



Katie Hobbs
Governor

ARIZONA

STATE PARKS & TRAILS

Bob Broscheid
Executive Director



NOTICE OF PUBLIC MEETING of THE OFF-HIGHWAY VEHICLE ADVISORY GROUP of THE ARIZONA STATE PARKS AND TRAILS

Pursuant to A.R.S. §38-431.02, notice is hereby given to members of the Off-Highway Vehicle Advisory Group (“OHVAG” or “Group”) and the public that OHVAG will hold a meeting on **Tuesday, March 25, 2025, beginning at 12:00 p.m.** OHVAG members may attend the meeting in person or participate telephonically. The public may attend and listen to the meeting at the Arizona State Parks Trails office located at 1110 W Washington, Suite 100, Phoenix, AZ 85007. Physical access to the meeting place will be fifteen (15) minutes prior to the start of the meeting. Members of the public may also listen/view the meeting via telephone by calling: + 1 575-518-3225 PIN: 617 239 160# or via Google Meet: meet.google.com/jvy-rcuz-sbi

In person or telephonic public comment will be taken. If choosing to speak in person, the speaker will be asked to complete a form which will be made available at the Arizona State Parks and Trails office on the meeting day and submit to staff. If choosing to speak via telephone, persons who wish to make statements to the Group will be asked to identify themselves each time they are speaking. Please ensure phones are muted when not speaking.

This meeting is open to the public; however, the Group may elect to hold an Executive Session for any agenda items at any time during the meeting to discuss or consult with its legal counsel for legal advice on matters listed on this agenda pursuant to A.R.S. §38-431.03(A)(3). Items on the agenda may be discussed out of order unless they have been specifically noted to be set for a certain time. Public comment will be taken.

(The Chair reserves the right to set the order of the agenda.)

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. MEMBER ROLL CALL

D. AGENDA ITEMS

1. Consideration of Action to Approve Minutes of the January 28, 2025 OHVAG Meeting.

The Group will review and may consider action to approve the OHVAG meeting minutes from January 28, 2025.

2. OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for the submitted 2025 Competitive Motorized Grant Applications. (Presenter: Mickey Rogers, Chief of Grants and Trails).

The following grant application(s) have been submitted for funding totaling \$1,330,000.00

2025 Competitive Motorized Grant Application(s)			
Sponsor	Project	Project Request	Staff Recommendation
La Paz County	Bouse OHV Staging Area	\$1,330,000.00	\$1,330,000.00
Totals:		\$1,330,000.00	\$1,330,000.00

3. OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for the submitted 2025 Supplemental Motorized Grant Applications. (Presenter: Mickey Rogers, Chief of Grants and Trails).

The following grant application(s) have been submitted for funding totaling \$175,765.00

2025 Supplemental Motorized Grant Application(s)			
Sponsor	Project	Project Request	Staff Recommendation
Pinetop-Lakeside Police Department	Pinetop-Lakeside Police Department OHV Program	\$75,765.00	\$75,765.00
City of Show Low	Show Low Police Department Patrol Expansion	\$100,000.00	\$100,000.00
Totals:		\$175,765.00	\$175,765.00

4. Off-Highway Vehicle Coordinator Updates. (Presenter: Mickey Rogers, Chief of Grants and Trails)

Chief of Grants and Trails, Mickey Rogers, will provide OHVAG members updates on OHV activities, reports and program responsibilities in the OHV Coordinators extended leave.

E. FUTURE AGENDA ITEMS

Group members may identify items or issues they wish to be considered for inclusion on a future agenda.

F. CURRENT EVENTS

Group members may present a summary of current events and /or recent experiences of interest to the outdoor recreation community and/or the status of any projects with which they may be involved. The Group will not discuss or take any action on any current event summary.

G. CALL TO THE PUBLIC

The Chair will recognize those wishing to address the Group. It is probable that each presentation will be limited to one person per organization and the time allotted by the Chair. Action taken because of acknowledgment of comments and suggestions from the public will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

H. FUTURE MEETING DATES

Group members will discuss potential future meeting dates.

I. ADJOURNMENT

A copy of this agenda and any background material provided to Group Members is available for public inspection at Arizona State Parks & Trails, 1110 W Washington Street, Suite 100 Phoenix, AZ 85007. For additional information, contact Matthew Eberhart at (602) 542-2146.

Pursuant to Title II of the Americans with Disabilities Act (ADA), Arizona State Parks & Trails does not discriminate based on a disability regarding admission to public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the ADA Coordinator Thomas Beranek at (602) 542-7389; or emailing tberanek@azstateparks.gov. Requests should be made as early as possible to allow time to arrange the accommodation. For technical difficulties during the teleconference meeting, please contact Jeff Schmidt at (602) 542-7124 or via email jschmidt@azstateparks.gov.

Posted at: Arizona State Parks and Trails
1110 W. Washington Street, Suite 100 Phoenix, AZ 85007

And at: <https://azstateparks.com/ohvag>

A handwritten signature in black ink, appearing to read "Bob Broscheid". The signature is fluid and cursive, with the first name "Bob" and last name "Broscheid" clearly distinguishable.

Bob Broscheid, Executive Director



Katie Hobbs
Governor

ARIZONA

STATE PARKS & TRAILS

Bob Broscheid
Executive Director



DRAFT MINUTES

of
THE OFF-HIGHWAY VEHICLE ADVISORY GROUP
of
THE ARIZONA STATE PARKS AND TRAILS

Meeting Date: Tuesday, January 28, 2025

Meeting Location: Arizona State Parks Office located at 1110 W Washington St, Suite 100, Phoenix, AZ 85007.

Members Present (In-Person): Mike Cook, Jeff Olson

Members Present (Virtual): Nena Barlow, Don Kramer, Tom Murphy,

ASPT Staff Present (In-Person): Matthew Eberhart, Juan Colorado-Alvarez, Mickey Rogers

ASPT Staff Present (Virtual): Dawn Collins

A. CALL TO ORDER

Matthew Eberhart, State Off-Highway Vehicle Coordinator called the meeting to order at 10:01 a.m.

B. PLEDGE OF ALLEGIANCE

Member Olsen led the Group in reciting the Pledge of Allegiance

C. MEMBER ROLL CALL

Mr. Eberhart conducted member roll call and confirmed quorum

D. AGENDA ITEMS

1. New OHVAG Members (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)

Member Kramer introduced himself to the Group as the newest member appointed by the Board in December 2024. Member Sanders was also appointed as a new member and Member Headington was re-appointed for a second term; both were unable to attend.

2. Election of 2025 OHVAG Chair and Vice-Chair. (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)

Member Olsen motioned to nominate Mike Cook as the Chair of the Off-Highway Vehicle Advisory Group; Member Murphy seconded the motion. None opposed. Motion passed Unanimously.

Member Cook motioned to nominate Jeff Olsen as the Vice Chair of the Off-Highway Vehicle Advisory Group; Member Kramer seconded the motion. None opposed. Motion passed Unanimously.

3. Consideration of Action to Approve Minutes of the November 19, 2024 OHVAG Meeting.

Chairman Cook motioned to approve the minutes from the November 19, 2024 OHVAG meeting; Member Olsen seconded the motion. None opposed. Motion passed unanimously.

4. OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for the submitted 2025 Competitive Motorized Grants Applications. (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator).

State OHV Coordinator, Matthew Eberhart provided an overview of the three submitted 2025 Competitive Motorized Grants for Pinal County Sheriff's Office, Arizona Peace Trail and the Arizona Department of Emergency and Military Affairs (AZDEMA). Members had the following questions related to the projects:

- General
 - *What funds make up the OHV Recreation Fund?*
- Pinal County Sheriff's Office
 - *What is Pinal County Sheriff's Office Off-Highway Vehicle annual operating budget?*
 - *What are the dates for the Sheriff's Office fiscal year?*

- *Will project funds be used to address immigration concerns?*
- *What specific OHV problem areas (hotspots) will project funding address?*
- **Arizona Peace Trail**
 - *For the Arizona Peace Trail project, question was asked on how implemented reroutes will be updated to inform OHV users through the wide range of mapping applications and services?*
 - *Which land manager will the Arizona Peace Trail reroutes affect?*
- **AZDEMA**
 - *Who will maintain the fence once it is installed?*
 - *Why the specifications for the fencing so extreme?*
 - *What OHV areas are near the impacted site?*

Member Olsen motioned to approve funding for the submitted 2025 Competitive Motorized Grant Application(s) as follows; Pinal County Sheriff's Office, OHV Range Unit Expansion request in the amount of \$746,492.00, the Arizona Peace Trail, Peace Trail Re-Route Design request in the amount of \$26,351.00 and the AZDEMA, Site – 4 Fencing request in the amount of \$100,000.00; Chairman Cook seconded the motion. None opposed. Motion passed unanimously.

5. **State Parks 2025 Statewide Trails Plan. (Presenters: Dawn Collins, Executive Project Manager)**
Dr. Dawn Collins provided an updated to the 2025 Trails Plan to the Group. The Group had no questions on the content.
6. **OHV Grant Programs Overview. (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)**
Mr. Eberhart provided an overview on the agency OHV grant programs and helpful tips and tricks for promoting funding opportunities and soliciting new project sponsors. The Group and staff had an engaging conversation related to grant funding, application processes and review processes. Members look forward to sharing the resources provided with potential project sponsors.
7. **Off-Highway Vehicle Coordinator Updates. (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)**
State OHV Coordinator, Matthew Eberhart provided updates to the Group related to the OHV Ambassador Program which has an orientation scheduled for late February and the Appreciate AZ Campaign which is scheduled to launch in early February. Members expressed a willingness to assist with both programs where appropriate.

E. FUTURE AGENDA ITEMS

May OHVAG Trails Plan recommendation for the State Parks Board

F. CURRENT EVENTS

Chairman Cook: March 8th, 2025 for the Copper Classic event put on by the Trail Riders of Southern Arizona. Member Barlow informed the Group that the Tread Lightly! Board will be voting on a new Executive Director later today.

G. CALL TO THE PUBLIC

No Members of the Public

H. FUTURE MEETING DATES

Arizona State Parks and Trails 2024 Future Meeting Schedule	
Date	Location
State Recreational Trails Advisory Committee (SRTAC) - March 2025	ASPT Central Office
OHVAG – March 2025	ASPT Central Office

I. ADJOURNMENT

Chairman Cook adjourned the meeting at 11:28 a.m.



Katie Hobbs
Governor

ARIZONA

STATE PARKS & TRAILS

Bob Broscheid
Executive Director



Date: March 25, 2025

To: Mike Cook, Chair, Off-Highway Vehicle Advisory Group

From: Bob Broscheid, Executive Director, Arizona State Parks and Trails

Subject: 2025 Competitive Motorized Grant Application(s)

Background:

The Off-Highway Vehicle Recreation Fund provides grant funding for Competitive and Supplemental Grant Applications. Competitive projects can include planning and development of motorized trails, trailhead facilities, signage, education, outreach, and other OHV-related needs. These grants can be submitted at any time throughout the fiscal year and are reviewed on a quarterly basis. There is currently approximately \$2,432,439 in funding available for Competitive and Supplemental Grant Application(s).

Recommendation:

Arizona State Parks and Trails Grant Staff reviewed the following Competitive Off-Highway Vehicle Grant Application(s) and made recommendations based on priorities set in the Arizona State Parks and Trails 2020 State Trails Plan and project needs.

2025 Competitive Motorized Grant Application(s)				
Sponsor	Project	Request	ASPT Recommendation	Score
La Paz County	Bouse OHV Staging Area	\$1,330,000.00	\$1,330,000.00	
Totals:		\$1,330,000.00	\$1,330,000.00	

Recommended Motion:

I move that OHVAG recommend that the Arizona State Parks Board approve funding for the submitted 2025 Competitive Motorized Grant Applications as follows; La Paz County; Bouse OHV Staging Area in the amount of \$_____.

Prepared by:

Mickey Rogers, Chief of Grants and Trails, Arizona State Parks and Trails

Approved:

Bob Broscheid, Executive Director



Katie Hobbs
Governor

ARIZONA

STATE PARKS & TRAILS

Bob Broscheid
Executive Director



Date: March 25, 2025

To: Mike Cook, Chair, Off-Highway Vehicle Advisory Group
From: Bob Broscheid, Executive Director, Arizona State Parks and Trails

Subject: 2025 Supplemental Motorized Grant Application(s)

Background:

The Off-Highway Vehicle Recreation Fund provides grant funding for Competitive and Supplemental Motorized Grant Applications. The current Supplemental Motorized Grants include Small (Trail Maintenance), Signage, Emergency & Mitigation, and Law Enforcement. In 2017, the Arizona State Parks Board Authorized the Grants and Trails Team to award Emergency and Mitigation Grants up to \$100,000. All Supplemental Motorized grants can be submitted any time throughout the fiscal year and are reviewed on a quarterly basis. There is currently approximately \$2,400,000 in funding available for all Competitive and Supplemental Grant Application(s).

2025 Supplemental Motorized Law Enforcement Grant Application(s)			
Sponsor	Project	Project Request	Staff Recommendation
Pinetop-Lakeside Police Department	Pinetop-Lakeside Police Department OHV Program	\$75,765.00	\$75,765.00
City of Show Low	Show Low Police Department Patrol Expansion	\$100,000.00	\$100,000.00
Totals:		\$175,765.00	\$175,765.00

Recommended Motion:

I move that OHVAG recommend that the Arizona State Parks Board approve funding for the submitted 2025 Supplemental Grant Applications as follows; Pinetop-Lakeside Police Department; Pinetop-Lakeside Police Department OHV Program in the amount of \$_____, and the City of Show Low; Show Low Police Department Patrol Expansion in the amount of \$_____.

Prepared by:

Mickey Rogers, Chief of Grants and Trails, Arizona State Parks and Trails

Approved:

Bob Broscheid, Executive Director

OHV Grant Project Summaries

Competitive Motorized Grants

Sponsor: La Paz County

Project: Bouse OHV Staging Area

Request Amount: \$750,000.00

Match: \$580,000.00

Award Total: \$1,330,000.00



This project will establish a designated OHV staging area which will include restrooms, a camp host station, picnic table ramadas (day use areas), minimum of 25 pull through trailer parking spots, lighting, fencing, curb and gutter, paving and project management. The project is part of a master plan that will be completed in stages with future requests for improvements to the county park including camping, shower facilities and other amenities. The staging area will serve OHV enthusiasts to access the Arizona Peace Trail and other popular riding destinations in Western Arizona. Bouse and its neighboring communities have a significant influx of winter visitors that come to Arizona to enjoy the wide variety of OHV opportunities. This staging area will improve the state's OHV infrastructure and continue to provide quality OHV experiences for the community. The project has 100% design plans.

Supplemental Motorized Grants

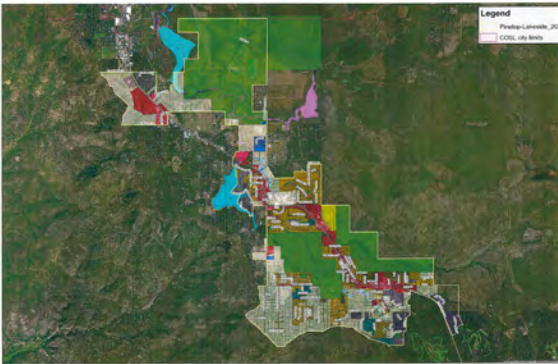
Sponsor: Pinetop-Lakeside Police Department

Project: Pinetop-Lakeside Police Department OHV Program

Request Amount: \$75,765.00

Match: \$8,418.00

Award Total: \$84,183.00



The Pinetop-Lakeside Police Department with its 16 dedicated sworn officers, have been committed to safeguarding residents and visitors alike. Their mission is clear: to create a safe and secure environment where everyone can fully enjoy and "Celebrate the Seasons," whether at work, play, or home. Pinetop-Lakeside is surrounded by the Apache-Sitgreaves National Forest, boasting over 200 miles of scenic trails and forest roads. The mountains and abundant forest roads make off-highway vehicles (OHVs) a popular mode of transportation for visitors. Equipping the Pinetop-Lakeside Police Department with access to an OHV will enhance our ability to educate residents and visitors on safe OHV practices, improve patrol capabilities in the forested areas, and collaborate with our forest service partners. T

Sponsor: City of Show Low

Project: Show Low Police Department Patrol Expansion

Request Amount: \$100,000.00

Match: \$12,000.00

Award Total: \$112,000.00



This project will be an expansion of SLPD OHV 2023 enforcement project. Funds will be utilized for a new side by side with communication package, lighting, wrap and an education trailer. The request is also for overtime for enforcement and matched with patrol hours. The expansion of this program will help the City of Show Low increase their points of contact with the OHV community and the greater Show Low area by participating in city sponsored public events, meetings with OHV clubs, and engaging with partners with AZGFD and USFS. Equipment and patrol hours will help to mitigate the following issues that are occurring in and around Show Low including OHV decal violations, distracted drivers and education.

The logo for Arizona State Parks & Trails. The word "ARIZONA" is in a bold, teal, sans-serif font. The letter "O" is replaced by a stylized orange sun rising over white mountain peaks.

ARIZONA

STATE **PARKS & TRAILS**

**Off-Highway Vehicle Advisory Group
(OHVAG)**

March 25, 2025

AGENDA – A

Call to Order



AGENDA – B

Pledge of Allegiance

AGENDA – C

Member Roll Call

Nena Barlow

Mike Cook

Pat Headington

Don Kramer

Tom Murphy

Jeff Olson

J.C. Sanders

AGENDA – D1

Approval of Minutes

OHVAG will review and may consider action to approve the meeting minutes from January 28, 2025.

AGENDA – D1

Motion:

I move to approve the OHVAG meeting minutes from January 28, 2025.

AGENDA – D2

2025 Competitive Motorized Grant Applications

OHVAG will consider and may take action on a recommendation to the Arizona State Parks Board to approve, modify, or deny funding for the submitted 2025 Competitive Motorized Grant Applications.

Presenter: Mickey Rogers, Chief of Grants and Trails

AGENDA – D2

2025 Competitive Motorized Grant Application(s)

Sponsor	Project	Request	Staff Recommendation
La Paz County	Bouse OHV Staging Area	\$1,330,000.00	\$1,330,000.00
Total		\$1,330,000.00	\$1,330,000.00

AGENDA – D2

La Paz County – Bouse OHV Staging Area



AGENDA – D2

La Paz County – Bouse OHV Staging Area



AGENDA – D2

Motion:

I move that OHVAG recommend that the Arizona State Parks Board approve funding for the submitted 2025 Competitive Motorized Grant Applications as follows: La Paz County; Bouse OHV Staging Area in the amount of \$_____.

Sponsor	Project	Request	Staff Recommendation
La Paz County	Bouse OHV Staging Area	\$1,330,000.00	\$1,330,000.00

AGENDA – D3

2025 Supplemental Motorized Grant Applications

OHVAG will consider and may take action on a recommendation to the Arizona State Parks Board to approve, modify, or deny funding for the submitted 2025 Supplemental Motorized Grant Applications.

Presenter: Mickey Rogers, Chief of Grants and Trails

AGENDA – D3

2025 Supplemental Motorized Grant Application(s)

Sponsor	Project	Request	Staff Recommendation
Pinetop-Lakeside Police Department	Pinetop-Lakeside Police Department OHV Program	\$75,765.00	\$75,765.00
City of Show Low	Show Low Police Department Patrol Expansion	\$100,000.00	\$100,000.00
Total		\$175,765.00	\$175,765.00

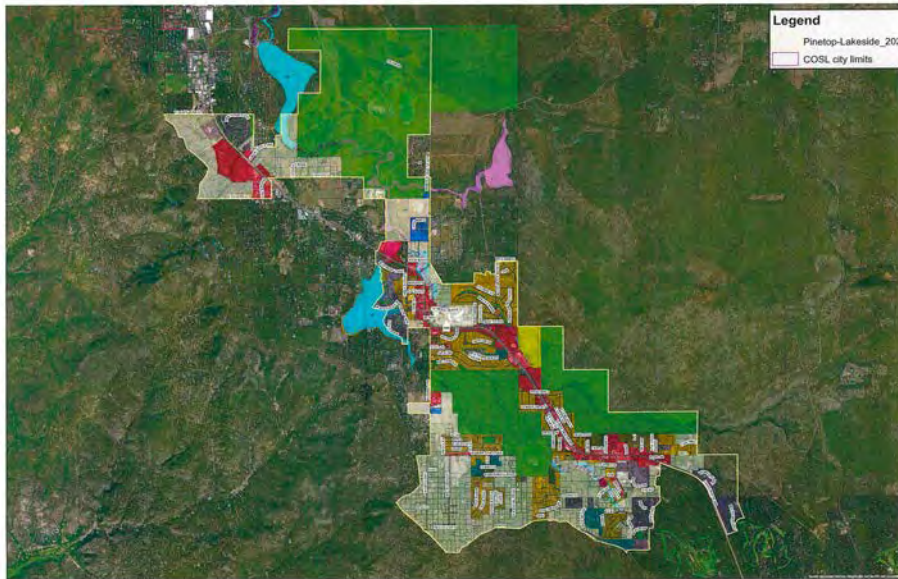
AGENDA – D3

Pinetop-Lakeside Police Department – Pinetop-Lakeside Police Department OHV Program



AGENDA – D3

Pinetop-Lakeside Police Department – Pinetop-Lakeside Police Department OHV Program



AGENDA – D3

City of Show Low – Show Low Police Department Patrol Expansion



AGENDA – D3

City of Show Low – Show Low Police Department Patrol Expansion



AGENDA – D3

Motion:

I move that OHVAG recommend that the Arizona State Parks Board approve funding for the submitted 2025 Supplemental Motorized Grant Applications as follows:, Pinetop-Lakeside Police Department; Pinetop-Lakeside Police Department OHV Program in the amount of \$_____, and The City of Show Low; Show Low Police Department Patrol Expansion in the amount of \$_____.

Sponsor	Project	Request	Staff Recommendation
Pinetop-Lakeside Police Department	Pinetop-Lakeside Police Department OHV Program	\$75,765.00	\$75,765.00
Show Low, City of	Show Low Police Department Patrol Expansion	\$100,000.00	\$100,000.00

AGENDA – D4

Coordinator Updates

Mickey Rogers, Chief of Grants and Trails

AGENDA – D4

RIVER ISLAND TRAILHEAD



AGENDA – D4

RIVER ISLAND TRAILHEAD



AGENDA – D4

BULLHEAD CITY TRAILHEAD



AGENDA – D4

BULLHEAD CITY TRAILHEAD

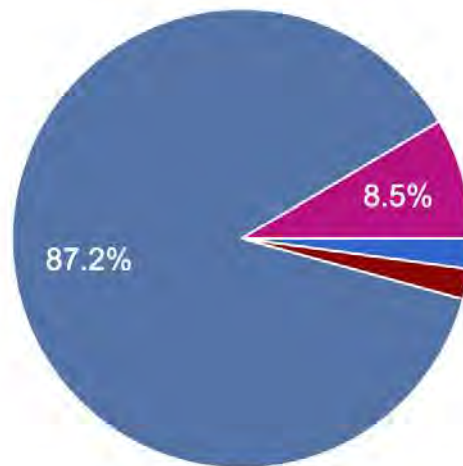


AGENDA – D4

LAW ENFORCEMENT DATA-LEAD PATROL

Lead Patrol Agency

47 responses



- Arizona Game and Fish Department (...)
- Arizona State Parks and Trails
- Bureau of Land Management (BLM)
- County Sheriff's Office - Apache County
- County Sheriff's Office - Cochise County
- County Sheriff's Office - Coconino Co...
- County Sheriff's Office - Gila County
- County Sheriff's Office - Graham County

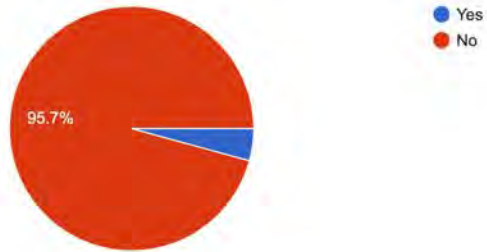
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AGENDA – D4

LAW ENFORCEMENT DATA-WARNINGS/CITATIONS

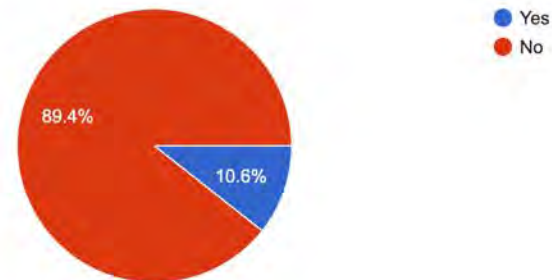
Were any Warnings issued during this Patrol?

47 responses



Were any Citations issued during this Patrol?

47 responses

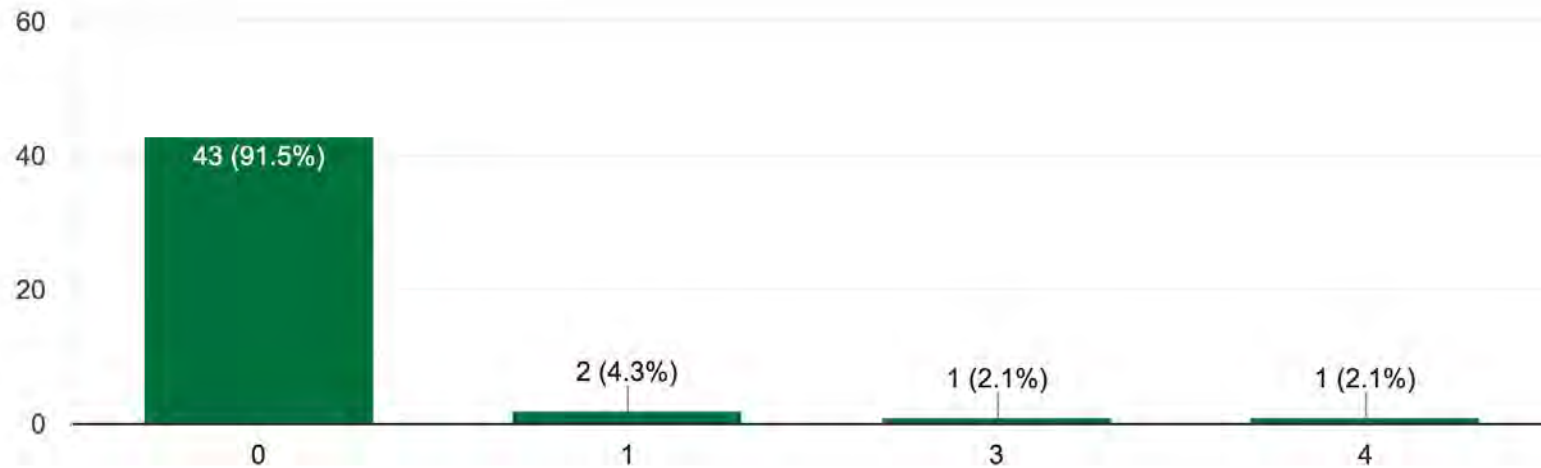


AGENDA – D4

LAW ENFORCEMENT DATA-VIOLATIONS

State Land (State Land Department)

47 responses



AGENDA – D4

NOHVCC-2025 Conference Bend Oregon



Save the Date: NOHVCC Annual Conference 2025

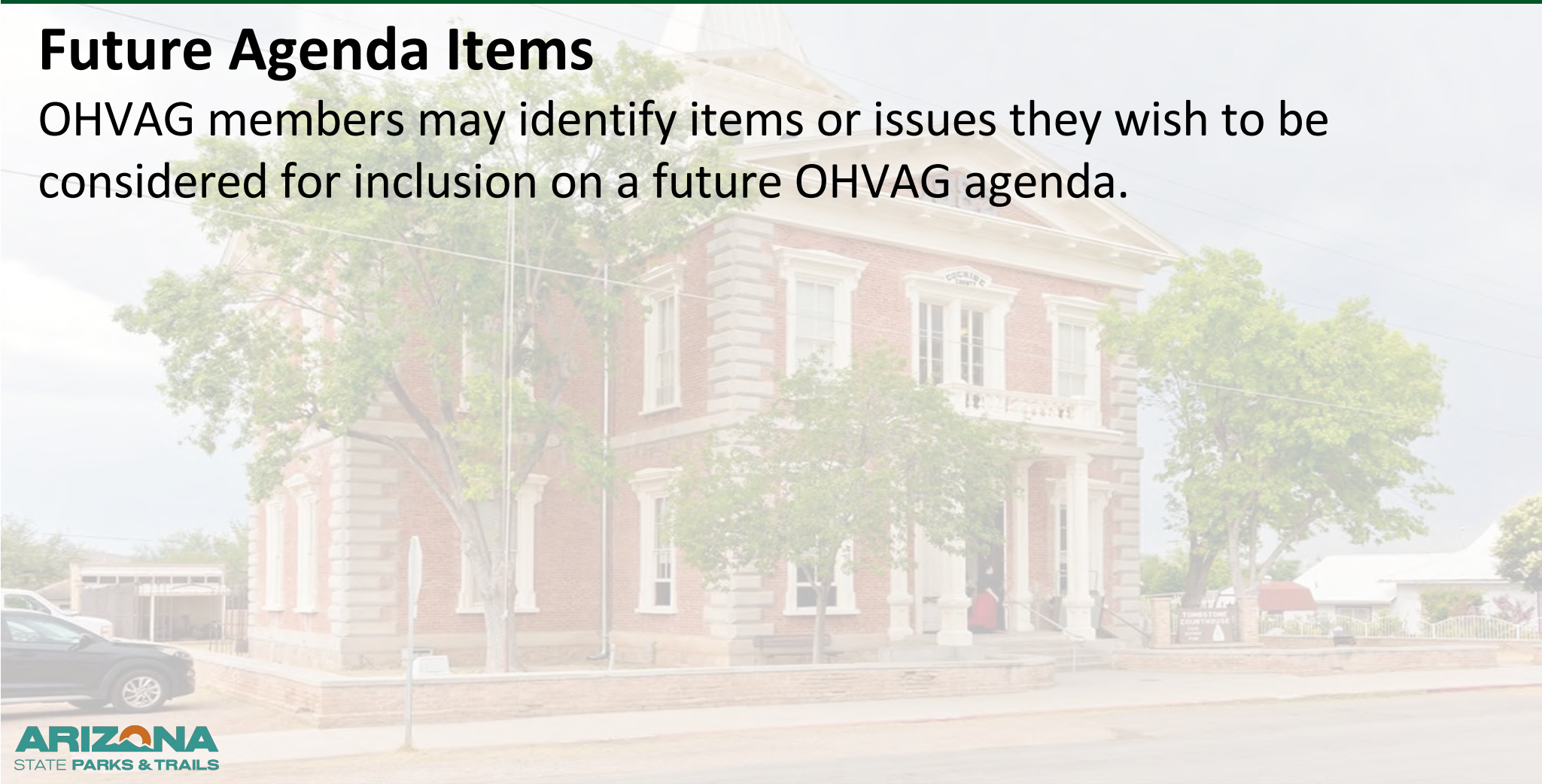
The 2025 NOHVCC Annual Conference will be held in Bend, OR on October 9-11. The conference will be held at the River House Lodge, which lies on the banks of the Deschutes River. The hotel features riverside rooms, a beautiful conference center, and extremely friendly staff. Reservation information will be available shortly to participants.

Bend is an outdoor recreation community with several OHV trail systems within a short commute. There are also mountain bike trails, golf courses, opportunities for kayaking, and beautiful views of the surrounding mountains and public lands. Bend has a large selection of restaurants and businesses to visit while you are in town. Make sure you do not miss the last remaining Blockbuster on Earth.

AGENDA – E

Future Agenda Items

OHVAG members may identify items or issues they wish to be considered for inclusion on a future OHVAG agenda.



AGENDA – F

Current Events

OHVAG members may present a brief summary of current events and/or recent experiences of interest to the outdoor recreation community and/or the status of any projects with which they may be involved. This item is for information purposes only. OHVAG will not discuss or take action on any current events.

AGENDA – G

Call to the Public

The chair will recognize those wishing to address the Group.

AGENDA – H

Tentative Meeting Dates:
Tuesday, May 20, 2025

THANK YOU!