



Doug Ducey  
Governor

# ARIZONA STATE PARKS & TRAILS

Bob Broscheid  
Executive Director



**NOTICE OF MEETING**  
of  
**THE ARIZONA STATE PARKS BOARD**  
of  
**THE ARIZONA STATE PARKS AND TRAILS**

Pursuant to A.R.S. §38-431.02, notice is hereby given to members of the Arizona State Parks Board ("Board") and the public that the Board will hold a meeting on **Thursday, June 16, 2022, beginning at 10:00a.m.** Board members may attend the meeting in person or participate telephonically. The public may attend and listen to the meeting at the Arizona State Parks Trails office located at 1110 W Washington St., Suite 100, Phoenix, AZ 85007. Members of the public may also listen/view the meeting via telephone by calling 1-877-820-7831 and entering the passcode 613038 or via YouTube live stream [https://youtu.be/ tKaBwuZf8o](https://youtu.be/tKaBwuZf8o)

In person or telephonic public comment will be taken. If choosing to speak in person, the speaker will be asked to complete a form which will be made available at the Arizona State Parks and Trails office on the meeting day and submit to staff. If choosing to speak via telephone, persons who wish to make statements to the Board will be asked to identify themselves each time they are speaking. Please ensure phones are muted when not speaking.

This meeting is open to the public; however, the Board may elect to hold an Executive Session for any agenda items at any time during the meeting to discuss or consult with its legal counsel for legal advice on matters listed on this agenda pursuant to A.R.S. §38-431.03(A)(3). Items on the agenda may be discussed out of order unless they have been specifically noted to be set for a certain time. Public comment will be taken.

**AGENDA**  
(The Chair reserves the right to set the order of the agenda.)

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. MEMBER ROLL CALL**

**D. AGENDA ITEMS**

1. **Consideration of Action to Approve Minutes of the May 19, 2022, Board Meeting** – The Board will review and may consider action to approve the Board meeting minutes from May 19, 2022.
2. **Discussion and Consideration of Action to Approve, Modify, Or Deny Funding for The Submitted 2022 Motorized Grant Application(s).** (Presenter: Matthew Eberhart, Off-Highway Vehicle Coordinator) The following grant application(s) have been submitted for funding totaling \$747,611.00.

2022 Motorized Grant Application(s)						
Project Information			Recommendations			
Sponsor	Project	Request	Staff	Off-Highway Vehicle Advisory Group (OHVAG)	Arizona Outdoor Recreation Coordinating Commission (AORCC)	Score

Arizona State Association of 4 Wheel Drive Clubs	Information and Communication Grant Extension	\$89,891.00	\$89,891.00	\$89,891.00	\$89,891.00	44
Tonto Recreation Alliance (TRAL)	Tonto OHV Trail Management 2022	\$308,026.00	\$308,026.00	\$308,026.00	\$308,026.00	34
La Paz County	Bouse County Park Master Plan	\$299,694.00	\$299,694.00	\$299,694.00	\$299,694.00	21
Arizona State Parks and Trails	Greater Sedona OHV Management Collaborative Facilitation	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	18
<b>TOTAL</b>		<b>\$747,611.00</b>	<b>\$747,611.00</b>	<b>\$747,611.00</b>	<b>\$747,611.00</b>	

3. **Discussion and Consideration of Action to Approve, Modify or Deny Funding for the Submitted 2022 Heritage Fund Environmental Education Grant Application(s).** (Presenter: Mickey Rogers, Chief of Grants and Trails) The following grant application(s) have been submitted for funding totaling \$205,518.00.

<b>2022 Heritage Fund Environmental Education Grant Application(s)</b>					
<b>Project Information</b>			<b>Recommendations</b>		
<b>Sponsor</b>	<b>Project</b>	<b>Request</b>	<b>Staff</b>	<b>AORCC</b>	<b>Score</b>
Tread Lightly!	Program Manager	\$100,000.00	\$100,000.00	\$100,000.00	95
City of Peoria	Leave No Trace Steward Training	\$6,118.00	\$6,118.00	\$6,118.00	90
Sedona Red Rock Trail Fund	Program Coordinator	\$99,400.00	\$99,400.00	\$99,400.00	78
<b>TOTAL</b>		<b>\$205,518.00</b>	<b>\$205,518.00</b>	<b>\$205,518.00</b>	

4. **Discussion and Consideration of Action to Approve, Modify, or Deny Funding for the Submitted 2022 Local, Regional and State Parks (LRSP) American Rescue Plan Act (ARPA) Grant Application(s).** (Presenter: Mickey Rogers, Chief of Grants and Trails) The following grant application(s) have been submitted for funding totaling \$20,037.00.

<b>2022 American Rescue Plan Act (ARPA) Local, Regional and State Park Grant Application(s)</b>					
			<b>Recommendations</b>		
<b>Sponsor</b>	<b>Project</b>	<b>Request</b>	<b>Staff</b>	<b>AORCC</b>	<b>Score</b>
City of Nogales	Sky/Hohokam Park Lighting	\$20,037.00	\$20,037.00	\$20,037.00	82.5
<b>TOTAL</b>		<b>\$20,037.00</b>	<b>\$20,037.00</b>	<b>\$20,037.00</b>	

5. **Discussion and Consideration of Action to Approve, Modify, or Deny Funding for the Submitted 2022 ARPA Heritage Fund Historic Preservation Grant Application(s).** (Presenter: Mickey Rogers, Chief of Grants and Trails) The following grant application(s) have been submitted for funding totaling \$191,783.00

<b>2022 ARPA Heritage Fund Historic Preservation Grant Application(s)</b>				
			<b>Recommendations</b>	
<b>Sponsor</b>	<b>Project</b>	<b>Request</b>	<b>Staff</b>	<b>AORCC</b>
Town of Superior	Multi-Gen Center Project	\$191,783.00	\$191,783.00	\$191,783.00
<b>TOTAL</b>		<b>\$191,783.00</b>	<b>\$191,783.00</b>	<b>\$191,783.00</b>

6. **Discussion and Consideration of Action to Approve, Modify, or Deny Funding for the Submitted 2022 Non-Motorized Trails American Rescue Plan Act (ARPA) Grant Application(s).** (Presenter: Mickey Rogers, Chief of Grants and Trails) The following grant application(s) have been submitted for funding totaling \$99,000.00.

2022 Non-Motorized Trails American Rescue Plan Act Grant Application(s)					
			Recommendations		
Sponsor	Project	Request	Staff	AORCC	Score
City of Kingman	White Cliffs Connector	\$99,000.00	\$99,000.00	\$99,000.00	17.6
<b>TOTAL</b>		<b>\$99,000.00</b>	<b>\$99,000.00</b>	<b>\$99,000.00</b>	

7. **Presentation on National Forest Foundation.** (Presenter: Rebecca Davidson, Southwest Region Director, National Forest Foundation). The Board will be given information about the National Forest Foundation, including the organization's mission and collaboration with the United States Forest Service. This agenda item is for information only.

8. **Discussion and Consideration of Action to Approve, Modify, or Deny Funding for the Submitted 2022 Recreational Trails Program (RTP) Non-Motorized Trails Grant Application(s).** (Presenter: Mickey Rogers, Chief of Grants and Trails) The following grant application(s) have been submitted for funding totaling \$149,982.00.

2022 Recreational Trails Program Non-Motorized Trails Grant Application(s)						
Project Information			Recommendations			
Sponsor	Project	Request	Staff	ASCOT	AORCC	Score
National Forest Foundation	Highline Trail Improvement Project	\$149,982.00	\$149,982.00	\$149,982.00	\$149,982.00	16.0
<b>TOTAL</b>		<b>\$149,982.00</b>	<b>\$149,982.00</b>	<b>\$149,982.00</b>	<b>\$149,982.00</b>	

9. **Discussion and Consideration of Action to Approve, Modify, or Deny Funding an Amendment to the Budget for the following Grant Application(s).** (Presenter: Mickey Rogers, Chief of Grants and Trails) Arizona State Parks Board will review the following proposal to increase the previously approved grant award amount due to increased expenses.

Amendment Request(s)					
				Recommendations	
Project/Sponsor	Original Award	Amended Increase Request	New Award	Staff	AORCC
City of Show Low	\$600,000.00	\$153,954.00	\$753,954.00	\$753,954.00	\$753,954.00

10. **Report on FY 2022 Awarded Heritage, State Lake Improvement Fund, American Rescue Plan Act Fund, Motorized, Non-Motorized, Trail Maintenance, And Safety and Environmental Education and Land and Water Conservation Fund Projects.** (Mickey Rogers, Chief of Grants and Trails). Staff will provide a final report to the Board on all awarded grant funded projects for Fiscal Year 2022. Report will include amounts, locations, matching funds, and totals for these grants. This agenda item is for information only.
11. **Discussion and Consideration of Action Regarding the Draft Application Form for Designation of Dude Ranches for Inclusion in Arizona Dude Ranch Heritage Trail Program.** (Presenter: Kathryn Leonard, State Historic Preservation Officer, Arizona State Historic Preservation Office) The State Historic Preservation Officer will brief the Board on the Arizona Dude Ranch Heritage Trail Program according to A.R.S. § 41-867, and present the draft application form for use in designating dude ranches for inclusion in the program. The Board may approve, modify, or deny the draft application form.

**12. Update On Agency Financial Performance For FY 2022. (Presenter: Kevin Brock, Assistant Director, CFO, Arizona State Parks and Trails)** CFO Kevin Brock will report on the agency's financial performance for FY 2022. This agenda item is for information only.

**13. Update on State Comprehensive Outdoor Recreation Plan (SCORP): (Presenter, Dawn Collins, Office of Continuous Improvement)** Staff will update the Board on the progress on Arizona's 2023-2027 SCORP. This agenda item is for information only.

**14. Discussion and Consideration of Action Regarding Proposed Cooperation Agreement with the Arizona State Parks Foundation. (Presenter: Bradley A. Burns, Member, Arizona State Parks Foundation)** The Board will discuss and may take one of the below actions regarding the proposed Cooperation Agreement with the Arizona State Parks Foundation:

1. Approve the agreement; or
2. Authorize staff to work with the Arizona State Parks Foundation to revise the agreement and present to the Board for consideration at a future meeting; or
3. Take no action on the agreement

**E. FUTURE AGENDA ITEMS**

Board members may identify items or issues they wish to be considered for inclusion on a future agenda.

**F. EXECUTIVE DIRECTOR'S REPORT ON CURRENT EVENTS**

The Executive Director may present a summary of current events and /or recent experiences of interest to the outdoor recreation community and/or the status of any projects with which they may be involved. The Board will not discuss or take any action on any current event summary.

**G. CURRENT EVENTS**

Board members may present a summary of current events and /or recent experiences of interest to the outdoor recreation community and/or the status of any projects with which they may be involved. The Board will not discuss or take any action on any current event summary.

**H. CALL TO THE PUBLIC**

The Chair will recognize those wishing to address the Board. It is probable that each presentation will be limited to one person per organization and the time allotted by the Chair. Action taken because of acknowledgement of comments and suggestions from the public will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

**I. FUTURE MEETING DATES**

Arizona State Parks & Trails 2022 Board Meeting Schedule	
Date	Location
**Thursday, August 18, 2022	Central Office
**Thursday, September 15, 2022	Central Office
Thursday, October 20, 2022	Central Office
Thursday, November 17, 2022	Central Office
Thursday, December 15, 2022	Central Office

\*\*The Board may choose to conduct this meeting at a site to be determined. Advanced notice will be posted consistent with Arizona Open Meeting Law.



## **J. EXECUTIVE SESSION**

The Board may vote to go into executive session (which will not be open to the public) pursuant to A.R.S. §38-431.03(A)(2) to receive a presentation from representatives of the Arizona Auditor General's Office relating to the status of the Arizona State Parks Board's ongoing "sunset" review, the receipt and discussion of which is specifically required to be maintained as confidential by the laws of the State of Arizona A.R.S. §41-1279.05 exempts Arizona Auditor General working papers and other audit files from public inspection.

## **K. ADJOURNMENT**

A copy of this agenda and any background material provided to Board Members is available for public inspection at Arizona State Parks & Trails, 1110 W Washington Ave, Suite 100., Phoenix, Arizona 85007. For additional information, contact Mickey Rogers at (602) 542-6942. Pursuant to Title II of the Americans with Disabilities Act (ADA), Arizona State Parks & Trails does not discriminate based on a disability regarding admission to public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the ADA Coordinator Thomas Beranek at (602) 542-7389; or email [tberanek@azstateparks.gov](mailto:tberanek@azstateparks.gov). Requests should be made as early as possible to allow time to arrange the accommodation. For technical difficulties during the teleconference meeting, please contact Kelley Santillanes at (480) 622-4559 or via email [ksantillanes@azstateparks.gov](mailto:ksantillanes@azstateparks.gov).

Posted at: Arizona State Parks and Trails  
1110 West Washington St, Suite 100, Phoenix, AZ 85007

And at: <https://azstateparks.com/board>



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Bob Broscheid: Executive Director



Doug Ducey  
Governor

# ARIZONA STATE PARKS & TRAILS

Bob Broscheid  
Executive Director



## DRAFT MINUTES

of  
THE ARIZONA STATE PARKS BOARD  
of  
THE ARIZONA STATE PARKS AND TRAILS  
May 19, 2022

**Meeting location:** Arizona State Parks Office, 1110 W Washington St., Suite 100, Phoenix, AZ 85007

**Members present:** Dale Larsen, John Sefton, Lisa Atkins, Sarah King, Terri Palmberg

**Members participating telephonically:** Jeff Buchanan

**Staff Present:** Director Bob Broscheid, Nancy Jasculca (AG), Mickey Rogers, Matt Eberhart, Brittany Hudson, Eric Vondy, Kathryn Leonard, Saterra Gibbon, Jeff Schmidt

**YouTube live stream link:** <https://youtu.be/bSqTPxPDJ-g>

### A. CALL TO ORDER

Dale Larsen, Chair of the Arizona State Parks Board, called the meeting to order at 10:00am.

### B. PLEDGE OF ALLEGIANCE

Member Lisa Atkins led Board Members in reciting the Pledge of Allegiance.

### C. MEMBER ROLL CALL

Prior to roll call, Dale Larsen read the Arizona State Parks Board Mission and Vision Statements.

### D. AGENDA ITEMS

#### 1. Consideration of Action to Approve Minutes of the March 17, 2022 Board Meeting.

Terri Palmberg moved to approve the minutes from the March 17, 2022 meeting. Sarah King seconded the motion. Dale Larsen approved. John Sefton approved. Lisa Atkins approved. Jeff Buchanan approved. Sarah King approved. Terri Palmberg approved. The motion passed.

#### 2. Discussion And Consideration of Action to Approve, Modify, or Deny Funding for The Submitted 2022 Motorized Grant Application.

Terri Palmberg moved to approve funding for the 2022 Motorized Grant Applications as follows: Tonto National Forest: Cave Creek Ranger District, Travel Management Heritage Inventories in the amount \$525,000.00 and Arizona State Parks and Trails, River Island Staging Area in the amount of \$2,003,442.00. Sarah King seconded the motion. Dale Larsen approved. John Sefton approved. Lisa Atkins approved. Jeff Buchanan approved. Sarah King approved. Terri Palmberg approved. The motion passed.





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3. **Discussion And Consideration of Action to Approve, Modify, or Deny Funding for The Submitted 2022 Off-Highway Vehicle Supplemental Grant Application.** *John Sefton moved to approve funding for the 2022 Supplemental Grant Application as follows: Cottonwood Police Department, Law Enforcement Equipment grant application in the amount \$60,000.00. Terri Palmberg seconded the motion. Dale Larsen approved. John Sefton approved. Lisa Atkins approved. Jeff Buchanan approved. Sarah King approved. Terri Palmberg approved. The motion passed.*
4. **Discussion And Consideration of Action to Approve, Modify, or Deny Funding for The Submitted 2022 State Lake Improvement Fund Grant Applications:** *John Sefton moved to approve funding for the 2022 State Lake Improvement Fund as follows: Bullhead City Police Department, Water Safety Expansion in the amount: \$285,900.00, Maricopa County, Lake Pleasant Wind Warning System in the about of \$620,791.00, and Arizona Game and Fish Department, Parker Canyon Lake Boat Launch Improvements in the amount of \$978,089.00. Sarah King seconded the motion. Dale Larsen approved. John Sefton approved. Lisa Atkins approved. Jeff Buchanan approved. Sarah King approved. Terri Palmberg approved. The motion passed.*
5. **Discussion And Consideration of Action to Approve, Modify, or Deny Funding for The Submitted 2022 Heritage Fund Non-Motorized Trails Grant Application(s).** *Terri Palmberg moved to approve the 2022 Heritage Fund Non-Motorized as follows: Town of Snowflake, Cottonwood Wash Trail in the amount of \$80,515.00. John Sefton seconded the motion. Dale Larsen approved. John Sefton approved. Lisa Atkins approved. Jeff Buchanan approved. Sarah King approved. Terri Palmberg approved. The motion passed.*
6. **Discussion And Consideration of Action to Approve, Modify, or Deny Funding for The Submitted 2022 Heritage Fund Environmental Education Grant Application(s).** *John Sefton moved to approve funding for the 2022 Heritage Fund Environmental Education grant applications as follows: Arizona Trail Association, Seeds of Stewardship in the amount of \$46,350.00 and Sonoran Desert Mountain Bicyclists, Bike Ambassador Program in the amount of \$2,250.00. Sarah King seconded the motion. Dale Larsen approved. John Sefton approved. Lisa Atkins approved. Jeff Buchanan approved. Sarah King approved. Terri Palmberg approved. The motion passed.*
7. **Discussion And Consideration of Action to Approve, Modify, or Deny Funding for The Submitted 2022 Heritage Preservation American Rescue Plan Act (ARPA) Grant Application.** *Terri Palmberg moved to approve funding for the 2022 Historic Preservation American Rescue Plan Act (ARPA) grant application as follows: Fort Apache Foundation of the White Mountains Apache Tribe, Home of Harmony Project in the amount of \$298,600.00. Jeff Buchanan seconded the motion. Dale Larsen approved. John Sefton approved. Lisa Atkins approved. Jeff Buchanan approved. Sarah King approved. Terri Palmberg approved. The motion passed.*





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# ARIZONA

## STATE PARKS & TRAILS

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Executive Director



8. **Discussion And Consideration of Action to Approve, Modify, or Deny Funding for The Submitted 2022 Heating, Ventilation, and Cooling (HVAC) American Rescue Plan Act (ARPA) Grant Application.** *Lisa Atkins moved to approve funding for the 2022 American Rescue Plan Act (ARPA) Grant Applications as follows: Yuma Crossing National Heritage Area Corporation, Corral House HVAC Upgrades in the amount of \$12,660.00, Fort Apache Heritage Foundation of the White Mountain Apache Tribe's House of Harmony HVAC Project in the amount of \$199,380.00, Stratford Art Works, Inc., Teatro Carmen HVAC System in the amount of \$200,000.00 and Willcox Community Center in the amount of \$49,550.00. John Sefton seconded the motion. Dale Larsen approved. John Sefton approved. Lisa Atkins approved. Jeff Buchanan approved. Sarah King approved. Terri Palmberg approved. The motion passed.*
9. **Discussion And Consideration of Action to Approve, Modify, or Deny Funding for the Submitted 2022 Recreation Trails (RTP) Non-Motorized Trails Grant Applications.** *Terri Palmberg moved to approve funding for 2022 Non-Motorized Grant Application as follows: National Forest Foundation, Highline Trail Improvement Project, Phase II in the amount of \$0.00 and requested more information be presented at a future Arizona State Parks and Trails Board meeting, Verde River Institute, Verde River Rangers and Safety Program in the amount of \$29,709.00, and Rockin River State Park, Trail Development in the amount of \$413,169.00. Lisa Atkins seconded the motion. Dale Larsen approved. John Sefton approved. Lisa Atkins approved. Jeff Buchanan approved. Sarah King approved. Terri Palmberg approved. The motion passed.*
10. **Discussion And Consideration of Action to Approve, Modify, or Deny Funding for the Submitted 2022 Recreational Trails Program (RTP) Safety and Environmental Education (SEE) Grant Application.** *John Sefton moved to approve funding for the 2022 Safety and Environmental Education (SEE) Program Grant Application as follows: Verde Search and Rescue Posse, Rescue Supplies and Equipment (SEE) Project in the amount of \$7,640.00. Sarah King seconded the motion. Dale Larsen approved. John Sefton approved. Lisa Atkins approved. Jeff Buchanan approved. Sarah King approved. Terri Palmberg approved. The motion passed.*
11. **Discussion And Consideration of Action to Approve, Modify, or Deny Funding for the Submitted 2022 Recreation Trails (RTP) Trail Maintenance Grant Applications.** *Terri Palmberg moved to approve funding for the 2022 Trail Maintenance Program Grant Application as follows: Mohave County, Hualapai Trail Maintenance Project in the amount of \$44,990.00. John Sefton seconded the motion. Dale Larsen approved. John Sefton approved. Lisa Atkins approved. Jeff Buchanan approved. Sarah King approved. Terri Palmberg approved. The motion passed.*
12. **Discussion And Consideration of Action to Approve, Modify, or Deny Funding for the Submitted 2022 Land and Water Conservation Fund (LWCF) Grant Applications.** *John Sefton moved to approve funding for the 2022 Land and Water*





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Executive Director



*Conservation Fund Grant Application as follows: City of Benson, Lions Ballfield Development in the amount of \$750,000.00. Terri Palmberg seconded the motion. Dale Larsen approved. John Sefton approved. Lisa Atkins approved. Jeff Buchanan approved. Sarah King approved. Terri Palmberg approved. The motion passed.*

**13. Discussion And Consideration of Action to Approve, Modify, or Deny Funding an Amendment to The Budget for the following Grant Applications.** *Terri Palmberg moved to approve an amendment to the to the budget for Arizona State Parks and Trails Project Number 04-00775 to increase the award amount from \$500,000.00 to \$1,003,930.00. Jeff Buchanan seconded the motion. Dale Larsen approved. John Sefton approved. Lisa Atkins approved. Jeff Buchanan approved. Sarah King approved. Terri Palmberg approved. The motion passed.*

**14. Legislative Update.** *Brittany Hudson, Legislative Liaison, briefed the Board on the current legislative bills before the 2022 Arizona State Legislature. The Board did not take any action.*

**E. FUTURE AGENDA ITEMS**

*Board members discussed potential future agenda items.*

**F. EXECUTIVE DIRECTOR'S REPORT ON CURRENT EVENTS**

*Bob Broscheid provided Board Members with a report on current events.*

**G. CURRENT EVENTS**

*The Board did not discuss any current events.*

**H. CALL TO THE PUBLIC**

*No members of the public requested to speak.*

**I. FUTURE MEETING DATES**

*The Board discussed potential future meeting dates. The next Board Meeting is scheduled for Thursday, June 16, 2022.*

**J. ADJOURNMENT**

*The meeting adjourned at 12:05pm.*



Doug Ducey  
Governor

# ARIZONA

## STATE PARKS & TRAILS

Bob Broscheid  
Executive Director



**Date:** June 16, 2022

**To:** Dale Larsen, Chair, Arizona State Parks Board

**From:** Bob Broscheid, Executive Director, Arizona State Parks and Trails

**Subject:** 2022 Motorized Grant Application(s)

**Background:**

The Off-Highway Vehicle Recreation Fund provides grant funding for the planning and development of motorized trails, trailhead facilities, law enforcement, and education. There is currently \$2,800,000 in funding available for submitted grant application(s).

**Recommendation:**

Arizona State Parks and Trails Grant Staff, The Off-Highway Vehicle Advisory Group (OHVAG) and the Arizona Outdoor Recreation Coordinating Commission (AORCC) reviewed the following Motorized application(s) and made recommendations based on priorities set in the Arizona State Parks and Trails 2020 State Trails Plan and project need.

2022 Motorized Grant Application(s)						
Project Information			Recommendations			
Sponsor	Project	Request	Staff	OHVAG	AORCC	Score
Arizona State Association of 4 Wheel Drive Clubs	Information and Communication Grant Extension	\$89,891.00	\$89,891.00	\$89,891.00	\$89,891.00	44
Tonto Recreation Alliance (TRAL)	Tonto OHV Trail Management 2022	\$308,026.00	\$308,026.00	\$308,026.00	\$308,026.00	34
La Paz County	Bouse County Park Master Plan	\$299,694.00	\$299,694.00	\$299,694.00	\$299,694.00	21
Arizona State Parks and Trails	Greater Sedona OHV Management Collaborative Facilitation	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	18
TOTAL		\$747,611.00	\$747,611.00	\$747,611.00	\$747,611.00	

**Recommended Motion:**

I move that the Arizona State Parks Board approve funding for the 2022 Motorized Grant Application(s) as follows: Arizona State Association of 4 Wheel Drive Clubs, Information and Communication Grant Extension in the amount of \$\_\_\_\_\_, Tonto Recreation Alliance (TRAL), Tonto OHV Trail Management 2022 project in the amount of \$\_\_\_\_\_, La Paz County, Bouse County Park Master Plan in the amount of \$\_\_\_\_\_, and Arizona State Parks and Trails, Greater Sedona OHV Management Collaborative Facilitation in the amount of \$\_\_\_\_\_.

**Prepared by:** Matt Eberhart, State OHV Coordinator, Arizona State Parks and Trails

**Approved:**

Bob Broscheid, Executive Director





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# ARIZONA STATE PARKS & TRAILS

Bob Broscheid  
Executive Director



**Date:** June 16, 2022

**To:** Dale Larsen, Chair, Arizona State Parks Board

**From:** Bob Broscheid, Executive Director, Arizona State Parks and Trails

**Subject:** 2022 Heritage Fund Environmental Education Grant Application(s)

**Background:**

The Heritage Fund Environmental Education grant provides matching funds to develop and promote outdoor and environmental protection programs related to outdoor recreation. A total of \$500,000.00 was appropriated for the Environmental Education program during the 2021 Arizona State Legislative session.

A project sponsor may apply to up to 20% of these appropriated funds or \$100,000.00.

**Recommendation:**

Arizona State Parks and Trails Grant Staff and the Arizona Outdoor Recreation Coordinating Commission (AORCC) reviewed the following Environmental Education application(s) and made recommendations based on the Board Approved Environmental Education scoring.

2022 Heritage Fund Environmental Education Grant Application(s)					
			Recommendation		Score
Sponsor	Project	Request	Staff	AORCC	
Tread Lightly!	Program Manager	\$100,000.00	\$100,000.00	\$100,000.00	95
City of Peoria	Leave No Trace Steward Training	\$6,118.00	\$6,118.00	\$6,118.00	90
Sedona Red Rock Trail Fund	Program Coordinator	\$99,400.00	\$99,400.00	\$99,400.00	78
TOTAL		\$205,518.00	\$205,518.00	\$205,518.00	

**Recommended Motion:**

I move that the Arizona State Parks Board approve funding for the 2022 Heritage Fund Environmental Education grant application(s) as follows: Tread Lightly!; Program Manager in the amount of \$\_\_\_\_\_, City of Peoria; Leave No Trace Steward Training in the amount of \$\_\_\_\_\_, and the Sedona Red Rock Trail Fund; Program Coordinator in the amount of \$\_\_\_\_\_.

**Prepared by:** Mickey Rogers, Chief of Grants and Trail, Arizona State Parks and Trails

**Approved:**

Bob Broscheid, Executive Director



Doug Ducey  
Governor

# ARIZONA STATE PARKS & TRAILS

Bob Broscheid  
Executive Director



**Date:** June 16, 2022

**To:** Dale Larsen, Chair, Arizona State Parks Board

**From:** Bob Broscheid, Executive Director, Arizona State Parks and Trails

**Subject:** 2022 American Rescue Plan Act (ARPA) Applications – Local, Regional, and State Parks (LRSP)

**Background:**

The American Rescue Plan Act (ARPA) funding provides funding to assist facilities that were impacted during COVID. Statistically, the use of outdoor recreation nationwide increased over 20% during the peak of COVID. Outdoor facilities including local parks and trails provided safe socially distanced spaces for families and children to go during this pandemic. They also provided essential benefits to mental and physical health which is specifically defined in the Rescue Act guidelines. The focus of these funds at these facilities is for sewer/water upgrades, broadband and at facilities within neighborhoods in areas that have been identified as underserved communities. These funds are available loosely in the same categories as the appropriated Heritage Funds. A total of \$5,000,000 was made available for this program. These grants require no match and must be completed within two years of the funds being awarded.

**Recommendation:**

Arizona State Parks and Trails Grant Staff, the Arizona Outdoor Recreation Coordinating Commission (AORCC) and the Governor's Office reviewed this ARPA LRSP application and made recommendations based on ARPA eligibility.

2022 American Rescue Plan Act (ARPA) Local, Regional and State Parks (LRSP) Grant Application(s)				
Sponsor	Project	Request	Recommendation	
			Staff	AORCC
City of Nogales	Sky/Hohokam Park Lighting	\$20,037.00	\$20,037.00	\$20,037.00
TOTAL		\$20,037.00	\$20,037.00	\$20,037.00

**Recommended Motion:**

I move that the Arizona State Parks Board approve funding for the 2022 ARPA LRSP grant application(s) as follows: City of Nogales; Sky/Hohokam Park Lighting in the amount of \$\_\_\_\_\_.

**Prepared by:** Mickey Rogers, Chief of Grants and Trails, Arizona State Parks and Trails

**Approved:**

Bob Broscheid, Executive Director





Doug Ducey  
Governor

# ARIZONA STATE PARKS & TRAILS

Bob Broscheid  
Executive Director



**Date:** June 16, 2022

**To:** Dale Larsen, Chair, Arizona State Parks Board

**From:** Bob Broscheid, Executive Director, Arizona State Parks and Trails

**Subject:** 2022 American Rescue Plan Act (ARPA) Historic Preservation Grant Application(s)

**Background:**

The American Rescue Plan Act (ARPA) funding provides funding to assist facilities that were impacted during COVID. They also provided essential benefits to mental and physical health which is specifically defined in the Rescue Act guidelines. The focus of these funds are historic preservation projects in neighborhoods and in areas that have been identified as underserved communities. These funds are available loosely in the same categories as the appropriated Historic Preservation Heritage Funds. A total of \$1,500,000 was made available for this program. These grants require no match and must be completed within two years of the funds being awarded.

A project sponsor may apply for up to 20% of these funds or \$300,000.00.

**Recommendation:**

Arizona State Parks and Trails Grant Staff, the Arizona Outdoor Recreation Coordinating Commission (AORCC), and the Governor's office reviewed this ARPA Historic Preservation application and made recommendations based on ARPA eligibility.

2022 American Rescue Plan Act (ARPA) Historic Preservation Grant Application(s)				
			Recommendation	
Sponsor	Project	Request	Staff	AORCC
Town of Superior	Superior Multi-gen Center	\$191,783.00	\$191,783.00	\$191,783.00
TOTAL		\$191,783.00	\$191,783.00	\$191,783.00

**Recommended Motion:** I move that the Arizona State Parks Board approve funding for the 2022 American Rescue Plan Act (ARPA) Historic Preservation Grant Application(s) as follows: Town of Superior's Superior Multi-gen Center in the amount of \$\_\_\_\_\_.

**Prepared by:** Mickey Rogers, Chief of Grants and Trails, Arizona State Parks and Trails

**Approved:**

Bob Broscheid, Executive Director



Doug Ducey  
Governor

# ARIZONA STATE PARKS & TRAILS

Bob Broscheid  
Executive Director



**Date:** June 16, 2022

**To:** Dale Larsen, Chair, Arizona State Parks Board

**From:** Bob Broscheid, Executive Director, Arizona State Parks and Trails

**Subject:** 2022 American Rescue Plan Act (ARPA) Application(s) - Non-Motorized

**Background:**

The American Rescue Plan Act (ARPA) funding provides funding to assist facilities that were impacted during COVID. Statistically, the use of outdoor recreation nationwide increased over 20% during the peak of COVID. Outdoor facilities including local parks and trails provided safe socially distanced spaces for families and children to go during this pandemic. They also provided essential benefits to mental and physical health which is specifically defined in the Rescue Act guidelines. The focus of these funds at these facilities is for sewer/water upgrades, broadband and at facilities within neighborhoods in areas that have been identified as underserved communities. These funds are available loosely in the same categories as the appropriated Heritage Funds. A total of \$5,000,000 was made available for this program. These grants require no match and must be completed within two years of the funds being awarded.

**Recommendation:**

Arizona State Parks and Trails Grant Staff, the Arizona Outdoor Recreation Coordinating Commission (AORCC) and the Governor's Office reviewed the submitted 2022 ARPA Non-Motorized application(s) and made recommendations based on ARPA eligibility.

2022 American Rescue Plan Act (ARPA) Non-Motorized Grant Application(s)				
Sponsor	Project	Request	Staff Recommendation	AORCC
City of Kingman	White Cliffs Connector	\$99,000.00	\$99,000.00	\$99,000.00
TOTAL		\$99,000.00	\$99,000.00	\$99,000.00

**Recommended Motion:**

I move that the Arizona State Parks Board approve funding for the 2022 ARPA non-motorized grant application(s) as follows: City of Kingman; White Cliffs Connector in the amount of \$\_\_\_\_\_.

**Prepared by:** Mickey Rogers, Chief of Grants and Trails, Arizona State Parks and Trails

**Approved:**

Bob Broscheid, Executive Director





Doug Ducey  
Governor

# ARIZONA STATE PARKS & TRAILS

Bob Broscheid  
Executive Director



**Date:** June 16, 2022

**To:** Dale Larsen, Chair, Arizona State Parks Board

**From:** Bob Broscheid, Executive Director, Arizona State Parks and Trails

**Subject:** 2022 Recreational Trails Program Non-Motorized Applications

**Background:**

The Recreational Trails Program provides grant funding for constructing and maintaining motorized trails and trailhead facilities. Each fiscal year a minimum of 30% of appropriated Recreational Trails Funds, \$574,654.00 must be used for non-motorized projects and an additional \$766,205 can be used for non-motorized diverse projects. The total funding request for the submitted projects is \$592,860.00.

**Recommendation:**

Arizona State Parks and Trails Grant Staff, The Arizona State Committee on Trails (ASCOT) and the Arizona Outdoor Recreation Coordinating Commission (AORCC) reviewed the following Non-Motorized application(s) and made recommendations based on priorities set in the Arizona State Parks and Trails 2020 State Trails Plan and project need.

2022 Recreational Trails Program Non-Motorized Grant Application(s)						
Project Information			Recommendations			
Sponsor	Project	Request	Staff	ASCOT	AORCC	Score
National Forest Foundation	Highline Trail Improvement Project, Phase II	\$149,982.00	\$149,982.00	\$149,982.00	\$149,982.00	16.0
TOTAL		\$149,982.00	\$149,982.00	\$149,982.00	\$149,982.000	

**Recommended Motion:**

I move that the Arizona State Parks Board approve funding for the 2022 Non-Motorized Grant Application(s) as follows: National Forest Foundation, Highline Trail Improvement Project, Phase II in the amount of \$\_\_\_\_\_.

**Prepared by:** Mickey Rogers, Chief of Grants and Trail, Arizona State Parks and Trails

**Approved:**

Bob Broscheid, Executive Director



Doug Ducey  
Governor

# ARIZONA STATE PARKS & TRAILS

Bob Broscheid  
Executive Director



**Date:** June 16 2022

**To:** Dale Larsen, Chair, Arizona State Parks Board

**From:** Bob Broscheid, Executive Director, Arizona State Parks and Trails

**Subject:** 04-00766 – City of Show Low Frontier Park Project Amendment

**Background:**

In fiscal year 2020, the Arizona State Parks Board awarded the City of Show Low \$600,000.00 to develop a new inclusive playground and splashpad. The award to the City of Show Low was delayed several months with the National Park Service due to their backlog of projects. This delay caused a significant increase in construction costs for this project once bids were finalized. The City of Show is requesting a \$153,954.00 increase to their project award to cover these expenses. The funding increase will be matched with their funds.

**Recommendation:**

Arizona State Parks and Trails Grant Staff and the Arizona Outdoor Recreation Coordinating Commission(AORCC) reviewed the request for amendment to project 04-00766 and have made recommendations based on project need and funding availability.

City of Show Low Amendment Request				
Original Award	Amendment Increase Request	New Award		
			Staff	AORCC
\$600,000.00	\$153,954.00	\$753,954.00	\$753,954.00	\$753,954.00

**Recommended Motion:** I move that the Arizona State Park Board approve an amendment to the budget for City of Show Low's Inclusive Playground and Splashpad Project, Number 04-00766 and increase the award amount from \$600,000 to \$753,954.00.

**Prepared by:** Mickey Rogers, Chief of Grants and Trails, Arizona State Parks and Trails

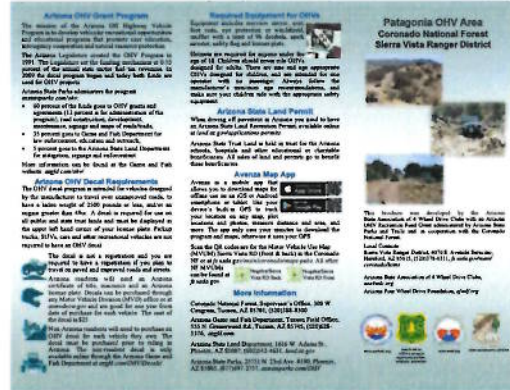
**Approved:**

Bob Broscheid, Executive Director



## 2022 Motorized Grant Applications

### Arizona State Association of 4 Wheel Drive Clubs – Information and Communication Grant Extension Funding Request – \$89,891.00



This project is a continuation of two previous Information and Communications grants. Funding will allow the sponsor to continue attending land manager, club, and group meetings. Funding will allow the sponsor to continue to represent OHV collaborative and stakeholders during meetings with the USFS, BLM and G&F and develop new partnerships. Project will continue to provide maps and information to businesses, dealers, and visitors centers. Funding will also be used to continue the development of small-scale maps depicting OHV areas located on land managed by the USFS and BLM.

Funding will also be used to continue work on the Adopt A Road program, and resume work with Coronado and Coconino National Forests along with the State BLM Office, the Hassayampa and the Gila field Offices and coordinate signing projects including route markers, kiosk and other on the ground information.

## **Tonto Recreation Alliance (TRĀL) – Tonto OHV Trail Management 2022 Funding Request – \$309,026.00**



Funding will allow TRĀL to continue OHV trail inspections, trail signing, maintenance, and public education on the Tonto National Forest. With the Tonto Travel Management Plan now complete, TRAL proposes publishing a basic interactive OHV trail map of the Tonto and will continue to expand and enhance its content. This includes adding points of interest, “Best of the Tonto” trips described in detail, information about forest resources and helpful trail status. TRAL has been working with the Tonto on public education about forest resources using area specialists to promote a sense of stewardship within the OHV community.

Through these existing and expanded programs, TRAL will monitor the 3000 miles of OHV useable roads and trails in the Tonto approximately every 3 years, inspect and maintain the 3500+ route markers, complete trail repairs with hand tools and volunteer labor, and assist the forest with other projects such as kiosk installation, fence repair, etc.



**La Paz County – Bouse County Park Masterplan  
Funding Request – \$299,946.00**



Funding will pay for an Engineering and Environmental Design firm to provide professional design services for the existing Bouse County Park project, providing landscape architecture and civil engineering design services. This is a phased project; the first phase will be the masterplan for the park. This park is already being used by OHV enthusiasts and is in need of significant upgrades. With the Master Plan completed, La Paz County will be requesting funds for many of these improvements.

**Arizona State Parks and Trails – Greater Sedona OHV Management Collaborative  
Facilitation  
Funding Request – \$50,000**



Arizona State Parks and Trails is seeking funds to provide facilitation services to the Greater Sedona Recreation Collaborative. This will be a partnership between Arizona State Parks and Trails, the Coconino National Forest, City of Sedona, Sedona Chamber of Commerce and Tourism Bureau, Yavapai County and the Arizona Game and Fish Department to address motorized recreation impacts in residential neighborhoods and develop a place based recreation collaborative to ensure continued, regional coordination and action on these and other recreation issues in the greater Sedona / Red Rock area.



## Heritage Fund Environmental Education Grant Applications

**Sedona Red Rock Trail Fund - Program Director**  
**Funding Request – \$99,400.00**



The SRRTF works in partnership with the Red Rock Ranger District (RRRD) and the community to 1) educate and inform the public regarding trail use and management and 2) raise funds to maintain and enhance the non-motorized trails near Sedona and the Village of Oak Creek.

This grant request, combined with other funding sources, will be used to fund full time professional paid staff that will run the SRRTF's operations while educating and informing the public on the importance of trail maintenance and safe, responsible trail use. Currently, the SRRTF is run by volunteers. Full time paid staff allows for increased focus and efficiency in promoting and educating the public regarding trail use and management in one of the most heavily used hiking areas in Arizona. The responsibilities of the paid staff would include meeting with meeting with the FS, local businesses, the City of Sedona, Yavapai and Coconino Counties, Sedona Chamber of Commerce & Tourism Bureau as well as other like-minded non-profit organizations, creating and promoting safe and responsible trail use and managing a website.

**Tread Lightly! – Program Coordinator  
Funding Request – \$100,000.00**



This funding will support a comprehensive statewide campaign incorporating ethics education and stewardship project components. In order to complete program objectives, Tread Lightly! will hire a program manager for the state of Arizona.

Tread Lightly!'s Executive Director has been managing the Arizona State program since his relocation in 2021. The program's success and growth have put significant strain on the organization's staff. Demand has grown to such a point that the program requires a dedicated staff person. A Tread Lightly! Arizona Program Manager will allow Tread Lightly! to provide adequate attention to the Federal and State land management's critical need of providing outdoor ethics education, outreach and stewardship opportunities.

**City of Peoria – Leave No Trace Steward Training  
Funding Request – \$6,118.00**



This grant will fund the initial roll out of the Leave No Trace awareness program to Peoria's river and trail stewards, Park Rangers and the public. The course will teach participants about the 7 Leave No Trace principles and why they are important and how the participants can share the Leave No Trace message with trail or park users they encounter. The money will be used to pay for instructors, training material and to create publicity for the training classes. The aim is to train 80 people spread over 4 (3 hour) sessions of 20 people each.



## American Rescue Plan Act (ARPA) Grant Applications

### Local, Regional and State Park

#### City of Nogales – Sky/Hohokam Park Lighting Project

Funding Request – \$20,037.00

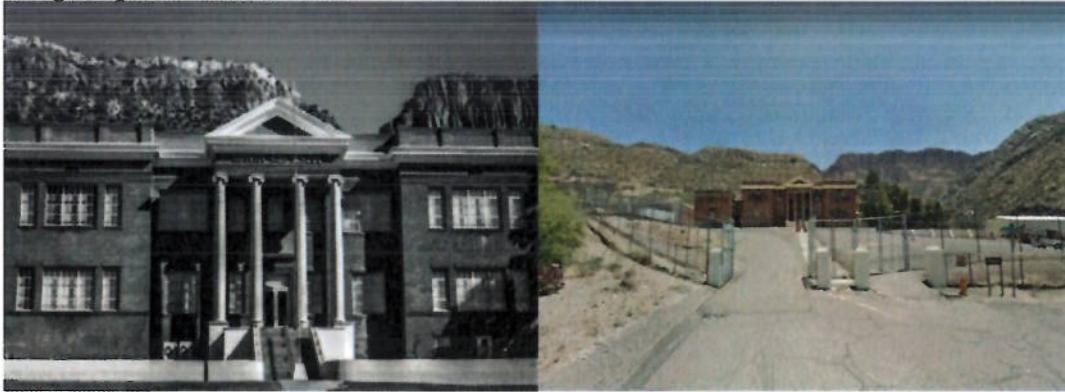


City of Nogales is requesting funds to provide environmentally friendly lighting fixtures at one of the city's most popular soccer fields. Sky/Hohokam Field has no lighting, making it unusable after dark. Currently, there is only one other city soccer field in Nogales with lighting. This funding will ensure the Sky/Hohokam field is well lit and provides more safe outdoor recreational activities for the Nogales communities. The need for safe outdoor recreation spaces has grown in Nogales since the pandemic. Social distancing and outdoor recreation are more important now, and ARPA funding will ensure the city is able to provide more safe and accessible soccer fields in Nogales.

### **Historic Preservation**

#### **Town of Superior – Superior Multi-Gen Center HVAC**

**Funding Request – \$191,783.00**



This project will create isolated HVAC systems for each public recreation space inside the historic superior high school, slowing and preventing the spread of covid. A Dedicated Outside Air unit will provide a constant flow of clean outside air to avoid the recirculation of air. The purpose of this project will be to repurpose the building, built in 1926, as community multi-generational center.

### **Non-Motorized Trails**

#### **City of Kingman – White Cliffs Connector Trail**

**Grant Request – \$99,000.00**



The City of Kingman proposes to construct .8 miles natural surface trails to accommodate non-motorized users including; hikers, mountain bikers and equestrians. The trail will connect to several existing trails, link the City of Kingman Downtown area to the Uptown area near the Cerbat Cliffs golf course.

The Conservation Corps team will be constructing the trail. Because of the steep nature of the cross-slope the trail will need to be armored for large portions which requires extra time. Due to the amount of required rock work to complete the trail it is expected to require 12 weeks to complete construction.



**STATE HISTORIC PRESERVATION OFFICE  
SURVEY REPORT SUMMARY FORM**

12



**Photo 1. Overview of Area 1, facing northeast.**



**Photo 2. Overview of Area 2, facing southeast.**

March 2022

~~Arizona dude ranches, historic designation~~  
(now: dude ranches; heritage trail program)

State of Arizona  
House of Representatives  
Fifty-fifth Legislature  
Second Regular Session  
2022

**CHAPTER 203**  
**HOUSE BILL 2398**

AN ACT

AMENDING TITLE 41, CHAPTER 4.2, ARTICLE 1, ARIZONA REVISED STATUTES, BY  
ADDING SECTION 41-867; RELATING TO HISTORIC PRESERVATION.

(TEXT OF BILL BEGINS ON NEXT PAGE)



1 Be it enacted by the Legislature of the State of Arizona:

2 Section 1. Title 41, chapter 4.2, article 1, Arizona Revised  
3 Statutes, is amended by adding section 41-867, to read:

4 41-867. Arizona dude ranch heritage trail program: Arizona  
5 heritage ranch designation: plaque: Arizona  
6 heritage trail

7 A. THE ARIZONA DUDE RANCH HERITAGE TRAIL PROGRAM IS ESTABLISHED IN  
8 THE ARIZONA STATE PARKS BOARD TO SERVE AS A GUIDE TO WORKING DUDE RANCHES  
9 IN THIS STATE.

10 B. THE ARIZONA STATE PARKS BOARD SHALL DESIGNATE A DUDE RANCH FOR  
11 INCLUSION IN THE ARIZONA DUDE RANCH HERITAGE TRAIL PROGRAM IF ALL OF THE  
12 FOLLOWING APPLY:

13 1. THE OWNER OF THE DUDE RANCH APPLIES TO THE ARIZONA STATE PARKS  
14 BOARD IN A MANNER DETERMINED BY THE ARIZONA STATE PARKS BOARD.

15 2. THE DUDE RANCH HAS BEEN IN BUSINESS FOR AT LEAST TWENTY-FIVE  
16 YEARS.

17 3. THE DUDE RANCH CONSISTS OF AT LEAST ONE THOUSAND CONTIGUOUS  
18 ACRES THAT ARE ANY OF THE FOLLOWING:

19 (a) PRIVATE PROPERTY ADJACENT TO THE HEADQUARTERS.

20 (b) LEASED PROPERTY ADJACENT TO THE HEADQUARTERS. FOR THE PURPOSES  
21 OF THIS SUBDIVISION, THE LEASE AGREEMENT MAY BE FOR PRIVATE OR PUBLIC REAL  
22 PROPERTY AND MUST BE IN WRITING AND INCLUDE RIDING RIGHTS.

23 (c) PUBLIC LAND THAT IS SUBJECT TO A RIDING PERMIT.

24 4. THE DUDE RANCH PROVIDES RECREATIONAL ACTIVITIES THAT INCLUDE  
25 HORSEBACK RIDING, HIKING, BIKING OR A WORKING CATTLE RANCH EXPERIENCE FOR  
26 GUESTS.

27 5. THE DUDE RANCH HAS AN ORGANIZED AND SUPERVISED HORSE PROGRAM ON  
28 THE PROPERTY WITH A HORSE HERD THAT CONSISTS OF A NUMBER OF HORSES THAT IS  
29 EQUAL TO OR GREATER THAN THE TOTAL NUMBER OF GUEST ACCOMMODATIONS.

30 6. THE DUDE RANCH USES AT LEAST ONE PERMANENT STRUCTURE THAT HAS  
31 RUNNING WATER, SEWAGE DISPOSAL AND A KITCHEN.

32 7. THE DUDE RANCH PROVIDES GUESTS WITH THREE MEALS EACH DAY AS PART  
33 OF THE DUDE RANCH'S PRIMARY PACKAGE, COMMONLY REFERRED TO AS THE "AMERICAN  
34 PLAN".

35 8. THE DUDE RANCH INCLUDES THE WORD "RANCH" OR "RANCHO" IN THE  
36 RANCH'S NAME.

37 C. THE ARIZONA STATE PARKS BOARD SHALL MAKE A DETERMINATION ON THE  
38 DESIGNATION WITHIN THIRTY DAYS AFTER RECEIVING AN APPLICATION PURSUANT TO  
39 THIS SECTION.

40 D. THE ARIZONA STATE PARKS BOARD IN COOPERATION WITH THE LARGEST  
41 DUDE RANCH OR GUEST RANCH ASSOCIATION IN THIS STATE SHALL DEVELOP INDICIA  
42 AND SIGNAGE THAT RANCHES MAY USE TO IDENTIFY AND PROMOTE THE ARIZONA  
43 HERITAGE RANCH DESIGNATION. THE APPLICANT SHALL PAY FOR THE COST OF  
44 DESIGNING AND CREATING THE PLAQUE.

1           E. THE ARIZONA STATE PARKS BOARD SHALL ALLOW ADDITIONS OR  
2 MODIFICATIONS TO A DUDE RANCH WITH DESIGNATION AS AN ARIZONA HERITAGE  
3 RANCH IF THE ORIGINAL CHARACTER OF THE DUDE RANCH IS PRESERVED.

4           F. THE ARIZONA DUDE RANCH HERITAGE TRAIL SHALL CONSIST OF DUDE  
5 RANCHES THAT ARE DESIGNATED AS AN ARIZONA HERITAGE RANCH PURSUANT TO THIS  
6 SECTION.

APPROVED BY THE GOVERNOR APRIL 29, 2022.

FILED IN THE OFFICE OF THE SECRETARY OF STATE APRIL 29, 2022.



	<b>ARIZONA STATE PARKS AND TRAILS STANDARD WORK</b>		Effective:
			Revised:
	Title: ARIZONA DUDE RANCH HERITAGE TRAIL PROGRAM		Doc #:

**Purpose and Scope:** This document outlines the standard work for the **Arizona Dude Ranch Heritage Trail Program**. This Standard Work identifies the process by which qualified applicants may participate in the program.

**Supporting Documents:**

Document	Description
A.R.S §41-867	Arizona Dude Ranch Heritage Trail (AZDRHT) Program

PROCESS STEP	DESCRIPTION	REASON/DESIRED OUTCOME
Step (verb/noun)	√ Descriptive actions	√ Why do this
1. Applicant submits AZDRHT Application Form to State Historic Preservation Office (SHPO) for review and processing.	Process by which an applicant provides information about a property so SHPO may evaluate its eligibility to the AZDRHT.	This step is the Applicant's entry point to the AZDRHT program.
2. SHPO Application Review Step 1: Completeness of Applicant Form	Within 5 days of receipt, SHPO reviews the Application Form for completeness. If form is incomplete, SHPO will inform Applicant. Applicant must resubmit complete Application Form.	SHPO review of the Application Form verifies that the Applicant meets the statutory specifications of the program.
2. SHPO Application Review Step 2: Eligibility of the Applicant	Within 5 days of receipt of complete Application Form, SHPO determines if the subject property meets the program criteria.	Ineligible applicants are informed that the application is rejected. Eligible applicants are informed that their application will move forward for Parks Board review and approval.
3. Schedule hearing by Arizona State Parks Board (ASPB)	SHPO schedules review of Application Form by the ASPB within 30 days of receipt of SHPO verified completed form. Applicant provided with meeting notice.	Statute requires ASPB review of Application Form within 30 days of receipt of completed form.
4. ASPB Hearing	The ASPB will make a determination on the eligibility and designate qualified applicants to the AZDRHT.	Statute requires ASPB designation of qualified applicants.



## ARIZONA STATE PARKS AND TRAILS STANDARD WORK

Effective:

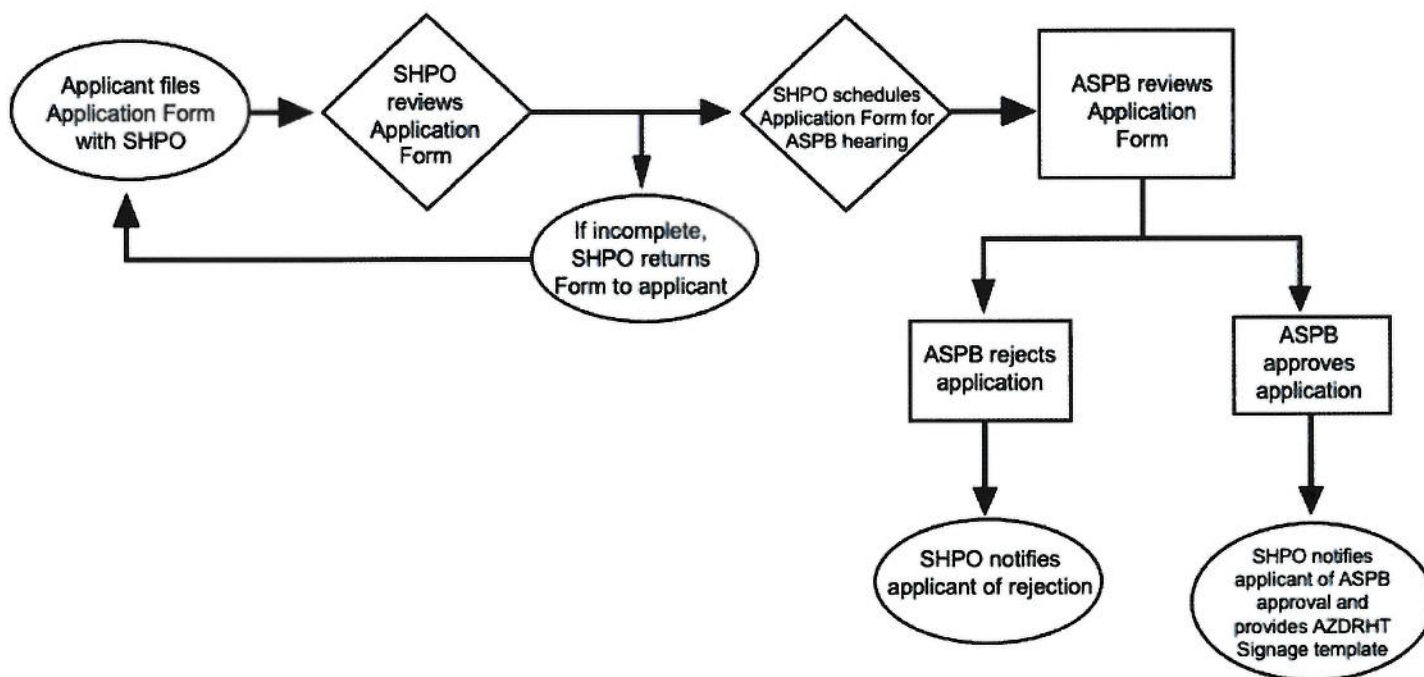
Revised:

Title:

Doc #:

5. Applicant Notification	Applicant is notified of ASPB action.	Approved applicants are designated on the AZDRHT. Applicants not approved are notified of reason why the application did not qualify.
6. AZDRHT Program Signage	SHPO provides designated Dude Ranches with the AZDRHT plaque template.	Designated Dude Ranches may use the AZDRHT plaque template to identify and promote their designation. Applicants shall pay for the cost of designing and creating the plaque.

### Arizona Dude Ranch Heritage Trail Program Application Process







The Arizona Dude Ranch Heritage Trail (ADRHT) recognizes the contribution of Dude Ranches to the history and economy of Arizona. The ADRHT is intended to assist the State's residents and visitors to identify Dude Ranches providing authentic recreational experiences with horses, cattle and outdoor recreation in the tradition of Old West hospitality. To qualify for the ADRHT, a property must meet criteria specified within A.R.S. §41-867. Owners of Dude Ranch facilities may apply for inclusion in the ADRHT by filling out this application form. The Arizona State Parks Board shall make a determination on the designation within 30 days after receiving the complete application.

### PROPERTY DESCRIPTION

1. \_\_\_\_\_  
Name of Dude Ranch (must have "Ranch" or "Rancho" as part of property name)

2. \_\_\_\_\_  
Other/Historic Names

3. \_\_\_\_\_

\_\_\_\_\_  
Property Address, if applicable, or Location Description

4. County: \_\_\_\_\_

5. Property Acreage): \_\_\_\_\_  
Eligible Dude Ranches must have a minimum of 1,000 contiguous acres and may include private property adjacent to the Dude Ranch Headquarters and leased land, public or private, adjacent to the Headquarters and subject to a horse-riding permit.  
☒ Attach map indicating property boundary and land ownerships

6. Number of Guest Accommodations: \_\_\_\_\_

7. Guest Facilities:  
Does the Dude Ranch have at least one permanent structure that has running water, sewage disposal and a kitchen? \_\_\_\_\_ (Yes/No)  
☒ Attach photographs of buildings and structures for guests and animals

8. Guest Accommodations:  
Does the Dude Ranch provide three meals per day as part of its primary package (commonly referred to as the "American Plan")? \_\_\_\_\_ (Yes/No)

9. Guest Activities:  
Applicants must provide recreational activities including horseback riding, hiking, biking or a working cattle ranch experience. Describe standard guest activities.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



ARIZONA STATE  
PARKS & TRAILS

## ARIZONA DUDE RANCH HERITAGE TRAIL APPLICATION FORM

10. Operated as a Dude Ranch since (year): \_\_\_\_\_ (minimum of 25 years)
11. Number of horses in organized and supervised horse program: \_\_\_\_\_  
(size of horse herd must be equal or exceed number of Guest Accommodations)

### ADDITIONAL INFORMATION

**PHOTOS.** Provide photos of guest facilities and animal-related structures at the Dude Ranch

**MAP.** Provide a map of the Dude Ranch illustrating its location and boundary. Identify any leased land and its ownership.

### APPLICANT INFORMATION

12. \_\_\_\_\_  
Applicant Name (must be an owner)
13. \_\_\_\_\_  
Applicant mailing address
14. Email: \_\_\_\_\_ Phone #: \_\_\_\_\_

### OWNER CONSENT

*I (we) hereby attest that the information provided is, to the best of my knowledge, correct and that I am the owner of said property. I understand that listing in the Arizona Dude Ranch Heritage Trail is an honorific recognition only, and does not confer any other right or privilege. Designation does not affect the right to use, convey, encumber, alter or exercise any other right of ownership at the owner's discretion, and no person may impair or affect the owner's property rights based on the designation of the property in the Arizona Dude Ranch Heritage Trail Program. Said designation terminates if the property no longer meets the requirements of A.R.S. section 41-867, subsection C. The Arizona State Parks Board may require in future years that the owner to file an affidavit that the property continues to qualify under this article.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date





## Arizona Dude Ranch Heritage Trail

Western hospitality and unforgettable memories can be found tucked away amid Arizona's most picturesque landscapes. Dude Ranches offer anyone with a general sense of adventure the chance to experience an authentic Arizona ranch style vacation. Saddle up and gain a deeper connection with the environment, ranch culture, and rich AZ history on your own Dude Ranch vacation from a variety of statewide locations.



Arizona's rich western history is kept alive thanks in-part to Dude Ranch adventures available throughout the state. The importance of these ranches, and the unique experiences they offer, led the Arizona Legislature to establish the Arizona Dude Ranch Heritage Trail Program in 2022. This program will serve as a guide to working dude ranches of Arizona. The Arizona State Parks Board will approve designation of applicants that meet the criteria specified by Legislature

The Arizona State Parks Board is now accepting applications for ranch involvement in the program! Please take a look at this [pre-screening document](#) to ensure the ranch is a good fit for the Arizona Dude Ranch Heritage Trail Program, and then click the button below to apply.

[Apply Here Today!](#)

Upon acceptance in the program, the ranch will receive a commemorative plaque, and statewide recognition as an important aspect of Arizona's history.

For more info, contact a State Historic Preservation Office (SHPO) representative, Bill Collins @ (602) 542-7159 or email at [wcollins@azstateparks.gov](mailto:wcollins@azstateparks.gov).



### ARIZONA STATE PARKS -

Alamo Lake State Park  
 Buckskin Mountain State Park  
 Catalina State Park  
 Cattail Cove State Park  
 Colorado River State Historic Park  
 Dankworth Pond State Park  
 Dead Horse Ranch State Park  
 Fool Hollow Lake Recreation Area  
 Fort Verde State Historic Park  
 Granite Mountain Hotshots Memorial State Park  
 Homolovi State Park

Jerome State Historic Park  
 Kartchner Caverns State Park  
 Lake Havasu State Park  
 Lost Dutchman State Park  
 Lyman Lake State Park  
 McFarland State Historic Park  
 Oracle State Park  
 Patagonia Lake State Park  
 Picacho Peak State Park  
 Red Rock State Park  
 Riordan Mansion State Historic Park

River Island State Park  
 Rockin' River Ranch State Park  
 Roper Lake State Park  
 San Rafael State Natural Area  
 Slide Rock State Park  
 Sonoita Creek State Natural Area  
 Tombstone Courthouse State Historic Park  
 Tonto Natural Bridge State Park  
 Tubac Presidio State Historic Park  
 Verde River Greenway State Natural Area  
 Yuma Territorial Prison State Historic Park

#### Visitor Resources

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[Events Calendar](#)  
[Passes and Gift Cards](#)  
[Trails Program](#)  
[ORV Program](#)  
[Reservation Policies](#)  
[Publications](#)  
[Volunteer](#)  
[Site Steward Program](#)  
[Fee Schedule](#)  
[Accessibility](#)  
[FAQs](#)

#### Administration

[Press Room](#)  
[Public Records Request](#)  
[Grant Programs](#)  
[State Historic Preservation Office](#)  
[Advisory Committees](#)  
[State Parks Board](#)  
[Employment Opportunities](#)  
[Agency Legislative Services](#)  
[Contact Us](#)

#### Main Office

[Visitors Welcome!](#)  
 1110 W. Washington Street, Suite 100  
 Phoenix, AZ 85007  
 ☎ (877) MY-PARKS  
 ONLINE RESERVATIONS  
 f t i y

#### Mission Statement

"Managing and conserving Arizona's natural, cultural and recreational resources for the benefit of the people, both in our Parks and through our Partners."



ARIZONA  
STATE  
PARKS  
& TRAILS



**Memorandum of Understanding  
Between  
The Arizona State Parks Board  
And the Arizona State Parks Foundation**

This Memorandum of Understanding ("MOU") is entered into by and between the Arizona State Parks Board ("Parks") and the Arizona State Parks Foundation ("Foundation") (Collectively the "Parties").

Whereas, Parks' statutory purpose is to select, acquire, preserve, establish and maintain areas of natural features, scenic beauty, historical and scientific interest, and zoos and botanical gardens, for the education, pleasure, recreation and health of the people; and

Whereas, the Foundation is a private, non-profit, charitable corporation with IRS 501(c)(3) status, that desires to assist the Agency in accomplishing its statutory duties and purposes; and

Whereas it is the mutual desire of the Foundation and Parks to work more closely for the common purpose of providing quality outdoor education, pleasure, and recreation for the public, and maintaining and enhancing the Arizona State Parks system;

Now, therefore, for good and valuable consideration, the Parties hereby agree as follows:

**The Foundation at its sole discretion may:**

1. Plan, organize, and implement fund-raising activities to support the duties and activities of Parks.
2. Maintain a position on the Foundation Board for the Director of Parks or his designee. This position may be voting or non-voting.
3. Generate funds, acquire resources, and any other activities not prohibited by law to support the mission and activities of Parks.

**The Foundation will:**

1. Provide the Agency with a report of its activities and fund raising efforts on an annual basis.
2. Maintain its 501(c)(3) status with the IRS.
3. Fully inform and advise the public that the Foundation is a not-for-profit organization that is working in association with Parks, but is not a part of Parks.
4. Indemnify, save and hold harmless Parks, the State of Arizona, and its agents, departments, officers and employees from all claims, losses, damages, liability, expense, costs and charges, incident to or resulting in any way from, or injuries or damage to any person or any damage to any property resulting from, any activity or decision associated with this MOU, except those claims, losses, damages, liabilities, expenses, costs and charges arising from the sole negligence of Parks or the State of Arizona, its agents, departments, officers or employees.
5. Obtain advance approval in writing from the State Parks Director or his designee before contracting and/or paying for improvements on Parks property.



6. Obtain written approval from the State Parks Director or his designee in advance of any activities to raise money for specific projects on Parks property including acquisition of additions to current parks, acquisition of new parks, or for any statewide or regional activities on behalf of the State Parks system, e.g. a new state park plan; or a plan to cope with projected growth in cooperation with other state agencies and/or Non-Governmental Organization's.

**Parks at its sole discretion may:**

1. Help promote cooperative programs and activities through the media and other contacts.
2. Assign an employee as a primary contact to the Foundation, whose responsibilities may include, but not be limited to, attendance at Foundation meetings, technical advice, communication, and suggestions for programs and activities.
3. Provide facilities for the use of the Foundation under the same terms and conditions as those facilities are offered to other entities. These terms and conditions include indemnity and insurance requirements.
4. Allow the Foundation to contract and pay for improvements on Parks property, as long as those improvements receive advance approval in writing from the State Parks Director or his designee.
5. Allow the Foundation to raise money for specific projects on Parks property, as long as written approval from the State Parks Director or his designee is obtained in advance of any fund raising activities.
6. Recognize the Foundation as an organization created to receive donations or gifts in support of Parks' mission and activities.

**Terms and Conditions:**

1. **STATE RESOURCES.** This MOU does not authorize the expenditure of State money, equipment, or staff time (collectively "State Resources"). If the parties wish to collaborate on a project where State Resources are used, a separate agreement will be required.
2. **DURATION.** This MOU shall be effective upon signature of all Parties, and shall terminate ten (10) years from the date the MOU takes effect. This MOU may be renewed for additional ten year terms by mutual, written consent of the Parties.
3. **NON-PROFIT STATUS.** This MOU is contingent upon the Foundation maintaining its 501(c)(3) status with the IRS. Loss of 501(c)(3) status will automatically terminate this agreement.
4. **TERMINATION**
  - a. This MOU is subject to termination pursuant to A.R.S. § 38-511.
  - b. Either party to this MOU may terminate upon 30 days written notice to the other party.
  - c. In the event that this MOU is terminated, either by the parties, or as a result of the dissolution of the Foundation or loss of the Foundation's 501(c)(3) status, the Foundation shall, within thirty (30) days after termination, provide Parks with an accounting of all funds and other assets on hand, which were derived from Foundation activities performed under this Agreement or derived from activities in the name of and for the benefit of Parks. As soon as practicable after termination, the Foundation shall pay any outstanding debt or financial obligations incurred in the

administration of this MOU, and the remaining funds raised for the benefit of Parks shall be immediately transferred to Parks.

- d. Upon termination of this MOU, either by the parties or as a result of the dissolution of the Foundation or loss of the Foundation's 501(c)(3) status, at Parks' request the Foundation shall assign or otherwise lawfully transfer to Parks any contractual rights the Foundation may have with third parties to receive donated funds, goods, or services for the benefit of Parks. The Foundation further agrees to execute any documents necessary to give effect to such assignments or other transfers of obligations or rights.
- e. The indemnification obligations of the Foundation, and the Foundation's obligation to give a final accounting and distribute assets pursuant to this MOU shall survive the termination of this MOU.

5. **NON-DISCRIMINATION.** The Parties shall comply with Executive Order 75-5 and 99-4, which mandate that all persons, regardless of race, color, religion, sex, age, national origin or political affiliation, shall have equal access to employment opportunities, and shall comply with all other applicable State and Federal employment laws, rules, and regulations, including the Americans with Disabilities Act.

6. **RECORDS.** Pursuant to A.R.S. § 35-214, all data, books, accounts, reports, files and other records ("Records") relating to this MOU shall be subject at all reasonable times to inspection and audit by the State for a period of five years after completion of this MOU. Such Records shall be reproduced as designated by the State of Arizona.

7. **NON-AVAILABILITY OF FUNDS.** Nothing in this MOU shall be construed as obligating Parks to expend funds. No funds have been appropriated or allocated for the purposes of this MOU.

8. **ARBITRATION.** To the extent required by A.R.S. §§ 12-1518 and 12-133, the Parties agree to resolve any dispute arising out of this MOU by arbitration.

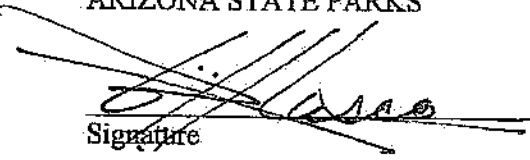
9. **NON-EXCLUSIVITY.** This MOU in no way restricts Parks or the Foundation from participating in similar agreements with other agencies, organizations, or individuals or from accepting contributions, donations, or gifts for the purposes of either entity.

10. **REVISION.** This MOU may be revised by mutual, written consent of the Parties.

11. **NO PERSONAL GAIN.** Parks employees are bound by statutory conflict of interest laws, and shall not participate in any activity or project in which they have a pecuniary or proprietary interest. Board members of the Arizona State Parks Foundation shall not participate in any activity or project in which they have a pecuniary or proprietary interest.

ARIZONA STATE PARKS

ARIZONA STATE PARKS FOUNDATION

  
Signature

  
Signature

William C. Cordasco  
Print

DOUGLAS C. FREICHTER  
Print

Date 8/15/07

Date 8/20/07



**Attorney  
Client/Privileged  
Communication/Work  
Product**

## COOPERATION AGREEMENT

THIS AGREEMENT is made this \_\_\_\_ day of \_\_\_\_ 2020 (the "Effective Date"), by and between Arizona State Parks Foundation, an Arizona nonprofit corporation with a mailing address of P.O. Box 80641 Phoenix, Arizona 85060 (the "Foundation") and Arizona State Parks Board, an agency of the State of Arizona, with a mailing address of 23751 N. 23<sup>rd</sup> Avenue, Suite 190, Phoenix, AZ 85085 (the "Agency") (collectively, the Foundation and the Agency may be referred to as the "Parties");

WHEREAS, the Parties entered a certain Memorandum of Understanding dated on or about August 20, 2007, as extended from time to time (the "MOU") and wish to replace the MOU relationship with a new and limited agreement with no ongoing relationship and no duties outside of those contained in this Agreement or those imposed by law;

WHEREFORE, for good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the Parties agree as follows:

1. This Agreement supersedes the MOU in its entirety and replaces it. Neither the Foundation nor the Agency shall have any ongoing duties under the MOU. The Parties expressly waive the performance of any duty owed under the MOU, including those related to termination and post-termination duties. The Parties intend that the MOU will have no further effect.

2. The Foundation recognizes the Agency's mission of administering the resources of the State for the public good and the Foundation intends to support Agency's mission. The Agency recognizes the Foundation's charitable mission to support the Arizona State Park Board and does not object to the Foundation's use of the "Arizona State Parks Foundation" name.

3. The Parties expressly acknowledge that they have no ongoing legal relationship and no duties outside of those contained in this Agreement or those imposed by law. The Parties acknowledge Arizona State Parks Board's ongoing mission, and that the Foundation may seek to support that mission through donations and other resource support. If and when the Parties wish to collaborate on a project, those projects will be done in compliance with all applicable law, including, but not limited to, the State of Arizona Procurement statutes and regulations, State of Arizona funding statutes (i.e. allowable uses), State and Federal environmental laws, and State and Federal cultural law. If needed to initiate and complete a project, the Parties may enter into separate agreements outlining each organization's roles, responsibilities, scope, schedule, and budget. The Parties acknowledge that this Agreement does not obligate either Party to any donation, project, or undertaking, but each Party acknowledges that such donations, projects, or undertakings may be considered in the future.

4. This Agreement incorporates by reference all provisions required by law as if they were set forth fully herein. This Agreement does not obligate the Agency to expend funds. This Agreement is subject to arbitration as may be required by A.R.S. §§ 12-1518 and 12-133. Statutory conflict of interest laws applies with full force to this Agreement.

5. If any provision of this Agreement shall be unlawful, void or unenforceable in whole or in part for any reason, such provision shall be deemed separate from, and shall in no way affect the validity or enforceability of, the remainder of this Agreement.

6. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective affiliates, including parents, subsidiaries, officers, directors, shareholders, attorneys, agents and representatives, as well as their heirs, successors and assigns.

7. This Agreement contains the entire understanding of the parties hereto with respect to the relationship between the Parties and the other issues covered by this Agreement and may not be amended except by a writing signed by authorized representatives of both the Parties.

IN WITNESS WHEREOF, the parties hereto set their hands and seals on the Effective Date.

Arizona State Parks Foundation

Arizona State Parks Board

\_\_\_\_\_  
By: Neal Brown \_\_\_\_\_

\_\_\_\_\_  
By: Dale Larsen \_\_\_\_\_

President of the Board

Chairman of the Board

Date: \_\_\_\_\_

Date: \_\_\_\_\_