



Katie Hobbs
Governor

ARIZONA STATE PARKS & TRAILS

Bob Broscheid
Executive Director



NOTICE OF MEETING
of
THE ARIZONA STATE PARKS BOARD
of
THE ARIZONA STATE PARKS AND TRAILS

Pursuant to A.R.S. §38-431.02 notice is hereby given to members of the Arizona State Parks Board ("Board") and the public that the Board will hold a meeting on Thursday, August 17, 2023, beginning at 9:00am.

****Please note the location of the August 17, 2023 meeting: 2360 McCulloch Blvd., North, Lake Havasu City, Arizona 86403, Police Facility Office, Lake Havasu City Council Chambers. Board members may attend the meeting in person or participate telephonically. The public may attend and listen to the meeting in person or listen to the meeting via telephone by calling 1+218-301-1486 and entering the passcode 434903960#.**

In person or telephonic public comment will be taken. If choosing to speak in person, the speaker will be asked to complete a form which will be made available at the Lake Havasu City Council Chambers on the meeting day and submit to the Board's staff. If choosing to speak via telephone, persons who wish to make statements to the Board will be asked to identify themselves each time they are speaking. Please ensure phones are muted when not speaking.

This meeting is open to the public; however, the Board may elect to hold an Executive Session for any agenda items at any time during the meeting to discuss or consult with its legal counsel for legal advice on matters listed on this agenda pursuant to A.R.S. §38-431.03(A)(3). Items on the agenda may be discussed out of order unless they have been specifically noted to be set for a certain time. Public comment will be taken.

AGENDA

(The Chair reserves the right to set the order of the agenda.)

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. MEMBER ROLL CALL AND MISSION STATEMENT

D. AGENDA ITEMS

- 1. Consideration of Action to Approve Minutes of the June 15, 2023, Board Meeting – The Board will review and may consider action to approve the Board meeting minutes from June 15, 2023.**
- 2. Introduction and Welcome: Cal Sheehy, Mayor of Lake Havasu City, Arizona. (Speaker: Mayor Cal Sheehy, Lake Havasu City) Mayor Sheehy will address the Board and provide brief remarks regarding the partnership between Arizona State Parks and Trails and the City of Lake Havasu City. This agenda item is for information only.**
- 3. Consideration of Action to Designate Dude Ranches for Inclusion in the Arizona Dude Ranch Heritage Trail Program. (Presenter: Dr. Bill Collins, Historian, Arizona State Historic**



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Preservation Office) The Board will consider applications to designate the following properties as Dude Ranches pursuant to A.R.S. § 41-867:

Dude Ranch	Address
White Stallion Ranch	9251 W Twin Peaks Rd., Tucson, Arizona 85743 Pima County
Elkhorn Ranch	27000 W Elkhorn Ranch Rd., Tucson, Arizona 85736 Pima County

4. **Presentation on Recently Awarded Grants to the City of Bullhead City, Arizona. (Presenter: Edigar Kajirwa, Assistant City Manager)** Assistant City Manager Edigar Kajirwa will provide the Board an overview of the recently awarded grants to the City of Bullhead City, Arizona. This agenda item is for information only.

City of Bullhead City, Arizona	
Fiscal Year (FY)	Funding Source
FY 2022	State Lake Improvement Fund (SLIF)
FY 2022	Heritage Fund
	Local, Regional and State Parks (LRSP)
FY 2022	Supplemental Motorized Grant Off-Highway Vehicle (OHV)
FY 2023	Competitive Motorized Off-Highway Vehicle (OHV)

5. **Presentation on Recently Awarded Grants to the City of Kingman, Arizona. (Presenter: Mat Golder, Assistant Parks Superintendent, City of Kingman Parks and Recreation)** Assistant Parks Superintendent Mat Golder will provide the Board an overview of the recently awarded grants to the City of Kingman, Arizona. This agenda item is for information only.

City of Kingman, Arizona	
Fiscal Year (FY)	Funding Source
FY 2020	Recreational Trails Program (RTP) Non-Motorized
FY 2022	Heritage Fund- Historic Preservation American Rescue Plan Act (ARPA)
FY 2022	Non-Motorized American Rescue Plan Act (ARPA)
FY 2022	(RTP) Non-Motorized
FY 2023	Land and Water Conservation Fund (LWCF)

6. **Presentation on Recently Awarded Grants to the Town of Parker, Arizona. (Presenter: Steve Ziegler, Public Works Director, Town of Parker)** Public Works Director Steve Ziegler will provide the Board an overview of the recently awarded grants to the Town of Parker, Arizona. This agenda item is for information only.

Town of Parker, Arizona	
Fiscal Year (FY)	Funding Source
FY 2021	Land and Water Conservation Fund (LWCF)
FY 2022	Heritage Fund- Historic Preservation

7. **Report on Fiscal Year 2023 Awarded Heritage Fund, State Lake Improvement Fund, Motorized, Non-Motorized, Trail Maintenance, Safety and Education and Land and Water**



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Conservation Fund Projects. (Presenter: Mickey Rogers, Chief of Grants and Trails) Staff will provide a final report to the Board on all awarded grant funded projects for FY 2023. This agenda item is for information only.

8. Legislative Update. (Presenter: Brittany Hudson, Legislative Liaison) The Board will be briefed on the relevant legislation that was passed during the 2023 Legislative Session. This agenda item is for information only.

9. Presentation and Discussion on Arizona State Parks Board, Arizona State Parks and Trails Fiscal Year 2024 Operating Budget Overview and Fiscal Year 2025 Budget Request Update. (Presenter: Kevin Brock, Assistant Director, CFO) Staff will provide an overview of the Fiscal Year 2024 operating budget, funds status and a Fiscal Year 2025 budget request update. This agenda item is for information only.

E. FUTURE AGENDA ITEMS

Board members may identify items or issues they wish to be considered for inclusion on a future agenda.

F. EXECUTIVE DIRECTOR'S REPORT ON CURRENT EVENTS

The Executive Director may present a summary of current events and/or recent experiences of interest to the outdoor recreation community and/or the status of any projects with which they may be involved. The Board will not discuss or take any action on any current event summary.

G. CURRENT EVENTS

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H. CALL TO THE PUBLIC

The Chair will recognize those wishing to address the Board. It is probable that each presentation will be limited to one person per organization and the time allotted by the Chair. Action taken because of acknowledgement of comments and suggestions from the public will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

I. FUTURE MEETING DATES

Arizona State Parks and Trails 2023 Tentative Meeting Schedule	
Date	Location
Thursday, September 21	Central Office
Thursday, October 19	Central Office
Thursday, November 16	Central Office
Thursday, December 21	Central Office

J. ADJOURNMENT

Pursuant to A.R.S. §38-509 Board member conflict of interest forms are available for public inspection along with a copy of this agenda and any background material provided to Board members at Arizona State Parks



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and Trails, 1110 W. Washington Street, Suite #100., Phoenix, AZ 85007. For additional information, contact Kelley Santillanes at (602) 542-3092. Pursuant to Title II of the Americans with Disabilities Act (ADA), Arizona State Parks and Trails does not discriminate based on a disability regarding admission to public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the ADA Coordinator Thomas Beranek at (602) 542-7389; or email tberanek@azstateparks.gov. Requests should be made as early as possible to allow time to arrange the accommodation. For technical difficulties during the teleconference meeting, please contact Kelley Santillanes at 480-622-4559 or via email ksantillanes@azstateparks.gov.

Posted at: Arizona State Parks and Trails
1110 West Washington Street, Suite 100, Phoenix, AZ 85007

And at: <https://azstateparks.com/board>

Bob Broscheid: Executive Director



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DRAFT MINUTES

of THE ARIZONA STATE PARKS BOARD of THE ARIZONA STATE PARKS AND TRAILS

June 15, 2023

Meeting location: Arizona State Parks and Trails, 1110 W Washington St., Suite 100, Phoenix, AZ 85007

Members present: John Sefton, Terri Palmberg

Members participating telephonically: Dale Larsen, Jeff Buchanan, Sarah King

Members absent: Robyn Sahid

ASPT Staff Present: Bob Broscheid, Sarah Rose Webber, Kevin Brock, Mark Weise, Kathryn Leonard, Mickey Rogers, Dawn Collins, Jeff Schmidt, Matt Eberhart, Woodrow Gresko, Kelley Santillanes

Arizona AG Office: Nancy Jasculca, Arizona State Parks Board attorney

YouTube live stream: www.youtube.com/watch?v=Pil_oh6Fj58

A. CALL TO ORDER

Chairman Larsen of the Arizona State Parks Board, designated Vice Chair John Sefton as acting Chair while he was participating in the meeting telephonically.

Vice Chair Sefton called the meeting to order at 10:02am.

B. PLEDGE OF ALLEGIANCE

Terri Palmberg led Board members in reciting the Pledge of Allegiance.

C. MEMBER ROLL CALL AND MISSION STATEMENT

Vice Chair Sefton read the Arizona State Parks Board Mission Statement.

D. AGENDA ITEMS

1. Consideration of Action to Approve Minutes of the May 18, 2023 Board Meeting.

Jeff Buchanan moved to approve the minutes from the May 18, 2023 meeting. Terri Palmberg seconded the motion. Dale Larsen approved. John Sefton approved. Jeff Buchanan approved. Sarah King approved. Terri Palmberg approved. The motion passed.

2. Consent Agenda. Items D2(a) through D2(g) were grouped together and noticed as consent agenda items to expedite action on routine matters.

2(a) Consideration of Action to Approve Funding for The Submitted 2023 Competitive Motorized Grant Application(s). (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator) The following grant application(s) has been submitted for funding totaling \$316,503.00

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2(b) Consideration of Action to Approve Funding for The Submitted 2023 Supplemental Motorized Grant Application(s). (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator) The following grant application(s) has been submitted for funding totaling \$100,000.00

2(c) Consideration of Action to Approve Proposed Budget Amendment to Previously Awarded Bureau of Land Management ("BLM") Travel Management Planning ("TMP") Project 552204 and Authorize Scope Change. (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)

Scope Change: Safford and Yuma East Travel Management Plan combined to create new Yuma Gila River Travel Management Plan

2(d) Consideration of Action to Approve Funding for The Submitted 2023 State Lake Improvement Fund Grant Application(s). (Presenter: Mickey Rogers, Chief of Grants and Trails) The following grant application(s) have been submitted for funding totaling \$1,330,000.00

2(e) Consideration of Action to Approve Funding for The Submitted 2023 Heritage Fund Environmental Education Grant Application(s). (Presenter: Mickey Rogers, Chief of Grants and Trails) The following grant applications have been submitted for funding totaling \$99,470.00

2(f) Consideration of Action to Approve Funding for The Submitted 2023 Land and Water Conservation Fund ("LWCF") Grant Application(s). (Presenter: Mickey Rogers, Chief of Grants and Trails) The following grant application(s) have been submitted for funding totaling \$1,293,792.00

2(g) Consideration of Action to Approve Proposed Budget Amendments to Previously Awarded Land and Water Conservation ("LWCF") Applications and Authorize Additional Scope Items. (Presenter: Mickey Rogers, Chief of Grants and Trails)

Vice Chair John Sefton removed consent agenda items D2(c) Bureau of Land Management Travel Management Planning Project 552204, D2(d) 2023 State Lake Improvement Fund, Arizona Game and Fish Department Contact Point Dock Replacement and D2(f) Oro Valley Naranja Park Skate Park and Pump Track for discussion.

Terri Palmberg moved to approve consent agenda items D2(a), D2(b), D2(d) Patagonia State Park State Lake Improvement Fund Project in the amount of \$530,000.00, D2(e), D2(f) City of Winslow City Parks Improvement Project in the amount of \$293,792.00, D2(g) as presented. Dale Larsen seconded the motion. Dale Larsen approved. John Sefton approved. Jeff Buchanan approved. Sarah King approved. Terri Palmberg approved. The motion passed.

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Consent agenda D2(c): Tammy Pike, Outdoor Recreation Planner, Bureau of Land Management gave the Board a brief overview of Project 552204 Travel Management Planning cost amendment request for additional scope changes. The scope increases included staffing issues, mileage costs not calculated on the original application and general cost increases. Terri Palmberg moved to approve D2(c) Bureau of Land Management Travel Management Planning Project 552204 and increase the award amount from \$412,969.00 to \$524,119.00. Jeff Buchanan seconded the motion. Dale Larsen approved. John Sefton approved. Jeff Buchanan approved. Sarah King approved. Terri Palmberg approved. The motion passed.

Consent agenda D2(d): Terri Palmberg moved to approve 2023 State Lake Improvement Fund, Arizona Game and Fish Department: Contact Point Dock Replacement in the amount of \$800,000.00. John Sefton seconded the motion. Dale Larsen approved. John Sefton approved. Jeff Buchanan abstained. Sarah King approved. Terri Palmberg approved. The motion passed.

Consent agenda D2(f) Kristy Diaz – Trahan gave the Board a brief overview of the Naranja Park Skate Park including the architectural/conceptual plans, multi-use area improvement, parking lot, remote control flyers park, splash pad and general infrastructure. Terri Palmberg moved to approved the Oro Valley Naranja Park Skate Park/Pump Track in the amount of \$1,000,000.00. Sarah King seconded the motion. Dale Larsen approved. John Sefton approved. Jeff Buchanan approved. Sarah King approved. Terri Palmberg approved. The motion passed.

3. Presentation and Discussion on Arizona State Parks Board, Arizona State Parks and Trails Fiscal Year 2025 Budget Request (Presenter: Kevin Brock, Assistant Director, CFO) The Board was given a timeline of the agency's budget forecasting: proposals, suggested initiatives, park operations, maintenance, unanticipated events, salaries and benefits. They also discussed with staff their role/responsibilities and the 2024 draft Strategic Plan. The Board did not take any action.

E. FUTURE AGENDA ITEMS

The Board did not discuss any future agenda items.

F. EXECUTIVE DIRECTOR'S REPORT ON CURRENT EVENTS

The Director attended the Joint Committee on Capital Review. Deputy Director Webber and Assistant Director Mark Weise hosted Will Greene, State Parks policy advisor on a kayaking trip on the Verde River.

G. CURRENT EVENTS

Terri Palmberg discussed the upcoming 10-year remembrance event of the Granite Mountain Hotshot tragedy.

H. CALL TO THE PUBLIC

No members of the public requested to speak.

I. FUTURE MEETING DATES



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Arizona State Parks and Trails 2023 Tentative Meeting Schedule	
Date	Location
Thursday, May 18	Central Office
Thursday, June 15	Central Office
Thursday, July 20	Central Office
Thursday, August 17	Central Office
Thursday, September 21	Central Office
Thursday, October 19	Central Office
Thursday, November 16	Central Office
Thursday, December 21	Central Office

J. ADJOURNMENT

The meeting adjourned at 11:33am.

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2023 SUMMARY OF GENERAL LEGISLATION:

HB 2145: dude ranches; historical markers:

Summary: Authorizes Permanent Arizona Historical Society Revolving Fund monies to be used to issue historical markers for dude ranches included in the Arizona Dude Ranch Heritage Trail Program. Allows the Permanent Arizona Historical Society Revolving Fund to receive gifts, grants, donations and contributions. Directs the Arizona Historical Society, in cooperation with the Arizona State Parks Board and the largest dude ranch or guest ranch association in the state, to issue historical markers within two years of when a dude ranch in the Arizona Dude Ranch Heritage Trail Program requests it. Specifies that Class 2 property includes real and personal property and improvements of a guest ranch that meet the definition of guest ranch and for which the owner has recorded a deed restriction with the county recorder, that is not included in Class 4 property and that are valued at full cash value. Classifies real and personal property and improvements of a guest ranch as Class 4 property if it is included in the Arizona Dude Ranch Heritage Trail Program, meets the definition of guest ranch that meet the definition of guest ranch and for which the owner has recorded a deed restriction with the county recorder, that is not included in Class 4 property and that are valued at full cash value.

Update: The bill passed the Legislature and will now be in statute. Chapter 171.

HB 2505: outdoor recreation coordinating commission; continuation:

Summary: Continues the Arizona Outdoor Recreation Coordinating Commission for 8 years.

Update: The bill passed the Legislature and will now be in statute. Chapter 98.

HB 2506: Arizona state parks board; continuation:

Summary: Continues the Arizona State Parks Board for 8 years.

Update: The bill passed the Legislature and will now be in statute. Chapter 99.

SB 1454: veteran suicide prevention; pilot program:

Summary: Creates the Arizona Veterans Memorial State Park under the Arizona State Parks Board. Requires the Park site to be located in Maricopa County and within two miles of the Veteran's National Cemetery. Permits the Board to enter into an intergovernmental agreement with Maricopa County for the maintenance and preservation of the park. Appropriates \$10,000,000 from the State Parks Revenue Fund to the Board in FY 2024 for the purpose of purchasing, designing and constructing the Park. Reverts all remaining unexpended and unencumbered monies, on July 1, 2025, back from the Board to the State Parks Revenue Fund.

Update: This bill passed the Legislature and will now be in statute. Chapter 199.



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SB 1720: general appropriations act; 2023-2024:

Summary: Appropriates monies for the operation of the state government in FY 2024. Allows for a one-time deposit of \$6,000,000 from the general fund towards the Heritage Fund. One-time deposit of \$500,000 from the general fund to the Arizona Trail Fund. One-time deposit of \$5,200,000 from the general fund for the State Lake Improvement Fund. Deposit from the State Parks Revenue Fund of \$347,000 for dispatch services agreements and a deposit from the State Parks Revenue Fund of \$261,100 for operations cost increases.

Update: This bill passed the Legislature. Chapter 133.

SB 1722: capital outlay; appropriations; 2023-2024:

Summary: Makes capital appropriations to state agencies in FY 2024. Requires the State Parks Board to establish a state park at the headwaters of the Verde River and appropriates \$7,000,000 from the general fund for the Verde River State Park. Appropriates \$3,034,000 from the general fund for capital improvements.

Update: This bill passed the Legislature. Chapter 135.