



Katie Hobbs  
Governor

# ARIZONA

## STATE PARKS & TRAILS

Bob Broscheid  
Executive Director



### DRAFT MINUTES

of  
**THE OFF-HIGHWAY VEHICLE ADVISORY GROUP**  
of  
**THE ARIZONA STATE PARKS AND TRAILS**

**Meeting Date:** Tuesday, January 28, 2025

**Meeting Location:** Arizona State Parks Office located at 1110 W Washington St, Suite 100, Phoenix, AZ 85007.

**Members Present (In-Person):** Mike Cook, Jeff Olson

**Members Present (Virtual):** Nena Barlow, Don Kramer, Tom Murphy,

**ASPT Staff Present (In-Person):** Matthew Eberhart, Juan Colorado-Alvarez, Mickey Rogers

**ASPT Staff Present (Virtual):** Dawn Collins

#### A. CALL TO ORDER

Matthew Eberhart, State Off-Highway Vehicle Coordinator called the meeting to order at 10:01 a.m.

#### B. PLEDGE OF ALLEGIANCE

Member Olsen led the Group in reciting the Pledge of Allegiance

#### C. MEMBER ROLL CALL

Mr. Eberhart conducted member roll call and confirmed quorum

#### D. AGENDA ITEMS

1. **New OHVAG Members (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)**  
*Member Kramer introduced himself to the Group as the newest member appointed by the Board in December 2024. Member Sanders was also appointed as a new member and Member Headington was re-appointed for a second term; both were unable to attend.*
2. **Election of 2025 OHVAG Chair and Vice-Chair. (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)**  
*Member Olsen motioned to nominate Mike Cook as the Chair of the Off-Highway Vehicle Advisory Group; Member Murphy seconded the motion. None opposed. Motion passed Unanimously.*  
  
*Member Cook motioned to nominate Jeff Olsen as the Vice Chair of the Off-Highway Vehicle Advisory Group; Member Kramer seconded the motion. None opposed. Motion passed Unanimously.*
3. **Consideration of Action to Approve Minutes of the November 19, 2024 OHVAG Meeting.**  
*Chairman Cook motioned to approve the minutes from the November 19, 2024 OHVAG meeting; Member Olsen seconded the motion. None opposed. Motion passed unanimously.*
4. **OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for the submitted 2025 Competitive Motorized Grants Applications. (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator).**  
*State OHV Coordinator, Matthew Eberhart provided an overview of the three submitted 2025 Competitive Motorized Grants for Pinal County Sheriff's Office, Arizona Peace Trail and the Arizona Department of Emergency and Military Affairs (AZDEMA). Members had the following questions related to the projects:*
  - General
    - What funds make up the OHV Recreation Fund?
  - Pinal County Sheriff's Office
    - What is Pinal County Sheriff's Office Off-Highway Vehicle annual operating budget?
    - What are the dates for the Sheriff's Office fiscal year?

- *Will project funds be used to address immigration concerns?*
- *What specific OHV problem areas (hotspots) will project funding address?*
- **Arizona Peace Trail**
  - *For the Arizona Peace Trail project, question was asked on how implemented reroutes will be updated to inform OHV users through the wide range of mapping applications and services?*
  - *Which land manager will the Arizona Peace Trail reroutes affect?*
- **AZDEMA**
  - *Who will maintain the fence once it is installed?*
  - *Why the specifications for the fencing so extreme?*
  - *What OHV areas are near the impacted site?*

*Member Olsen motioned to approve funding for the submitted 2025 Competitive Motorized Grant Application(s) as follows; Pinal County Sheriff’s Office, OHV Range Unit Expansion request in the amount of \$746,492.00, the Arizona Peace Trail, Peace Trail Re-Route Design request in the amount of \$26,351.00 and the AZDEMA, Site – 4 Fencing request in the amount of \$100,000.00; Chairman Cook seconded the motion. None opposed. Motion passed unanimously.*

- 5. State Parks 2025 Statewide Trails Plan. (Presenters: Dawn Collins, Executive Project Manager)**  
*Dr. Dawn Collins provided an updated to the 2025 Trails Plan to the Group. The Group had no questions on the content.*
- 6. OHV Grant Programs Overview. (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)**  
*Mr. Eberhart provided an overview on the agency OHV grant programs and helpful tips and tricks for promoting funding opportunities and soliciting new project sponsors. The Group and staff had an engaging conversation related to grant funding, application processes and review processes. Members look forward to sharing the resources provided with potential project sponsors.*
- 7. Off-Highway Vehicle Coordinator Updates. (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)**  
*State OHV Coordinator, Matthew Eberhart provided updates to the Group related to the OHV Ambassador Program which has an orientation scheduled for late February and the Appreciate AZ Campaign which is scheduled to launch in early February. Members expressed a willingness to assist with both programs where appropriate.*

**E. FUTURE AGENDA ITEMS**

*May OHVAG Trails Plan recommendation for the State Parks Board*

**F. CURRENT EVENTS**

*Chairman Cook: March 8th, 2025 for the Copper Classic event put on by the Trail Riders of Southern Arizona. Member Barlow informed the Group that the Tread Lightly! Board will be voting on a new Executive Director later today.*

**G. CALL TO THE PUBLIC**

*No Members of the Public*

**H. FUTURE MEETING DATES**

<b>Arizona State Parks and Trails 2024 Future Meeting Schedule</b>	
<b>Date</b>	<b>Location</b>
State Recreational Trails Advisory Committee (SRTAC) - March 2025	ASPT Central Office
OHVAG – March 2025	ASPT Central Office

**I. ADJOURNMENT**

*Chairman Cook adjourned the meeting at 11:28 a.m.*