



Doug Ducey
Governor

ARIZONA STATE PARKS & TRAILS

Bob Broscheid
Executive Director



MINUTES
of
THE ARIZONA STATE PARKS BOARD
of
THE ARIZONA STATE PARKS AND TRAILS
October 20, 2022

Meeting location: Coconino County Parks and Recreation Office, 2446 Fort Tuthill Loop, Flagstaff, AZ 86001

Members present: Dale Larsen, John Sefton, Jeff Buchanan, Terri Palmberg

Members participating telephonically: Sarah King

Members absent: Lisa Atkins, Debbie Johnson

ASPT Staff Present: Bob Broscheid, Mark Weise, Bonnie Sposato, Mickey Rogers, Dawn Collins, Tom Kmetz, Vince Schiavitti, Kelley Santillanes

Staff participating telephonically: Nancy Jasculca, (AG), Bill Collins, Matt Eberhart, Jeff Schmidt

A. CALL TO ORDER

Chairman Larsen of the Arizona State Parks Board, called the meeting to order at 9:01am.

B. PLEDGE OF ALLEGIANCE

Jeff Buchanan led Board members in reciting the Pledge of Allegiance.

C. MEMBER ROLL CALL

Prior to roll call, Chairman Larsen read the Arizona State Parks Board Mission and Vision Statements.

D. AGENDA ITEMS

1. Consideration of Action to Approve Minutes of the June, 16, 2022 Board Meeting.

Jeff Buchanan moved to approve the minutes from the August 18, 2022 meeting. Terri Palmberg seconded the motion. Dale Larsen approved. John Sefton approved. Jeff Buchanan approved. Sarah King approved. Terri Palmberg approved. The motion passed.

2. Coconino County Parks and Recreation Project Update: Cynthia Nemeth, Director, Coconino County Parks Director and Liz Krug, Assistant Director briefed the Board on the grants distributed by Arizona State Parks and Trails and the impact these parks have had on the communities within Coconino County. The Board did not take any action.

3. Consent Agenda. The following items were grouped together and noticed as consent agenda item to expediate action on routine matters.



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- a. **Consideration of Action to Approve the Submitted 2023 Competitive OHV Grant Application(s).** (Presenter: Matthew Eberhart, Off-Highway Vehicle Coordinator). The following grant applications have been submitted for funding totaling \$510,954.00.
- b. **Consideration of Action to Approve the Submitted 2023 Supplemental OHV Grant Application(s).** (Presenter: Matthew Eberhart, Off-Highway Vehicle Coordinator). The following grant applications have been submitted for funding totaling \$722,289.00.
- c. **Consideration of Action to Approve the Submitted 2023 State Lake Improvement Fund Grant Application(s).** (Presenter: Mickey Rogers, Chief of Grants and Trails) The following grant applications have been submitted for funding totaling \$356,814.00.
- d. **Consideration of Action to Approve the Bullhead City Police Department's Water Safety Expansion Project Grant Amendment.** (Presenter: Mickey Rogers, Chief of Grants and Trails) The Board will review and may provide recommendation(s) on the following proposal to increase the previously approved grant award amount due to a budget oversight.
- e. **Consideration of Action to Approve the Submitted 2023 Heritage Fund Local, Regional and State Park Grant Application(s).** (Presenter: Mickey Rogers, Chief of Grants and Trails) The following grant applications have been submitted for funding totaling \$500,000.00.
- f. **Consideration of Action to Approve the Submitted 2023 Land and Water Conservation Fund Grant Application(s).** (Presenter: Mickey Rogers, Chief of Grants and Trails) The following grant applications have been submitted for funding totaling \$250,000.00.
- g. **Consideration of Action to Approve the Submitted 2023 Recreational Trail Program (RTP) Non-Motorized Trails Grant Application(s).** (Presenter: Mickey Rogers, Chief of Grants and Trails) The following grant applications have been submitted for funding totaling \$299,976.00.
- h. **Consideration of Action to Approve the Submitted 2023 Heritage Fund Non-Motorized Trails Grant Application(s).** (Presenter: Mickey Rogers, Chief of Grants and Trails) The following grant applications have been submitted for funding totaling \$50,000.00.
- i. **Consideration of Action to Approve the Submitted 2023 Heritage Fund Environmental Education Grant Application(s).** (Presenter: Mickey Rogers, Chief of Grants and Trails) The following grant applications have been submitted for funding totaling \$50,000.00.
- j. **Consideration of Action to Approve the Submitted 2022 American Rescue Plan Act Historic Preservation Grant Application(s).** (Presenter: Mickey Rogers, Chief of Grants and Trails) The following grant applications have been submitted for funding totaling \$731,357.00.



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- k. **Consideration of Action to Approve the Submitted 2022 American Rescue Plan Act Heating, Ventilation and Cooling (HVAC) Grant Application(s).** (Presenter: Mickey Rogers, Chief of Grants and Trails). The following grant application has been submitted for funding totaling \$71,800.00.

John Sefton requested to removed consent agenda D3 item (b) for clarification.

John Sefton moved to approve consent agenda items D3 items 3(a) and items 3(c) through 3(k) as presented. Terri Palmberg seconded the motion. Dale Larsen approved. John Sefton approved. Jeff Buchanan approved. Sarah King approved. Terri Palmberg approved. The motion passed.

Consent Agenda D3(b): John Sefton discussed whether grant funding should be used for overtime and what accountability or compliance is in place to ensure the funding is used for law enforcement. Jeff Buchanan asked if other municipalities are using the equipment and if they contribute agency specific funds for the purchase, upgrade and maintenance.

John Sefton moved to approve consent agenda item D3(b) as presented by staff. Jeff Buchanan seconded. Dale Larsen approved. John Sefton approved. Jeff Buchanan approved. Sarah King approved. Terri Palmberg approved. The motion passed.

4. **Discussion and Consideration of Action to Approve the State Comprehensive Outdoor Recreation Plan.** Dawn Collins presented the Board with the SCORP survey results and outlined the next steps in the process. The Board will be provided periodic updates throughout the year. Jeff Buchanan suggested working in partnership with tribal outreach groups to move forward the SCORP message on a variety of topics including education. John Sefton asked how the team will be making connections with local and other state SCORP networks to share best practices. Jeff Buchanan moved to approve the 2023 Arizona State Comprehensive Outdoor Recreation Plan as presented. Terri Palmberg seconded the motion with an appreciation for the hard work involved in completing the SCORP. Dale Larsen approved. John Sefton approved. Jeff Buchanan approved. Sarah King approved. Terri Palmberg approved. The motion passed.
5. **Discussion and Consideration of Possible Action Regarding the Final Application Form, Process for Designation, Seal and Plaque Schematic for the Arizona Dude Ranch Heritage Trail Program.** Dr. Bill Collins updated the group on the final application process for the Arizona Dude Ranch Heritage Trail Program. Jeff Buchanan asked if Arizona State Parks and Trails is responsible for a media campaign for the program. Dr. Collins responded the ASPT website satisfies that requirement. Terri Palmberg asked if there is a tax advantage in being designated a Dude Ranch. Dr. Collins responded Dude Ranches are a major tourist attraction tied to Arizona's history. There are no tax advantages. Terry Palmberg moved to approve the final application



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form, process for designation, the seal and plaque schematic for the Arizona Dude Ranch Heritage Trail Program as presented by staff. Sarah King seconded the motion. Dale Larsen approved. John Sefton approved. Jeff Buchanan approved. Sarah King approved. Terri Palmberg approved. The motion passed.

- 6. Update on Arizona State Parks and Trails Capital Improvement Projects.** *Tom Kmetz briefed the Board on the Arizona State Parks and Trails current and future capital improvement projects. The Board did not take any action.*
- 7. October Park Highlight Tonto Natural Bridge State Park.** *Andrew Young provided the Board an overview of the facilities, visitation metrics, projects, obstacles and challenges at Tonto Natural Bridge State Park. He also updated the Board on the Annual Taste of the Bridge event held every September. The Board did not take any action.*
- 8. Review of Grant Funding Available, American Rescue Plan Act Funding update, Grant Administrative Guidelines and Grant Status Reporting.** *Mickey Rogers updated the Board on the current status of Arizona State Parks and Trails funding. The Board did not take any action.*

E. FUTURE AGENDA ITEMS

The Board discussed the following future agenda items: SCORP/grants funded education programs, audit update, cabin rental update and aggregate back log of maintenance projects.

F. EXECUTIVE DIRECTOR'S REPORT ON CURRENT EVENTS

Director Broscheid advised the Board Cathy Douglas has been selected as the Yuma Crossing National Heritage Area Director.

G. CURRENT EVENTS

The Board did not discuss any current events.

H. CALL TO THE PUBLIC

No members of the public requested to speak.

I. FUTURE MEETING DATES

Arizona State Parks & Trails 2022 Board Meeting Schedule	
Date	Location
Thursday, November 17, 2022	Central Office
Thursday, December 15, 2022	Central Office

ADJOURNMENT: *The meeting adjourned at 12:06pm.*