



ARIZONA

STATE PARKS & TRAILS

Grant Funding Workshop

INTRODUCTIONS

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Chief of Grants and Trails

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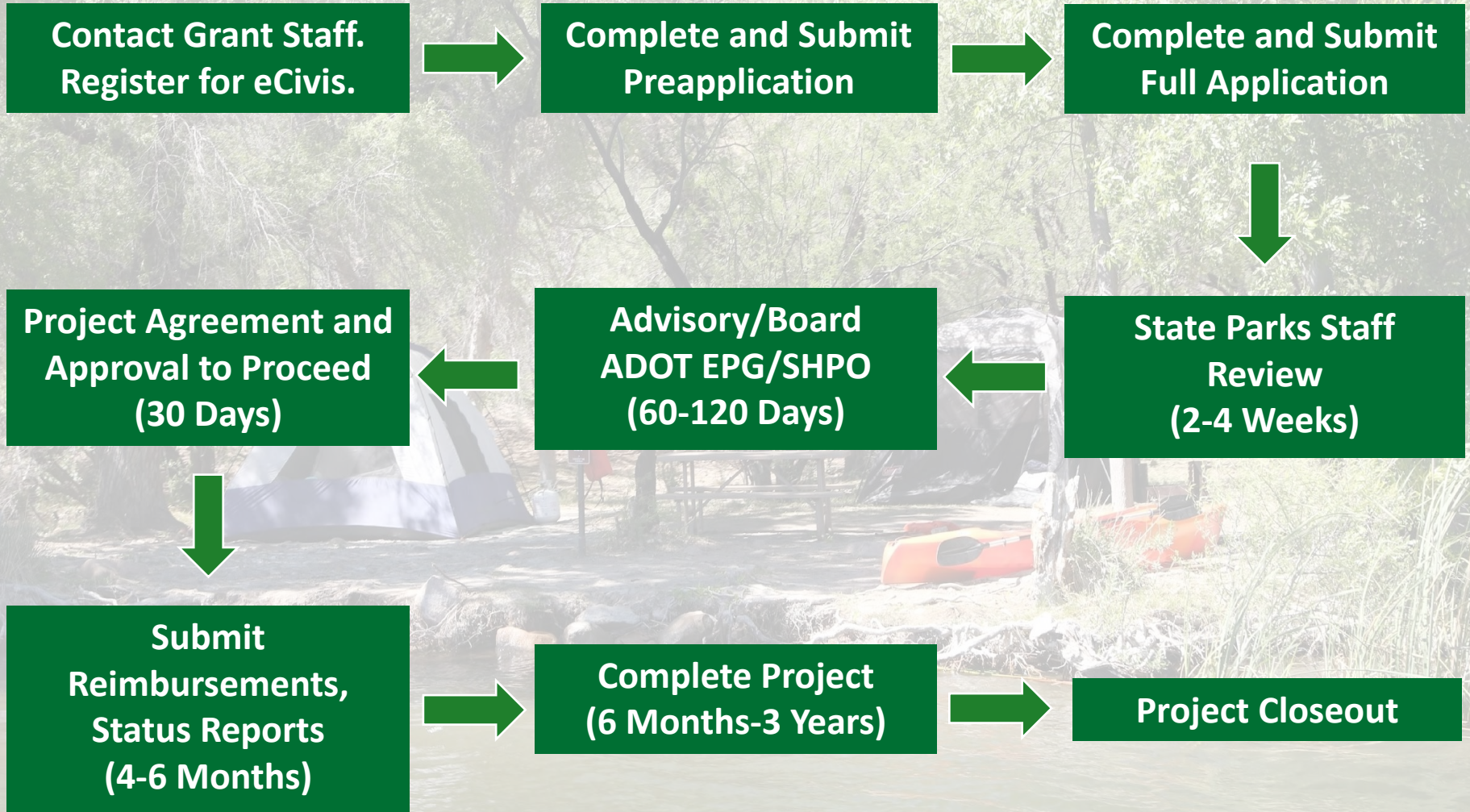
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Grants and Public Programs Coordinator (SHPO)

PRESENTATION OVERVIEW

- **Process Overview**
- **Funding Opportunities**
 - **Recreational Trails Program**
 - Motorized
 - Non-Motorized
 - Trail Maintenance Program
 - Safety and Environmental Education
 - **Heritage Fund**
 - Trails
 - Local, Regional, State Parks (LRSP)
 - Environmental Education
 - Historic Preservation
 - **State Off-Highway Vehicle Program**
 - Competitive
 - Small Grants
 - Mitigation and Emergency Repairs
 - Law Enforcement
 - Signage

PROCESS OVERVIEW



FUNDING OVERVIEW

Program / Funding Opportunity	Eligibility	USES	Type	Funds Available	Match	Timeframe
Recreational Trails Program	Federal, State, County, Local, Tribal, Non-Profit	Non-Motorized	Reimbursement	Up to \$150,000	5.70%	Based on project activities
Trail Maintenance	Federal, State, County, Local, Tribal, Non-Profit	Non-Motorized	ASPT Pays Crews	\$10,000 - \$50,000	5.70%	1 year
Safety and Environmental Education	Federal, State, County, Local, Tribal, Non-Profit	Both	Reimbursement	Up to \$10,000	5.70%	1 year
Recreational Trails Program	Federal, State, County, Local, Tribal, Non-Profit	Motorized	Reimbursement	Variable based on project needs and timeline	5.70%	Based on project activities
State Off-Highway Vehicle Program	Federal, State, County, Local, Tribal, Non-Profit	Motorized	Advance up to 80%	Up to \$750,000	None	2.5 years
Small Grant	Federal, State Land Managing Agencies	Motorized	Contractors paid directly	\$10,000 - \$100,000	5.00%	1 year
Mitigation and Emergency Repairs	Federal, State Land Managing Agencies	Motorized	Contractors paid directly	\$10,000 - \$100,000	None	6 months
Law Enforcement	Federal, State, County, Local, Tribal Law Enforcement Agencies	Motorized	Reimbursement	Up to \$30,000	5.00%	2 years
Signage	Federal, State, County, Local, Tribal, Non-Profit	Motorized	Reimbursement	Up to \$10,000	5.00%	1 year
Land and Water Conservation Fund	Federal, State, County, Local, Tribal, Schools	Both	Reimbursement	Variable based on project needs and timeline	50%	3 years

FUNDING OVERVIEW

Program / Funding Opportunity	Eligibility	USES	Type	Funds Available	Match	Timeframe
Trails Program	State, County, Local, Tribal, Non-Profit	Non-Motorized	Reimbursement/Advance	\$5,000-\$100,000	25%	2.5 years
Outdoor Environmental Education Program	State, County, Local, Schools, Tribal, Non-Profit	Education	Reimbursement/Advance	\$5,000 - \$50,000	10%	2 years
Local, Regional and State Parks	State, County, Local, Tribal	Outdoor Recreation Facilities	Reimbursement/Advance	\$10,000-\$500,000	50%	3 years
State Historic Preservation	State, County, Local, Tribal, Public Education Institutes, Non-profits	Resources listed in the Arizona or National Register of Historic Places	Reimbursement/Advance	\$5,000-\$300,000	40%	3 years
State Lake Improvement Fund	Game and Fish, Counties, Cities/Towns	Facilities/equipment staff on bodies of water that allow motors	Reimbursement/Advance	\$5,000-\$800,000.00	None	2.5 years
Heritage ARPA Funding	State, County, Local, Tribal	Outdoor Recreation	Reimbursement/Advance	\$10,000 - \$1,000,000	None	3 years

RECREATIONAL TRAILS PROGRAM

The Recreational Trails Program provides funds to develop and maintain trails and trail related facilities for both motorized and non-motorized trail uses.

Eligibility : Federal, State, County, Local, Tribal, Non-Profit

Grant Type : Reimbursement

Funds Available : Variable based on project timeline.

Required Match : 5.7%

Timeframe : Two and a half years

RECREATIONAL TRAILS PROGRAM



RECREATIONAL TRAILS PROGRAM



TRAIL MAINTENANCE PROGRAM

Trail Maintenance projects address **routine maintenance on existing trails**. Eligible activities include tread maintenance, clearing of pathways, repairing drainage, replacing existing fencing, and is limited to minor reroutes of existing non-motorized trails.

Eligibility : Federal, State, County, Local, Tribal, Non-Profits

Grant Type : State Parks pays crew directly

Funds Available : \$10,000.00 to \$50,000.00

Required Match : 5.7% in kind or cash. Federal agency 5% non-federal match.

Timeframe : One year

Additional Information :

- Work completed by state contracted trail crews.
 - ASPT pays directly
- Non-Motorized only.

TRAIL MAINTENANCE PROGRAM

Arizona Conservation Corps (AZCC)

Lee Gault, Corps Director

2301 East 5th Avenue

Flagstaff, AZ 86004

lgault@conservationlegacy.org



American Conservation Experience (ACE)

Kean Ruane, Associate Director of Operations

2900 N Fort Valley Rd

Flagstaff, AZ 86001

Cell: (928) 814-8781 / Office: (928) 226-6960

kruane@usaconservation.org

www.usaconservation.org



Cuddy Mountain

Douglas Hansen, President

2907 Warfield Road

Cambridge, ID 83610

Cell: (208) 550-1193 / Home: (208) 257-3548

cuddymtc@gmail.com



TRAIL MAINTENANCE PROGRAM



SAFETY AND ENVIRONMENTAL EDUCATION

Developed to promote safety and environmental protection related to both motorized and non-motorized projects.

Eligibility : Federal, State, Local, County, Tribal, Non-Profits

Grant Type : Reimbursement

Funds Available : Up to \$10,000.00

Required Match : 5.7%

Timeframe : End of Fiscal Year

SAFETY AND ENVIRONMENTAL EDUCATION


KARTCHNER CAVERNS®
STATE PARK



**COME JOIN US FOR
SIGN LANGUAGE SATURDAYS!**



SAFETY AND ENVIRONMENTAL EDUCATION



Take a HIKE. Do it RIGHT.

More than **200** hikers annually are rescued from City of Phoenix desert and mountain parks and preserves. This simple checklist can help keep you from becoming a statistic.

- Watch the Weather:** Yes, "it's a dry heat" – but Arizona's temperature can be deceiving and deadly. Hike when it's cool outside, try early mornings and evenings when there's more shade.
- Dress Appropriately:** Wear proper shoes, clothing, hat and sunscreen.
- Bring Water:** Hydrate before you go. Have plenty of water, more than you think you need. Turn around and head back to the trailhead before you drink half of your water.
- Keep in Contact:** Carry a mobile phone.
- Team Up:** Hike with others. If hiking solo, tell someone your start and end times, and location.
- Be Honest:** Do you have a medical condition? Asthma, heart problems, diabetes, knee or back problems? Don't push yourself! (Even trained athletes have been caught off guard by getting dehydrated on Arizona trails.)
- Don't Trailblaze:** Enjoy the Sonoran Desert's beautiful and undeveloped landscape, but please stay on designated trails.
- Take Responsibility:** Don't be "that person" – the one who wasn't prepared, shouldn't have been there for health reasons or ignored safety guidelines. Be the responsible hiker, who takes a hike and does it right!

A public service message from the City of Phoenix Parks & Recreation Department and Fire Department

City of Phoenix  www.phoenix.gov   



HERITAGE FUND TRAILS PROGRAM

The Trails Program provides funds to develop and maintain trails and trail related facilities for non-motorized trail uses.

Eligibility : State, County, Local, Tribal, Non-Profit

Grant Type : Reimbursement/Advance

Funds Available : Non-Motorized – Up to \$100,000

Required Match : 25%

Timeframe : Two and a half years

HERITAGE FUND TRAILS PROGRAM



HERITAGE FUND OUTDOOR AND ENVIRONMENTAL EDUCATION

Developed to promote outdoor and environmental protection programs related to outdoor recreation.

Eligibility : State, Local, Schools, County, Tribal, Non-Profits

Grant Type : Reimbursement/Advance

Funds Available : \$5,000-\$50,000

Required Match : 10%

Timeframe : Two Years

HERITAGE FUND OUTDOOR AND ENVIRONMENTAL EDUCATION



LOCAL, REGIONAL AND STATE PARK (LRSP) PROGRAM

LRSP projects address construction, maintenance and development of public outdoor recreation facilities.

Eligibility : State, County, Local, Tribal

Grant Type : Reimbursement/Advance

Funds Available : \$10,000.00 to \$500,000.00

Required Match : 50% in kind or cash

Timeframe Three years

LOCAL, REGIONAL AND STATE PARK (LRSP) PROGRAM



LOCAL, REGIONAL AND STATE PARK (LRSP) PROGRAM



STATE HISTORIC PRESERVATION GRANT

Eligible projects must directly involve the resources listed in the Arizona or National Register of Historic Places or determined eligible for listing by the State Historic Preservation Office.

Eligibility: State, Local, County, Tribal, Schools, Non-Profits

Grant Type : Reimbursement/Advance

Funds Available : \$5,000-\$300,000

Required Match : 40%

Timeframe : 3 years

Contact: owhite@azstateparks.gov

STATE HISTORIC PRESERVATION GRANT

Examples of Eligible Planning Activities include:

- Education and preservation program development
- Interpretation (planning, development, and implementation)
- Purchase of easements
- Historic building preservation plan
- National register nomination preparations

STATE HISTORIC PRESERVATION GRANT

Examples of Eligible Brick & Mortar Projects:

- Rehabilitation, restoration, stabilization, and protection
- Roofs & Roofing
- Foundations and Structural Elements
- Doors & Windows, Interior & Exterior Finishes,
- Floors, Light Fixtures Moldings & Trim
- Americans with Disabilities Act (ADA); Heating, Ventilation, and Cooling (HVAC) Units; Insulation
- Non-structural alterations

STATE HISTORIC PRESERVATION GRANT

Examples of Ineligible Activities include:

- Site work
 - Landscaping
 - Tenant upgrades
 - Archeological mitigation

STATE OFF-HIGHWAY VEHICLE PROGRAM

Eligible projects include off-highway vehicle recreation facilities, such as trail development and trail maintenance for the use of off-road motorcycles, all-terrain vehicles, four-wheel drive vehicles, or other off-road motorized vehicles.

Eligibility : Federal, State, County, Local, Tribal, Non-Profits

Grant Type : Reimbursement

Funds Available : Up to \$750,000.00

Required Match : None

Timeframe : Two and a half years

SMALL GRANTS

This grant is designed to allow the OHV Program to contract with various non-profit groups, excavation contractors and various businesses associated with OHV Programs to develop and maintain OHV routes and trails throughout the State.

Eligibility : Federal and State Land Managing Agencies

Grant Type : Reimbursement for materials

Funds Available : \$10,000.00 to \$100,000.00

Required Match : 5%

Timeframe : Complete within 1 year.

Additional Information :

- Contractors paid directly through OHV Program.
- Must be shovel ready
- Must be approved by Archaeologist and State Historic Preservation Office (SHPO)

MITIGATION AND EMERGENCY REPAIRS

Funding pays for contractors to **focus on mitigation of natural resources and emergency repairs on designated OHV routes.**

Eligibility : Federal and State Land Managing Agencies

Grant Type : Reimbursement for approved materials

Funds Available : \$10,000.00 to \$100,000.00

Required Match : None

Timeframe : 6 Months

Additional Information :

- Contractors paid directly through OHV Program.
- Can be applied for at any time.
- Must be approved by Archaeologist and State Historic Preservation Office (SHPO)

LAW ENFORCEMENT

Provide funding to federal, state, local and tribal law enforcement agencies to conduct OHV specific enforcement and/or educational programs on public land.

Eligibility : Federal, State, Local, Tribal Law Enforcement Agencies

Grant Type : Reimbursement

Funds Available : Up to \$30,000.00

Required Match : 5%

Timeframe : Complete within 2 years.

Additional Information :

- Applicants must submit a detailed LE Operational Plan with a map of the patrol areas
- **Bi-monthly reporting**

SIGNAGE

Purchase trail signs and markers related to off-highway vehicles and OHV safety. The project must be in designated OHV areas, trails, or lands open to the public.

Eligibility : Non-profit, Local, County, State, Federal, Tribal Agencies

Grant Type : Reimbursement

Funds Available : Up to \$10,000.00

Required Match : 5%

Timeframe : Complete within 1 year.

Additional Information :

- Monthly reporting
- Must be approved by Archaeologist and State Historic Preservation Office (SHPO)

STATE OFF-HIGHWAY VEHICLE PROGRAM



LAND AND WATER CONSERVATION FUND

Land and Water Conservation Fund was established to assist federal, state, and local governments in the acquisition and/or development of public outdoor recreation facilities. The program is administered at the federal level by the National Park Service.

Eligibility : Federal, State, County, Local, Tribal , Schools (Non-Profits not eligible)

Grant Type : Reimbursement

Funds Available : Variable

Required Match : 50%. Cash, labor, materials, other grants.

Timeframe : 3 years

Additional Information :

- 6F Boundary
 - Must remain open in perpetuity
- Inspected every 5 years
- Acknowledgement sign
- Priorities based on SCORP, Trails Plan
- 25 plus years on lease
- 6% surcharge required

6F MAPS

LWCF Section 6(f)(3) Boundary Map



Project Title: Aspen Tennis Center, Goliard Park, Doland Park

Project Number: 04-00508

Sponsor: Page, City of

Park Name: Page Tennis Courts

Total Acres: 1.55 Acres

Address: 461 S. Lake Powell Blvd, Page, AZ 86040

Project Coordinates: 36.909581, -111.459786

Sponsor Signature	Date
ASLO Mickey Rogers	Date

0 50 100 200 Feet

LAND AND WATER CONSERVATION FUND



LAND AND WATER CONSERVATION FUND



STATE LAKE IMPROVEMENT FUND (SLIF)

Eligible projects must directly relate to bodies of water that allow motorized boat use. Projects could include development of new boat launches, support facilities on the body of water, marking buoys, watercraft, trailers, radios, lights and first aid.

Eligibility: Game and Fish, County, Local

Grant Type : Reimbursement/Advance

Funds Available : \$5,000-\$800,000

Required Match : 0% (projects with match will score higher)

Timeframe : 3 years

Contact: grantstaff@azstateparks.gov

STATE LAKE IMPROVEMENT FUND (SLIF)



BREAK



IMPORTANT POLICIES AND REQUIREMENTS

Non-Eligible Costs

- Food, beverages.
- Landscaping and irrigation. (Irrigation for fields eligible under LWCF)
- Development of local or regional plans.
- Administrative or overhead costs; costs associated with grant application preparation.
- Operation and maintenance.
- Costs incurred prior to PROJECT APPROVAL. Costs associated with design and engineering are not eligible for reimbursement without prior approval.
- Costs associated with environmental assessments and archaeological data recovery activities beyond preliminary reviews and surveys
 - Note: State Off-Highway Vehicle Recreation Fund program may fund some surveys and assessments.
- Projects on routes/ trails not approved by the appropriate land management agency/private landowner will not be funded

IMPORTANT POLICIES AND REQUIREMENTS

Control and Tenure

- Sponsors must have adequate control of project sites to construct, operate, and maintain the areas for the term required by the grant program and project agreement.
- Control and tenure may be documented in several ways, including by:
 - Showing Fee Title
 - Land Ownership
 - Lease
 - Use Agreement
 - Easement

Land Manager Approval Letter

- This is a document identifying that authority has been received from that entity to make the proposed improvements.

IMPORTANT POLICIES AND REQUIREMENTS

Expenditures 6-Month Rule

- Projects must remain active during any 6 month period.
- Activity can be purchasing supplies.

Progress Reports (Status Reports)

- January 1 – March 30
 - Due April 30
- April 1 – June 30
 - Due July 31
- July 1 – September 30
 - Due October 31
- October 1 – December 31
 - Due January 31

Acquisition Projects

- The project sponsor must initiate negotiations to purchase land, water or property within six (6) months of the date on the fully executed project sponsor agreement.

Term Of Public Use

- Development and Equipment projects: 25 years
- Acquisition of Property: 99 years

IMPORTANT POLICIES AND REQUIREMENTS

Procurement Standards

- If the project sponsor is a federal governmental entity, procurement transactions shall be accomplished according to the project sponsor's procurement standards.
- State procurement standards shall apply to all non-federal governmental and other entities to the fullest extent possible.
- Each awarded project is subject to audit by ASPT staff or designees within five years after the official closure letter submitted by the project sponsor is received by ASPT. This signifies the official closeout of the grant.
- The audit determines compliance with the terms of the project sponsor agreement and that all project expenditures were allowable and documented. The project sponsor is responsible to comply with the project record retention requirement of maintaining project records for a period of **five years**.

IMPORTANT POLICIES AND REQUIREMENTS

Insurance

Commercial General Liability – Occurrence Form

Policy shall include bodily injury, property damage, personal injury and broad form contractual liability coverage.

- General Aggregate\$2,000,000
- Products – Completed Operations Aggregate\$1,000,000
- Personal and Advertising Injury\$1,000,000
- Blanket Contractual Liability – Written and Oral\$1,000,000
- Fire Legal Liability\$50,000
- Each Occurrence\$1,000,000

APPLICATION PROCESS

- Contact Mickey Rogers to discuss project.
- Register for eCivis
 - www.azparkgrants.com
- Complete and submit pre application.
- Staff review, work with applicant to finalize scope and location of project.
- Complete and submit full application.

REVIEW / APPROVAL PROCESS

- Advisory Committees and Board
 - ASCOT (Arizona State Committee on Trails)
 - OHVAG (Off-Highway Vehicle Advisory Group)
 - AORCC (Arizona Outdoor Recreation Coordinating Commission)
 - State Parks Board
- ADOT EPG/SHPO

POST AWARD PROCESS

- Draft Agreement
- Final Project Agreement
 - Return signed agreement within 30 days
- Approval to Proceed
- Incur expenses
- Submit reimbursement request
- Submit status reports
- Close out

TIPS

- Have a plan
- Contact Grant staff
- Start as soon as possible
- Ask questions
- Attend workshops
 - Workshop dates to be announced. Check ASPT website for updates
- Provide required documentation in timely manner
- Get others involved
- Be consistent
- Keep it simple

UPCOMING WORKSHOPS

Upcoming Workshops

Heritage Fund/SLIF
September 30, 2021
9:00 AM – 11:00 AM

Check website for updates!

<https://azstateparks.com/grants>

QUESTIONS

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meberhart@azstateparks.gov

Jeff Schmidt: 602-542-7124
jschmidt@azstateparks.gov

Olivia White: 602-364-0059
owhite@azstateparks.gov