



Doug Ducey  
Governor

# ARIZONA STATE PARKS & TRAILS

Bob Broscheid  
Executive Director



MINUTES  
of  
THE ARIZONA STATE PARKS BOARD  
of  
THE ARIZONA STATE PARKS AND TRAILS  
December 15, 2022

**Meeting location:** Arizona State Parks and Trails, 1110 W Washington St., Phoenix, AZ 85007

**Members present:** Dale Larsen, Lisa Atkins, Debbie Johnson

**Members participating telephonically:** John Sefton, Jeff Buchanan, Sarah King, Terri Palmberg

**Members absent:** None

**ASPT Staff Present:** Bob Broscheid, Kevin Brock, Brittany Hudson, Mickey Rogers, Matt Eberhart, Bonnie Sposato, Dawn Collins, Tom Kmetz, Vince Schiavitti, Kelley Santillanes

**Arizona AG Office:** Nancy Jasculca, Arizona State Parks Board attorney

**YouTube live stream link:** <https://youtube.com/live/ovEY8o-LQg8?feature=share>

## A. CALL TO ORDER

Chairman Larsen of the Arizona State Parks Board, called the meeting to order at 10:00am.

## B. PLEDGE OF ALLEGIANCE

Debbie Johnson led Board members in reciting the Pledge of Allegiance.

## C. MEMBER ROLL CALL

Prior to roll call, Chairman Larsen read the Arizona State Parks Board Mission and Vision Statements.

## D. AGENDA ITEMS

### 1. Consideration of Action to Approve Minutes of the October 20, 2022 Board Meeting.

Debbie Johnson moved to approve the minutes from the October 20, 2022 meeting. Lisa Atkins seconded the motion. Dale Larsen approved. John Sefton approved. Lisa Atkins approved. Jeff Buchanan approved. Debbie Johnson approved. Sarah King approved. Terri Palmberg approved. The motion passed.

### 2. Consent Agenda. The following items were grouped together and noticed as consent agenda item to expediate action on routine matters.

- a. **Consideration of Action to Approve the Submitted 2023 Competitive OHV Grant Application(s).** (Presenter: Matthew Eberhart, Off-Highway Vehicle Coordinator). The following grant applications have been submitted for funding totaling \$70,000.00.
- b. **Consideration of Action to Approve the Submitted 2023 Supplemental OHV Grant Application(s).** (Presenter: Matthew Eberhart, Off-Highway Vehicle Coordinator). The following grant applications have been submitted for funding totaling \$96,250.00.
- c. **Consideration of Action to Approve the Submitted 2023 State Lake Improvement Fund Grant Application(s).** (Presenter: Mickey Rogers, Chief of Grants and Trails) The following grant applications have been submitted for funding totaling \$800,000.00.
- d. **Consideration of Action to Approve an Amendment to Budget for the Mohave Valley Fire Department Multi-Use Watercraft Replacement.** (Presenter: Mickey Rogers, Chief of Grants and Trails) The Board will review the following proposal to increase the previously approved grant award amount due to a budget error by staff.

- e. **Consideration of Action to Approve the Submitted 2023 Heritage Fund Local, Regional and State Park Grant Application(s).** (Presenter: Mickey Rogers, Chief of Grants and Trails) The following grant applications have been submitted for funding totaling \$349,951.00.
- f. **Consideration of Action to Approve the Land and Water Conservation Funded Cost Amendment Increase and additional Scope Items as Presented by Staff.** (Presenter: Mickey Rogers, Chief of Grants and Trails) \$190,538.00.
- g. **Consideration of Action to Approve The Submitted 2023 Land and Water Conservation Fund Grant Application(s).** (Presenter: Mickey Rogers, Chief of Grants and Trails) The following grant applications have been submitted for funding totaling \$556,481.00.
- h. **Consideration of Action to Approve the Submitted 2023 Recreational Trail Program (RTP) Non-Motorized Trails Grant Application(s).** (Presenter: Mickey Rogers, Chief of Grants and Trails) The following grant applications have been submitted for funding totaling \$200,000.00.
- i. **Consideration of Action to Approve the Submitted 2023 Heritage Fund Non-Motorized Trails Grant Application(s).** (Presenter: Mickey Rogers, Chief of Grants and Trails) The following grant applications have been submitted for funding totaling \$50,000.00.
- j. **Consideration of Action to Approve an Amendment to the Budget for the Town of Pinetop-Lakeside Mountain Meadows Recreational Complex ADA Trail Project.** (Presenter: Mickey Rogers, Chief of Grants and Trails) The Board will review the following proposal to increase the previously awarded grant award amount due to increased expenses. \$70,000.00.
- k. **Consideration of Action to Approve the Submitted 2023 Heritage Fund Environmental Education Grant Application(s).** (Presenter: Mickey Rogers, Chief of Grants and Trails) The following grant applications have been submitted for funding totaling \$35,000.00.
- l. **Consideration of Action to Approve The Submitted 2023 Heritage Fund Historic Preservation Grant Application(s).** (Presenter: Mickey Rogers, Chief of Grants and Trails) The following grant application(s) have been submitted for funding totaling \$759,070.00
- m. **Consideration of Action to Approve The Submitted 2022 American Rescue Plan Act Heritage Grant Application(s).** (Presenter: Mickey Rogers, Chief of Grants and Trails) The following grant applications have been submitted for funding totaling \$964,495.00.
- n. **Consideration of Action to Approve The Submitted 2022 American Rescue Plan Act Heating, Ventilation and Cooling (HVAC) Grant Application(s).** (Presenter: Mickey Rogers, Chief of Grants and Trails). The following grant application(s) has been submitted for funding totaling \$466,610.00.

*Lisa Atkins moved to approve consent agenda items D2 items 2(a) through 2(n) as presented. Debbie Johnson seconded the motion. Dale Larsen approved. John Sefton approved. Lisa Atkins approved. Jeff Buchanan approved. Debbie Johnson approved. Sarah King approved. Terri Palmberg approved. The motion passed.*

3. **Consideration of Action to Designate Dude Ranches for Inclusion in the Arizona Dude Ranch Heritage Trail Program.** (Presenter: Dr. Bill Collins, Historian, Arizona State Historic Preservation Office) Applications have been submitted to the Board to designate the following properties as Dude Ranches pursuant to A.R.S. § 41-867. *Debbie Johnson moved the Arizona State Parks designate the following Dude Ranches for inclusion in the Arizona Heritage Trail Program: Kay El Bar Guest Ranch, Rancho De La Osa, Rancho De Los Caballeros Ranch & Golf Club and the Saguaro Lake Guest Ranch. Lisa Atkins seconded the motion. Dale Larsen approved. John Sefton approved. Lisa Atkins approved. Jeff Buchanan approved. Debbie Johnson approved. Sarah King abstain. Terri Palmberg approved. The motion passed.*
4. **Electric Vehicle Charging Stations** (Presenter: Tom Kmetz, Chief of Development, Arizona State Parks and Trails and Thomas Sahhar, ADOA/GSD, Energy Programs Manager) *Tom Sahhar gave the Board an update on the current state of electric vehicle charging stations.*

**5. Overview of the Arizona State Parks and Trails Cabin Program. (Presenter: Kevin Brock, Assistant Director and Chief Financial Officer)** *Kevin Brock provided the Board an overview on the current status of the Arizona State Parks cabin program.*

**E. FUTURE AGENDA ITEMS**

*The Board discussed the following future agenda items: Jeff Buchanan recommended a future Board meeting be held in Lake Havasu along with a discussion of the State Lake Improvement Fund and a presentation from Lynn Harris from the Save the Scenic Santa Ritas group, Arizona State Parks Foundation MOU, a presentation on the recent Emerging Leaders Conference and the January election of new Arizona State Parks Board officers.*

**F. EXECUTIVE DIRECTOR’S REPORT ON CURRENT EVENTS**

*Director Broscheid introduced Sarah Webber, Arizona State Parks and Trails deputy director, discussed the recent Emerging Leaders Conference and Governor Ducey signed the SCORP.*

**G. CURRENT EVENTS**

*The Board did not discuss any current events.*

**H. CALL TO THE PUBLIC**

*No members of the public requested to speak.*

**I. FUTURE MEETING DATES**

<b>Arizona State Parks and Trails 2023 Tentative Meeting Schedule</b>	
<b>Date</b>	<b>Location</b>
Thursday, January 19	Central Office
Thursday, February 16	Central Office
Thursday, March 16	Central Office
Thursday, April 20	Central Office
Thursday, May 18	Central Office
Thursday, June 15 <b>**Budget Discussion**</b>	Central Office
Thursday, July 20	Central Office
Thursday, August 17	Central Office
Thursday, September 21	Central Office
Thursday, October 19	Central Office
Thursday, November 16	Central Office
Thursday, December 21	Central Office

**J. ADJOURNMENT**

*The meeting adjourned at 10:58am.*