



Katie Hobbs
Governor

ARIZONA

STATE PARKS & TRAILS

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Executive Director



MINUTES
of
THE OFF-HIGHWAY VEHICLE ADVISORY GROUP
of
THE ARIZONA STATE PARKS AND TRAILS
DECEMBER 4, 2025

Meeting Date: *Thursday, December 4, 2025*

Meeting Location: *Arizona State Parks Trails Central Office located at 1110 W Washington St, Suite 100, Phoenix, AZ 85007. Charles Eatherly Conference Room.*

Members Present: *Mike Cook - in person, Pat Headington - virtual, Tom Murphy -virtual, Jeff Olsen - in person, J.C. Sanders- in person,*

Members Absent: *Nena Barlow, Don Kramer*

ASPT Staff Present (In-Person): *Matthew Eberhart, Dawn Collins, Michelle Thompson, Neil Large*

ASPT Staff Present (Virtual): *Juan Colorado-Alvarez*

A. CALL TO ORDER

Chairman Cook called the meeting to order at 10:07 a.m.

B. PLEDGE OF ALLEGIANCE

Member Sanders led The Group in reciting the Pledge of Allegiance

C. MEMBER ROLL CALL

Matthew Eberhart conducted a roll call.

D. AGENDA ITEMS

1. Consideration of Action to Approve Minutes of the September 25, 2025 OHVAG Meeting.

Member Cook motioned to approve minutes of the September 25, 2025 OHVAG Meeting. Member Olson seconded the motion. None opposed. Motion passed unanimously.

2. OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for the submitted 2026 Motorized Grant Applications. (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator).

State OHV Coordinator, Matthew Eberhart provided an overview of the six (6) submitted 2026 Motorized Grant Applications for the Arizona 4-Wheel Drive Association, Bureau of Land Management (BLM): Hassayampa Field Office, Town of Chino Valley, Coconino Trail Riders, Gila County Sheriff's Office, and the Arizona Office of Outdoor Recreation. Members had the following questions/comments regarding the proposed projects.

- *BLM*
 - *Where will the implemented Travel Management Plan (TMP) maps be provided to users?*
 - *Why is the BLM not providing more match for something they are required to do as an agency?*
 - *How many miles of trail were closed as a result of this TMP?*
- *Town of Chino Valley*
 - *Will there be fees associated with using the staging area once it is constructed?*

- *Gila County Sheriff's Office*
 - *What issues is the county looking to address with additional patrols and vehicles?*
 - *Has anything been previously awarded to the Gila County Sheriff's office from the OHV Recreation Fund?*
 - *How will the OHV education materials related to this project be different than the ones that are associated with other law enforcement or education grants?*
- *Arizona Office of Outdoor Recreation*
 - *Is the Arizona Game and Fish Department Education Course part of this campaign?*
 - *How will the campaign target OHV users?*
 - *How will the Office of Outdoor Recreation evaluate the effectiveness of this two-year campaign/grant project?*

The below table highlights the motions for each of the 2026 Motorized Grant Applications.

2026 Motorized Grant Application(s) Motions					
Sponsor	Project	Motion	Second	Any Opposed	Verdict
AZ4WDA	Information and Communication Continuation	Member Cook \$119,470.00	Member Olson	None	Pass
Bureau of Land Management: Hassayampa Field Office	Black Canyon Corridor TMP Implementation	Member Cook \$279,235.13	Member Olson	Member Headington	Pass
Town of Chino Valley	OHV Staging Area at Old Home Manor	Member Cook \$220,000.00	Member Olson	None	Pass
Coconino Trail Riders	Kelly Canyon Singletrack Maintenance	Member Cook \$103,000.00	Member Sanders	None	Pass
Gila County Sheriff's Office	OHV Enforcement and Education	Member Cook \$153,580.00	Member Sanders	None	Pass
Arizona Office of Outdoor Recreation	OHV Marketing and Economic Impact Study	Member Cook \$750,000.00	Member Olson	None	Pass
TOTAL:		\$ 1,625,285.13			

3. OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding the Proposed Amendments for Project 552316, 552401, and 552502. (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator).

State OHV Coordinator, Matthew Eberhart Provided an overview of the proposed budget amendments for the Havasu Side-by-Side Trail Association, Tread Lightly, and the Mohave County Sheriff's Office. Members had the following questions/comments regarding the proposed projects.

- *Tread Lightly*
 - *Will the airfare included in the budget amendment be used to fly in executive staff for meetings or public relations opportunities or will there actually be work happening on the ground with staff that are flown in?*
 - *What types of risk assessments is Arizona State Parks and Trails doing related to these types of organizations?*
 - *Can Tread Lightly provide an update or explanation for their national level changes in revenue?*

- *Mohave County Sheriff's Office*
 - *What is in the off-road recovery kits to make each one so expensive?*

The below table highlights the motions for each of the proposed project amendments.

Project Amendment Motions				
Project	Motion	Second	Any Opposed	Verdict
552316: Havasu SxS Association, Trail Maintenance	Member Olson: 6-month extension & \$32,000.00 Budget Amendment	Member Sanders	None	Pass
552401: Tread Lightly, Arizona OHV Program Manager Grant	Member Olson: One (1) year extension & \$141,530.15 Budget Amendment	Member Sanders	Member Cook	Pass
552502: Mohave County Sheriff's Office, OHV Education and Enforcement	Member Olson: \$86,238.00 Budget Amendment	Member Cook	None	Pass

E. Off-Highway Vehicle Coordinator Updates. (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator).

State OHV Coordinator, Matthew Eberhart provided members updates on the following items. Ambassador Program – There are officially 5 Ambassadors that have received orientating and are able to assist with all of the program's opportunities. Mr. Eberhart expressed that he and the ASPT team are working to generate opportunities, coordinate additional orientations, and continuing to accept Ambassador applications.

Outreach and Education – Network for AZ Trails, Dealership Backpack 400 backpacks distributed to Mohave County Sheriff's office to distribute to dealerships throughout the county and we attended the 15th annual Sand and Water Expo at Lake Havasu State Park.

America 250 – Arizona State Parks and Trails be hosting and promoting events between January and July 4, 2026 and Mr. Eberhart put together a comprehensive list of our partner OHV organizations and their event calendars to include. If you have specific events that you'd like us to include, please email the State OHV Coordinator.

E FUTURE AGENDA ITEMS

Chairman Cook requested clarification on the Tread Lightly national level revenue concerns and risks associated in extending their project.

F CURRENT EVENTS

Member Cook: The Trail Riders of Southern Arizona "There Will Be Dust" race hosted 150 dirt bike riders and was able to raise around \$4,000 for the East Santa Cruz County Food Bank.

Arizona State Parks and Trails Deputy Director, Sarah Webber introduced herself and thanked the members for their hard work and dedication to the state's OHV users and to our agency.

G CALL TO THE PUBLIC

No members of the public requested to speak.

H FUTURE MEETING DATES

Group members and staff discussed future meeting dates, and proposed off site meeting locations. The next meetings are tentatively scheduled for:

Meeting Date	Time	Meeting type	Location
Thursday, February 26, 2026	10:00 AM	Hybrid: Online and In Person	Arizona State Parks and Trails 1110 W. Washington Street, Suite 100 Phoenix, AZ 85007
Thursday, May 28, 2026	10:00 AM	Hybrid: Online and In Person	Arizona State Parks and Trails 1110 W. Washington Street, Suite 100 Phoenix, AZ 85007
Thursday, August 27, 2026	10:00 AM	Hybrid: Online and In Person	Arizona State Parks and Trails 1110 W. Washington Street, Suite 100 Phoenix, AZ 85007
Thursday, December 3, 2026	10:00 AM	In Person	Offsite Location TBD

I ADJOURNMENT

Meeting adjourned at 11:53 a.m.