



Katie Hobbs  
Governor

# ARIZONA

## STATE PARKS & TRAILS

Bob Broscheid  
Executive Director



### Draft Minutes

of

THE ARIZONA OUTDOOR RECREATION COORDINATING COMMISSION

of

THE ARIZONA STATE PARKS AND TRAILS

**Meeting Date:** *Wednesday, December 4, 2024*

**Meeting Location:** *Arizona State Parks Trails Central Office located at 1110 W Washington St, Suite 100, Phoenix, AZ 85007. Charles Eatherly Conference Room.*

**Members Present:** *Kevin Adams, Laura Wilson, Joe Baynes, Bob Broscheid Matt Jankowski, Eric Urfer*

**Members Absent:** *Tom Finley*

**ASPT Staff Present (In-Person):** *Mickey Rogers, David Jordan, Matt Eberhart, Jeff Schmidt*

**ASPT Staff Present (Virtual):** *Kevin Brock, Alec Wilcox, Juan Colorado-Alvarez, Dawn Collins*

#### A. CALL TO ORDER

*Chairman Adams called the meeting to order at 10:02 a.m.*

#### B. PLEDGE OF ALLEGIANCE

*Chairman Adams led the Commission in reciting the Pledge of Allegiance*

#### C. MEMBER ROLL CALL

*Jeff Schmidt took roll call*

#### D. AGENDA ITEMS

1. **Consideration of Action to Approve Minutes of the October 9, 2024, AORCC Meeting** – The Commission will review and may consider action to approve the AORCC meeting minutes from October 9, 2024.

*-Member Baynes motioned to approve the minutes from the October 9, 2024 AORCC meeting; Member Wilson seconded.*

*-Unanimous Approval. Motion Passes.*

2. **AORCC Membership, Duties, and Open Meeting Law. (Presenter: Mickey Rogers, Chief of Grants and Trails.)** Staff will present information on AORCC membership, duties and review open meeting law. This agenda item is for informational purposes only.

3. **AORCC Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for the submitted 2025 Competitive Motorized Grants Application(s). (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator).**

The following grant application(s) have been submitted for funding totaling \$938,740.00.

*-Chairman Adams asked if any of these patrols will be happening in the Verde Valley?*

*-Stg. Lanoue from the Yavapai County Sheriff's Office responded that there will be patrols happening throughout the Verde Valley.*

*-Chairman Adams motioned to approve funding for the submitted 2025 Motorized Grant Applications as follows; Apache County ATV Inc., OHV Education and Signage request in the amount of \$8,180.00; Yavapai County Sheriff's Office, OHV Law Enforcement Equipment and Enforcement request in the amount of \$557,370.00 and the Navajo County Sheriff's Office, OHV Law Enforcement and Education Program request in the amount of \$373,190.00; Member Baynes seconded.*

*- Kevin Adams approved, Laura Wilson approved, Joe Baynes approved, Bob Broscheid approved, Matt Jankowski approved, Eric Urfer approved. Motion Passes.*

**4. AORCC Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for the submitted 2025 Supplemental Motorized Grants Applications. (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator).**

The following grant application(s) have been submitted for funding totaling \$171,138.00.

*-Member Wilson motioned to approve funding for the submitted 2025 Supplemental Motorized Grant Applications as follows: Flagstaff Police Department, OHV Education and Enforcement request in the amount of \$93,738.00 and the Payson Police Department, OHV Education and Enforcement request in the amount of \$77,400.00; Member Urfer seconded.*

*- Kevin Adams approved, Laura Wilson approved, Joe Baynes approved, Bob Broscheid approved, Matt Jankowski approved, Eric Urfer approved. Motion Passes.*

**5. AORCC Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for the Submitted 2025 Recreational Trails Program Non-Motorized Grant Application(s). (Presenter: Jeff Schmidt, Grants Program Manager).**

The following grant application(s) have been submitted for funding totaling \$964,212.00.

*-Joe Baynes mentioned about abstaining from a project along with Chairman Adams to abstain from voting on their respective projects to avoid conflicts of interests.*

*-Chairman Adams recognized this and has assured there will be separate motions.*

*-Jeff Schmidt has confirmed these separate motions.*

*-Member Wilson motioned to approve funding for the submitted 2025 Recreational Trails Program Non-Motorized Grant Applications as follows: Pine Strawberry Fuel Reduction Inc; Two Ravens and Strawberry Mountain Trail in the amount of \$149,990.00, Legends of Superior Trails; Telegraph Canyon Trail in the amount of \$120,500.00, Tonto National Forest; Highline Loops Phase I in the amount of \$149,864.00, Tonto National Forest Payson Ranger District; Boulders Area Trail System Development in the amount of \$150,000.00, and the Prescott Mountain Bike Alliance; Bean Peaks Gravity Flow Trail Network in the amount of \$150,000.00; Member Baynes seconded.*

*- Kevin Adams approved, Laura Wilson approved, Joe Baynes approved, Bob Broscheid approved, Matt Jankowski approved, Eric Urfer approved. Motion Passes.*

*-Member Urfer motioned to approve funding for the submitted 2025 Recreational Trails Program Non-Motorized Grant Applications as follows: City of Prescott, Pioneer Parkway Trailhead in the amount of \$150,000.00; Member Broscheid seconded.*

*- Kevin Adams approved, Laura Wilson approved, Joe Baynes abstained, Bob Broscheid approved, Matt Jankowski approved, Eric Urfer approved. Motion Passes.*

*-Member Jankowski motioned to approve funding for the submitted 2025 Recreational Trails Program Non-Motorized Grant Applications as follows: Verde Valley Wheel Fun, Oak Creek School Cross Country Trails in the amount of \$77,858.00; Member Wilson seconded.*

*- Kevin Adams abstained, Laura Wilson approved, Joe Baynes approved, Bob Broscheid approved, Matt Jankowski approved, Eric Urfer approved. Motion Passes.*

**6. AORCC Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for The Submitted 2025 Recreational Trails Program Trail Maintenance Grant Application(s). (Presenter: Jeff Schmidt, Grants Program Manager)** The following grant application(s) have been submitted for funding totaling \$173,755.00

*-Member Baynes motioned to approve funding for the submitted 2025 Recreational Trails Program Trail Maintenance Grant Applications as follows: Tonto National Forest; Cave Creek Ranger District; FS #89 Davenport Trail Maintenance in the amount of \$73,755.00, and Rim Country Mountain Bike Association; Boulders Area Trail System Maintenance in the amount of \$100,000.00; Member Urfer seconded.*

*- Kevin Adams approved, Laura Wilson approved, Joe Baynes approved, Bob Broscheid approved, Matt Jankowski approved, Eric Urfer approved. Motion Passes.*

**7. AORCC Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for The Submitted 2025 Recreational Trails Program Safety and Environmental Education Grant Application(s). (Presenter: Jeff Schmidt, Grants Program Manager)** The following grant application(s) have been submitted for funding totaling \$79,853.00

*-Chairman Adams asked if this will be separated into two separate motions?*

*-Jeff Schmidt assured there will be two separate motions.*

*-Member Jankowski motioned to approve funding for the submitted 2025 Recreational Trails Program Safety and Environmental Education Grant Applications as follows: Arizona Science Center; STEM Education with Nature Exchange Project in the amount of \$30,000.00; City of Flagstaff, McMillan Mesa Natural Area Signage in the amount of \$9,998.00 and the National Forest Foundation, Sonoran Insiders Responsible Recreation Ambassador Program in the amount of \$9,855.00; Member Wilson seconded.*

*- Kevin Adams approved, Laura Wilson approved, Joe Baynes approved, Bob Broscheid approved, Matt Jankowski approved, Eric Urfer approved. Motion Passes.*

*-Member Urfer motioned to approve funding for the submitted 2025 Recreational Trails Program Safety and Environmental Education Grant Applications as follows: Verde Valley Cyclists Coalition, Even More Bike Bells Project in the amount of \$30,000.00; Member Baynes seconded.*

*- Kevin Adams abstained, Laura Wilson approved, Joe Baynes approved, Bob Broscheid approved, Matt Jankowski approved, Eric Urfer approved. Motion Passes.*

**8. AORCC Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding an Amendment to the Land and Water Conservation Fund Grant Budget for Requested Projects. (Presenter: Mickey Rogers, Chief of Grants and Trails).** AORCC will review and may provide recommendation(s) on the following proposal to increase the previously approved grant award amount due to increased expenses.

*-Chairman Adams asked if this has to be separate motions as well?*

*-Mickey Rogers confirmed there are two separate motions.*

*-Member Broscheid motioned to approve funding for the submitted 2025 Land and Water Conservation Fund Grant Amendment Increases as follows: the Town of Clarkdale; Selna Mongini Park in the amount of \$500,000.00; Member Jankowski seconded.*

*- Kevin Adams approved, Laura Wilson approved, Joe Baynes approved, Bob Broscheid approved, Matt Jankowski approved, Eric Urfer approved. Motion Passes.*

*-Member Wilson motioned to approve funding for the submitted 2025 Land and Water Conservation Fund Grant Amendment Increases as follows: the City of Yuma; East Mesa Park Phase I Expansion Project in the amount of \$500,000.00; Member Broscheid seconded.*

*- Kevin Adams approved, Laura Wilson approved, Joe Baynes approved, Bob Broscheid approved, Matt Jankowski approved, Eric Urfer abstained. Motion Passes.*

**9. AORCC Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Scope Amendment(s) to Previously Approved Land and Water Conservation Fund Grant Project(s). (Presenter: Mickey Rogers, Chief of Grants and Trails). AORCC will review and may provide recommendation(s) on the following scope amendments.**

*-Chairman Adams asked if these projects have to be separate motions again?*

*-Mickey Rogers confirmed there will be separate motions.*

*-Member Wilson motioned to approve the proposed scope amendments for Project 04-00783, Town of Clarkdale Selna Mongini Park Development as presented by staff. Member Jankowski seconded.*

*- Kevin Adams approved, Laura Wilson approved, Joe Baynes approved, Bob Broscheid approved, Matt Jankowski approved, Eric Urfer approved. Motion Passes.*

*-Member Jankowski motioned to approve the proposed scope amendments for Project 04-00792 East Mesa Park Development as presented by staff. Member Wilson seconded.*

*- Kevin Adams approved, Laura Wilson approved, Joe Baynes approved, Bob Broscheid approved, Matt Jankowski approved, Eric Urfer abstained. Motion Passes.*

**10. AORCC Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, or Deny Funding for The Submitted 2025 State Lake Improvement Fund Grant Application(s). (Presenter: Mickey Rogers, Chief of Grants and Trails) The following grant application(s) have been submitted for funding totaling \$554,798.400.**

*-Member Baynes motioned to approve funding for the submitted 2025 State Lake Improvement Fund Grant Application(s) as follows: Coconino County Sheriff's Office; Rescue and Emergency Equipment in the amount of \$344,415.00, and Apache County Sheriff's Office; Boat Acquisition in the amount of \$210,384.00; Member Broscheid seconded.*

*- Kevin Adams approved, Laura Wilson approved, Joe Baynes approved, Bob Broscheid approved, Matt Jankowski approved, Eric Urfer approved. Motion Passes.*

**11. Emergency and Mitigation Supplemental Grant Application Update. (Presenter Matt Eberhart, State Off-Highway Vehicle Coordinator)**

AORCC will be updated on the recently submitted Charouleau Gap Emergency and Mitigation Grant. This agenda item is for information only.

**12. Arizona State Parks 2025 Statewide Trails Plan Updates. (Presenter: Dawn Collins, Executive Project Manager) Staff will provide an update on the 2025 Statewide Trails Plan. This agenda item is for information only.**

**E. FUTURE AGENDA ITEMS**

AORCC members may identify items or issues they wish to be considered for inclusion on a future agenda.

*-Chairman Adams mentioned hearing something at the Arizona Trails Summit, that Arizona State Parks and Trails has the Office of Outdoor Recreation – run by Neil Large (State Outdoor Recreation Coordinator), to present on the next meeting.*

*-Member Broscheid did agree and this will be on the next AORCC meeting.*

**F. CURRENT EVENTS**

*-Eric Urfer: Thanking and Congratulating Mickey and Grant Staff on their efforts to getting the project sponsors through this next stage and closer to Board Approval. City of Yuma held a pre-construction meeting for the East Meas Community Park Project which was also a recipient of both the Land and Water Conservation Fund Grant along with the Recreational Trails Plan Grant. Mobilization will begin in the next few weeks. An official ground breaking ceremony is tentatively scheduled for January 10, 2025.*

*-Member Wilson: Extremely grateful especially during this Holiday season to be able to serve on the Commission with all members. Stating this is important work especially from her point-of-view as a Parks and Recreation Director to see all of the communities wanting to make improvements wherever they may be around the Arizona.*

**G. CALL TO THE PUBLIC**

*-The Town of Clarkdale Parks and Recreation Director, Joni Westcott, thanking the Commission for their careful consideration not only for their project, but for everyone who has applied. Great being in-person and enjoying to see the next steps in the process. Also happy to report the Town of Clarkdale has a contractor company to help with pre-construction meeting next week to help in the process to the next step which will be the ground breaking.*

**H. FUTURE MEETING DATES**

<b>Arizona State Parks and Trails 2024 AORCC Meeting Schedule</b>	
<b>Date</b>	<b>Location</b>
January 8, 2025	ASPT Central Office
February 12, 2025	ASPT Central Office
March 12, 2025	ASPT Central Office
April 9, 2025	ASPT Central Office

**I. ADJOURNMENT**

*-Meeting adjourned at 11:36 a.m.*