

ARIZONA

STATE PARKS & TRAILS

Arizona State Parks Board

September 19, 2024

Dale Larsen – Chair

John Sefton – Vice Chair,

Jeffrey Buchanan, Sarah King, Terri Palmberg

AGENDA – A

Call to Order

AGENDA – B

Pledge of Allegiance

AGENDA – C

Member Roll Call

Dale Larsen (Chair)

John Sefton (Vice-Chair)

Jeffrey Buchanan

Sarah King

Terri Palmberg

AGENDA – C

Mission Statement

“As Board members we are gathered today to be the stewards and voice of the Arizona State Parks and its Mission Statement to manage and conserve Arizona’s natural, cultural and recreation resources for the benefit of the people, both in our parks and through our partners.”

Approval of Minutes

The Board will review and may consider action to approve the meeting minutes from June 20, 2024

Motion:

I move to approve the the meeting minutes from June 20, 2024 as presented.

AGENDA – D2

Welcome-Board Chair Dale Larsen

AGENDA – D3

Consideration of Consent Agenda Items 3(a) through 3(b).

AGENDA – D3

Motion:

*I move to approve the consent agenda
Items 3(a) through 3(b) as presented.*

AGENDA – D3(a)

House of Harmony Cost Amendment Increase Request

Arizona State Parks Board Will Consider and May Take Action on a Recommendation to the to Approve, Modify, or Deny Funding for the Cost Amendment Increase to Fort Apache Heritage Foundation HVAC Grant Application as Presented by Staff.

– Mickey Rogers, Chief of Grants and Trails

672201 House of Harmony HVAC Amendment Increase

Sponsor	Original Award	Amendment Increase Request	New Award	Staff Recommendation
Fort Apache Heritage Foundation	\$199,380.00	\$620.00	\$200,000.00	\$620.00

AGENDA – D3(b)

2025 State Lake Improvement Fund Grant Application(s)

Arizona State Parks Board will consider and may take action on a recommendation to the to approve, modify, or deny funding for the submitted 2025 State Lake Improvement Fund Grant Application(s).

- Mickey Rogers, Chief of Grants and Trails

2025 State Lake Improvement Grant Application(s)

Sponsor	Project	Request	Staff Recommendation	Score
Mohave County	Rescue Boats and Equipment Purchase	\$1,040,000.00	\$1,040,000.00	77
TOTAL		\$1,040,000.00	\$1,040,000.00	

AGENDA – D4

ASPT Deferred Maintenance, Major Maintenance (Building Renewal) and CIP Process

(Presenter: Tom Kmetz, Chief of Development)



Today's Topics

- Meet the Team
- Deferred Maintenance
 - What it is
 - Causes
 - Risks and dangers
- Building System Inventory Major Maintenance
 - Historical budget
 - Categories
 - ARPA
- Proposed Projects
- ASPT's Infrastructure FCI
- Prioritization
- Budget Steps
- CIP Plan



Development Team

Chief Of Development

5 Project Managers

1 Admin. Coordinator



What is Deferred Maintenance?

Deferred maintenance, or maintenance backlog, is repairs to assets and infrastructure that get delayed or rescheduled into the future due to limited resources.

These are maintenance tasks that have to be completed eventually, either to avoid safety issues, breakdowns, or damage.

Causes of Deferred Maintenance

- **Cost**
- **Aging Infrastructure**
- **Inaccessibility**
- **Lack of Priority**
- **Policies**
- **Insufficient Information**
- **Lack of Human Resources**
- **Unavailable Parts**

Risks and Dangers Associated with Deferred Maintenance

While some level of maintenance backlog is acceptable and unavoidable, the appropriate level of maintenance backlog depends on needs and the level of risk associated with each particular asset.

- Increased cost of breakdown repairs
- Reduced overall equipment effectiveness
- Entire system failure/operational impact
- Inadequate regulatory compliance
- Health and safety risks

ASPT Building System Inventory



2024

- **Estimated replacement value: \$266 million**
- **1,140 structures**
- **751,814 square feet**

ASPT Major Maintenance Funding

ASPT BUILDING RENEWAL IS APPROPRIATED OUT OF THE STATE PARKS REVENUE FUND (SPRF) AND DOES NOT COMPETE WITH GENERAL FUND REQUESTS

- Building renewal is based on a formula set by the Joint Committee on Capital Review (JCCR) per Arizona Revised Statute 41-793.01
- Formula based on at least:
 - Current replacement value
 - Original cost
 - Current age
 - Expected useful life
- This budget is the basis for the building renewal portion of the Parks Capital Outlay and Building Improvement (COLBI) requests.
- Prior to any expenditures and in accordance with A.R.S. 41-1252(A)(4) & (C), ASPT shall request review/approval by the Joint Committee on Capital Review for all BR projects

ASPT Major Maintenance

Historical Budgets



	MM	COLBI *
2016	\$ -	\$ 1,320,000
2017	\$ 1,500,000	\$ 1,500,000
2018	\$ -	\$ 1,300,000
2019	\$ 700,000	\$ 1,300,000
2020	\$ -	
2021	\$ -	
2022	\$ 2,396,700	
2023	\$ 2,742,800	
2024	\$ 3,034,400	



ASPT Major Maintenance

Primary Project Categories:

1. *Fire and Life Safety Issues*
2. *Shell: Superstructure; Exterior Walls & Roof*
3. *Major Building Systems Repairs/Replacement*
4. *Interior Construction & Finishes*
5. *Special Construction & Controls: Hazardous*
6. *ADA Accessibility*
7. *Land Acquisition (not a MM category)*
8. *Infrastructure & Building Site Work.*
9. *Energy Conservation*
10. *New Construction (not a MM category)*
11. *Routine Preventative Maintenance.*
12. *Other Projects*



American Rescue Plan Act (ARPA)

- Administered by ADOA
- Overseen by ASPT
- Projects on 24 Parks
- \$100,000,000 total budget



ARPA Projects by Park

Park	Estimated Cost
Alamo	\$6,986,250
Buckskin	\$6,095,000
Catalina	\$11,314,276
Cattail	\$8,625,000
Colorado River	\$3,036,000
Dead Horse	\$6,039,000
Homolovi	\$3,193,765
Jerome	\$2,083,926
Kartchner	\$6,603,665
Lake Havasu	\$2,949,750
Lost Dutchman's	\$5,196,864
Lyman	\$3,713,893
Oracle	\$1,170,200
Patagonia	\$10,318,550
Picacho	\$8,386,652
Red Rock	\$2,032,447
River Island	\$3,047,500
Rockin River	\$2,138,177
Roper Lake	\$11,373,870
San Rafael	\$1,543,655
Slide Rock	\$3,501,685
Tonto	\$1,987,476
Tubac	\$1,673,915
Yuma	\$2,087,250



ASPT Proposed Projects

Generated by Park Managers

- Assisted by ASPT Development Project Managers
- State Inspections (ADOA, State Fire Marshal, ADEQ, etc.)
- Contractor Repairs or Prior Work



Proposed Projects Requested

Park	Proposed Projects	Proposed Projects Estimate
ALLA	8	\$8,715,000
BUMO	8	\$4,908,000
CACO	6	\$9,075,000
CATA	5	\$11,750,000
CEOF	1	\$35,000,000
CORI	1	\$1,000,000
DAPO	3	\$1,025,000
DEHO	6	\$2,559,220
FOHO	3	\$2,300,001
FOVE	7	\$3,500,000
HORU	10	\$5,115,000
JERO	4	\$755,000
KACA	3	\$3,550,000
LAHA	5	\$4,400,000
LODU	2	\$150,000
LYLA	8	\$5,667,500
MCFA	2	\$53,000
ORAC	8	\$3,350,000
PALA	4	\$765,000
PIPE	6	\$2,058,000
RERO	4	\$1,585,559
RIIS	3	\$515,000
RIMA	12	\$5,255,000
ROLA	4	\$1,365,233
RORI	3	\$1,233,000
SARA	7	\$7,615,001
SLRO	6	\$2,685,000
TOCO	5	\$1,655,000
TONA	12	\$3,860,000
TUPR	12	\$4,870,000
VERI	3	\$214,000
YUTE	1	\$1,000,000
Grand Total	172	\$137,548,514



Park Priority	Proposed Projects	Proposed Projects Estimate
Blue Sky	20	\$17,773,000
High	31	\$11,882,500
Low	32	\$29,230,001
Medium	84	\$77,742,780
Safety	5	\$920,233
Grand Total	172	\$137,548,514



Project Category	Proposed Projects	Proposed Projects Estimate
ADA Compliance	8	\$37,173,220
Building Interior Projects	12	\$9,553,000
Building Shell Projects	34	\$9,705,500
Fire & Life Safety Projects	8	\$2,170,000
Infrastructure Projects	53	\$44,758,794
Major Building Services Projects	17	\$5,375,000
New Construction	39	\$28,663,000
Special Construction & Controls: Hazardous Abatement	1	\$150,000
Grand Total	172	\$137,548,514

State of ASPT's Infrastructure

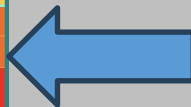
Facility Condition Index (FCI)

FCI = $\frac{\text{Total of Building Repair/Upgrade/Renewal Needs (\$)}}{\text{Current Replacement Value of Building Components (\$)}}$

ASPT's FCI = 0.52

(\$138M / \$266M)

0- 10% FCI	Asset is in <i>good</i> condition
10-25% FCI	Asset is in <i>fair to good</i> condition
25-60% FCI	Asset is in <i>poor to fair</i> condition
60% + FCI	Asset is in <i>critical</i> condition



Common Implications of FCI to Housing Portfolios				
FCI Levels	Impact to Buildings and Components	Examples of Component Issues	Resident Complaints and Morale	Maintenance Staff Impact
Critical (Over 60%)	<ul style="list-style-type: none"> - Facilities will look worn with obvious deterioration. - Equipment failure occurring frequently. Occasional building shut down will likely occur. Management risk is high. - Health and safety issues figure prominently 	<ul style="list-style-type: none"> - Replacement of multiple systems required (i.e. Mechanical, Electrical, Architectural and Structural - Building heating system failure. - Evacuation of upper floor due to unaddressed roof leakage. - Structural issues including envelope replacement. 	<ul style="list-style-type: none"> - Resident complaints will be very high with an unmanageable level of frequency. - Lack of maintenance will affect resident attitudes and morale. 	<ul style="list-style-type: none"> - Staff will not be able to provide regular scheduled maintenance due to high level of "reactive" calls
Poor (25% to 60%)	<ul style="list-style-type: none"> - Facilities will look worn with apparent and increasing deterioration - Frequent component and equipment failure may occur. Occasional building shut down could occur 	<ul style="list-style-type: none"> - Replacement of specific major systems required, such as heating and plumbing systems, complete interior renovations, building envelope restoration. - Shut down may affect some units (i.e. roof or pipe leakage) 	<ul style="list-style-type: none"> - Resident complaints will be high with increased level of frequency. - Concern about negative resident morale will be raised and become evident. 	<ul style="list-style-type: none"> - Facilities staff time will likely be diverted from regular scheduled maintenance and forced to "reactive" mode
Fair (10% to 25%)	<ul style="list-style-type: none"> - Facilities are beginning to show signs of wear - More frequent component and equipment failure will occur 	<ul style="list-style-type: none"> - Repairs and replacement of specific systems, i.e. boiler, window replacements, interior renovations. 	<ul style="list-style-type: none"> - Resident complaints will occur with higher level of frequency - Resident morale may be affected 	<ul style="list-style-type: none"> - Facilities staff time may at times be diverted from regular scheduled maintenance
Good (0% to 10%)	<ul style="list-style-type: none"> - Facilities will look clean and functional - Limited and manageable component and equipment failure may occur 	<ul style="list-style-type: none"> - Repairs and replacement of more of an aesthetic or general nature, such as wall painting, carpet replacement, roof repair, window caulking. 	<ul style="list-style-type: none"> - Resident complaints will be low and manageable - Resident morale will be positive and evident 	<ul style="list-style-type: none"> - Facilities staff time will be devoted to regular scheduled maintenance

ASPT Proposed Project Prioritization

Team:

Chief of Development, Chief of Operations, 3 Regional Managers

- **Park Visitation** (volume of visitation)
- **Park Priority** (blue sky, low, med., high, safety)
- **Category Type** (dependent on the criticality)
- **Estimated Cost & Source** (reliability of estimate)
- **Statewide Priority** (blue sky, low, med., high, safety)
- **Asset/Revenue** (increase, neutral or reduce)
- **Financial Liability** (increase, neutral or reduce O&M)
- **Regulatory** (law, permit, agreement, policy, operations)
- **Mission Objective** (critical, high, medium, low, none)

**Each ranking criteria is weight differently, but applied equally to all projects.*

Steps for Project Budget

1. Park Manager enter into proposed project form **Ongoing**
2. Prioritization team assigns rating values **As needed**
3. Review available funding source **As needed**
4. CIP budget to ADOA (year or two in advance) **April/May**
5. CIP review team (ASPT, ADOA, OSPB, JLBC, Risk Mgmt.) **May/June**
6. Governor's office budget preparation **August-December**
7. Legislative budget negotiations **January-June**
8. Appropriated budget approved and signed **May-July**
9. JCCR review **June-July**
10. Project approved for release **July-August**

ASPT Capital Improvement Project Request

CIP Breakdown	Total	FY23	FY24	FY25	FY26	FY27
Capitol Improvements (Major Maintenance)	\$14,873,815	\$2,742,800	\$3,034,000	\$3,022,015	\$3,025,000	\$3,050,000
Deadhorse Amphitheater Increase	\$210,000	\$210,000				
Rockin River Ranch Increase	\$336,800	\$336,800				
Jerome Fire Suppression System	\$1,540,000	\$1,540,000				
Southern Const SVCS Relocation	\$2,000,000	\$2,000,000				
Tonto Historic Building Renovation	\$3,500,000	\$3,500,000				
Tombstone Renovation	\$2,008,500	\$2,008,500				
Rockin River Ranch Renovation	\$1,750,000	\$1,750,000				
Catalina Main Entrance Bridge	\$7,313,000	\$1,500,000	\$5,813,000			
Statewide Campground Improvements	\$12,300,000	\$4,100,000	\$4,100,000	\$4,100,000		
Statewide Sunshade Structures	\$6,699,999	\$2,233,333	\$2,233,333	\$2,233,333		
Statewide Water Conservation	\$4,017,000	\$1,339,000	\$1,339,000	\$1,339,000		
Smartphone Application	\$535,600	\$535,600				
Yuma Territorial Prison	\$750,000		\$750,000			
Riordan Mansion Renovation	\$2,900,000		\$2,900,000			
Oracle Renovation	\$2,008,500		\$2,008,500			
Red Rock Renovation	\$0					
San Rafael Renovation	\$0					
Cattail Cove Marina	\$0					
Cattail Boat-in toilet	\$0					
Buckskin Mountain boat Ramp	\$0					
Park Manager residential Housing	\$0					
Park Manager residential Housing	\$0					
Veterans memorial	\$10,000,000		\$10,000,000			
Verde River Headwater Park (Del Rio)	\$7,000,000		\$7,000,000			
	\$79,743,214	\$23,796,033	\$39,177,833	\$10,694,348	\$3,025,000	\$3,050,000

Questions?



WESTERN REGION (8)

ALLA - ALAMO LAKE STATE PARK - Wenden
BUMO - BUCKSKIN MOUNTAIN STATE PARK - Parker
CACO - CATTAIL COVE STATE PARK - Lake Havasu City
CDRI (PAR) - COLORADO RIVER SHP - Yuma
GRMO - GRANITE MOUNTAIN HOTSPOTS - Yarnell
LAMA - LAKE HAVASU STATE PARK - Lake Havasu City
RHS - RIVER ISLAND STATE PARK - Parker
YUTE (PAR) - YUMA TERRITORIAL PRISON SHP - Yuma

NORTHERN REGION (12)

DIHO - DEAD HORSE RANCH STATE PARK - Cottonwood
FOHO - FOOL HOLLOW LAKE RECREATION AREA - Show Low
FOVE - FORT VERDE SHP - Camp Verde
HORU - HOMOLOVI STATE PARK - Winslow
JERO - JEROME SHP - Jerome
LYLA - LYMAN LAKE STATE PARK - St. Johns
REDO - RED ROCK STATE PARK - Sedona
RIMA - RICHARD MANNSON SHP - Flagstaff
ROBI - ROCKY RIVER RANCH STATE PARK - Camp Verde
SLRO - SLIDE ROCK STATE PARK - Sedona
TONA - TONTO NATURAL BRIDGE STATE PARK - Payson
VERI - VERDE RIVER SNA - Cottonwood

SOUTHERN REGION (13)

CATA - CAULINA STATE PARK - Tucson
DAPO - DANWORTH POND STATE PARK - Safford
KACA - KARTCHNER CAVERNS STATE PARK - Benson
LODU - LOST DUTCHMAN STATE PARK - Apache Junction
MCFA (PAR) - MCFARLAND SHP - Florence
ORAC - ORACLE STATE PARK - Oracle
PALA - PATAGONIA LAKE STATE PARK - Patagonia
PIPE - PICACHO PEAK STATE PARK - Eloy
ROLA - ROFER LAKE STATE PARK - Safford
SARA - SAN RAFAEL SNA - Patagonia
SOCR - SONOITA CREEK SNA - Patagonia
TOCO - TOMBSTONE COURTHOUSE SHP - Tombstone
TUPIR (PAR) - TUBAC PRESIDIO SHP - Tubac

PAR - Partner Park

SNA - State Natural Area

SHP - State Historic Park

Budget Review

(Presenter Kevin Brock, Assistant Director/
Chief Financial Officer)

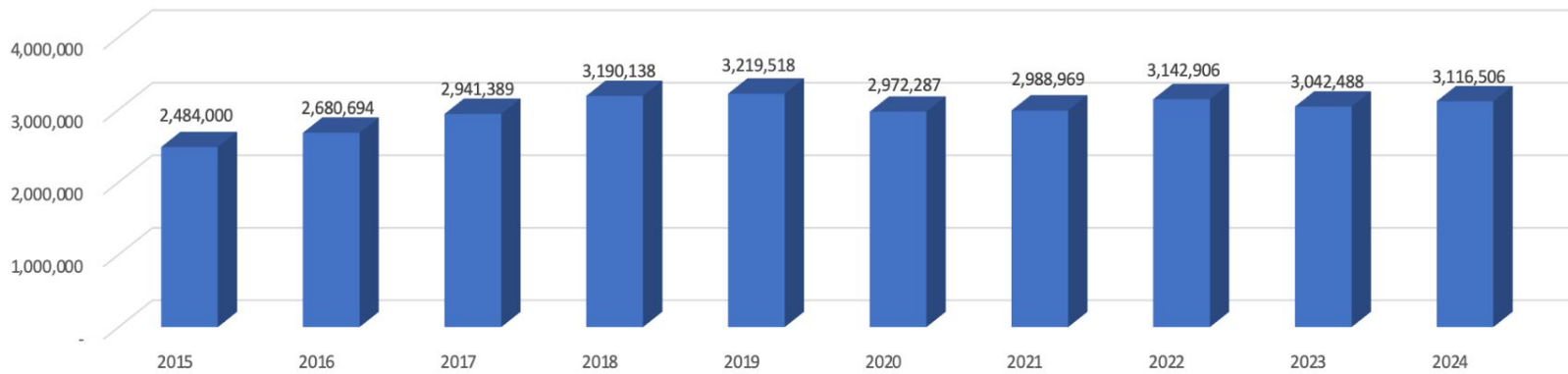
AGENDA – D5

10 Years of Park Revenue & Visitation

10 Years of Park Revenue

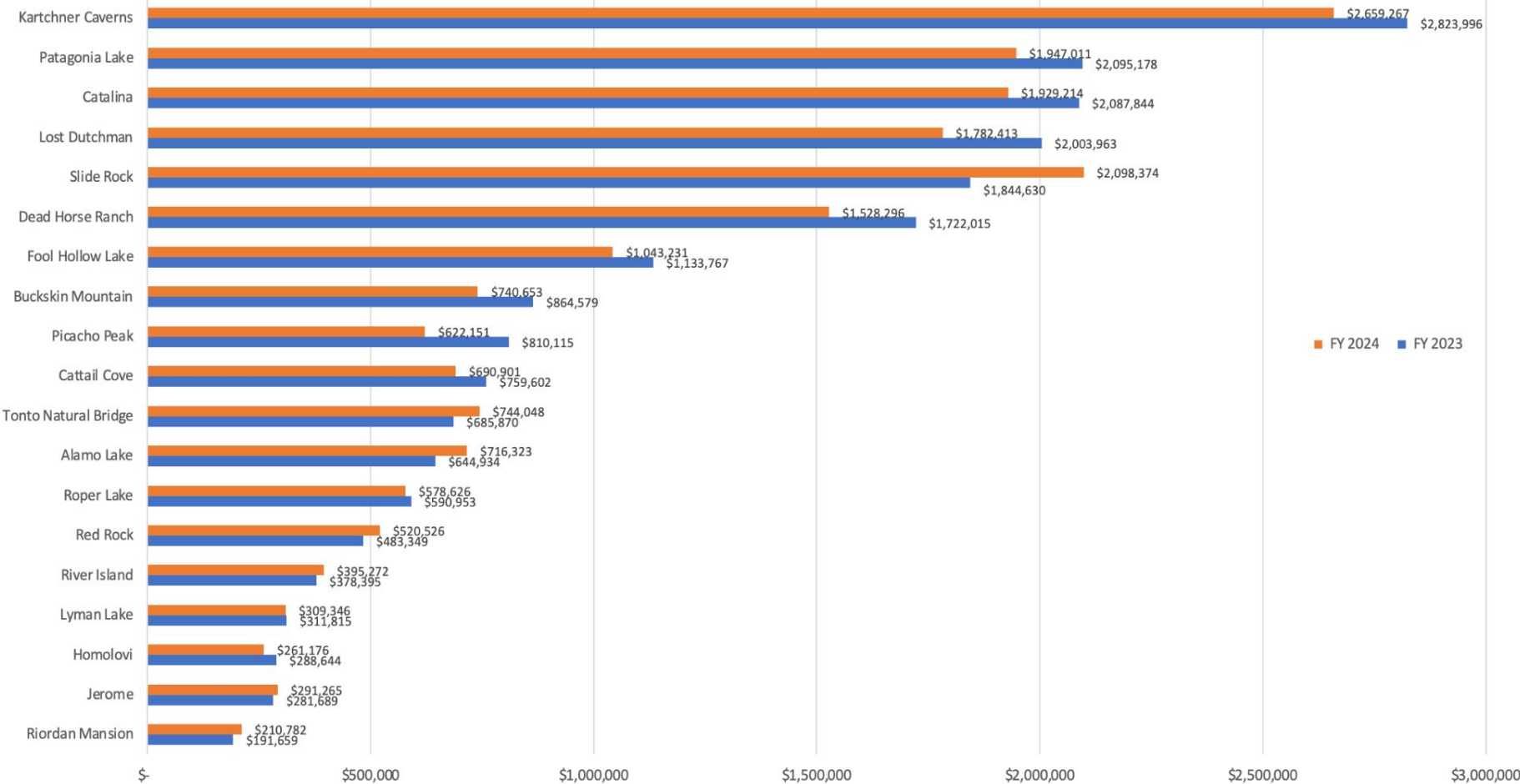


10 Years of Park Visitation



AGENDA – D5

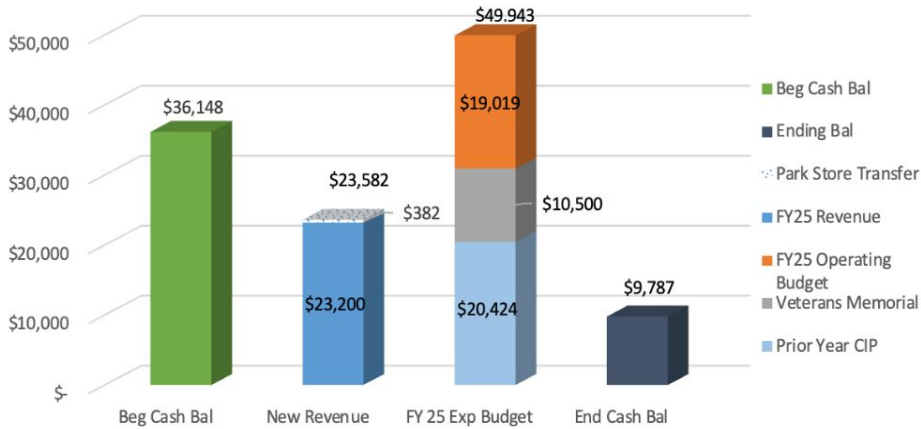
June YTD Revenue by Park



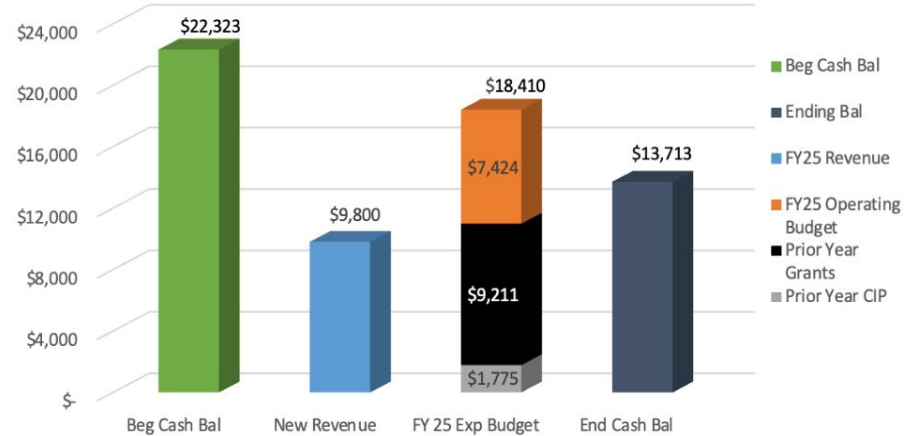
AGENDA – D5

FY 2025 Budget and Fund Balance

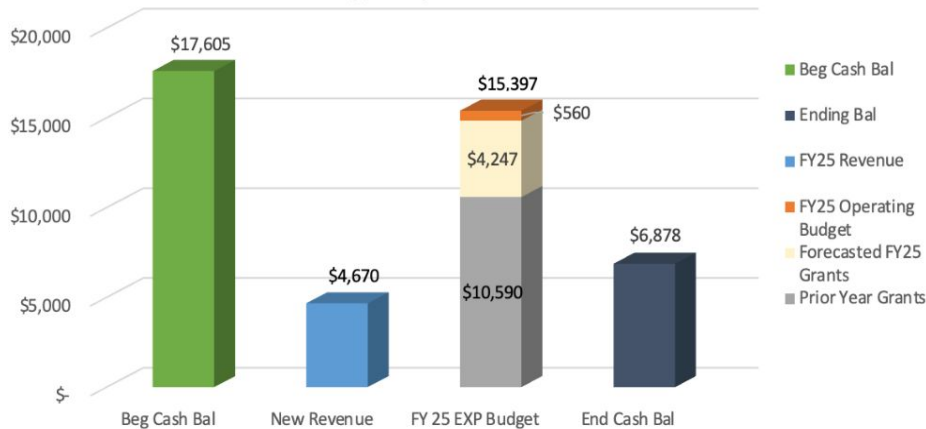
SPRF FY 25 Balance (\$000's)



SLIF FY 25 Balance (\$000's)



OHV FY 25 Balance (\$000's)



Highlights

- FY25 SPRF Ending Balance is \$9.8M
- FY25 SPRF commitments include \$10.5M for Veterans Memorial Park
- FY25 SLIF Ending Balance is \$13.7M
- FY25 SLIF commitments include prior year grants and CIP of \$10.9M

AGENDA – D5

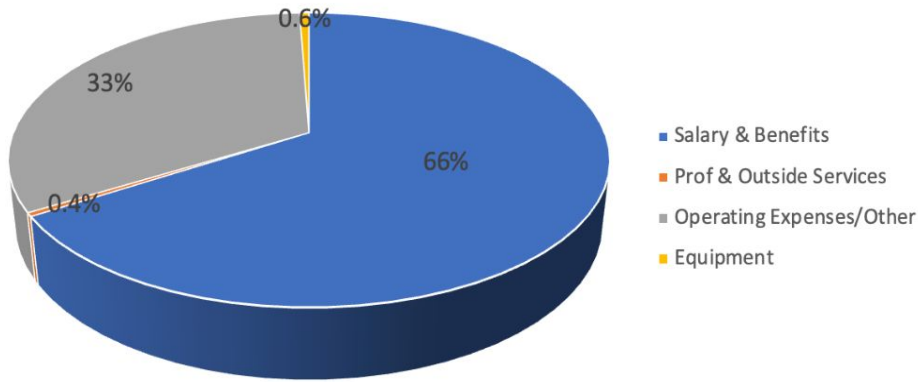
FY 2025 Budget By Category

SPRF Appropriation (\$000's)

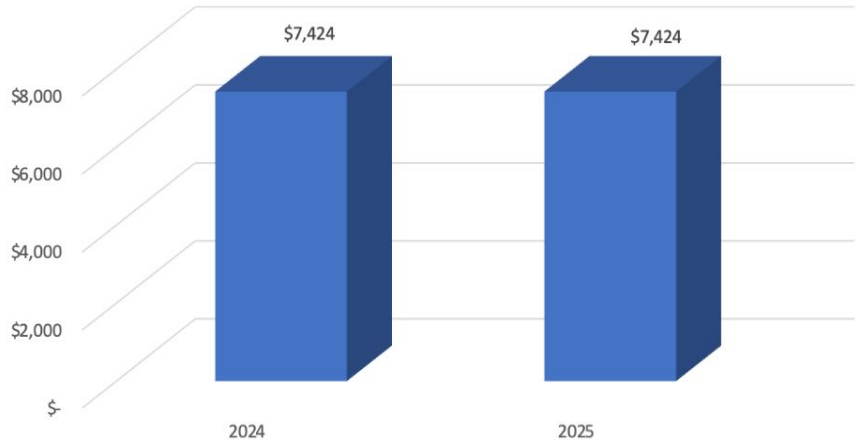
Appropriation Decrease
 * Fleet (\$2,195)
 * General Operation Costs \$330



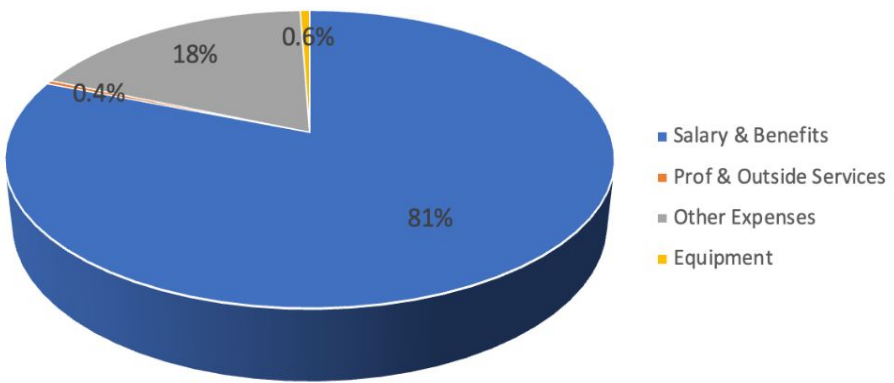
SPRF Expenditures by Category



SLIF Budget (\$000's)



SLIF Expenditures by Category



AGENDA – D5

FY26 Budget Requests

- Family Campout Program - Requested one-time and ongoing cost increase for the program.
 - Two FTE's for the program
 - Ongoing operating costs
 - Equipment for the program
 - Total Request of \$448K
- AZ Trail Fund – Requested \$250K to continue funding the AZ Trail maintenance and development.



AGENDA – D5

Appendix

AGENDA – D5

Funds Overview

Fund Balances (\$000's)

	STATE PARK REVENUE FUND	STATE LAKE IMPROVEMENT FUND	FEDERAL FUNDS	OFF HIGHWAY VEHICLE FUND	PARTNERSHIP FUND	SUSTAINABLE PARKS & ROADS FUND	DONATIONS FUND	PARK STORE FUND	HERITAGE FUND	TOTAL
Balance Carry Forward from Prior Year	36,148	22,323	869	17,605	1,203	793	721	1,250	10,499	122,911
Operating Revenue	23,200	9,800	-	-	-	-	-	2,400	-	35,400
Other Revenue (Grants, Donations & Other)	382	-	8,824	4,670	2,518	80	153	-	400	17,027
TOTAL STATE PARKS REVENUES	23,582	9,800	8,824	4,670	2,518	80	153	2,400	400	52,427
Operating Expenditures	19,019	7,424	1,345	560	-	-	-	1,513	-	29,861
Other Expenditures (GRNTS, DON & OTH)	-	9,211	7,478	4,247	2,518	50	50	387	-	23,941
Arizona Veterans Memorial State Park	10,500	-	-	-	-	-	-	-	-	10,500
Capital Projects (Prior Years)	20,424	1,775	-	-	-	-	-	-	-	22,199
Prior Year Commitments (Admin, GRNTS & OTH)	-	-	-	10,590	-	-	-	-	9,863	20,453
TOTAL STATE PARKS EXPENDITURES	49,943	18,410	8,824	15,397	2,518	50	50	1,900	9,863	106,955
PROJECTED FUND BALANCE	9,787	13,713	869	6,878	1,203	823	824	1,750	1,036	36,883

- All Revenues & Expenses are Projected
- Arizona Trail Fund Deposit \$100,000

San Rafael Vision Meeting Report Out

(Presenter Athena Sparks, South Regional Manager)

AGENDA—D6



SAN RAFAEL STATE NATURAL AREA



The entire San Rafael Valley has a unique natural and cultural resources history. Historic records of the San Rafael Valley begin prior to the Spanish colonial period in the early 1500s. Archaeological evidence indicates that the valley has been utilized for cattle grazing since the mid-1600s. This valley contains one of Arizona's last remaining intact historic Spanish land grants. Numerous individuals settled the land grant until it was purchased by Colin Cameron in 1883. Cameron built the three-story French Colonial Revival style ranch house, which still stands on the SRSNA fee simple lands today. In 2008 this ranch house was designated through the National Register of Historic Places as the San Rafael Ranch Historic District.

Arizona State Parks acquired the 3,557 acres of fee simple 2 lands that comprise the SRSNA in 1999. In addition, ASP acquired an overlaying conservation easement on 17,574 acres of adjoining private land.

AGENDA-D6

STAKEHOLDERS, PARTNERS AND ASPT CONCERNS

- Excessive recreational use
- Conflicting uses in upper watershed
- Drought
- Fire
- Invasive species
- Habitat degradation
- Lack of stewardship and sustainability
- Continued decay of existing buildings badly in need of repair.
- Failure of State Parks to manage the SRSNA to the standards of private land in the Valley
- Lack of comprehensive resource management plan
- Poor road conditions
- Funding- State budget limitations
- Proximity to international border and new border infrastructure
- Remote location
- Development encroachment
- Mining impacts
- Solar power development

AGENDA–D6

STAKEHOLDERS, PARTNERS AND ASPT VISION ITEMS AND FUTURE OBJECTIVES

COLLABORATION AND PARTNERSHIPS

- Achieve preservation and conservation through collaboration with partners.
- Integrated management between San Rafael NHA and neighbors
- Develop a working relationship with neighboring landowners and local stakeholders

WILDLIFE AND HABITAT

- Maintain value as a wildlife corridor between USA and Mexico, especially for jaguar.
- Prioritize designation as Important Bird Area
- Improve wildlife habitat
- Preserve vital remaining Chihuahuan grassland habitat
- Reintroduce black-tailed prairie dogs
- Continue environmental research

HISTORIC STRUCTURES

- Preserve and restore ranch house and historic assets

PUBLIC ACCESS

- The need for a range of on-site interpretive and educational programs

AGENDA-D6

CURRENT OPPORTUNITIES

- Develop working relationship with newly formed Friends of San Rafael Valley
- Continue work with research partners ASU, FWS, AGF, and Sky Alliance
- Plan and implement several annual public events
- Landscaping: Mowing, Weed eating, pruning/Maintain fire lines
- General Maintenance: Repair and paint steps, Paint decks and porch ceilings, Refurbish Koi pond, toilet repairs in main house, Painting, oiling and cleaning inside Main House
- Mend barbed wire fencing/research implementation of geo fencing

FUNDRAISING - GRANT PROJECTS

- Repair water Tank
- Replace Septic System Main & Mexican House
- Repair and Rebuild Corral - Fencing, destroyed by fire
- Main Well and Waterline - Valve Replacement

AVERAGE ANNUAL OPERATING BUDGET \$60,000 (ONE ONSITE RANGER)

ZERO FUNDING AVAILABLE FOR PROJECTS IN 2025

Land and Water Conservation Fund Program 60th Anniversary

(Presenter: Mickey Rogers, Chief of Grants and Trails)

AGENDA-D7

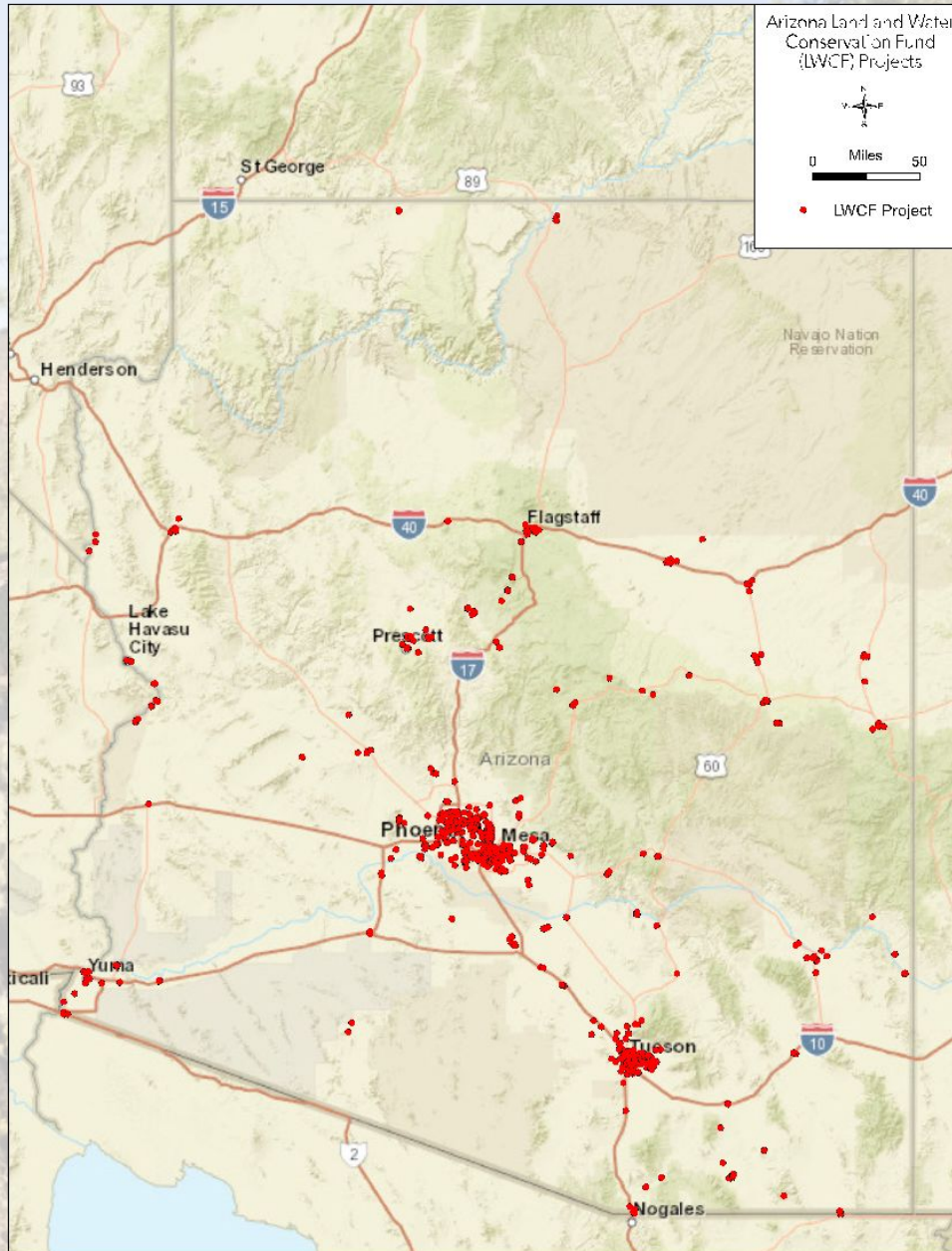


 **HAPPY 60TH ANNIVERSARY TO THE** 
LAND & WATER CONSERVATION FUND

AGENDA-D7



AGENDA-D7



AGENDA-D7

04-00002 Will Creek Lake—Coconino County

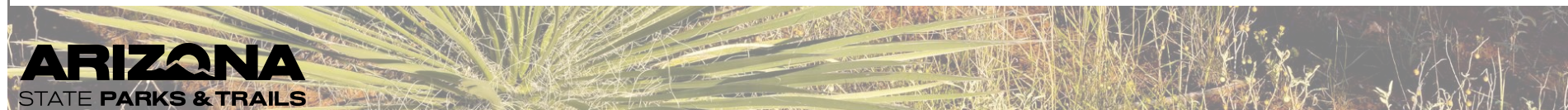
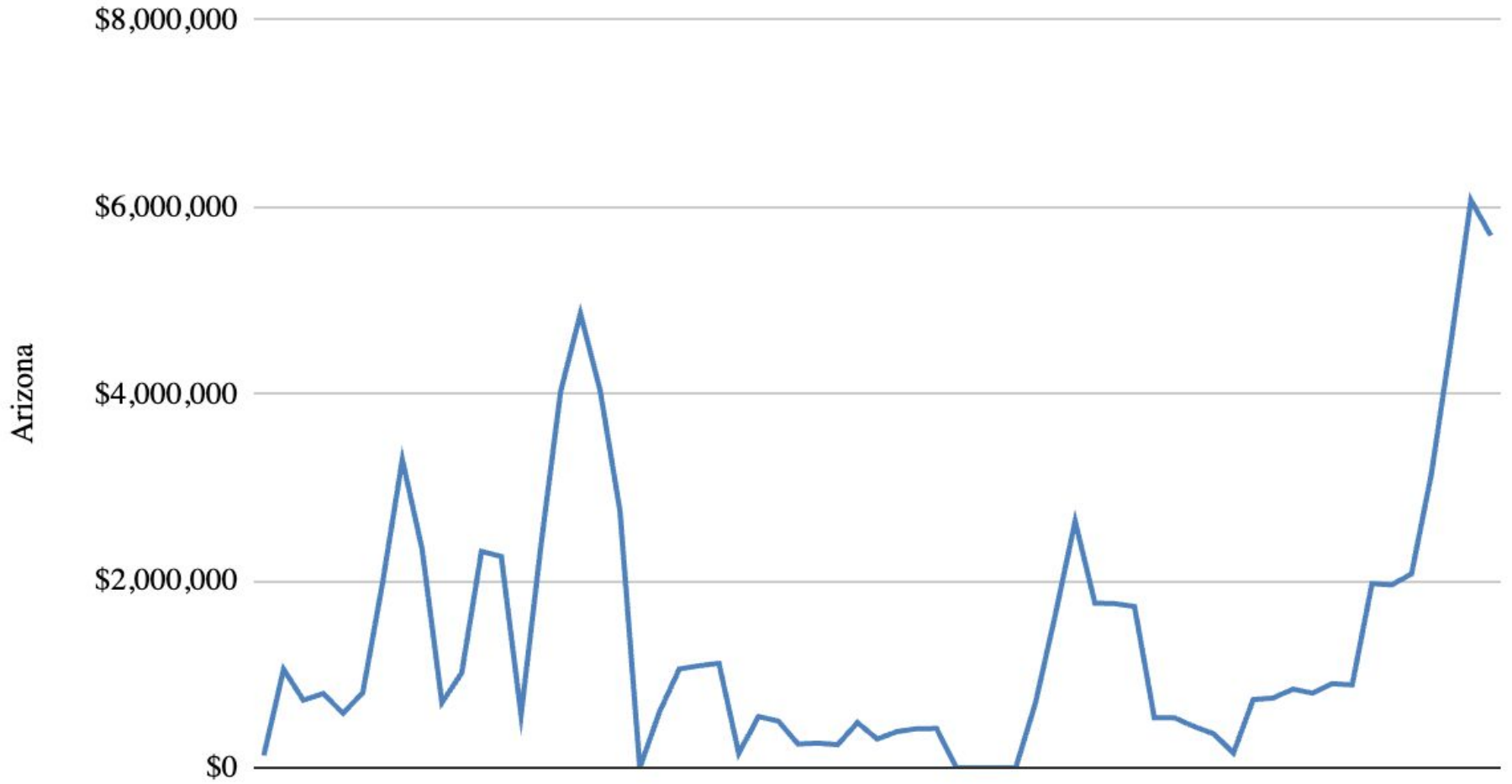


AGENDA-D7



AGENDA-D7

Arizona



AGENDA-D7



AGENDA-D7



AGENDA-D7



AGENDA-D7



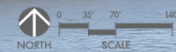
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AGENDA-D7



CITY OF TUCSON JACOBS PARK | EXISTING CONDITIONS EXHIBIT



AGENDA-D7



FUTURE AGENDA ITEMS

Board members may identify items or issues they wish to be considered for inclusion on a future agenda.

EXECUTIVE DIRECTOR'S REPORT ON CURRENT EVENTS

The Executive Director may present a summary of current events and/or recent experiences of interest to the outdoor recreation community and/or the status of any projects with which they are currently involved. The Board will not discuss or take any action on any current event summary.

AGENDA – F

- Sarah Award-Cap Times Public Policy Leader of the Year
- Family Campouts ABC 15 Interview
- Form Frenzy
- NASPD report out
- Upcoming Emerging Leaders Training
- America 250
- New AORCC board members
- Staff presented at the Rural Policy Forum, GCOT and APRA

AGENDA – F



Presented by AZ Capitol Times:
Sarah Rose Webber

2024
LEADERS
OF THE
YEAR
IN PUBLIC POLICY



AGENDA – F

Arizona Family Campout Program

Michelle was interviewed on ABC15 and did an amazing job!

[WATCH INTERVIEW](#)



AGENDA – F

Form Frenzy

The average American spends 35 hours a year filling out government forms! In February, **Form Frenzy 24**, was launched as a statewide effort to innovatively improve the experience of Arizonans who use forms to access government services. Thirty six agencies were challenged to select one form to improve over the course of the project's 90 day timeline.

Form Frenzy 24 STATE PARKS AND TRAILS

Description	State Property Tax (SPT) Reclassification for Historic Properties Redesigned the Form for owners of residential non-income producing historic properties to be more intuitive.
Outcome	Improve Ease of Application The SPT Reclass program, administered in partnership with County Assessors, provides property tax relief for over 9000 households in Arizona. Making the form clear and accessible is important to ensure that customers are easily able to determine their eligibility and can fill out the form without downtime incurred by seeking guidance from SHPD staff. Success is measured by: <ul style="list-style-type: none">Percent completed forms in which property is eligibleNumber of SHPD staff inquiries pertaining to form
Action	Customer Focused Team applied the strategies presented in Form Frenzy to make form visually cohesive and reframe questions to allow applicants to better understand whether they are actually eligible for the reclassification.

CELEBRATING AN ARIZONA FOR Everyone



AGENDA – F

State Historic Property Tax Reclassification Program



State
Historic
Preservation
Office

STATE OF ARIZONA HISTORIC PROPERTY TAX RECLASSIFICATION APPLICATION FOR RESIDENTIAL, OWNER-OCCUPIED PROPERTIES

Submit the completed form and photos to your County Assessor. You will receive a copy after the application has been processed. Please call (602) 542-4000 if you have any questions. Please type or print clearly.

1. Address of the property: Street _____ City _____ State _____ Zip Code _____
County _____

2. Legal Description and/or Assessor's Parcel ID #: _____

3. Property Use: Owner-occupied Residential Other non-income producing use. Explain: _____

4. Name of Owner on Tax Roll: _____ Phone: (____) _____
Mailing Address: _____ City _____ State _____ Zip Code _____

5. Property is listed on the National Register of Historic Places:
 Within the following neighborhood or historic district (if known): _____
 Individually and has the following historic name (if known): _____

6. Date of Original Construction: _____ Original Site Moved

7. Describe any exterior changes to the building since it was constructed. Attach a separate sheet if necessary.

8. Enclose two photographs clearly showing the front of the house and another showing the front and side of the house. Label photographs on the back with the address of the property, owner's name, the Tax Parcel ID number and the date on which the photographs were taken. Please do not send in 35mm film or digital photographs printed out are acceptable.

I have hereby stated that the information provided is, to the best of my knowledge, correct and that I am the owner of said property. I hereby consent to abide by Arizona State Parks Board Rules & Regulations pursuant to ARS § 42-12101 and ARS § 42-12102 through 42-12108 as amended, maintain the architectural integrity of the property, provide the State Historic Preservation Officer with plans for alterations for review prior to implementation, submit a report of repairs to the remaining form to the State Historic Preservation Officer describing the condition of said property and any alterations made, allow the State Historic Preservation Officer or his representative to inspect the above property, understand the penalties involved if approved, and understand that this classification is granted for 15 years if classified as non-commercial historic property. (NOTE: ALL CURRENT OWNERS MUST SIGN BELOW)

Signature: _____ Date: _____
Signature: _____ Date: _____
Signature: _____ Date: _____

FOR SHPO USE ONLY

The property described above is included within the boundaries of the _____ National Register Historic District and contributes to the character of the district. Date listed: _____

The individual property described above was entered into the National Register of Historic Places on: _____

The property described above is listed neither individually nor as a contributor to a National Register Historic District.

The property described above currently: meets does NOT meet the minimum maintenance standards of the Arizona State Parks Board (Rule 12.8.206).

I hereby certify that the described property qualifies as a non-commercial historic property pursuant to ARS § 42-12101, as amended.

I hereby certify that the described property does NOT qualify as an historic property pursuant to ARS § 42-12101, as amended.

Signature: _____ Date: _____
State Historic Preservation Officer/Assistant

early cue to stop applicants if their property does not qualify for the program

remove reference to polaroid pictures

clarifies property use to decrease research time

includes submittal instructions to improve applicant autonomy

HISTORIC PROPERTY TAX APPLICATION
APPLICATION FOR RECLASSIFICATION AND VERIFICATION OF ELIGIBILITY

1. Address of Historic Property _____ City _____ County _____ ZIP _____

2. Parcel Number of Historic Property _____ (parcel number is on your tax bill, County Assessor website, or contact County Assessor)

3. Is this property listed on the National Register of Historic Places? YES NO
If no, STOP. This property cannot be in the historic property tax program.
If yes, what is the name of the historic district (or individual property) _____

4. Year the property was built _____

5. Name of homeowner _____ Phone _____
Mailing address (same as above) _____ City _____ State _____ ZIP _____
email _____ Can we send your reply via email? Y N

6. Do you live in this house? YES NO All the time? Or part of the year?

7. Does an immediate family member live in this house? YES NO
If yes, how are they related? _____ Do they pay rent? YES NO

8. Do you rent out this house? YES NO Is it a short term rental, eg Airbnb? YES NO

9. Explain any changes you have made to the outside of the property since you have owned it. If this is a renewal, explain changes since the last application. (Example: window replacement, remodels, additions, stucco, carport/garage, roof, new windows/doors). Email spt@azstateparks.com if you need more space.

10. Attach two current photographs of the outside of the house. Photos should clearly show the front and the side of the house. Photos can be taken with a cell phone and printed out on paper. Write the address of the house on the back of the photos along with the date they were taken. **If you live in a high rise condo, you do not need photographs.**

OVER FOR PAGE 2

HISTORIC PROPERTY TAX APPLICATION - PAGE 2
APPLICATION FOR RECLASSIFICATION AND VERIFICATION OF ELIGIBILITY

11. By signing this form, I, the owner of the property, agree that:

- The information in this form is correct to the best of my knowledge.
- I agree to follow the Arizona State Parks Board rules and regulations, and ARS 42-12101 through ARS 42-12108.
- I agree to maintain my historic property according to the Secretary of the Interior's Standards and the Arizona State Parks Standards Rule 12-8-306 (included in this form)
- I agree to provide the State Historic Preservation Office with any plans I have to change the outside of my historic property before I make the changes
- I agree to submit a condition status report if I am asked by the State Historic Preservation Officer
- I agree to allow the SHPO to view my property if I am asked by the State Historic Preservation Officer
- I understand the penalties of being removed from the program, per ARS 42-12105
- I understand that the reclassification is given for 15 years and is renewable every 15 years

Signature of homeowner _____ Date _____
(only one property owner needs to sign this form)

12. MAIL THIS FORM AND THE TWO PHOTOGRAPHS TO THE COUNTY ASSESSOR'S OFFICE WHERE THE HISTORIC HOME IS LOCATED (addresses located on page 4)
(DO NOT mail this form to the State Historic Preservation Office)

13. If you need help filling out this form or finding the information needed for this form, please contact your County Assessor. If you need information about your historic property, contact the State Historic Preservation Office at spt@azstateparks.gov or (602) 542-4009

STOP - END OF APPLICATION - DO NOT CONTINUE

ASSESSOR USE ONLY

The property herein meets the minimum maintenance standards of the Arizona State Parks Board (rule 12.8.306)

The property herein is listed on the National Register of Historic Places within the _____ district or individually as _____ Date listed _____

I hereby certify that the described property QUALIFIES as a non-commercial historic property pursuant to ARS 42-12101
Signature: _____ Date: _____

The property herein is not listed on the National Register of Historic Places

The property herein does not meet the minimum maintenance standards of the Arizona State Parks Board (rule 12.8.306)

The property herein is classified as a rental property with the County Assessor or being used for income-producing purposes per the County Assessor's Office

I hereby certify that the described property DOES NOT qualify as a non-commercial historic property pursuant to ARS 42-12101
Signature: _____ Date: _____

CURRENT FORM: c.2004

NEW FORM: 2024

Program jointly administered with SHPO and 15 County Assessor's Offices

Capacity of program intended for 1,000 properties, currently 9,000 are enrolled

New form creates improved question flow, modernizes irrelevant information, and reformatted for user-friendliness and clarity



AGENDA – F

NASPD Report out



Bob receiving his 5 year "Survivors Award"



AGENDA – F

Emerging Leaders-upcoming class

(pictures from past co-horts)





Mission

The Arizona America250 commission is established to plan, develop, encourage and coordinate the commemoration of the two hundred fiftieth anniversary of the founding of the United States and the impact of the citizens of this state on the nation's past, present and future.

About America250

America250 is a nonpartisan initiative working to engage every American in commemorating the 250th anniversary of our country. This multi-year effort, from now through July 4, 2026, is an opportunity to pause and reflect on our nation's past, honor the contributions of all Americans, and look ahead toward the future we want to create for the next generation and beyond.

AGENDA – F

New AORCC Board Members

Returning Member:

- Joe Baynes, Parks and Recreation Director, City of Prescott

New Members:

- Eric Urfer, Director of Parks and Recreation in Yuma
- Laura Wilson, Director, Parks, Recreation and Library for Sierra Vista
- Matthew "Matt" Jankowski -Public Member
- Kevin Adams-Public Member

AGENDA – F

Staff Presents at the Rural Policy Forum, GCOT and APRA



CURRENT EVENTS

Board members may present a brief summary of current events and/or recent experiences of interest to the outdoor recreation community and/or the status of any projects with which they may be involved. The Board will not discuss or take action on any current events.

AGENDA – H

CALL TO THE PUBLIC

The Chair will recognize those wishing to address the Board.

AGENDA – I

FUTURE MEETING DATES

Arizona State Parks and Trails 2024 Tentative Meeting Schedule	
Date	Location
October 17, 2024	Central Office
November 14, 2024	Central Office
December 12, 2024	Central Office



THANK YOU!!