

Lost Dutchman State Park
6109 E Apache Trail, Apache Junction, AZ 85119

Thank you for considering Lost Dutchman State Park for your wedding.

Please thoroughly review this entire packet prior to reaching out to us with additional questions.

The enclosed information will help you decide if Lost Dutchman State Park is the best location for your wedding. The material includes information on locations and facilities for rehearsals, weddings and receptions. Please contact us by email at lostdutchmaninfo@azstateparks.gov if you still have questions after reading this entire packet and additional documents found on our wedding webpage.

Once you have decided to book a wedding after reviewing all of the information, the "Wedding Form Application" on our webpage should be printed, completed and returned to Lost Dutchman via email (lostdutchmaninfo@azstateparks.gov) as soon as possible to secure your preferred date and location. Full payment is due at time of booking in order to secure your location/date. This can be done with a Visa/ MasterCard over the phone.

PLEASE NOTE:

- 1) Arizona State Parks Rules and Regulations will be observed at all times by all visitors and vendors.
- 2) Proposed changes in your schedule or activities must be pre-approved by the Park Manager or their representative.

The park manager may assess up to a \$250 fee (refundable deposit) for damages and cleanup when, in their judgment, facilities are not left in the same condition as they were prior to your event. The park is not responsible for providing parking, medical, sanitary or security services during the term of the reservation. Large events (in group camp areas) will require you to assign a parking attendant for your event.

FACILITY RENTAL INFORMATION

Lost Dutchman State Park is pleased to make its amenities available to you. To help you make your decision regarding the use of the park, we ask that you study our guidelines carefully. Your cooperation is needed in complying with the following regulations to ensure the success of your event, the security of the facilities and the protection of the surrounding natural environment.

Wedding Reservation Forms

Arizona State Parks mission is to manage and conserve Arizona's natural, cultural and recreational resources for the benefit of the people, both in our parks and through our partners. Your wedding reservation form will define the rental space, what is included, what is excluded, any exceptions or variance from standard policy, and what is required, such as damage or cleanup deposits, liability insurance, etc. Your wedding reservation form acts as the contract for your event.

Reservations Availability

Reservations for your wedding are on a first come first served basis. Please keep in mind, we do not book over a year in advance.

Rental Hours

Park facilities will be available only during normal business hours. All events must end by 7 PM with clean-up concluded by 8 PM. Day use ramadas are available 6 AM to 8 PM, group camp areas are available 2 PM to 8 PM the day of the reservation. **Please note: Gates are locked at 8 PM. It is important to ensure all parties (including vendors) are out of the park by then.**

Rental Space & Inclusions

The reserved area is rented "as is." Rental includes exclusive use of the following: ramada, picnic tables, adjoining grill. Lost Dutchman State Park does not provide additional lighting, furniture, etc.

Wedding Only: When booking for a wedding only, your reservation includes the wedding ceremony and time for photos. This reservation does not include time for food, champagne toast, dancing, etc.

Wedding & Rehearsal: When booking for wedding and rehearsal, your reservation includes the wedding ceremony and photos. In addition, you may plan a rehearsal for the prior day no earlier than 2pm based on availability and done by 8pm. This reservation does not include time for food, champagne toast, dancing, etc.

Wedding & Reception: When booking for a wedding and reception, your reservation includes the wedding ceremony and reception afterwards.

Wedding, Rehearsal, & Reception: When booking for a wedding, rehearsal and reception, your reservation includes the wedding ceremony, rehearsal (may plan for day prior no earlier than 2pm based on availability and done by 8pm), and reception after wedding.

Number In Attendance

You are locked into the number of people attending the event at the time of booking, and are not able to change your number at a later date. Your number in attendance includes any persons coming into the park for the event, wedding party, guests, vendors, etc. Children count in your attendance as well.

Inclement Weather

Lost Dutchman State Park assumes no liability for occurrences outside the parks' control, including inclement weather or any other occurrence that may affect or impact the event. You are responsible for any additional rentals needed to accommodate your event due to weather, regardless of when the need becomes apparent.

Postponement of Event Date

Any date change must be made 2 months prior to the original event date. Any change in the event date must be agreed to in writing by both Arizona State Parks and permittee, this will result in a modification of the contract price to conform with the current rates. In the event all parties agree to change the event date, all payments previously made towards the rental of the facility shall be credited toward any remaining or additional charges.

Cancellation Policy

If a cancellation occurs at or fewer than 2 months in advance of the event date, all fees are non-refundable, no refund will be granted. Any cancellations made prior to 2 months before the event, will receive a refund for any fees paid, excluding the non-refundable reservation fee of \$5.00.

Event Representative

A responsible party must be designated as your event representative prior to the start of the event. It is the representative's responsibility to make sure that all participants, including service providers and vendors adhere to park policies. It will be the responsibility of the event representative to be available to answer questions and assist park staff in enforcing all rules and regulations, as well as making contact with a park staff member at the end of the event before vacating the facility. (If the event

representative becomes intoxicated at any point during the event, the park manager may terminate the event as a breach of contract.) The event representative must be at the park during the entirety of the event.

Park Staff

Park staff are on park during regular hours of operation and will be checking to ensure the event meets specifications outlined in the wedding reservation form.

Vendors/Caterers

The park provides only the location for your event. All costs of food, floral, rentals, entertainment, etc., are your responsibility. Arizona State Parks does not promote or provide information regarding private business and certificate of insurance. After you select your service providers, the contact information of all vendors shall be provided to the park. Any caterer or professional food provider must possess a food handler's permit, a permit to operate in the county they do business in, or in Pinal County for food trucks. All vendors must provide proof of insurance with Arizona State Parks & Trails listed as an additional insured. This information is further detailed in the wedding reservation form. All vendor documents must be received no later than 1 month prior to your event.

Photography

All photographers are required to obtain liability insurance as outlined in the wedding reservation form.

Flora & Fauna

Please leave no trace when utilizing the park as your venue. We request that you respect the flora and fauna that make this area home. Impacting the vegetation is strictly forbidden to include attaching anything or trimming branches. Harassing the wildlife is also strictly forbidden and will result in immediate expulsion from the park. Birdseed, rice, confetti, glitter, glass or similar items are not permitted, as they are impossible to clean up and leave a lasting negative impact on the environment.

Special Event Equipment

You are responsible for ensuring that vendors provide sufficient extension cords, generators, etc. to cover the event's electrical needs. Failure to notify park staff of electrical requirements may result in inadequate power or power failure. The park staff will not come out to fix any electrical issues that may be caused by renters during event.

Deliveries (Personal and Rental)

The park does not have areas for the storage of personal belongings or rental equipment. Therefore, all deliveries of supplies and/or equipment must occur no sooner than the day of the event with advanced notice of time of delivery. Deliveries and pick up of rental equipment must be made during park operating hours. Park staff will not sign for personal or rented supplies and equipment. If a vendor requires a signature upon delivery, a responsible party must be available to sign the delivery slip. Arizona State Parks nor any park staff is not responsible for loss or damage to property brought onto the premises and is not responsible for set up or dismantling of any equipment. All rental equipment must be scheduled for pick up by 7 P.M. the night of the event.

Shade Structures

Shade structures, pop-ups, canopies, etc., must be erected and secured in a safe manner, free of any contact with park structures or flora. Nothing may impale the ground to secure any structures.

Decorations

No silk flowers, birdseed or tape may be used and no physical alterations to the park or its facilities may be made. Taping signage/décor to state park's property is strictly prohibited. Confetti and piñatas are not permitted. No doorway or public corridor may be blocked in any way.

Minors

Adults must accompany minors at all times. Adults in attendance at the park venue are responsible for the minors' safety and discipline who are also in attendance.

Pets

Pets are permitted. Arizona State Law (A. R. S. § 11-1001 - 1029), and Arizona State Parks Regulation (R12-8-115), require that pets be restrained on a leash no more than six feet in length and/or are otherwise kept in control. Leash laws are strictly enforced. You must pick up after your pet.

Noise Restrictions

Noise generated by the event may not exceed a level satisfactory to guests and park staff. A level of noise or music that is disruptive or diminishes the enjoyment of the park by other park users, or that is disturbing to wildlife may be deemed due cause to terminate the event. DJs, live music, or sound amplification are not permitted, any sound must remain in your designated rented space. You are only allowed a small handheld speaker, and sound can not exceed the event area.

Alcohol / Tobacco / Firearms

Alcohol is permitted when booking a reception with manager approval. Note: manager will not approve more than 2 beverages per adult of age, and will not permit open bars, or a bar area. All liquor laws are enforced per Arizona Revised Statutes Title 4. Smoking is prohibited indoors and within 20 feet of any entrance or exit (§36-601). Please provide cigarette receptacles for your guests. Park asks that all firearms be stored in vehicles.

Cleanup/Damage

You are responsible for returning the rented area to its original condition. All rental items, decorations, flowers, personal belongings, etc. must be removed from the public areas immediately following the event and be picked up from the park by 7 P.M. The park staff will not be responsible for the set-up or removal of equipment. Any decorations or personal items remaining from the event will be removed by the park staff and may be destroyed, sold or otherwise disposed of without any liability to the park. If any damage or theft has occurred, the permittee will be contacted immediately. The park will determine the amount to be billed to the permittee. The caterer is responsible for cleaning up during and after the event. If the caterer cannot, for any reason, provide full clean up, the permittee is responsible for contracting a clean-up service. When a caterer is not used, the permittee assumes the responsibility of the caterer and cleanup. Charges for unusual cleanup after the event will be billed to the permittee. All trash must be taken to the dumpster by the Quail Group camp area, and can not be left in the rental area. A \$250.00 deposit is required at time of booking.

Permits

In the case of weddings on Tonto National Forest, an additional special use permit must be requested and approved by their district ranger, then forwarded to the park staff email provided prior to the event.

Facilities

There are 2 day-use areas suitable for weddings: Cholla and Saguaro (up to 25 people) ramadas. Parking in the day-use areas is not guaranteed and reservations do not get priority entry when the park is busy or at capacity. In addition to the day use areas, there are 2 group camp areas that are suitable for weddings: Quail (up to 150 people) and Roadrunner (up to 100 people). Parking in the

group camp areas is guaranteed based on parking that you reserve. These areas all include and/or are located near restroom buildings (plumbed modern restrooms cleaned and stocked daily). It is recommended that the reservation be made as far in advance as possible – in our case, up to one year.

Rehearsal

The park will allow a rehearsal for an additional charge on the day prior to the event and must take place during park operating hours. Scheduling rehearsals are subject to availability.

Seating

At this time, we do not rent tables or chairs. You may contract a vendor for these services.

Setup

You may begin setup during rental hours on the day of the event.

Restrooms/Dressing Rooms

All of the park's restroom facilities are wheelchair friendly. We do not have dressing rooms, you may rent a cabin for this, there are additional rules that apply to cabin use. Cabins are limited to 6 people, 2 cars and check in is at 3 P.M and check out 10am the following day. No ceremonies at the cabins.

ADA Access

All of the Day Use Parking Areas are wheelchair friendly.

Overnight Accommodations

The park has 138 total camping sites, 64 sites have water and power, we also have 5 cabins, all of which are reservable online.

Day Use Areas Available

Cholla



Saguaro



DAY USE RAMADAS

Outdoor Venues

Capacity: 1-25

Cost: \$280- \$445

Two ramadas available: Saguaro & Cholla

Ramada: 20'x20'

Picnic Tables: 4

Grill: One group grill

Fire Pit: One group fire pit

Light: One light under ramada

Outlets: One standard outlet

Daily rental time: 6am-8pm

Restrooms: Within walking distance

Beautiful view of the Superstition Mountains

PARK FEATURES

Hiking and mountain biking trails

Wildlife Viewing/ Birding

ACCOMMODATIONS

Camping: 138 campsites

Cabins: 5 (with electricity, heat & ac)

Roadrunner Group Camp- Max 100 people and 12 vehicle max. at Roadrunner. Additional parking may be available at the front and middle of Quail for additional fees.

Ramada is 20'x 40' and has 8picnic tables.

Light under the ramada and one standard double outlet.

Open gravel area for use near the fire pit is 30'x 45'



Quail Group Camp- Max 150 people. Parking for approx. 24-48 vehicles depending on how you set up. Additional parking may be available at the middle and front of Quail for additional fees.

Ramada is 20'x 40' and has 8 picnic tables.

Light under the ramada and one standard double outlet.

Quail- Back Area Paved Area



Quail- Back Area Gravel Areas:

Location 1: Open gravel area for use is 20'x 55'



Location 2: Open gravel area for use is 25'x 50'



Location 3: Open gravel area for use is 35'x 40'



Location 4: Open gravel area for use is 20'x 20'

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Weddings at Lost Dutchman State Park

Congratulations to the engaged couple!

Fees include the cost of reserving one area, entrance fees for guests and entrance fees for vendors.

All vendors (anyone you hire) must be pre-approved by the park and provided needed paperwork and & insurance.

A \$250.00 refundable deposit will be required at the time of booking as well.

Cholla OR Saguaro Day Use Area (6 am-8 pm)				
	<i>Wedding Only</i>	<i>Wedding & Rehearsal</i>	<i>Wedding and Reception</i>	<i>Wedding, Rehearsal, and Reception</i>
Up to 25 people	\$280	\$370	\$355	\$445

Road Runner Group Camp (2 pm-8 pm) Max 12 vehicles.				
	<i>Wedding Only</i>	<i>Wedding & Rehearsal *Area use before 2pm or day before</i>	<i>Wedding and Reception</i>	<i>Wedding, Rehearsal, and Reception OR area use before 2pm day of wedding</i>
Up to 50 people	\$530	\$865	\$680	\$1015
51-100 people	\$680	\$1025	\$980	\$1325

Quail Group Camp- Back Area Only (2 pm-8 pm)				
	<i>Wedding Only</i>	<i>Wedding & Rehearsal *Area use before 2pm or day before</i>	<i>Wedding and Reception</i>	<i>Wedding, Rehearsal, and Reception OR area use before 2pm day of wedding</i>
Up to 100 people	\$980	\$1625	\$1280	\$1,925
101-150 people	\$1130	\$1775	\$1,1580	\$2225

Quail Group Camp Parking Areas (2pm-8pm) Can be added to either back of Quail or Road Runner for additional parking		
<i>*Parking spaces can be parked two vehicles deep.</i>	<i>1 day</i>	<i>2 days OR before 2 pm day of wedding</i>
<i>Group Camp Middle (8 parking spaces)</i>	\$200	\$400
<i>Group Camp Front (9 parking spaces)</i>	\$225	\$450

We are unable to accommodate groups over 150.

All Wedding Tours are self-guided, using the W3W (What 3 Words) app.

For questions, or inquiries go to: <https://forms.gle/9fzcnv8wEKTmjuJs7>

To book download the Wedding Form Application from: <https://azstateparks.com/lost-dutchman/group-planning/weddings> & follow the directions on the form.



Wedding Common Questions:

- I submitted an inquiry/reservation form, but it's been a few days and I have not heard anything. Should I call to follow up?

Your inquiries/reservation forms get sent to our email and are in a cue. This means your inquiries/reservation forms will be responded to in the order they are received. The rangers at the ranger station have numerous duties to complete throughout the day, but will get to your requests as soon as possible. The easiest and quickest way to get in touch with us is by email at lostdutchmaninfo@azstateparks.gov. If it has been longer than 2 weeks without receiving a response, please feel free to give the ranger station a call to follow up.

- How do I book my wedding?

If you have completely reviewed all of the information presented on our wedding page and have verified availability for your date (by submitting a wedding inquiry), then you can book by completely filling out a wedding reservation form and emailing it to lostdutchmaninfo@azstateparks.gov.

- What can I have at the park for my wedding?

You can rent a space for a rehearsal, wedding, reception, or any combination of the three. Receptions are low key events only.

- What is included in my rental?

- Day use area: Includes the ramada, fire pit, and the open gravel area around the fire pit only. Parking is not guaranteed.
- Group camp area: designated group camp and parking area.
 - Roadrunner limited to 12 vehicles (can purchase additional parking if available at the front and middle of quail).
 - Quail rents the back of Quail (can purchase middle and front for additional parking if needed).
- Cost of entry fee per vehicle is included in your wedding package pricing.

- Can I play music, have a DJ, instrumental music?

No DJ's or amplified music are permitted at your wedding. You may use a personal Bluetooth speaker only. It must be able to fit in your hand. Instrumental musicians (violinist, harpist, etc.) may be approved ONLY with insurance on file.

- What are your policies on alcohol consumption?

Alcohol is permitted ONLY with the purchase of a reception in addition to the wedding ceremony, even if it is only for a short toast after the ceremony. Maximum limit of 2 beverages per adult of age.

No glass containers/cups/glasses. Glass champagne bottles MUST be stored in a separate area and poured into plastic cups for usage.

- Does my final guest count include vendors (photographer, videographer, etc.)?

Yes. Please make sure to include all vendors in your final attendance that you book for.

- Can I have food delivered to the front of the park so my food vendors do not need to provide COIs/food handler's cards?

No. You may pick up food from a vendor and bring it into the park yourself, but in order for food vendors to bring food to the park they must meet you at your reserved area and provide all required COIs/food handler's card documents no later than a month prior to your wedding date.

- Who is my wedding coordinator?

Lost Dutchman State Park does not provide you with a wedding coordinator. The staff at Lost Dutchman are rangers who are able to assist with questions and booking, but do not plan your event for you/coordinate with other vendors, nor do we recommend/promote vendors.

- Can I have candles as decorations? What about glass?

Candles are permitted in plastic containers only. No glass decorations are permitted, no glass containers are permitted. The only exception is in champagne/wine bottles in a separate area only, to be poured into plastic serving cups.

- What happens if my wedding runs later than expected?

Gates are locked promptly at 8pm in both day use and group camp areas. We recommend visitors to begin cleaning up around 7pm to allow enough time to exit the area. Visitors' vehicles will be locked in/towed at owner's expense if left in any of the wedding areas past 8pm.

- We have more guests attending than originally anticipated. Can I switch my reservation accordingly?

No. Please make sure you know your expected guest count prior to filling out your reservation form, as the wedding reservation form acts as a contract and binds you to your original selections. If you are unsure of your guest count, please anticipate and pay for the higher number bracket as you will not be able to pay an additional charge to modify the reservation later. No refunds are given if you end up having less guests than originally paid for.

- We paid for a wedding only, can we do a short champagne toast afterwards?

No. When booking and paying for a wedding only, you are only permitted to use the area for the ceremony and photos only. If you would like to have any additional usage of the area (eating, champagne toast, speeches, etc.) you must book and pay to include a reception as well. Failure to do this can result in your event being canceled and your party being asked to leave the premises immediately.

- Can I make changes to my wedding reservation once I've already paid to secure the booking (i.e. Different guest count, different area, type of event, etc.)

No. Once your wedding reservation form is submitted and paid for, no changes will be made to it. Your signed wedding reservation form acts as a contract between you and Lost Dutchman State Park and cannot be edited once submitted. Please make sure you have all details of your wedding sorted out before submitting your wedding reservation form and paying to secure your booking.

- Who do I contact for availability?

For availability, please submit a wedding inquiry form choosing specific dates and areas you are interested in reserving.

- Who counts as a vendor?

A vendor is any person or company you hire to conduct business within the park for your wedding. This includes, but is not limited to, florists, photographers/videographers, caterers, furniture rentals in which the company sets up for you, etc.

- Do you close the parking lot in our area for our wedding date?

If you book your wedding for one of the day use areas (Cholla, Saguaro, Palo Verde), the parking lot remains open to the public. A "RESERVED" sign is placed at the ramada for your event, however, we do not reserve parking spots. At Roadrunner and Quail group camp areas, you have private parking that is not open to the public.

Self-guided wedding tour

Download the what3words app on your smartphone. This is how you will find wedding locations one 10x10 square at a time. When you arrive at the wedding spot, please take note of the open space and imagine your event. Saguaro has special rules if you intend to go through the fence into the Tonto National Forest to have your ceremony.

<https://azstateparks.com/what3words> (You must click navigate after you input your three words.)

Ranger station: whisper.pebbly.burgundy

Cholla

Parking lot: consumers.gowns.essay

Ramada: daunting.mappings.fluke

Wedding spot: ordered.developments.stress

Saguaro

Parking lot: hive.laptops.checkpoint

Ramada: garages.tally.chuck

Wedding spot: crusts.unoccupied.tutors

Roadrunner

Parking lot: wound.stammered.saturate

Ramada: enthused.verges.hovering

Wedding spot: furlong.elevates.cousins

Quail

Front parking: tailspin.army.delivers

Middle parking: plated.scorn.string

Back parking: pioneering.supermarkets.fortunate

Ramada: clubhouse.reloaded.fridge

Wedding spot one: boogie.clatters.income

Wedding spot two: somehow.exit.beadwork

Wedding spot three: towels.appealed.innately