Doug Ducey Governor



Bob BroscheidExecutive Director



NOTICE OF PUBLIC MEETING of THE OFF-HIGHWAY VEHICLE ADVISORY GROUP of THE ARIZONA STATE PARKS AND TRAILS

Pursuant to A.R.S. §38-431.02, notice is hereby given to members of the Off-Highway Vehicle Advisory Group ("OHVAG" or "Group") and the public that OHVAG will hold a meeting on Thursday, April 28, 2022 beginning at 11:00am. OHVAG members may attend the meeting in person or participate telephonically. The public may attend and listen to the meeting at the Arizona State Parks Trails office located at 1110 W Washington, Suite 100, Phoenix, AZ 85007. Members of the public may also listen/view the meeting via telephone by calling 1.530.481.6000 and entering PIN: 480.549.374# or via Google Meet: meet.google.com/hho-geny-sgd

In person or telephonic public comment will be taken. If choosing to speak in person, the speaker will be asked to complete a form which will be made available at the Arizona State Parks and Trails office on the meeting day and submit to staff. If choosing to speak via telephone, persons who wish to make statements to the Group will be asked to identify themselves each time they are speaking. Please ensure phones are muted when not speaking.

This meeting is open to the public; however, the Group may elect to hold an Executive Session for any agenda items at any time during the meeting to discuss or consult with its legal counsel for legal advice on matters listed on this agenda pursuant to A.R.S. §38-431.03(A)(3). Items on the agenda may be discussed out of order unless they have been specifically noted to be set for a certain time. Public comment will be taken.

AGENDA

(The Chair reserves the right to set the order of the agenda.)

- A. CALL TO ORDER
- **B. PLEDGE OF ALLEGIANCE**
- C. MEMBER ROLL CALL
- D. AGENDA ITEMS
 - 1. Consideration of Action to Approve Minutes of the April 1, 2022 OHVAG Meeting
 The Group will review and may consider action to approve the OHVAG meeting minutes from April 1, 2022.
 - 2. OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for The Submitted 2022 Motorized Grant Applications. (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator) The following grant applications have been submitted for funding \$2,528,442.00.

2022 Motorized Grant Applications					
Sponsor	Staff Recommendation	Score			
Tonto National Forest: Cave Creek RD	Travel Management Heritage Inventories	\$525,000.00	\$525,000.00	19	
Arizona State Parks and Trails	River Island Staging Area	\$2,003,442.00	_	15	
TC	TAL	\$2,528,442.00	\$525,000.00		

3. OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for The Submitted 2022 Supplemental Grant Application. (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator) The following grant application has been submitted for funding \$60,000.00.

2022 Supplemental Grant Applications				
Sponsor Project Request Staff Recommendation				
Cottonwood Police Department	Law Enforcement Equipment	\$60,000.00	\$60,000.00	
TOTA	\$60,000.00	\$60,000.00		

4. OHVAG will Consider and May Take Action to Recommend, Modify, or Deny Funding for the submitted Scope amendment for the Bureau of Land Management Project 552204. (Presenter: Matt Eberhart, Off- Highway Vehicle Coordinator) The Bureau of Land Management has requested a scope change to their 552204 Travel Management Project.

Bureau of Land Management Scope Amendment Request					
Initial TMP Request	Amended TMP Request	Initial Request Amount	Amended Request Amount	Staff Recommendation	
Middle Gila South	No Change	\$98,463.00	\$98,463.00	\$98,463.00	
Ajo	No Change	\$115,808.00	\$115,808.00	\$115,808.00	
Safford Southwest	Delete	\$70,918.00	\$0.00	\$0.00	
Yuma East	Combine with Yuma Gila River	\$127,780.00	\$0.00	\$0.00	
Yuma Gila River	Yuma East and Gila River	Not Included	\$198,698.00	\$198,698.00	
TOTAL		\$412,969.00	\$412,969.00	\$412,969.00	

5. OHV Coordinator Updates (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)
Members will be provided updates on Arizona State Parks and Trails mechanized equipment, Senate Bill 1377
and Senate Bill 1596.

E. FUTURE AGENDA ITEMS

Group members may identify items or issues they wish to be considered for inclusion on a future agenda.

F. CURRENT EVENTS

Group members may present a summary of current events and /or recent experiences of interest to the outdoor recreation community and/or the status of any projects with which they may be involved. The Group will not discuss or take any action on any current event summary.

G. CALL TO THE PUBLIC

The Chair will recognize those wishing to address the Group. It is probable that each presentation will be limited to one person per organization and the time allotted by the Chair. Action taken because of acknowledgement of comments and suggestions from the public will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

H. FUTURE MEETING DATES

Group members will discuss potential future meeting dates.

I. ADJOURNMENT

A copy of this agenda and any background material provided to Group Members is available for public inspection at Arizona State Parks & Trails, 1110 W. Washington Street, Suite 100 Phoenix, AZ 85007. For additional information, contact Mickey Rogers at (602) 542-6942.

Pursuant to Title II of the Americans with Disabilities Act (ADA), Arizona State Parks & Trails does not discriminate based on a disability regarding admission to public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the ADA Coordinator Thomas Beranek at (602) 542-7389; or email tberanek@azstateparks.gov. Requests should be made as early as possible to allow time to arrange the accommodation. For technical difficulties during the teleconference meeting, please contact Jeff Schmidt at (602) 542-7124 or via email jschmidt@azstateparks.gov.

Posted at: Arizona State Parks and Trails

1110 W. Washington Street, Suite 100 Phoenix, AZ 85007

And at: https://azstateparks.com/ohvag

Bob Broscheid: Executive Director



Doug Ducey
Governor



Bob BroscheidExecutive Director



DRAFT MINUTES

of THE OFF-HIGHWAY VEHICLE ADVISORY GROUP of THE ARIZONA STATE PARKS AND TRAILS

Friday, April 1, 2022

A. CALL TO ORDER

OHVAG Chair, Todd Davis called the meeting to order at 11:34a.m.

B. PLEDGE OF ALLEGIANCE

Matthew Eberhart, State Off-Highway Vehicle Coordinator led the Group in the reciting of the Pledge of Allegiance

C. MEMBER ROLL CALL

<u>Members Present:</u> Todd Davis-Chair, Holly Irwin-Vice Chair (virtual), Geoff Chain (virtual), Jason Cobb (virtual), Pat Headington (virtual), Chuck Wood (virtual)

Staff Present: Matthew Eberhart, State OHV Coordinator, Mickey Rogers, Chief of Grants and Trails

D. AGENDA ITEMS

- 1. Consideration of Action to Approve Minutes of the March 4, 2022 OHVAG Meeting
 Vice Chair-Holly Irwin moved to approve the OHVAG meeting minutes from March 4, 2022. Chuck Wood
 seconded the motion. Todd Davis, yes, Holly Irwin, Yes, Geoff Chain, Yes, Jason Cobb, Yes, Pat Headington, Yes,
 Chuck Wood, Yes. Motion Passed.
- 2. Presentation on Arizona Open Meeting Law and Conflict of Interest Laws. (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)

Matthew Eberhart, State Off-Highway Vehicle Coordinator presented information on open meeting law and conflict of interest to the Group per Arizona Revised Statute § 38-431.

- 3. Table Mesa OHV Concerns: (Presenter: Jason Cobb, OHVAG Member)
 - Member Cobb lead the Group in a discussion regarding private land ownership and BLM trail closures impacting the BLM managed Table Mesa OHV Area. Member Cobb shared information related to several BLM trails south or Rock Springs that have been closed due to a private owner fencing his property. The question was raised to the legality of this and its impact to the OHV community. BLM representative Chris Gammage confirmed that the owner was within his right to fence and gate his property. Member Cobb requested that there be some type of effort made by BLM to either create alternative routes or with the landowner to keep the trails open. Chris informed the Group that BLM is currently looking into both options as well as re-opening travel management for the Field Office that this issue falls under.
- 4. Tread Lightly! Partnership Update: (Presenter: Matt Caldwell, Executive Director Tread Lightly!)

 Tread Lightly! Executive Director Matt Caldwell shared information about Tread Lightly! and all of their current work that is taking place in Arizona including grant programs, trail projects and a wide range of partnerships.

 Their partnerships now include Go Lake Havasu, Sedona Chamber of Commerce and a variety of national tire manufacturers. Matt and his team are working to disperse themselves throughout the southwest to be more involved with popular OHV states.
- 5. OHV Coordinator Updates (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)

 Matthew Eberhart updated members on Senate Bill 1377 and 1596. Both bills have passed the Senate and their assigned House of Representatives sub-committees. Both bills will likely be read on the House Floor within the coming weeks. Members will continue to be provided updates as these bills proceed. Members were also updated on the Arizona State Parks and Trails Legislative Day taking place on April 5, 2022 and were encouraged to

attend if their schedules permitted. Lastly, members were updated on a variety of upcoming events including the Arizona Game and Fish Department Expo, Mormon Lake UTV Rally, Ambassador Program Memorial Day Camp and Ride, and the Mormon Lake Off-Road and Camping Expo.

E. FUTURE AGENDA ITEMS

Member Geoff Chain requested an update on Arizona State Parks and Trails mechanized OHV equipment and the future plans for it.

F. CURRENT EVENTS

Member Geoff Chain and Matthew Eberhart provided an update on the National Off-Highway Vehicle Conservation Council Mechanized Equipment Training that took place in the Prescott National Forest the week prior. Member Jason Cobb highlighted his Trophy Lite Speed Shop is working to host tours and events in the Wickenburg area to keep the area from being negatively impacted by OHV use through partnerships with a variety of non-motorized groups. Member Todd Davis shared information on their San Manuel Race and the positive impact it continues to have on the local community and schools. Their club, the Trail Riders of Southern Arizona was able to donate over \$3,000 this year with the race's success. Member Pat Headington informed the Group that he recently participated in a youth fishing clinic where 400 children participated and were able to take home new fishing equipment. He mentioned that moving forward he'd like to find ways to incorporate more motorized education in the events that take place in the Yuma area. Member Holly Irwin educated the Group on the Arizona Peace Trail continuing to work on route configurations and that the La Paz County Hippy Hole project was nearing its completion in the coming months. Lastly, Member Chuck Wood expressed his excitement for the Apache County ATV group to be hosting an OHV Ambassador Camp and Ride over Memorial Day weekend in the White Mountains. In addition, he let everyone know that the Arizona Alpine Trail continues to host meetings with city, county, and US Forest Service representatives in an effort to make the trail a reality.

G. CALL TO THE PUBLIC

Kim Jackson with the Arizona Game and Fish Department took a moment to invite everyone to attend the Arizona Game and Fish Department Expo.

H. FUTURE MEETING DATES

The State Off-Highway Vehicle Coordinator will be sending out a request for available dates to members.

I. ADJOURNMENT

The meeting was adjourned at 12:45p.m.





Bob BroscheidExecutive Director



Date: April 28, 2022

To: Todd Davis, Chair, Off-Highway Vehicle Advisory Group

From: Bob Broscheid, Executive Director, Arizona State Parks and Trails

Subject: 2022 Motorized Grant Applications

Background:

The Off-Highway Vehicle Recreation Fund provides grant funding for the planning and development of motorized trails, trailhead facilities, law enforcement, and education. There is currently \$6,000,000 in funding available for submitted grant applications.

Recommendation:

Arizona State Parks and Trails Grant Staff reviewed the following Motorized applications and made recommendations based on priorities set in the Arizona State Parks and Trails 2020 State Trails Plan and project need.

2022 Motorized Grant Applications						
Sponsor	Staff Recommendation	Score				
Tonto National Forest: Cave Creek RD	Travel Management Heritage Inventories	\$525,000.00	\$525,000.00	19		
Arizona State Parks and Trails	River Island Staging Area	\$2,003,442.00	_	15		
TO	OTAL .	\$2,528,442.00	\$525,000.00			

Recommended Motion:

I move that OHVAG recommend that the Arizona State Parks Board approve funding for the Motorized Grant Applications as follows; The Tonto National Forest: Cave Creek Ranger District, Travel Management Heritage Inventories project in the amount of \$_____ and the Arizona State Parks and Trails, River Island Staging Area project in the amount of \$_____.

Prepared by: Matthew Eberhart, State OHV Coordinator, Arizona State Parks and Trails

Approved:

Bob Broscheid, Executive Director





Bob BroscheidExecutive Director



Date: April 28, 2022

To: Todd Davis, Chair, Off-Highway Vehicle Advisory Group

From: Bob Broscheid, Executive Director, Arizona State Parks and Trails

Subject: Supplemental Grant Applications

Background:

The Off-Highway Vehicle Decal Supplemental Grant Program provides funding for small projects, signage, mitigation, and law enforcement. These grants can be submitted for review at any time throughout the fiscal year and are reviewed on a quarterly basis. These projects are funded through the OHV Decal Program.

Recommendation:

The Arizona State Parks and Trails Grant Staff reviewed the following Off-Highway Vehicle Supplemental application and made funding recommendations based on priorities set in the Arizona State Parks and Trails 2020 State Trails Plan and project need.

2022 Supplemental Grant Applications					
Sponsor	Staff Recommendation				
Cottonwood Police Department	Law Enforcement Equipment	\$60,000.00	\$60,000.00		
ТОТ	\$60,000.00	\$60,000.00			

Recommended Motion:

I move that OHVAG recommend that the Arizona State Parks Board approve funding for the Supplemental OHV Grant application as follows; Cottonwood Police Department, Law Enforcement Equipment in the amount of \$______.

Prepared by: Matt Eberhart, State OHV Coordinator, Arizona State Parks and Trails

Approved:

Bob Broscheid, Executive Director





Bob Broscheid Executive Director



Date: April 28, 2022

To: Chair, Off-Highway Vehicle Advisory Group

From: Bob Broscheid, Executive Director, Arizona State Parks and Trails

Subject: 552204 Bureau of Land Management, Travel Management Project Scope Amendment

Background:

In fiscal year 2022 the State Parks Board approved the Bureau of Land Management Travel Management project 552204 for \$412,969.00 to complete Travel Management Planning for Middle Gila South, Ajo, Safford Southwest and Yuma East. However, due to several personnel vacancies, BLM has had to revise the overall TMP schedule. Replacing the Safford Southwest TMP with the newly combined Yuma East and Gila River Valley (now named Yuma Gila River TMP). This change will not affect the overall project cost. However, more mileage and acreage will be completed. The below table highlights the requested scope changes.

Bureau of Land Management Scope Amendment Request					
Initial TMP Request	Amended TMP Request	Initial Request Amount	Amended Request Amount	Staff Recommendation	
Middle Gila South	No Change	\$98,463.00	\$98,463.00	\$98,463.00	
Ajo	No Change	\$115,808.00	\$115,808.00	\$115,808.00	
Safford Southwest	Delete	\$70,918.00	\$0.00	\$0.00	
Yuma East	Combine with Yuma Gila River	\$127,780.00	\$0.00	\$0.00	
Yuma Gila River	Yuma East and Gila River	Not Included	\$198,698.00	\$198,698.00	
TOTAL		\$412,969.00	\$412,969.00	\$412,969.00	

Recommendation:

The Arizona State Parks and Trails Grants and Trails team reviewed the request for amendment to project 552204 and have made recommendations based on project need and funding availability.

Recommended Motion:

I move that OHVAG recommend that the Arizona State Park Board approve a scope amendment to the Bureau of Land Management, Travel Management Project Number 552204 as presented by staff.

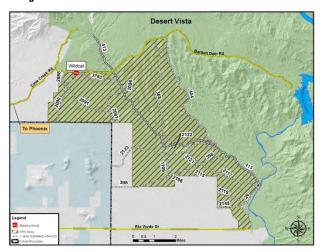
Prepared by: Matt Eberhart, State OHV Coordinator, Arizona State Parks and Trails

Approved:

Bob Broscheid, Executive Director

2022 Motorized Grant Applications

Tonto National Forest: Cave Creek Ranger District – Travel Management Heritage Inventories Funding Request – \$525,000.00 Project Score – 19





The Travel Management planning effort on the Tonto National Forest (TNF) requires that prior to posting any approved new routes or OHV areas on the Motor Vehicle Use Maps, archeological inventories and evaluations must be completed in accordance with Section 106 of the National Historic Preservation Act to identify and address any potential effects to cultural resources from motor vehicle use in these areas.

The scope of this project is to conduct archaeological inventories of all of the proposed new routes, approved OHV areas, and Tot Lots as required by the TNF Travel Management plan.

The TNF will use the funds to contract with a private cultural resources management firm to conduct the inventories and evaluations.

The TNF staff will review the results of the evaluations and conduct all the consultation with the Arizona State Historic Preservation Office and consulting tribes in an effort to complete all of the requirements of the National Historic Preservation Act. This will then fulfil the requirements of the Travel Management Plan and allow for the inclusion of the newly approved routes on to the Motor Vehicle Use Maps (MVUM).

This MVUM will be the starting point for managing motor vehicle use on the TNF and will allow the Forest to manage motor vehicle use to balance the use with protecting the natural and cultural resources, complying with applicable laws, regulations, and policies, and thereby providing for sustainable motor vehicle recreation opportunities.

Moving forward the TNF will be working collaboratively with partners and stakeholders on identifying future program and public needs for including repairs, reroutes, decommissioning, rehabilitation, facilities through future project planning efforts.

Arizona State Parks and Trails – River Island Staging Area Funding Request – \$2,003,442.00 Project Score – 15





RIVER ISLAND OHV TRAILHEAD MASTER PLAN

ARIZONA J. Design

Arizona State Parks is proposing to develop a new trailhead within River Island State Park in the vicinity of Parker in La Paz County, Arizona. The goal of the project is to provide Off Highway Vehicles (OHV) access to the mountain trails south of State Route (SR) 95. The land for the proposed development is owned by Arizona State Parks; no additional land acquisition will be required. The proposed project area footprint of approximately 21 acres. Under contract to Arizona State Parks, J2 Engineering & Environmental Design (J2) will develop a master plan for the project.

Project components will include construction of a day-use area, restrooms, parking areas, drinking fountains, camping and Recreational Vehicle (RV) spaces, shower facilities, shade structures, and signage; installation of new utilities—including water, sewer, and electrical—as well as construction of an on-site treatment facility for sewage and wastewater—also are planned. The site currently has several standing storage units and a convenience store/gas station, which will be removed as part of the project. Potential roadway modifications to existing SR 95 may be required to facilitate ingress and egress to the site.

2022 Supplemental Grant Applications

Cottonwood Police Department – Law Enforcement Equipment Funding Request – \$60,000.00





The Cottonwood Police Department will utilize the funds to purchase a side by side Off Highway Vehicle with emergency light package, police radio, and trailer for transporting the vehicle for the purposes of educating the public on Arizona Off Highway Vehicle laws and safety as well as enforcement of Arizona off highway regulations. We currently provide law enforcement on State Trust Land in Yavapai County, Coconino/Prescott National Forests, Dead Horse State Park, in conjunction with US Forest Law Enforcement, State Trust Land Investigators, and other local agencies like the Yavapai County Sheriff's Office. These are high volume Off Highway Vehicle areas partially due to the many Off Highway Vehicle Adventure rental companies in the area. The project would also include assisting our regional partners with additional OHV enforcement operations and public educational opportunities.

In addition to OHV enforcement, we will utilize the purchased vehicle for public education on OHV regulations and safety while on patrol and at public events like National Night Out, Dead Horse State Park Verde River Days, and Thunder Valley Rally.

The vehicle can also be utilized for environmental clean-up of trash left behind by those utilizing our public lands in conjunction with an alternative sentencing community service work crew program.



Off-Highway Vehicle Advisory Group (OHVAG)

Thursday, April 28, 2022

Geoff Chain, Jason Cobb, Todd Davis, Pat Headington, Holly Irwin, Tom Murphy, Charles Wood



AGENDA – A



AGENDA - B

Pledge of Allegiance



AGENDA - C

Member Roll Call

Geoff Chain Jason Cobb **Todd** Davis Pat Headington Holly Irwin Tom Murphy **Charles Wood**



AGENDA - D1

Meeting Minutes

The Group will review and may consider action to approve the OHVAG meeting minutes from April 1, 2022.



AGENDA - D1

Motion:

I move to approve the meeting minutes of the April 1, 2022 OHVAG meeting.



2022 Motorized Grant Applications

OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for The Submitted 2022 Motorized Grant Applications.

- Matthew Eberhart, State OHV Coordinator



	2022 Motorized Grant Applications					
	Sponsor	Project Request		Staff Recommendation	Score	
100	Tonto National Forest: Cave Creek RD	Travel Management Heritage Inventories	\$525,000.00	\$525,000.00	19	
	Arizona State Parks and Trails	River Island Staging Area	\$2,003,442.00		15	
	TO	\$2,528,442.00	\$525,000.00			

Motion:

I move that OHVAG recommend that the Arizona State Parks Board approve funding for the Motorized Grant Applications as follows; The Tonto National Forest: Cave Creek Ranger District, Travel Management Heritage Inventories project in the amount of and the Arizona State Parks and Trails, River Island Staging Area project in the amount of



AGENDA - D3

2022 Supplemental Grant Applications

OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for The Submitted 2022 Supplemental Grant

Application

-Matthew Eberhart, State OHV Coordinator



	2022 Supplemental Grant Application		
Sponsor	Project	Request	Staff Recommendation
Cottonwood Police Department	Law Enforcement Equipment	\$60,000.00	\$60,000.00
TOTAL		\$60,000.00	\$60,000.00

Motion:

I move that OHVAG recommend that the Arizona State Parks Board approve funding for the Supplemental OHV Grant application as follows; Cottonwood Police Department, Law Enforcement Equipment in the amount of \$_____.

Bureau of Land Management Scope Amendment Request

OHVAG will Consider and May Take Action to Recommend, Modify, or Deny Funding for the submitted Scope amendment for the Bureau of Land Management Project 552204.

-Matthew Eberhart, State OHV Coordinator



Initial TMP Request	Amended TMP Request			
Middle Gila South	No Change	\$98,463.00	\$98,463.00	\$98,463.00
Ajo	No Change	\$115,808.00	\$115,808.00	\$115,808.00
Safford Southwest	Delete	\$70,918.00	\$0.00	\$0.00
Yuma East	Combine with Yuma Gila River	\$127,780.00	\$0.00	\$0.00
Yuma Gila River	Yuma East and Gila River	Not Included	\$198,698.00	\$198,698.00
	TOTAL	\$412,969.00	\$412,969.00	\$412,969.00



Motion:

I move that OHVAG recommend that the Arizona State Park Board approve an scope amendment to the Bureau of Land Management, Travel Management Project Number 552204 as presented by staff.



State OHV Coordinator Updates

Members will be provided updates on Arizona State Parks and Trails mechanized equipment, Senate Bill 1377 and Senate Bill 1596.

- Matthew Eberhart, State OHV Coordinator



Arizona State Parks and Trails Mechanized Equipment

- 1996 SWECO 450
- 2016 Sutter 300
- 2016 Sutter TR400
- 2016 Kubota Mini Excavator
- 2016 Toro Dingo

Mechanized Equipment











Legislative Updates

- SB 1377: Makes changes to OHV Recreation Fund
 - Passed the entire Senate including subcommittees
 - Passed House sub committees and is awaiting a read on the House Floor.
- SB 1596: Established OHV Study Committee
 - Signed by Governor Ducey.
 - Will become law 91 days after legislative session ends.



AGENDA – E

Future Agenda Items

Group members may identify items or issues they wish to be considered for inclusion on a future agenda.



AGENDA - F

Current Events

Group members will discuss current events and/or recent experiences of interest to the outdoor recreation community and/or the status of any projects with which they are currently involved.



AGENDA – G



AGENDA – H



THANK YOU!

ARIZONA STATE PARKS & TRAILS