



Katie Hobbs  
Governor

# ARIZONA STATE PARKS & TRAILS

Bob Broscheid  
Executive Director



MINUTES  
of  
THE ARIZONA STATE PARKS BOARD  
of  
THE ARIZONA STATE PARKS AND TRAILS  
June 15, 2023

**Meeting location:** *Arizona State Parks and Trails, 1110 W Washington St., Suite 100, Phoenix, AZ 85007*

**Members present:** *John Sefton, Terri Palmberg*

**Members participating telephonically:** *Dale Larsen, Jeff Buchanan, Sarah King*

**Members absent:** *Robyn Sahid*

**ASPT Staff Present:** *Bob Broscheid, Sarah Rose Webber, Kevin Brock, Mark Weise, Kathryn Leonard, Mickey Rogers, Dawn Collins, Jeff Schmidt, Matt Eberhart, Woodrow Gresko, Kelley Santillanes*

**Arizona AG Office:** *Nancy Jasculca, Arizona State Parks Board attorney*

**YouTube live stream:** [www.youtube.com/watch?v=Pil\\_oh6Fj58](https://www.youtube.com/watch?v=Pil_oh6Fj58)

**A. CALL TO ORDER**

*Chairman Larsen of the Arizona State Parks Board, designated Vice Chair John Sefton as acting Chair while he was participating in the meeting telephonically.*

*Vice Chair Sefton called the meeting to order at 10:02am.*

**B. PLEDGE OF ALLEGIANCE**

*Terri Palmberg led Board members in reciting the Pledge of Allegiance.*

**C. MEMBER ROLL CALL AND MISSION STATEMENT**

*Vice Chair Sefton read the Arizona State Parks Board Mission Statement.*

**D. AGENDA ITEMS**

**1. Consideration of Action to Approve Minutes of the May 18, 2023 Board Meeting.**

*Jeff Buchanan moved to approve the minutes from the May 18, 2023 meeting. Terri Palmberg seconded the motion. Dale Larsen approved. John Sefton approved. Jeff Buchanan approved. Sarah King approved. Terri Palmberg approved. The motion passed.*

**2. Consent Agenda. Items D2(a) through D2(g) were grouped together and noticed as consent agenda items to expedite action on routine matters.**

**2(a) Consideration of Action to Approve Funding for The Submitted 2023 Competitive Motorized Grant Application(s). (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)** The following grant application(s) has been submitted for funding totaling \$316,503.00



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**2(b) Consideration of Action to Approve Funding for The Submitted 2023 Supplemental Motorized Grant Application(s). (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)** The following grant application(s) has been submitted for funding totaling \$100,000.00

**2(c) Consideration of Action to Approve Proposed Budget Amendment to Previously Awarded Bureau of Land Management (“BLM”) Travel Management Planning (“TMP”) Project 552204 and Authorize Scope Change. (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)**

**Scope Change:** Safford and Yuma East Travel Management Plan combined to create new Yuma Gila River Travel Management Plan

**2(d) Consideration of Action to Approve Funding for The Submitted 2023 State Lake Improvement Fund Grant Application(s). (Presenter: Mickey Rogers, Chief of Grants and Trails)** The following grant application(s) have been submitted for funding totaling \$1,330,000.00

**2(e) Consideration of Action to Approve Funding for The Submitted 2023 Heritage Fund Environmental Education Grant Application(s). (Presenter: Mickey Rogers, Chief of Grants and Trails)** The following grant applications have been submitted for funding totaling \$99,470.00

**2(f) Consideration of Action to Approve Funding for The Submitted 2023 Land and Water Conservation Fund (“LWCF”) Grant Application(s). (Presenter: Mickey Rogers, Chief of Grants and Trails)** The following grant application(s) have been submitted for funding totaling \$1,293,792.00

**2(g) Consideration of Action to Approve Proposed Budget Amendments to Previously Awarded Land and Water Conservation (“LWCF”) Applications and Authorize Additional Scope Items. (Presenter: Mickey Rogers, Chief of Grants and Trails)**

*Vice Chair John Sefton removed consent agenda items D2(c) Bureau of Land Management Travel Management Planning Project 552204, D2(d) 2023 State Lake Improvement Fund, Arizona Game and Fish Department Contact Point Dock Replacement and D2(f) Oro Valley Naranja Park Skate Park and Pump Track for discussion.*

*Terri Palmberg moved to approve consent agenda items D2(a), D2(b), D2(d) Patagonia State Park State Lake Improvement Fund Project in the amount of \$530,000.00, D2(e), D2(f) City of Winslow City Parks Improvement Project in the amount of \$293,792.00, D2(g) as presented. Dale Larsen seconded the motion. Dale Larsen approved. John Sefton approved. Jeff Buchanan approved. Sarah King approved. Terri Palmberg approved. The motion passed.*



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*Consent agenda D2(c): Tammy Pike, Outdoor Recreation Planner, Bureau of Land Management gave the Board a brief overview of Project 552204 Travel Management Planning cost amendment request for additional scope changes. The scope increases included staffing issues, mileage costs not calculated on the original application and general cost increases. Terri Palmberg moved to approve D2(c) Bureau of Land Management Travel Management Planning Project 552204 and increase the award amount from \$412,969.00 to \$524,119.00. Jeff Buchanan seconded the motion. Dale Larsen approved. John Sefton approved. Jeff Buchanan approved. Sarah King approved. Terri Palmberg approved. The motion passed.*

*Consent agenda D2(d): Terri Palmberg moved to approve 2023 State Lake Improvement Fund, Arizona Game and Fish Department: Contact Point Dock Replacement in the amount of \$800,000.00. John Sefton seconded the motion. Dale Larsen approved. John Sefton approved. Jeff Buchanan abstained. Sarah King approved. Terri Palmberg approved. The motion passed.*

*Consent agenda D2(f) Kristy Diaz – Trahan gave the Board a brief overview of the Naranja Park Skate Park including the architectural/conceptual plans, multi-use area improvement, parking lot, remote control flyers park, splash pad and general infrastructure. Terri Palmberg moved to approved the Oro Valley Naranja Park Skate Park/Pump Track in the amount of \$1,000,000.00. Sarah King seconded the motion. Dale Larsen approved. John Sefton approved. Jeff Buchanan approved. Sarah King approved. Terri Palmberg approved. The motion passed.*

**3. Presentation and Discussion on Arizona State Parks Board, Arizona State Parks and Trails Fiscal Year 2025 Budget Request (Presenter: Kevin Brock, Assistant Director, CFO)** *The Board was given a timeline of the agency's budget forecasting: proposals, suggested initiatives, park operations, maintenance, unanticipated events, salaries and benefits. They also discussed with staff their role/responsibilities and the 2024 draft Strategic Plan. The Board did not take any action.*

## **E. FUTURE AGENDA ITEMS**

*The Board did not discuss any future agenda items.*

## **F. EXECUTIVE DIRECTOR'S REPORT ON CURRENT EVENTS**

*The Director attended the Joint Committee on Capital Review. Deputy Director Webber and Assistant Director Mark Weise hosted Will Greene, State Parks policy advisor on a kayaking trip on the Verde River.*

## **G. CURRENT EVENTS**

*Terri Palmberg discussed the upcoming 10-year remembrance event of the Granite Mountain Hotshot tragedy.*

## **H. CALL TO THE PUBLIC**

*No members of the public requested to speak.*

## **I. FUTURE MEETING DATES**



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Arizona State Parks and Trails 2023 Tentative Meeting Schedule	
Date	Location
Thursday, May 18	Central Office
Thursday, June 15	Central Office
Thursday, July 20	Central Office
Thursday, August 17	Central Office
Thursday, September 21	Central Office
Thursday, October 19	Central Office
Thursday, November 16	Central Office
Thursday, December 21	Central Office

## **J. ADJOURNMENT**

*The meeting adjourned at 11:33am.*