



Katie Hobbs
Governor

ARIZONA STATE PARKS & TRAILS

Bob Broscheid
Executive Director



NOTICE OF PUBLIC MEETING
of
THE OFF-HIGHWAY VEHICLE ADVISORY GROUP
of
THE ARIZONA STATE PARKS AND TRAILS

Pursuant to A.R.S. §38-431.02, notice is hereby given to members of the Off-Highway Vehicle Advisory Group (“OHVAG” or “Group”) and the public that OHVAG will hold a meeting on **Thursday, January 25, 2024, beginning at 1:00 p.m.** OHVAG members may attend the meeting in person or participate telephonically. The public may attend and listen to the meeting at the Arizona State Parks Trails office located at 1110 W Washington, Suite 100, Phoenix, AZ 85007. Physical access to the meeting place will be fifteen (15) minutes prior to the start of the meeting. Members of the public may also listen/view the meeting via telephone by calling +1 385-325-0397 and entering PIN: 651 907 488# or via Google Meet: meet.google.com/das-vngh-wmd

In person or telephonic public comment will be taken. If choosing to speak in person, the speaker will be asked to complete a form which will be made available at the Arizona State Parks and Trails office on the meeting day and submit to staff. If choosing to speak via telephone, persons who wish to make statements to the Group will be asked to identify themselves each time they are speaking. Please ensure phones are muted when not speaking.

This meeting is open to the public; however, the Group may elect to hold an Executive Session for any agenda items at any time during the meeting to discuss or consult with its legal counsel for legal advice on matters listed on this agenda pursuant to A.R.S. §38-431.03(A)(3). Items on the agenda may be discussed out of order unless they have been specifically noted to be set for a certain time. Public comment will be taken.

(The Chair reserves the right to set the order of the agenda.)

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. MEMBER ROLL CALL

D. AGENDA ITEMS

- 1. New OHVAG Members (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)**
Newly appointed OHVAG members will have an opportunity to briefly introduce themselves.
- 2. Election of 2024 OHVAG Chair and Vice-Chair. (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)**
The Group will nominate and elect its 2024 Chair and Vice-Chair
- 3. Consideration of Action to Approve Minutes of the October 31, 2023, OHVAG Meeting.**
The Group will review and may consider action to approve the OHVAG meeting minutes from October 31, 2023.
- 4. OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny the proposed Law Enforcement Grant Scoring Criteria. (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)**

Staff will provide an overview of the proposed Law Enforcement Grant Scoring Criteria for the Group to review and make a recommendation to the State Parks Board.

Proposed Law Enforcement Motorized Grant Scoring Criteria	
Criteria	Points Possible:
Patrol Hours	25
Documented needs for OHV Law Enforcement	20
Equipment Purchase	15 Total
<i>Side by Side Purchase</i>	<i>15</i>
<i>ATV Purchase</i>	<i>12</i>
<i>Dirt Bike Purchase</i>	<i>10</i>
<i>Equipment Purchase (Trailers, Trail Cams, Body Cams, Radios, PPE, etc.)</i>	<i>10</i>
Cross agency Collaboration	10
Patrol Area Maps Provided	5
Violation Photos Provided	5
50% Match or higher	5
Community/Public Support	5
Workshop Attendance	5
First Time Applicant	5
TOTAL POINTS POSSIBLE	100

5. Emergency and Mitigation Grant Projects (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)

OHV Coordinator, Matthew Eberhart will provide the Group an update on recently submitted OHV Emergency and Mitigation Grant Applications.

6. Off-Highway Vehicle Coordinator Updates. (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)

OHV Coordinator, Matthew Eberhart will provide OHVAG members an update on OHV Legislative Committee, Dealership Program, and upcoming events.

E. FUTURE AGENDA ITEMS

Group members may identify items or issues they wish to be considered for inclusion on a future agenda.

F. CURRENT EVENTS

Group members may present a summary of current events and /or recent experiences of interest to the outdoor recreation community and/or the status of any projects with which they may be involved. The Group will not discuss or take any action on any current event summary.

G. CALL TO THE PUBLIC

The Chair will recognize those wishing to address the Group. It is probable that each presentation will be limited to one person per organization and the time allotted by the Chair. Action taken because of acknowledgement of comments and suggestions from the public will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

H. FUTURE MEETING DATES

Group members will discuss potential future meeting dates.

I. ADJOURNMENT

A copy of this agenda and any background material provided to Group Members is available for public inspection at Arizona State Parks & Trails, 1110 W Washington Street, Suite 100 Phoenix, AZ 85007. For additional information, contact Matthew Eberhart at (602) 542-2146.

Pursuant to Title II of the Americans with Disabilities Act (ADA), Arizona State Parks & Trails does not discriminate based on a disability regarding admission to public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the ADA Coordinator Thomas Beranek at (602) 542-7389; or email tberanek@azstateparks.gov. Requests should be made as early as possible to allow time to arrange the accommodation. For technical difficulties during the teleconference meeting, please contact Jeff Schmidt at (602) 542-7124 or via email jschmidt@azstateparks.gov.

Posted at: Arizona State Parks and Trails
1110 W. Washington Street, Suite 100 Phoenix, AZ 85007

And at: <https://azstateparks.com/ohvag>



Bob Broscheid, Executive Director



Katie Hobbs
Governor

ARIZONA STATE PARKS & TRAILS

Bob Broscheid
Executive Director



OCTOBER 31, 2023 DRAFT MINUTES

of
THE OFF-HIGHWAY VEHICLE ADVISORY GROUP
of
THE ARIZONA STATE PARKS AND TRAILS

Meeting Location: *Arizona State Parks Office, 1110 W Washington, Suite 100, Phoenix, AZ 85007.*

Members Present Telephonically: *Jason Cobb, Pat Headington, Tom Murphy*

Members Present: *Chuck Wood*

Staff Present: *Matthew Eberhart, Dawn Collins, Juan Colorado-Alvarez, Mickey Rogers*

Staff Present Telephonically: *Alec Wilcox*

A. CALL TO ORDER

Member Wood called the meeting to order at 1:09pm.

B. PLEDGE OF ALLEGIANCE

Member Chuck Wood led the Group in the Pledge of Allegiance.

C. MEMBER ROLL CALL

Members Present Telephonically: *Jason Cobb, Pat Headington, Tom Murphy*

Members Present: *Chuck Wood*

D. AGENDA ITEMS

1. Consideration of Action to Approve Minutes of the August 29, 2023, OHVAG Meeting.

Member Wood Moved to approve the meeting minutes from the August 29, 2023 OHVAG Meeting. Member Headington Seconded the motion. None opposed. The motion passed.

2. OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for The Submitted 2024 Competitive Motorized Grant Application(s). (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator) The following State OHV Coordinator, Matthew Eberhart Provided information on the Tonto Recreation Alliance Project. Members had the following questions related to the project.

- *What archeological sites were being provided signage from the grant. TRAL representative Rich Smith notified OHVAG that the sites are identified by the Tonto National Forest and that signage would be informational interpretive signs about the site.*
- *Will there be any attempt at restoring the cultural buildings/sites with this funding? Matthew Eberhart informed members that OHV Rec Fund dollars are not eligible for Arc site restoration but that the State Historic Preservation Office does have funds for the protection and restoration of cultural sites/structures.*
- *Will there be trail restoration related to the project work? Yes, restoration of trails is part of the work slated for this TRAL project.*
- *Will there be any new miles of trails added to the network as part of this grant? Matthew Eberhart informed members that the Tonto National Forest has an active grant to inventory and designate trails within the forest though the completion of heritage inventories. This TRAL grant will not add any new trail to the network.*
- *Will there be any trails closed as part of this grant? No trails will be closed or decommissioned with this project.*

Member Wood moved to that OHVAG recommend that the Arizona State Parks Board approve funding for the 2024 Competitive Motorized Grant Applications as follows; Tonto Recreation Alliance, Tonto National Forest OHV Recreation Management 23-24 in the amount of \$396,107. Member Headington seconded the motion. None opposed. The motion passed.

3. OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for The Submitted 2024 Supplemental Motorized Grant Application(s). (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)

State OHV Coordinator, Matthew Eberhart provided information on the Lake Havasu City, Law Enforcement OHV Purchase project. The Group had no questions related to the reporting process for the projects and vetting process for vehicle purchases. Mr. Eberhart provided clarification that Arizona State Parks and Trails requires every other month reporting (bi-monthly) for all Law Enforcement Grants and that Project Sponsors are required to provide financial reports at a minimum of every 6 months. In addition, ASPT collects information on the make, model, year and VIN for all equipment purchased with OHV Rec funds for both LE and non-LE projects. In addition, staff request annual follow up reporting on what equipment is being used for and its effectiveness. Member Wood moved that OHVAG recommend that the Arizona State Parks Board approve funding for the 2024 Supplemental Grant Applications as follows; Lake Havasu City Police Department, Law Enforcement OHV Purchase in the amount of \$82,996. Member Cobb seconded the motion. None opposed. The motion passed.

4. OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny the proposed Law Enforcement Grant Scoring Criteria. (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)

State OHV Coordinator, Matthew Eberhart shared information on the proposed Law Enforcement Grant Scoring Criteria developed by the Grants and Trails Team. He expressed that this would help long term in the event the agency had more grant applications than funding available in making recommendations on project awards. Member Headington recommended the possibility of including targeted minimum match to help get buy in from sponsors. Ideally the additional points for 50% or higher match should help in facilitating this request

Proposed Law Enforcement Motorized Grant Scoring Criteria	
Criteria	Points Possible:
Patrol Hours	12
Documented needs for OHV Law Enforcement	12
Equipment Purchase	15 Total
<i>Side by Side Purchase</i>	<i>15</i>
<i>ATV Purchase</i>	<i>12</i>
<i>Dirt Bike Purchase</i>	<i>10</i>
<i>Equipment Purchase (Trailers, Trail Cams, Body Cams, Radios, PPE, etc.)</i>	<i>10</i>
Cross agency Collaboration	10
Patrol Area Maps Provided	5
Violation Photos Provided	5

50% Match or higher	5
Community/Public Support	5
Workshop Attendance	5
First Time Applicant	5
TOTAL POINTS POSSIBLE	100

Member Wood moved that OHVAG recommend that the Arizona State Parks Board approve the Law Enforcement Motorized Grant Scoring Criteria as presented by Arizona State Parks and Trails Staff. Member Cobb seconded the motion. None opposed. The motion passed.

5. Arizona State Parks 2025 Statewide Trails Plan. (Presenter: Dawn Collins, Office of Continuous Improvements)

Dr. Dawn Collins with the Arizona State Parks and Trails Office of Continuous Improvement provided information on 2025 Trails Plan process and will plan to provide regular updates at all ASPT Board and committee meetings. Members had no questions related to the progress of the plan to date.

6. Off-Highway Vehicle Coordinator Updates. (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)

Mr. Eberhart provided members updates on the October 16, 2023 OHV Legislative Committee Meeting, Joint INOHVAA/NOHVCC Conference in Midway, Utah, and upcoming OHV Dealership Education Backpack packing day that the agency will be hosting on Tuesday, November 14, 2023 and if OHVAG members had an interest in participating that they would need to please notify staff so that a notice of quorum could be issued if there were more than four (4) members assisting. Member Cobb commended Mr. Eberhart on his continued efforts towards improving the states OHV opportunities.

E. FUTURE AGENDA ITEMS

Member Cobb expressed an interest in discussing with the Group the effectiveness of OHV awarded grant projects and how we can learn to better gauge what is working on the ground and what isn't to improve the sport in Arizona.

F. CURRENT EVENTS

Member Wood provided an update that there has been talk throughout north eastern Arizona about the proposed legislation that failed last session for mandatory OHV education. As updates are available from the Legislator and the OHV Committee Mr. Eberhart will provide them to OHVAG and the community accordingly.

G. CALL TO THE PUBLIC

There were members of the public that wished to address the Group.

H. FUTURE MEETING DATES

OHVAG is currently scheduled to meet again on November 28, 2023 from 1 to 3pm.

I. ADJOURNMENT

Member Wood adjourned the meeting at 2:08pm.



Katie Hobbs
Governor

ARIZONA STATE PARKS & TRAILS

Bob Broscheid
Executive Director



Date: January 25, 2024

To: Off-Highway Vehicle Advisory Group

From: Bob Broscheid, Executive Director, Arizona State Parks and Trails

Subject: Law Enforcement Motorized Grant Scoring Criteria

Background:

In 2017 the Grants and Trails Team developed 4 Supplemental Motorized Grant opportunities to help with the distribution of funds. Since then, there has been an influx of Law Enforcement Supplemental Grant requests. As a result, the agency is seeking approval for the proposed Law Enforcement Motorized Grant Scoring Criteria from the State Parks Board.

Recommendation:

Arizona State Parks and Trails staff have evaluated a variety of previously approved Law Enforcement Grants and have proposed the below scoring criteria be used to review future Law Enforcement Motorized Grant Applications.

Proposed Law Enforcement Motorized Grant Scoring Criteria	
Criteria	Points Possible:
Patrol Hours	25
Documented needs for OHV Law Enforcement	20
Equipment Purchase	15 Total
<i>Side by Side Purchase</i>	<i>15</i>
<i>ATV Purchase</i>	<i>12</i>
<i>Dirt Bike Purchase</i>	<i>10</i>
<i>Equipment Purchase (Trailers, Trail Cams, Body Cams, Radios, PPE, etc.)</i>	<i>10</i>
Cross agency Collaboration	10
Patrol Area Maps Provided	5
Violation Photos Provided	5
50% Match or higher	5
Community/Public Support	5
Workshop Attendance	5
First Time Applicant	5
TOTAL POINTS POSSIBLE	100

Recommended Motion:

I move that OHVAG recommend that the Arizona State Parks Board approve the Law Enforcement Motorized Grant Scoring Criteria as presented by Arizona State Parks and Trails Staff.

Prepared by: Matthew Eberhart, State OHV Coordinator, Arizona State Parks and Trails

Approved:

A handwritten signature in black ink, appearing to read "Bob Broscheid", with a long, sweeping flourish extending to the right.

Bob Broscheid, Executive Director



ARIZONA

STATE PARKS & TRAILS

Off-Highway Vehicle Advisory Group (OHVAG)

Thursday, January 25, 2024

Nena Barlow, Geoff Chain, Mike Cook
Pat Headington, Holly Irwin, Tom Murphy
Jeff Olson

AGENDA – A

Call to Order



AGENDA - B

Pledge of Allegiance

Member Roll Call

Nena Barlow

Geoff Chain

Mike Cook

Pat Headington

Holly Irwin

Tom Murphy

Jeff Olson

AGENDA – D1

New Members

Newly appointed OHVAG members will have an opportunity to briefly introduce themselves.

– Matthew Eberhart, State OHV Coordinator

AGENDA – D2

Election of 2024 Chair and Vice Chair

The Group will nominate and elect its 2024 Chair and Vice-Chair

– Matthew Eberhart, State OHV Coordinator



AGENDA – D2

Motion:

I move to approve _____ as the Chair of the Off-Highway Vehicle Advisory Group.

AGENDA – D2

Motion:

I move to approve _____ as the Vice Chair of the Off-Highway Vehicle Advisory Group.

AGENDA – D3

Minutes

The Group will review and may consider action to approve the OHVAG meeting minutes from October 31, 2023.

AGENDA – D3

Motion:

I move to approve the meeting minutes of the October 31, 2023 meeting.

AGENDA – D4

Law Enforcement Motorized Grant Scoring Criteria

OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny the proposed Law Enforcement Grant Scoring Criteria.

– Matthew Eberhart, State OHV Coordinator

AGENDA – D4

Proposed Law Enforcement Motorized Grant Scoring Criteria

Criteria	Points Possible:
Patrol Hours	25
Documented needs for OHV Law Enforcement	20
Equipment Purchase	15 Total
<i>Side by Side Purchase</i>	<i>15</i>
<i>ATV Purchase</i>	<i>12</i>
<i>Dirt Bike Purchase</i>	<i>10</i>
<i>Equipment Purchase (Trailers, Trail Cams, Body Cams, Radios, PPE, etc.)</i>	<i>10</i>
Cross agency Collaboration	10
Patrol Area Maps Provided	5
Violation Photos Provided	5
50% Match or higher	5
Community/Public Support	5
Workshop Attendance	5
First Time Applicant	5
TOTAL POINTS POSSIBLE	100

AGENDA – D4

Motion:

I move that OHVAG recommend that the Arizona State Parks Board approve the Law Enforcement Motorized Grant Scoring Criteria as presented by Arizona State Parks and Trails Staff.

AGENDA – D5

Emergency and Mitigation Grant Projects

OHV Coordinator, Matthew Eberhart will provide the Group an update on recently submitted OHV Emergency and Mitigation Grant Applications.

– Matthew Eberhart, State OHV Coordinator

AGENDA – D5

Florence Fencing



AGENDA – D5

Cottonwood Spring



AGENDA – D6

Off-Highway Vehicle Coordinator Updates

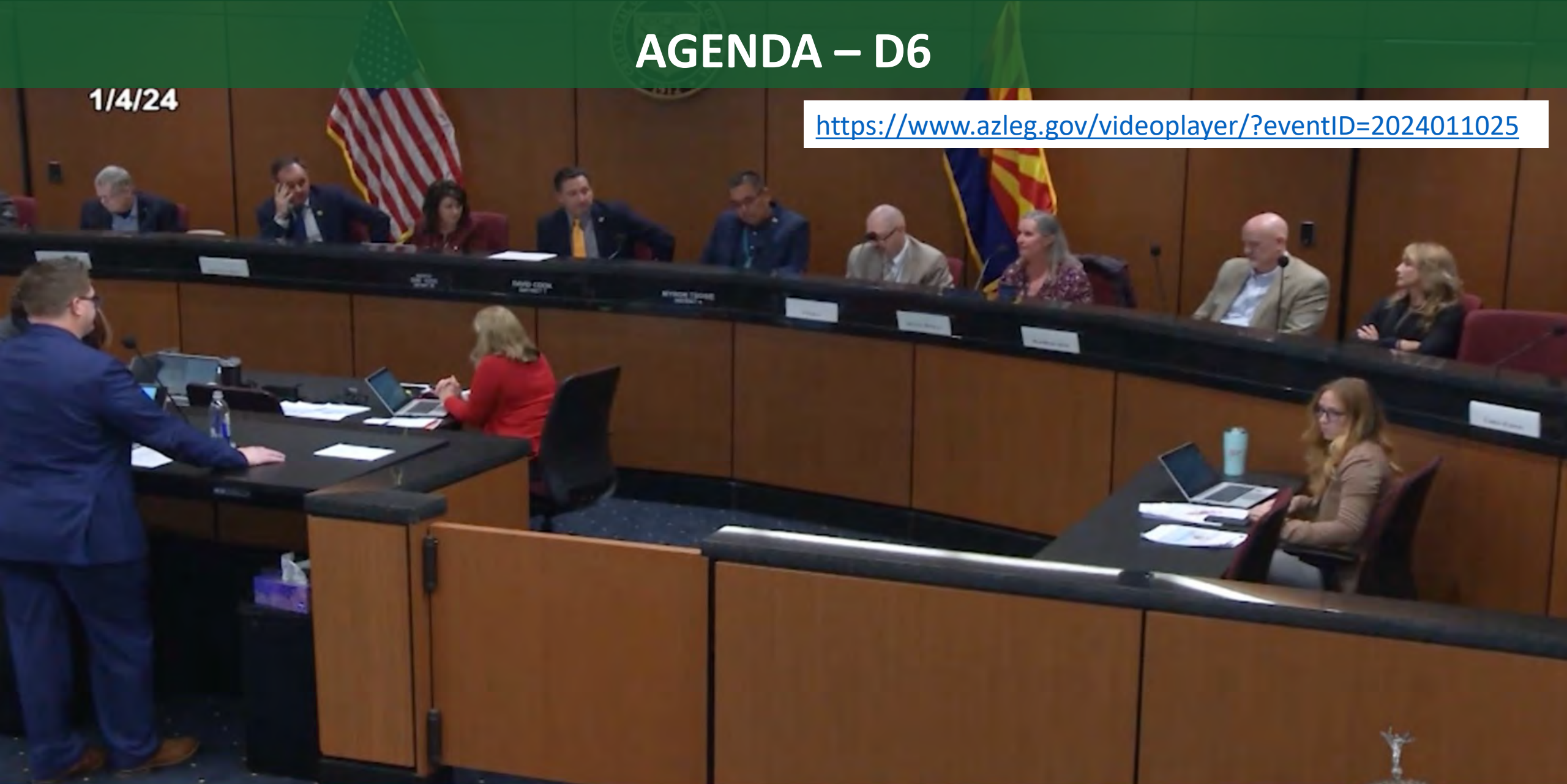
OHV Coordinator, Matthew Eberhart will provide OHVAG members an update on the OHV Legislative Committee, Dealership Program, and upcoming events.

– Matthew Eberhart, State OHV Coordinator

AGENDA – D6

1/4/24

<https://www.azleg.gov/videoplayer/?eventID=2024011025>



Arizona Off-Highway Vehicle Study Committee



AGENDA – D6

Dealership Backpack Education Program

Backpacks Packed	Backpacks Distributed
5,050	1,161



AGENDA – D6

Downtown Experience February 23, 2024

DESERT OFF ROAD ADVENTURES

**PARKER
DAM 500**



Parker Dam 500

**February 21-25, 2024
Parker, AZ**



Veteran's Ride February 29th



**OUTDOOR
EXPO**

March 23rd and 24th



AGENDA – E

Future Agenda Items

Group members may identify items or issues they wish to be considered for inclusion on a future agenda.

AGENDA – F

Current Events

Group members will discuss current events and/or recent experiences of interest to the outdoor recreation community and/or the status of any projects with which they are currently involved.

Call to the Public

The chair will recognize those wishing to address the Group.

AGENDA – H

**Tentative
Future Meeting Dates:
TBD**



Thank You