



Doug Ducey
Governor

ARIZONA STATE PARKS & TRAILS

Bob Broscheid
Executive Director



NOTICE OF PUBLIC MEETING
of
THE OFF-HIGHWAY VEHICLE ADVISORY GROUP
of
THE ARIZONA STATE PARKS AND TRAILS

Pursuant to A.R.S. §38-431.02, notice is hereby given to members of the Off-Highway Vehicle Advisory Group (“OHVAG” or “Group”) and the public that OHVAG will hold a meeting on **Monday, June 6, 2022, beginning at 9:00a.m.** OHVAG members may attend the meeting in person or participate telephonically. The public may attend and listen to the meeting at the Arizona State Parks Trails office located at 1110 W Washington, Suite 100, Phoenix, AZ 85007. Members of the public may also listen/view the meeting via telephone by calling 1.484.466.9288 and entering PIN:671.932.932# or via Google Meet: meet.google.com/aap-zskk-tip

In person or telephonic public comment will be taken. If choosing to speak in person, the speaker will be asked to complete a form which will be made available at the Arizona State Parks and Trails office on the meeting day and submit to staff. If choosing to speak via telephone, persons who wish to make statements to the Group will be asked to identify themselves each time they are speaking. Please ensure phones are muted when not speaking.

This meeting is open to the public; however, the Group may elect to hold an Executive Session for any agenda items at any time during the meeting to discuss or consult with its legal counsel for legal advice on matters listed on this agenda pursuant to A.R.S. §38-431.03(A)(3). Items on the agenda may be discussed out of order unless they have been specifically noted to be set for a certain time. Public comment will be taken.

(The Chair reserves the right to set the order of the agenda.)

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. MEMBER ROLL CALL

D. AGENDA ITEMS

1. Consideration of Action to Approve Minutes of the April 28, 2022, OHVAG Meeting.

The Group will review and may consider action to approve the OHVAG meeting minutes from April 28, 2022.

2. OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for The Submitted 2022 Motorized Grant Application(s). (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)

The following grant application(s) has been submitted for funding totaling \$747,611.00.

2022 Motorized Grant Application(s)				
Sponsor	Project	Request	Staff Recommendation	Score
Arizona State Association of 4 Wheel Drive Clubs	Information and Communication Grant Extension	\$89,891.00	\$89,891.00	44
Tonto Recreation Alliance (TRAL)	Tonto OHV Trail Management 2022	\$308,026.00	\$308,026.00	34
La Paz County	Bouse County Park Master Plan	\$299,694.00	\$299,694.00	21

Arizona State Parks and Trails	Greater Sedona OHV Management Collaborative Facilitation	\$50,000.00	\$50,000.00	18
TOTAL		\$747,611.00	\$747,611.00	

E. FUTURE AGENDA ITEMS

Group members may identify items or issues they wish to be considered for inclusion on a future agenda.

F. CURRENT EVENTS

Group members may present a summary of current events and /or recent experiences of interest to the outdoor recreation community and/or the status of any projects with which they may be involved. The Group will not discuss or take any action on any current event summary.

G. CALL TO THE PUBLIC

The Chair will recognize those wishing to address the Group. It is probable that each presentation will be limited to one person per organization and the time allotted by the Chair. Action taken because of acknowledgement of comments and suggestions from the public will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

H. FUTURE MEETING DATES

Group members will discuss potential future meeting dates.

I. ADJOURNMENT

A copy of this agenda and any background material provided to Group Members is available for public inspection at Arizona State Parks & Trails, 1110 W. Washington Street, Suite 100 Phoenix, AZ 85007. For additional information, contact Mickey Rogers at (602) 542-6942.

Pursuant to Title II of the Americans with Disabilities Act (ADA), Arizona State Parks & Trails does not discriminate based on a disability regarding admission to public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the ADA Coordinator Thomas Beranek at (602) 542-7389; or email tberanek@azstateparks.gov . Requests should be made as early as possible to allow time to arrange the accommodation. For technical difficulties during the teleconference meeting, please contact Jeff Schmidt at (602) 542-7124 or via email jschmidt@azstateparks.gov.

Posted at: Arizona State Parks and Trails
1110 W. Washington Street, Suite 100 Phoenix, AZ 85007

And at: <https://azstateparks.com/ohvag>



Bob Broscheid: Executive Director



Doug Ducey
Governor

ARIZONA STATE PARKS & TRAILS

Bob Broscheid
Executive Director



DRAFT MINUTES

of
THE OFF-HIGHWAY VEHICLE ADVISORY GROUP
of
THE ARIZONA STATE PARKS AND TRAILS

Thursday, April 28, 2022

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

Matthew Eberhart, State Off-Highway Vehicle Coordinator led the Group in the reciting of the Pledge of Allegiance

C. MEMBER ROLL CALL

Members Present: *Todd Davis-Chair (virtual), Holly Irwin-Vice Chair (virtual), Geoff Chain (virtual), Jason Cobb (virtual), Pat Headington (virtual), Chuck Wood*

Staff Present: *Matthew Eberhart, State OHV Coordinator, Mickey Rogers, Chief of Grants and Trails*

D. AGENDA ITEMS

1. Consideration of Action to Approve Minutes of the April 1, 2022 OHVAG Meeting

Pat Headington moved to approve the OHVAG meeting Minutes from April 1, 2022. Vice Chair, Holly Irwin Seconded the motion. Todd Davis, yes, Holly Irwin, Yes, Geoff Chain, Yes, Pat Headington, Yes, Tom Murphy, Yes, Chuck Wood, Yes. Motion Passed.

2. OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for The Submitted 2022 Motorized Grant Applications. (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)

Matthew Eberhart, State Off-Highway Vehicle Coordinator presented information on the two 2022 Motorized Grant Applications. The first project was the Tonto National Forest Travel Management Project requesting \$525,000.00 Eric Norman with the Tonto clarified that the project request was to cover the entire Tonto National Forest not just the Cave Creek Ranger District. OHVAG Chair Todd Davis asked what the anticipated timeline would be for the completion of the Motor Vehicle Use Maps (MVUM). Eric expressed that the Tonto has a contractor ready to begin work once these funds are approved and released. He anticipates by spring of 2023 at the latest. The second project is for Arizona State Parks and Trails River Island Staging Area requesting \$2,003,442.00. Member Pat Headington asked if the scope of work to demolish an existing building was because the building was no longer in use. Matthew clarified that it wouldn't be the demolition of the River Island Market it would just be the removal of the fenced storage area that is currently where the staging area will be located. OHVAG Chair Todd Davis asked if the site would be day use area only which is correct. He also asked where the staging area would be located. It currently is between Buckskin Mountain and River Island State Park along Highway 95 and is about 21 acres in size. Member Davis also asked if there would be a fee for the area and at this time there will not be. Member Wood asked if there would be facilities for a campground host. These will be included as part of the staging area. Member Murphy asked if the staging area would largely serve the non-resident population from California or would it be used more by resident riders. Matthew expressed that it would be used by both non-resident and resident riders and that the area is heavily used by both populations. Chair, Todd Davis Moved that OHVAG recommend that the Arizona State Parks Board approve funding for the Tonto National Forest Cave Creek Ranger District Travel Management Heritage Inventories Project in the amount of \$525,00.00 and the Arizona State Parks and Trails River Island Staging Area Project in the amount of \$2,003,442.00. Holly Irwin seconded the motion. Todd Davis, yes, Holly Irwin, Yes, Geoff Chain, Yes, Pat Headington, Yes, Tom Murphy, Yes, Chuck Wood, Yes. Motion Passed.

3. OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for The Submitted 2022 Supplemental Grant Application. (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)

Matthew Eberhart, State Off-Highway Vehicle Coordinator presented information on the 2022 Supplemental Grant Application for Cottonwood Police Department's \$60,000.00 Law Enforcement Equipment request. He explained that the administrative guidelines or the Law Enforcement Grants funding eligibility had changed and that they had been increased from \$30,000 to \$100,000 per project. Member Wood asked Officer Repp if Cottonwood PD had more than one OHV or if this would be the first in their fleet. Officer Repp expressed that this would be their first OHV purchase. Member Wood also asked if the vehicle would be used by sworn officers or volunteers. Cottonwood PD informed the Group that this would only be used by sworn officers. OHVAG Chair, Todd Davis moved that OHVAG recommend that the Arizona State Parks Board Approve funding for the Cottonwood Police Department Law Enforcement Equipment Grant in the amount of \$60,000.00. Pat Headington Seconded the motion. Todd Davis, yes, Holly Irwin, Yes, Geoff Chain, Yes, Pat Headington, Yes, Tom Murphy, Yes, Chuck Wood, Yes. Motion Passed.

4. OHVAG will Consider and May Take Action to Recommend, Modify, or Deny Funding for the submitted Scope amendment for the Bureau of Land Management Project 552204. (Presenter: Matt Eberhart, Off- Highway Vehicle Coordinator)

The Bureau of Land Management has requested that this item not be reviewed at this time.

5. OHV Coordinator Updates (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)

Matthew Eberhart, State Off-Highway Vehicle Coordinator presented information on the agency's mechanized equipment and that currently Risk Management is not allowing volunteer use of it. In the even the equipment is unable to be further used by the agency it will either be sold to a partnering state agency or will need to be auctioned at surplus. Member Chain recommended researching other states that have rental programs as a means to get the equipment used rather than sitting in storage. Matthew also updated members on Senate Bill 1377 and 1596. Bill 1377 is currently with the House of Representatives and is awaiting a floor reading. Bill 1596 has been signed by the Governor and will take effect 91 days after the legislative session ends.

E. FUTURE AGENDA ITEMS

Member Davis would like to discuss OHV Laws related to what equipment is required to be on vehicles to operate in the state.

F. CURRENT EVENTS

Member Chain recently completed mechanized trail work in the Tonto National Forest near Sycamore Creek. Member Davis and his club the Trail Riders of Southern Arizona have recently completed cleanups in the Coronado National Forest and is working with them on their current Recreation Plan. Member Wood expressed his disappointment in having to cancel the Memorial Day Weekend Camp and Ride for the OHV Ambassador Program due to extremely dry conditions in the Apache-Sitgreaves National Forest.

G. CALL TO THE PUBLIC

There were no members of the public that wished to speak or be recognized. .

H. FUTURE MEETING DATES

The Group will meet sometime in June and will likely take July and August off.

I. ADJOURNMENT

The meeting adjourned at 11:35a.m.



Doug Ducey
Governor

ARIZONA STATE PARKS & TRAILS

Bob Broscheid
Executive Director



Date: June 6, 2022

To: Todd Davis, Chair, Off-Highway Vehicle Advisory Group
From: Bob Broscheid, Executive Director, Arizona State Parks and Trails

Subject: 2022 Motorized Grant Application(s)

Background:

The Off-Highway Vehicle Recreation Fund provides grant funding for the planning and development of motorized trails, trailhead facilities, law enforcement, and education. There is currently \$2,800,000 in funding available for submitted grant application(s).

Recommendation:

Arizona State Parks and Trails Grant Staff reviewed the following Motorized Grant Application(s) and made recommendations based on priorities set in the Arizona State Parks and Trails 2020 State Trails Plan and project need.

2022 Motorized Grant Application(s)				
Sponsor	Project	Request	Staff Recommendation	Score
Arizona State Association of 4 Wheel Drive Clubs	Information and Communication Grant Extension	\$89,891.00	\$89,891.00	44
Tonto Recreation Alliance (TRAL)	Tonto OHV Trail Management 2022	\$308,026.00	\$308,026.00	34
La Paz County	Bouse County Park Master Plan	\$299,694.00	\$299,694.00	21
Arizona State Parks and Trails	Greater Sedona OHV Management Collaborative Facilitation	\$50,000.00	\$50,000.00	18
TOTAL		\$747,611.00	\$747,611.00	

Recommended Motion:

I move that OHVAG recommend that the Arizona State Parks Board approve funding for the submitted 2022 Motorized Grant Applications as follows; Arizona State Association of 4 Wheel Drive Clubs, Information and Communication Grant Extension project in the amount of _____, Tonto Recreation Alliance (TRAL), Tonto OHV Trail Management 2022 project in the amount of _____, La Paz County, Bouse County Park Master Plan project in the amount of _____, and Arizona State Parks and Trails, Greater Sedona OHV Management Collaborative Facilitation project in the amount of _____.

Prepared by: Matthew Eberhart, State OHV Coordinator, Arizona State Parks and Trails

Approved:

Bob Broscheid, Executive Director



ARIZONA

STATE PARKS & TRAILS

Off-Highway Vehicle Advisory Group (OHVAG)

Monday, June 6, 2022

**Geoff Chain, Jason Cobb, Todd Davis, Pat
Headington, Holly Irwin, Tom Murphy,
Charles Wood**

AGENDA – A

Call to Order



AGENDA - B

Pledge of Allegiance

AGENDA – C

Member Roll Call

Geoff Chain

Jason Cobb

Todd Davis

Pat Headington

Holly Irwin

Tom Murphy

Charles Wood

AGENDA – D1

Meeting Minutes

The Group will review and may consider action to approve the OHVAG meeting minutes from April 28, 2022.

AGENDA – D1

Motion:

I move to approve the meeting minutes of the April 28, 2022 meeting.

AGENDA – D2

2022 Motorized Grant Applications

OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for The Submitted 2022 Motorized Grant Applications.

– Matthew Eberhart, State OHV Coordinator

AGENDA – D2

2022 Motorized Grant Applications				
Sponsor	Project	Request	Staff Recommendation	Score
Arizona State Association of 4 Wheel Drive Clubs	Information and Communication Grant Extension	\$89,891.00	\$89,891.00	44
Tonto Recreation Alliance (TRAL)	Tonto OHV Trail Management 2022	\$308,026.00	\$308,026.00	34
La Paz County	Bouse County Park Masterplan	\$299,694.00	\$299,694.00	21
Arizona State Parks and Trails	Greater Sedona OHV Management Collaborative Facilitation	\$50,000.00	\$50,000.00	18
TOTAL		\$747,611.00	\$747,611.00	

AGENDA – D2

Motion:

I move that OHVAG recommend that the Arizona State Parks Board approve funding for the submitted 2022 Motorized Grant Applications as follows; Arizona State Association of 4 Wheel Drive Clubs; Information and Communication Grant Extension in the amount of _____, the Tonto Recreation Alliance; Tonto OHV Trail Management 2022 in the amount of _____, La Paz County; Bouse County Park Masterplan in the amount of _____, and Arizona State Parks and Trails; Greater Sedona OHV Management Collaborative Facilitation in the amount of _____.

AGENDA – E

Future Agenda Items

Group members may identify items or issues they wish to be considered for inclusion on a future agenda.

AGENDA – F

Current Events

Group members will discuss current events and/or recent experiences of interest to the outdoor recreation community and/or the status of any projects with which they are currently involved.

AGENDA – G

Call to the Public

The chair will recognize those wishing to address the Group.

AGENDA – H

Future Meeting Dates:

TBD

THANK YOU!

2022 Motorized Grant Application Summaries

2020-2025 Motorized Grant Scoring Criteria	
Criteria	Points Possible:
1st Level:	
Connect trails to other trails, parks, and communities	12
Maintain Existing Trails	12
Prevent or repair damage to environmental and cultural sites near trails	12
Provide trail maps and information	12
2nd Level:	
Complete environmental clearance and compliance	7
Promote safe and responsible recreation programs	7
Provide facilities like restrooms, parking, and campsites near trails and develop trails and facilities to increase accessibility for people with disabilities	7
Provide trail signs	7
3rd Level:	
Construct new trails	3
Enforce existing rules and regulations in trail areas	3
Obtain land for trails and trail access	3
Bonus:	
First Time Project Sponsors/New Areas	2
Expansion, Phase, or Connection to an Existing OHV Grant Funded Project	2
Multiple Motorized Uses 3 or more	2
Promote OHV Recreation within Arizona	2
Digital/Electronic Mapping for end users	2
Motorized non-motor cooperation	1
Dust Abatement	1
Local need per Properties Identified in the SCORP, Local/Regional Plan, or County Report of TP2020	1
Community Support/Public Support	1
Previous project completed within 2 years or less	1
TOTAL POINTS POSSIBLE	100

**Arizona State Association of 4 Wheel Drive Clubs – Information and Communication Grant Extension
Funding Request – \$89,891.00
Project Score – 44**



Arizona OHV Grant Program
The mission of the Arizona Off Highway Vehicle Program is to develop vehicular recreational opportunities and educational programs that promote user education, interagency cooperation and natural resource protection. The Arizona Legislature created the OHV Program in 1991. The Legislature set the funding mechanism at 0.55 percent of the annual state motor fuel tax revenues. In 2009 the decal program began and today both funds are used for OHV projects.
Arizona State Parks administers the program azstaparks.com/ohv.

- 60 percent of the funds goes to OHV grants and agreements (2 percent is for administration of the program), road construction, development, maintenance, signage and maps of roads/trails;
- 35 percent goes to Game and Fish Department for law enforcement, education and outreach;
- 5 percent goes to the Arizona State Land Department for mitigation, signage and enforcement.

More information can be found at the Game and Fish website: azgfd.com/ohv/.

Arizona OHV Decal Requirements
The OHV decal program is intended for vehicles designed by the manufacturer to travel over unimproved roads, to have a laden weight of 2500 pounds or less, and/or an engine greater than 49cc. A decal is required for use on all public and state trust lands and must be displayed in the upper left hand corner of your license plate. Pickup trucks, SUVs, cars and other recreational vehicles are not required to have an OHV decal.

The decal is not a registration and you are required to have a registration if you plan to travel on paved and improved roads and streets.

Arizona residents will need an Arizona certificate of title, insurance and an Arizona license plate. Decals can be purchased through any Motor Vehicle Division (MVD) office or at azstaparks.gov and are good for one year from date of purchase for each vehicle. The cost of the decal is \$25.

Non-Arizona residents will need to purchase an OHV decal for each vehicle they own. The decal must be purchased prior to riding in Arizona. The non-resident decal is only available online through the Arizona Game and Fish Department at azgfd.com/OHV/Decal/

Required Equipment for OHVs
Equipment includes rearview mirror, seat, foot rests, eye protection or windshield, muffler with a limit of 56 decibels, speed, arrester, safety flag and license plate.

Helmet are required for anyone under the age of 18. Children should never ride OHVs designed for adults. There are size and age appropriate OHVs designed for children, and are intended for use operator with no passenger. Always follow the manufacturer's minimum age recommendations, and make sure your children ride with the appropriate safety equipment.

Arizona State Land Permit
When driving off pavement in Arizona you need to have an Arizona State Land Recreation Permit, available online at land.az.gov/applications-permits.

Arizona State Trust Land is held in trust for the Arizona schools, hospitals and other educational or charitable beneficiaries. All sales of land and permits go to benefit these beneficiaries.

Avenza Map App
Avenza is a mobile app that allows you to download maps for offline use on an iOS or Android smartphone or tablet. Use your device's built-in GPS to track your location on any map; plot locations and photos, measure distance and area, and more. The app only uses your minutes to download the program and maps, otherwise it uses your GPS.

Scan the QR codes for the Motor Vehicle Use Map (MVUM) Sierra Vista RD (front & back) in the Coronado NP or at fs.usda.gov/mvum/coronadonp. All other NV MVUMs can be found at fs.usda.gov.

More Information
Coronado National Forest, Supervisor's Office, 300 W. Congress, Tucson, AZ 85701, (520)388-4300.
Arizona Game and Fish Department, Tucson Field Office, 555 N. Greenwood Rd., Tucson, AZ 85745, (520)626-5376, azgfd.com.
Arizona State Land Department, 1616 W. Adams St., Phoenix, AZ 85007, (602)442-6631, land.az.gov.
Arizona State Parks, 23751 N. 23rd Ave. #190, Phoenix, AZ 85085, (877)697-2757, azstaparks.com/OHV

**Patagonia OHV Area
Coronado National Forest
Sierra Vista Ranger District**

This brochure was developed by the Arizona State Association of 4 Wheel Drive Clubs with an Arizona OHV Recreation Field Grant administered by Arizona State Parks and Trails and in cooperation with the Coronado National Forest.

Local Contacts:
Sierra Vista Ranger District, 4070 S. Avenida Saravino, Hereford, AZ 85615, (520)784-0311, fs.usda.gov/mvum/coronadonp/
Arizona State Association of 4 Wheel Drive Clubs, az4wdc.org
Arizona Four Wheel Drive Foundation, afwdf.org

This project is a continuation of the two previous Information and Communications grants with the addition of two people.

Rebecca will continue to meet/attend land managers, clubs, groups, OHV events, meet/greets, smaller venues to meet with the public. Continue to represent OHV collaborative and stakeholders' meetings with the FS, BLM and G&F and develop new partnerships.

Continue to provide information out to businesses/dealer/aftermarket, visitors centers. Continue development with FS and BLM of small-scale maps of OHV areas similar to the previous grant.

Christie will help find/arrange events, attend, and staff volunteers. Attend Tread Lightly training, develop spill kits to be available.

Rheal will work on the Adopt A Road and continue work with the Coronado and Coconino along with the State BLM Office, the Hassayampa and the Gila field Offices.

He will organize Adopt A Road projects and coordinate and oversee signing projects including route markers, kiosk and other on the ground information.

Tonto Recreation Alliance (TRĀL) – Tonto OHV Trail Management 2022
Funding Request – \$309,026.00
Project Score – 24



TRĀL will continue to execute our main programs of OHV trail inspections, trail signing, maintenance, and public education. With the Tonto completing Travel Management, we are in the process of publishing a basic version of an interactive OHV trail map of the Tonto and will continue to expand and enhance its content through the next grant cycle by adding points of interest, “Best of the Tonto” trips described in detail, information about forest resources and helpful trail status. TRAL has been working with the Tonto on public education about forest resources using area specialists to promote a sense of stewardship within the OHV community. These events have been conducted with TRAL volunteers so far, but we intend to expand the reach of this program through social media and other channels working with the Tonto, modeling an approach similar to their existing outreach program for conservation.

Through these existing and expanded programs, we will monitor the 3000 miles of OHV useable roads and trails in the Tonto approximately every 3 years, inspect and maintain the 3500+ route markers we have installed, complete trail repairs that can be done using hand tools and volunteer labor, and assist the forest with other projects such as kiosk installation, fence repair, etc. We will deliver a continually improving interactive OHV user map that is free to the public. We will expand our social media campaign to increase the OHV community's exposure to positive OHV recreational and forest resource protection messages.

**La Paz County – Bouse County Park Masterplan
Funding Request – \$299,946.00
Project Score – 21**



La Paz County Park masterplan
Web Map As Submitted By User



J2 Engineering and Environmental Design, LLC (J2) is pleased to provide professional design services for the Bouse County Park project. This scope of services is based upon our understanding of the project from our discussions with you. J2 will serve as the prime consultant for the project providing landscape architecture and civil engineering design services.

This is a phased project, the first phase will be the masterplan, designed by J2 engineering. Future phases will include, new RV Parking Spaces with hook ups, a new restroom/shower facility, new off highway vehicle (OHV) staging area, and other various site improvements.

**Arizona State Parks and Trails – Greater Sedona OHV Management Collaborative
Facilitation
Funding Request – \$50,000
Project Score – 18**



Arizona State Parks and Trails is seeking funds to provide facilitation services to the Greater Sedona Recreation Collaborative. This will be a partnership between Arizona State Parks and Trails, the Coconino National Forest, City of Sedona, Sedona Chamber of Commerce and Tourism Bureau, Yavapai County and the Arizona Game and Fish Department to address motorized recreation impacts in residential neighborhoods and develop a place based recreation collaborative to ensure continued, regional coordination and action on these and other recreation issues in the greater Sedona / Red Rock area.