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Site Management Summary Table Guidance

The SHPO Report Standards (2016) require the inclusion of a Site Management Summary Table. The Site Management Summary Table should include all of the at-a-glance information the agency and State Historic Preservation Office need for the project or undertaking. This includes information about location, affiliations, site type, eligibility determinations and recommendations, and management treatments, if applicable. The table should be appended to the end of the report rather than inserted into the body for easy redactions, since it includes locational information.

Include:

- Site Number
- Township, Range, Section
- UTM: Specify NAD 83, Zone 11 or 12, as applicable in a footnote.
 - Easting
 - Northing
- Cultural/Temporal Affiliation: Include the cultural affiliation and a date range.
 - Cultural affiliation is based on prevalent diagnostic material. If affiliation cannot be determined, identify as Formative Period or Archaic Period, or Precontact, Unknown.
- Site Type
- A/NRHP Eligibility Status
 - For federal projects, the federal agency will issue a determination of NRHP-eligibility.
 - For state or non-mandated projects, the agency or consultant proposes recommendations and SHPO issues determinations of ARHP-eligibility.
 - If the eligibility was determined in previous consultation and no changes are proposed, reference the previous determination.
 - e.g., Eligible, D (SHPO concurrence 12-12-2021)
 - Note if a change to an existing eligibility determination is being proposed.
 - For state/private: Eligible, D (SHPO concurrence 12-12-2021); recommended ineligible
 - For federal: Eligible, D (SHPO concurrence 12-12-2021); now, ineligible
- Treatment/Management: Briefly describe how the site will be managed during the project, e.g., Avoidance, Phased Data Recovery, Archival Research, No avoidance, No further work, etc.

*Please note that the agency may instruct the consultant not to include ARHP/NRHP Eligibility Recommendations and Treatment/ Management.

Appendix Table Example

Site Number	Township, Range, Section (TRS)	Easting*	Northing*	Cultural/ Temporal Affiliation	Site Type	A/NRHP Eligibility Status	Treatment/ Management Recommendation
AZ A:1:1(ASM)	T1N, R1E, S15	123456	1234567	Hohokam; 700-950 CE	Habitation	Eligible (D) (SHPO concurrence 12-21-2021)	Avoidance
AZ B:1:1(ASM)	T2N, R2E, S16	456789	4567891	Sinagua; 950-1200 CE	Resource Procurement	Recommended ineligible	No further work
AZ C:1:1(ASM)	T3N, R3E, S17	789123	7891234	Euroamerican; 1850- 1900 CE	Artifact scatter	Unevaluated	Eligibility testing

* NAD 83, Zone XX