



Doug Ducey  
Governor

# ARIZONA STATE PARKS & TRAILS

Bob Broscheid  
Executive Director



## DRAFT MINUTES

of  
THE ARIZONA STATE PARKS BOARD  
of  
THE ARIZONA STATE PARKS AND TRAILS

June 16, 2022

**Meeting location:** Arizona State Parks Office, 1110 W Washington St., Suite 100, Phoenix, AZ 85007

**Members present:** John Sefton, Lisa Atkins, Debbie Johnson

**Members participating telephonically:** Dale Larsen, Terri Palmberg, Nancy Jasculca (AG)

**Staff Present:** Director Bob Broscheid, Kevin Brock, Mark Weise, Brittany Hudson, Matt Eberhardt, Dawn Collins, Kelley Santillanes

**YouTube live stream link:** [//youtu.be/ tKaBwuZf8o](https://youtu.be/tKaBwuZf8o)

### A. CALL TO ORDER

John Sefton, Vice Chair of the Arizona State Parks Board, called the meeting to order at 10:02am.

### B. PLEDGE OF ALLEGIANCE

John Sefton, Vice Chair led Board Members in reciting the Pledge of Allegiance.

### C. MEMBER ROLL CALL

Prior to roll call, John Sefton read the Arizona State Parks Board Mission and Vision Statements.

### D. AGENDA ITEMS

#### 1. Consideration of Action to Approve Minutes of the May 19, 2022 Board Meeting.

Lisa Atkins moved to approve the minutes from the May 19, 2022 meeting. Debbie Johnson seconded the motion. John Sefton approved. Dale Larsen approved. Lisa Atkins approved. Debbie Johnson approved. Terri Palmberg approved. The motion passed.

#### 2. Discussion And Consideration of Action to Approve, Modify, or Deny Funding for The Submitted 2022 Motorized Grant Application(s).

A Debbie Johnson moved to approve funding for the 2022 Motorized grant application(s) as follows: Arizona State Association of 4 Wheel Drive Clubs, Information and Communication Grant Extension in the amount of \$89,891.00, Tonto Recreation Alliance (TRAL), Tonto OHV Trail Management 2022 project in the amount of \$308,026.00, La Paz County, Bouse County Park Master Plan in the amount of \$299,694.00, and Arizona State Parks and Trails, Greater Sedona OHV Management Collaborative Facilitation in the amount of \$50,000.00. Lisa Atkins seconded the motion. John Sefton approved. Dale Larsen approved. Lisa Atkins approved. Debbie Johnson approved. Terri Palmberg approved. The motion passed.

#### 3. Discussion And Consideration of Action to Approve, Modify, or Deny Funding for The Submitted 2022 Heritage Fund Environmental Education Grant Application(s).

Debbie Johnson moved to approve funding for the 2022 Heritage Fund Environmental Education grant application(s) as follows: Tread Lightly!; Program Manager in the amount of \$100,000.00, City of Peoria; Leave No Trace Steward Training in the amount of \$6,118.00, and the Sedona Red Rock Trail Fund; Program Coordinator in the amount of \$99,400.00. Lisa Atkins seconded the motion. John Sefton approved. Dale Larsen approved. Lisa Atkins approved. Debbie Johnson approved. Terri Palmberg approved. The motion passed.

- 4. Discussion And Consideration of Action to Approve, Modify, or Deny Funding for The Submitted 2022 Local, Regional, and State Parks (LRSP) American Rescue Plan Act (ARPA) Grant Application(s).** *Debbie Johnson moved to approve funding for the 2022 ARPA LRSP grant application(s) as follows: City of Nogales; Sky/Hohokam Park Lighting in the amount of \$20,037.00. Lisa Atkins seconded the motion. John Sefton approved. Dale Larsen approved. Lisa Atkins approved. Debbie Johnson approved. Terri Palmberg approved. The motion passed.*
- 5. Discussion And Consideration of Action to Approve, Modify, or Deny Funding for The Submitted 2022 ARPA Heritage Fund Historic Preservation Grant Application(s).** *Debbie Johnson moved to approve funding for the 2022 American Rescue Plan Act grant application(s) as follows: Town of Superior's; Superior Multi-Gen Center Project in the amount of \$191,783.00. Lisa Atkins seconded the motion. John Sefton approved. Dale Larsen approved. Lisa Atkins approved. Debbie Johnson approved. Terri Palmberg approved. The motion passed.*
- 6. Discussion And Consideration of Action to Approve, Modify, or Deny Funding for The Submitted 2022 Non-Motorized Trails American Rescue Plan Act (ARPA) Grant Application(s).** *Debbie Johnson moved to approve funding for the 2022 ARPA Non-motorized grant application(s) as follows: City of Kingman; White Cliffs Connector in the amount of \$99,000.00. Lisa Atkins seconded the motion. John Sefton approved. Dale Larsen approved. Lisa Atkins approved. Debbie Johnson approved. Terri Palmberg approved. The motion passed.*
- 7. Presentation on the National Forest Foundation.** *The Board was given an overview of the Nation Forest Foundation by Rebecca Davidson, Southwest Region Director, National Forest Foundation. The Board did not take any action.*
- 8. Discussion And Consideration of Action to Approve, Modify, or Deny Funding for the Submitted 2022 Recreational Trails Program (RTP) Non-Motorized Trails Grant Application(s).** *Debbie Johnson moved to approve funding for the 2022 Non-Motorized Grant Application(s) as follows: National Forest Foundation, Highline Trail Improvement Project, Phase II in the amount of \$149,982.00. Dale Larsen seconded the motion. John Sefton approved. Dale Larsen approved. Lisa Atkins approved. Debbie Johnson approved. Terri Palmberg approved. The motion passed.*
- 9. Discussion And Consideration of Action to Approve, Modify, or Deny Funding an Amendment to the Budget for the following Grant Application(s).** *Debbie Johnson moved to approve an amendment to the budget for City of Show Low's Inclusive Playground and Splashpad Project, Number 04-00766 and increase the award amount from \$600,000 to \$753,954.00. Lisa Atkins seconded the motion. John Sefton approved. Dale Larsen approved. Lisa Atkins approved. Debbie Johnson approved. Terri Palmberg approved. The motion passed.*
- 10. Report on FY 2022 Awarded Heritage, State Lake Improvement Fund, American Rescue Plan Act Fund, Motorized, Non-Motorized, Trail Maintenance, And Safety and Environmental Education and Land and Water Conservation Fund Projects.** *The Board was given a final report on all awarded grant funded projects for Fiscal Year 2022. The report included total funding, locations, matching funds, and totals for these grants. The Board did not take any action.*
- 11. Discussion and Consideration of Action Regarding the Draft Application Form for Designation of Dude Ranches for Inclusion in Arizona Dude Ranch Heritage Trail Program.** *The Board was presented an overview of the text contained in House Bill 2398, a draft application form for use in designating dude ranch for inclusion in the program. Debbie Johnson moved to approve the draft application for inclusion in the Arizona Dude Ranch Heritage Trail Program as presented to the Board. John Sefton seconded the motion. John Sefton approved. Dale Larsen approved. Lisa Atkins approved. Debbie Johnson approved. Terri Palmberg approved. The motion passed.*

- 12. Update On Agency Financial Performance For FY 2022.** *The Board was provided an update from Kevin Brock, CFO on the agency financial performance for fiscal year 2022. The Board did not take any action.*
- 13. Update on State Comprehensive Outdoor Recreation Plan (SCORP).** *Dawn Collins provided the Board on the progress of the Arizona’s 2023-2027 SCORP. The Board did not take any action.*
- 14. Discussion and Consideration of Action Regarding Proposed Cooperation Agreement with the Arizona State Parks Foundation.** *Bradley A. Burns provided the Board an update on the proposed cooperation agreement between the Arizona State Parks Foundation and the Arizona State Parks and Trails. John Sefton moved to authorize Arizona State Parks Board staff to work with the Arizona State Parks Foundation to revise the agreement and present to the Board for consideration at a future meeting. Lisa Atkins seconded the motion. Dale Larsen approved. John Sefton approved. Lisa Atkins approved. Terri Palmberg voted no. The motion did not pass.*

**E. FUTURE AGENDA ITEMS**

*Dale Larsen requested an update from staff regarding the reduced water supply and its impact on State Parks and mitigation strategies. The Members requested to review the Arizona State Parks Foundation Cooperation Agreement.*

**F. EXECUTIVE DIRECTOR’S REPORT ON CURRENT EVENTS**

*The Director gave the Board an update on the current legislative session.*

**G. CURRENT EVENTS**

*The Board did not discuss any current events.*

**H. CALL TO THE PUBLIC**

*No members of the public requested to speak.*

**I. FUTURE MEETING DATES**

Arizona State Parks and Trails 2022 Board Meeting Schedule	
Date	Location
**Thursday, July 21, 2022	Central Office
**Thursday, August 18, 2022	Central Office
**The Board may choose to conduct this meeting at a site to be determined. Advance notice will be posted consistent with Arizona Open Meeting law.	

**J. EXECUTIVE SESSION**

The Board may vote to go into executive session (which will not be open to the public) pursuant to A.R.S. §38-431.03(A)(2) to receive a presentation from representatives of the Arizona Auditor General’s Office relating to the status of the Arizona State Parks Board’s ongoing “sunset” review, the receipt and discussion of which is specifically required to be maintained as confidential by the laws of the State of Arizona A.R.S. §41-1279.05 exempts Arizona Auditor General working papers and other audit files from public inspection. *John Sefton moved to enter into executive session pursuant to A.R.S. §38-431.03(A)(2) to receive a presentation from representative of the Arizona Auditor General’s Office relating to the status of the Arizona State Parks Board ongoing “sunset review” including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential according to A.R.S. §41-1279.05. Lisa Atkins seconded the motion. Dale Larsen approved. John Sefton approved. Lisa Atkins approved. Terri Palmberg voted no. The motion passed.*

*After reconvening, Vice Chair John Sefton moved to reenter regular session. Lisa Atkins seconded the motion. John Sefton approved. Dale Larsen approved. Lisa Atkins approved. Terri Palmberg approved. The motion passed.*

**K. ADJOURNMENT**

*The meeting adjourned at 12:45pm.*

DRAFT