Scoring Criteria

Background:

In 2017 the Grants and Trails Team developed 4 Supplemental Motorized Grant opportunities to help with the distribution of funds. Since then, there has been an influx of Law Enforcement Supplemental Grant requests. As a result, the agency is seeking approval for the proposed Law Enforcement Motorized Grant Scoring Criteria from the State Parks Board.

Recommendation:

Arizona State Parks and Trails staff have evaluated a variety of previously approved Law Enforcement Grants and have proposed the below scoring criteria be used to review future Law Enforcement Motorized Grant Applications.

Proposed Law Enforcement Motorized Grant Scoring Criteria				
Criteria	Points Possible:			
Patrol Hours	12			
Documented needs for OHV Law Enforcement	12			
Equipment Purchase	15 Total			
Side by Side Purchase	15			
ATV Purchase	12			
Dirt Bike Purchase	10			
Equipment Purchase (Trailers, Trail Cams, Body Cams, Radios, PPE, etc.)	10			
Cross agency Collaboration	10			
Patrol Area Maps Provided	5			
Violation Photos Provided	5			
50% Match or higher	5			
Community/Public Support	5			
Workshop Attendance	5			
First Time Applicant	5			
TOTAL POINTS POSSIBLE	100			

Recommended Motion:

I move that OHVAG recommend that the Arizona State Parks Board approve the Law Enforcement Motorized Grant Scoring Criteria as presented by Arizona State Parks and Trails Staff.

Prepared by: Matt Eberhart, State OHV Coordinator, Arizona State Parks and Trails

Approved:

Bob Broscheid, Executive Director



Off-Highway Vehicle Advisory Group (OHVAG) Tuesday, October 31, 2023

Geoff Chain, Jason Cobb, Todd Davis, Pat Headington, Holly Irwin, Tom Murphy, Charles Wood



AGENDA – A



AGENDA - B





AGENDA – C

Member Roll Call

Geoff Chain Jason Cobb **Todd Davis** Pat Headington Holly Irwin Tom Murphy **Charles Wood**



AGENDA - D1

Meeting Minutes

The Group will review and may consider action to approve the OHVAG meeting minutes from August 29, 2023.



AGENDA - D1

Motion:

I move to approve the meeting minutes of the August 29, 2023 meeting.



AGENDA - D2

2024 Competitive Motorized Grant Applications

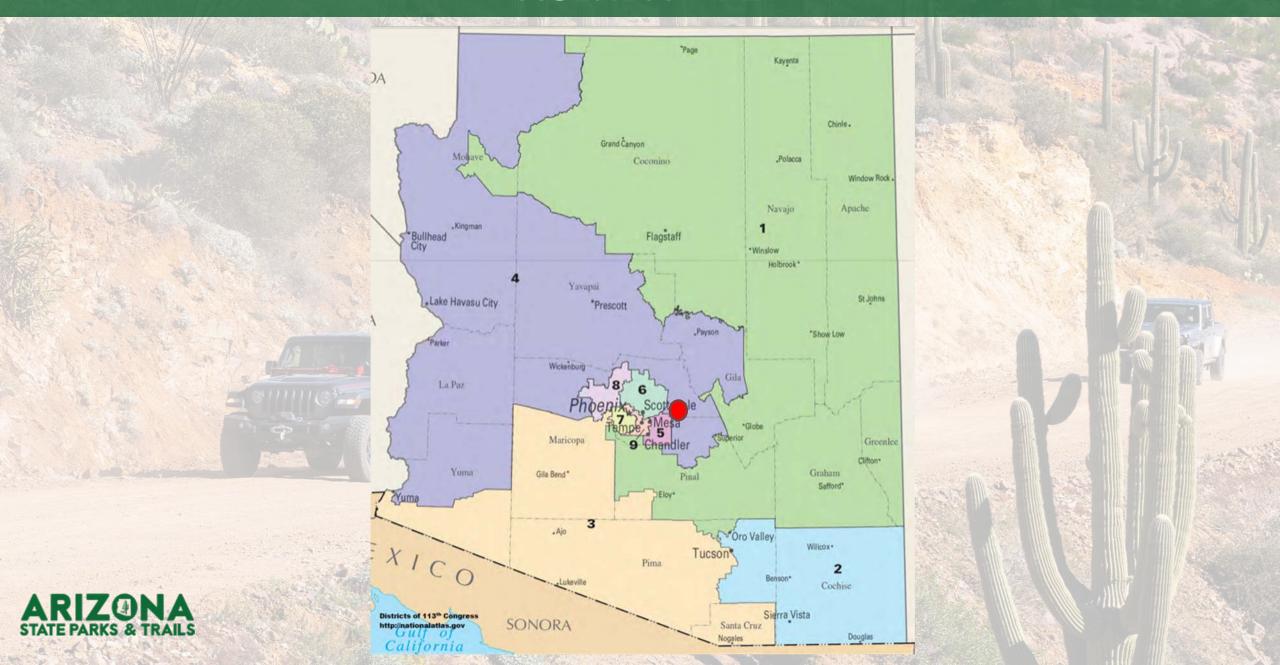
OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for The Submitted 2024 Competitive Motorized Grant Application(s).

Matthew Eberhart, State OHV Coordinator



2024 Competitive Motorized Grant Application(s)					
Sponsor	ponsor Project		Staff Recommendation	Score	
Tonto Recreation Alliance (TRAL)	Tonto National Forest OHV Recreation Management 23-24	\$396,107	\$396,107	52	
TOTAL \$396,107 \$396,107					











Motion:

I move that OHVAG recommend that the Arizona State Parks Board approve funding for the 2024 Competitive Motorized Grant Applications as follows; Tonto recreation Alliance, Tonto National Forest OHV Recreation Management 23-24 in the amount of \$\\$.



2024 Supplemental Motorized Grant Applications

OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for The Submitted 2024 Supplemental Motorized Grant Application(s).

- Matthew Eberhart, State OHV Coordinator



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2024 Supplemental Motorized Grant Application(s)				
Sponsor	Project	Request	Staff Recommendation	
Lake Havasu City Police Department	Law Enforcement OHV Purchase	\$82,996	\$82,996	
TOTAL		\$82,996	\$82,996	







Motion:

I move that OHVAG recommend that the Arizona State Parks Board approve funding for the 2024 Supplemental Grant Applications as follows; Lake Havasu City Police Department, Law Enforcement OHV Purchase in the amount of \$_____.



Law Enforcement Motorized Grant Scoring Criteria
OHVAG Will Consider and May Take Action on A
Recommendation to the Arizona State Parks Board to
Approve, Modify, Or Deny the proposed Law Enforcement
Grant Scoring Criteria.

Matthew Eberhart, State OHV Coordinator



Proposed Law Enforcement Motorized Grant Scoring Criteria		
Criteria	Points Possible:	
Patrol Hours	12	
Documented needs for OHV Law Enforcement	12	
Equipment Purchase	15 Total	
Side by Side Purchase	15	
ATV Purchase	12	
Dirt Bike Purchase	10	
Equipment Purchase (Trailers, Trail Cams, Body Cams, Radios, PPE, etc.)	10	
Cross agency Collaboration	10	
Patrol Area Maps Provided	5	
Violation Photos Provided	5	
50% Match or higher	5	
Community/Public Support	5	
Workshop Attendance	5	
First Time Applicant	5	
TOTAL POINTS POSSIBLE	100	

Motion:

I move that OHVAG recommend that the Arizona State Parks Board approve the Law Enforcement Motorized Grant Scoring Criteria as presented by Arizona State Parks and Trails Staff.



Arizona State Parks 2025 Statewide Trails Plan

Staff will provide an update on the upcoming 2025 Statewide Trails Plan and will be requesting participation from OHVAG with developing this plan. This agenda item is for information only.

Dawn Collins, Office on Continuous Improvements





2025 Trails Plan Update

Off-Highway Vehicle Advisory Group
October 31, 2023



2025 Trails Plan Updates

- Finalized public questionnaire
- Formed action teams on special topics, including
 - E-Bikes
 - Youth engagement
 - Trail access for all
 - Coordination of land managers
 - Diversity, equity, inclusion and accessibility





2025 Trails Plan – Proposed changes to 2025 Plan

- Additional priorities
- Organization of trails plan
- Action teams provide deeper dive into topics of interest
- Mobile data collection RFQ evaluation in progress



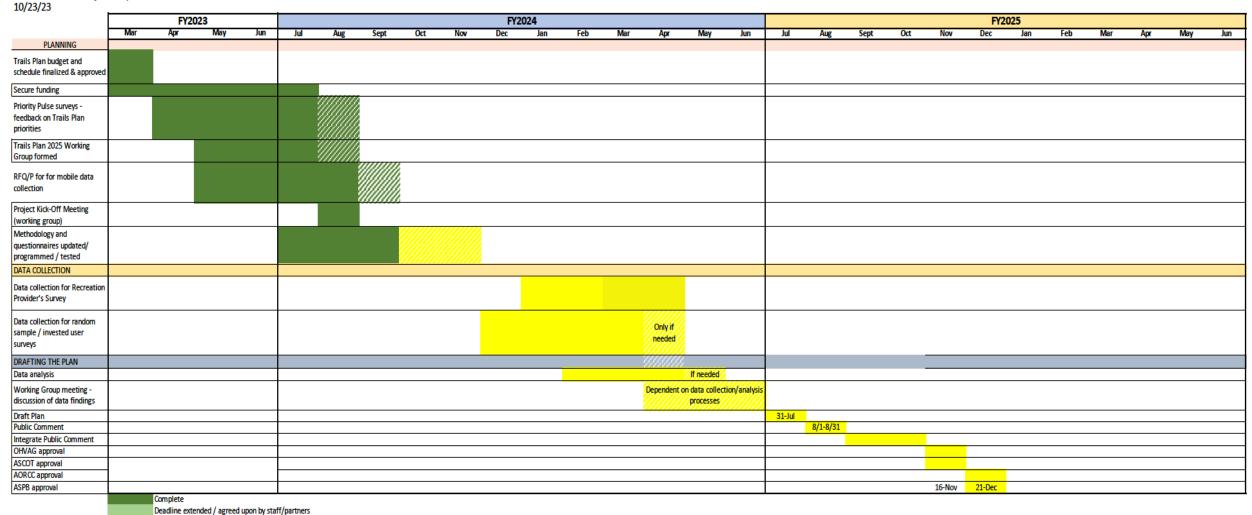




2025 Trails Plan Timeline

2025 Trails Plan Project Scope & Timeline

Planned



2025 Trails Plan Updates

Questions?

Contact us at trailsplan@azstateparks.gov





Off-Highway Vehicle Coordinator Updates

OHV Coordinator, Matthew Eberhart will provide OHVAG members an update on the OHV Legislative Committee, Joint NOHVCC/INOHVAA Annual Conference, and Dealership Program.

- Matthew Eberhart, State OHV Coordinator





Joint Conference



























OHV Dealership Backpacks

Potential Packing Days		
November 7 th	November 13 th	November 14th
4 Participants Available	5 Participants Available	6 Participants Available

Based on Doodle Poll as of October 28th



AGENDA – E

Future Agenda Items

Group members may identify items or issues they wish to be considered for inclusion on a future agenda.



AGENDA – F

Current Events

Group members will discuss current events and/or recent experiences of interest to the outdoor recreation community and/or the status of any projects with which they are currently involved.



AGENDA – G

Call to the Public

The chair will recognize those wishing to address the Group.



AGENDA – H

Tentative Future Meeting Dates:

November 28, 2023 1-3pm



