



Doug Ducey
Governor

ARIZONA STATE PARKS & TRAILS

Bob Broscheid
Executive Director



**NOTICE OF MEETING
of
THE OFF-HIGHWAY VEHICLE ADVISORY GROUP
of
THE ARIZONA STATE PARKS AND TRAILS**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to members of the Off-Highway Vehicle Advisory Group (“OHVAG” or “Group”) and the public that OHVAG will hold a Meeting **scheduled to begin at 1:00 p.m. on Tuesday, April 27, 2021**. OHVAG Members may attend the meeting in person or participate telephonically.

The meeting will be held at the Arizona State Parks and Trails Office Located at 23751 N. 23rd Avenue #190, Phoenix, AZ 85085. Due to the impacts of COVID-19, Social distancing and masks will be required by all in person attendees. The meeting will be available via Google Meet: <https://meet.google.com/sho-oixj-qyd>

Members of the public wishing to attend the meeting via telephone may call in as follows:

- Dial 1.877.820.7831
- Enter Participant Passcode: 613038

Please note: During a call to the public, persons who wish to make statements to the Group will be asked to identify themselves each time they are speaking. Please ensure that phones are muted when not speaking.

This meeting is open to the public; however, the Group may elect to hold an Executive Session for any agenda items at any time during the meeting to discuss or consult with its legal counsel for legal advice on matters listed on this agenda pursuant to A.R.S. § 38-431.03(A)(3). Items on the agenda may be discussed out of order unless they have been specifically noted to be set for a certain time. Public comment will be taken.

AGENDA

(The Chair reserves the right to set the order of the agenda.)

- CALL TO ORDER**
- PLEDGE OF ALLEGIANCE**
- GROUP MEMBER ROLL CALL**
- AGENDA ITEMS**

1. **Consideration of Action to Approve Minutes of the February 18, 2021, OHVAG Meeting** – The Group will review and may consider action to approve the OHVAG meeting minutes from February 18, 2021.
2. **Off-Highway Vehicle (“OHV”) Dealership Program Update: (Presenter: Matt Eberhart, Off-Highway Vehicle Coordinator)**
The State OHV Coordinator will update the Group on the progress of the OHV dealership education and outreach program from the State OHV Coordinator. This agenda item is for information only.
3. **OHV Program Budget Update: (Presenter: Matt Eberhart, Off-Highway Vehicle Coordinator)**
The State OHV Coordinator will update the Group on the OHV Program’s budget and grant distribution over the past fiscal year. This agenda item is for information only.
4. **State Trust Land Non-Urban Plan Update. (Presenter: Matt Eberhart, Off-Highway Vehicle Coordinator)** The State OHV Coordinator will update the Group on the State Trust Land Non-Urban Plan Project that was awarded last fall. This agenda item is for information only.
5. **Arizona Game and Fish Department (AZGFD) Law Enforcement Update: (Presenter: Micah White, LE Off-Highway Vehicle Coordinator).** Micah White will update the Group on AZGFD law enforcement efforts and outreach strategies. This agenda item is for information only.

E. FUTURE AGENDA ITEMS

Group members may identify items or issues they wish to be considered for inclusion on a future agenda.

F. CURRENT EVENTS

Group members may present a summary of current events and /or recent experiences of interest to the outdoor recreation community and/or the status of any projects with which they may be involved. The Group will not discuss or take any action on any current event summary.

G. CALL TO THE PUBLIC

The Chair will recognize those wishing to address the Group. It is probable that each presentation will be limited to one person per organization and the time allotted by the Chair. Action taken because of acknowledgment of comments and suggestions from the public will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

H. FUTURE MEETING DATES

Group members will discuss potential future meeting dates.

I. ADJOURNMENT

A copy of this agenda and any background material provided to Group Members is available for public inspection at Arizona State Parks & Trails, 23751 N. 23rd Ave., Phoenix, Arizona 85085. For additional information, contact Mickey Rogers at (602) 542-6942.

Pursuant to Title II of the Americans with Disabilities Act (ADA), Arizona State Parks & Trails does not discriminate based on a disability regarding admission to public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the ADA Coordinator Thomas Beranek at (602) 542-7389; or email tberanak@azstateparks.gov. Requests should be made as early as possible to allow time to arrange the accommodation. For technical difficulties during the

teleconference meeting, please contact Jeff Schmidt at (602) 542-7124 or via email jschmidt@azstateparks.gov.

Posted at: Arizona State Parks and Trails
23751 N. 23rd Ave., Suite 190, Phoenix, AZ 85085

And at: <https://azstateparks.com/ohvag>

A handwritten signature in black ink, appearing to read "Bob Broscheid", written in a cursive style. The signature is positioned above a horizontal blue line.

Bob Broscheid: Executive Director



Doug Ducey
Governor

ARIZONA STATE PARKS & TRAILS

Bob Broscheid
Executive Director



DRAFT MINUTES
of
THE OFF-HIGHWAY VEHICLE ADVISORY GROUP
of
THE ARIZONA STATE PARKS AND TRAILS
February 18, 2021

A. CALL TO ORDER

Matt Eberhart called the meeting to order at 2:01p.m.

B. PLEDGE OF ALLEGIANCE

C. MEMBER ROLL CALL

Members Present by Phone: Ben Alteneder, Geoff Chain, Jason Cobb, Todd Davis, Holly Irwin, Tom Murphy, Charles Wood

Staff Present by Phone: Matt Eberhart, Mickey Rogers

D. AGENDA ITEMS

1. Election of 2021 OHVAG Chair and Vice-Chair.

Geoff Chain Moved to nominate Todd Davis as OHVAG Chair. Ben Alteneder seconded the motion. The motion passed unanimously.

Chuck Wood nominated himself as the OHVAG Vice Chair. Ben Alteneder seconded the motion. The motion passed unanimously.

2. Introduction of new members. (Presenter: Matt Eberhart, Off-Highway Vehicle Coordinator)

Matt Eberhart welcomed back Jason Cobb and Todd Davis for serving a second term. He also introduced Tom Murphy from the Arizona ATV Riders to the Group and allowed him time to introduce himself.

3. Presentation on Arizona Open Meeting Law and Conflict of Interest Laws. (Presenter: Matt Eberhart, Off-Highway Vehicle Coordinator)

Matt Eberhart provided an overview of open meeting policy and conflict of interest laws. Each member was provided a copy of the slides from the Attorney General's Office and the information was provided in the meeting packet for the public.

4. Consideration of Action to Approve Minutes of the October 21, 2020, OHVAG Meeting

Ben Alteneder moved to approve the minutes from the October 21, 2020 meeting. Chuck Wood seconded the motion. The motion passed unanimously.

5. OHVAG will Consider and May Take Action to Recommend, Modify, or Deny Funding for the submitted amendment for the Town of Quartzsite Project 552008. (Presenter: Matt Eberhart, Off-Highway Vehicle Coordinator)

Ben Alteneder asked if the amendment to the project award would negatively impact the projects timeline. Mark Goldberg from the Town of Quartzsite informed members that once the amendment was approved the project was ready to go. The contractor has agreed to honor the pricing while the amendment is reviewed by the Board and its committees. Holly Irwin moved to approve the amendment for \$86,697. Chuck Wood seconded the motion. The motion passed unanimously.

6. OHVAG will Consider and May Take Action to Recommend, Modify, or Deny Funding for the submitted 2022 Safety and Environmental Education Grant Applications. (Presenter: Matt Eberhart, Off-Highway Vehicle Coordinator)

Tom Murphy asked how the helmets and PPE would be distributed. Shelli Whaley with the Arizona Game and Fish Department informed members that the helmets and PPE would be distributed at outreach events, trail side meet and greets, and as vouchers in place of tickets. Ben Alteneder moved to approve the Arizona Game and Fish Department: Region 3 Youth Helmet Grant in the amount of \$4,815. Jason Cobb seconded the motion. The motion passed unanimously.

7. OHVAG will Consider and May Take Action to Recommend, Modify, or Deny Funding for the submitted 2021 Supplemental Motorized Grant Applications. (Presenter: Matt Eberhart, Off-Highway Vehicle Coordinator)

Matt Eberhart Presented information on all of the Supplemental Grant Applications to Group members. Tom Murphy asked about the reporting process for grants and when OHV patrols would be taking place for Law Enforcement Applications. Matt informed members that the OHV Law Enforcement grantees are required to report bi-monthly for 2 years from the date of award. Micah White from the Arizona Game and Fish Department and Ken MacFarland from La Paz County both mentioned that patrols typically take place on weekends and holidays to provide the highest number of contacts with the OHV community. Todd Davis moved to approve Arizona Game and Fish Department Region 2 for \$30,000, Arizona Game and Fish Region 6 for \$30,000 and La Paz County for \$27,331. Holly Irwin Seconded the Motion. The motion passed unanimously. Todd Davis moved to approve the Wickenburg Cultural and Conservation Foundation for \$27,675. Ben Alteneder seconded the motion. Jason Cobb abstained. Ben Alteneder, Geoff Chain, Todd Davis, Holly Irwin, Tom Murphy, and Charles Wood voted in favor.

8. State OHV Coordinator Updates: (Presenter: Matt Eberhart, Off-Highway Vehicle Coordinator).

Matt Eberhart provided updates on the Arizona State Trust Land Non-Urban Plan grant, the Great Western Trail grant, Arizona State Parks and Trails Dealership program and the Waterfall Trail Emergency and Mitigation grant. Members were eager to assist with the dealership program and are looking to help distribute materials to other dealerships and rental companies statewide. Matt Eberhart informed members that he would be taking inventory of the materials available and would work to get them distributed to members for packing and distribution.

E. FUTURE AGENDA ITEMS

Members expressed an interest in hearing more about the dealership program and the grant used to fund the materials. They would also like to review any new grants that have been submitted. Members would like a presentation on the OHV budget and where the program currently stands on available funding and current obligations. Lastly, the Group would like to have an update from the Arizona Game and Fish Department on their projects and education and law enforcement updates.

F. CURRENT EVENTS

Ben Alteneder has a legislative bill moving forward from the Arizona Wildlife Federation that will require any agency that receives funding from the Off-Highway Vehicle Recreation Fund to post their annual budget report on ADOT's website. Geoff Chain has a NOHVCC Trails Workshop coming up in March. Jason Cobb continues to host operator training courses as the industry continues to boom. Todd Davis and

the Trail Riders of Southern Arizona will be working with Geoff and NOHVCC to host the Trail Workshop at the newly designed Red Springs Trail System. In addition, TRS has their annual San Manuel race coming up. Holly Irwin had no updates. Tom Murphy is excited to be part of OHVAG and is looking forward to assisting with the dealership program. Chuck Wood is also eager to assist with the dealership program and is happy to announce that several local clubs and organizations are working together to establish a connectivity plan for the Alpine, Show Low, Eager, and Springerville areas.

G. CALL TO THE PUBLIC

Micah White from the Arizona Game and Fish Department provided input regarding agenda item D8 OHV Coordinator Updates. He expressed that his department should have a draft of the OHV Laws and Places to Ride Brochure re-design by the end of the month. He also shared that he was happy to provide an OHV laws hand out for the dealership/rental program.

H. FUTURE MEETING DATES

The Group agreed to look into dates for April to host the next OHVAG meeting.

I. ADJOURNMENT

The meeting adjourned at 3:42p.m.



ARIZONA STATE PARKS & TRAILS

Off-Highway Vehicle Advisory Group (OHVAG)

Tuesday, April 27, 2021

Ben Alteneder, Geoff Chain, Jason Cobb, Todd Davis, Holly Irwin, Tom Murphy, Charles Wood

AGENDA – A

Call to Order

AGENDA - B

Pledge of Allegiance

Member Roll Call

Ben Alteneder

Geoff Chain

Jason Cobb

Todd Davis

Holly Irwin

Tom Murphy

Charles Wood

AGENDA – D1

Meeting Minutes

The Group will review and may consider action to approve the Group meeting minutes from February 18, 2021.

AGENDA – D1

Motion:

I move to approve the meeting minutes of the February 18, 2021 meeting.

AGENDA – D2

Dealership Program



8 Locations: 85 bags each



3 Locations: 85 bags each



1 Location: 60 bags



1 Location: 40 bags

AGENDA – D2

Where To Ride Arizona

Attention UTV, ATV, and Off-Road Motorcycle Customers:
For a limited time and while supplies last you may pick up your Where To Ride Arizona Packet when you complete your purchase of your new or pre-owned vehicle. Ask your Sales Associate for your Packet.

What's inside:



Brought to you by:
The Arizona Game and Fish Department, Arizona State Parks and Trails, and the State Land Department



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AGENDA – D3

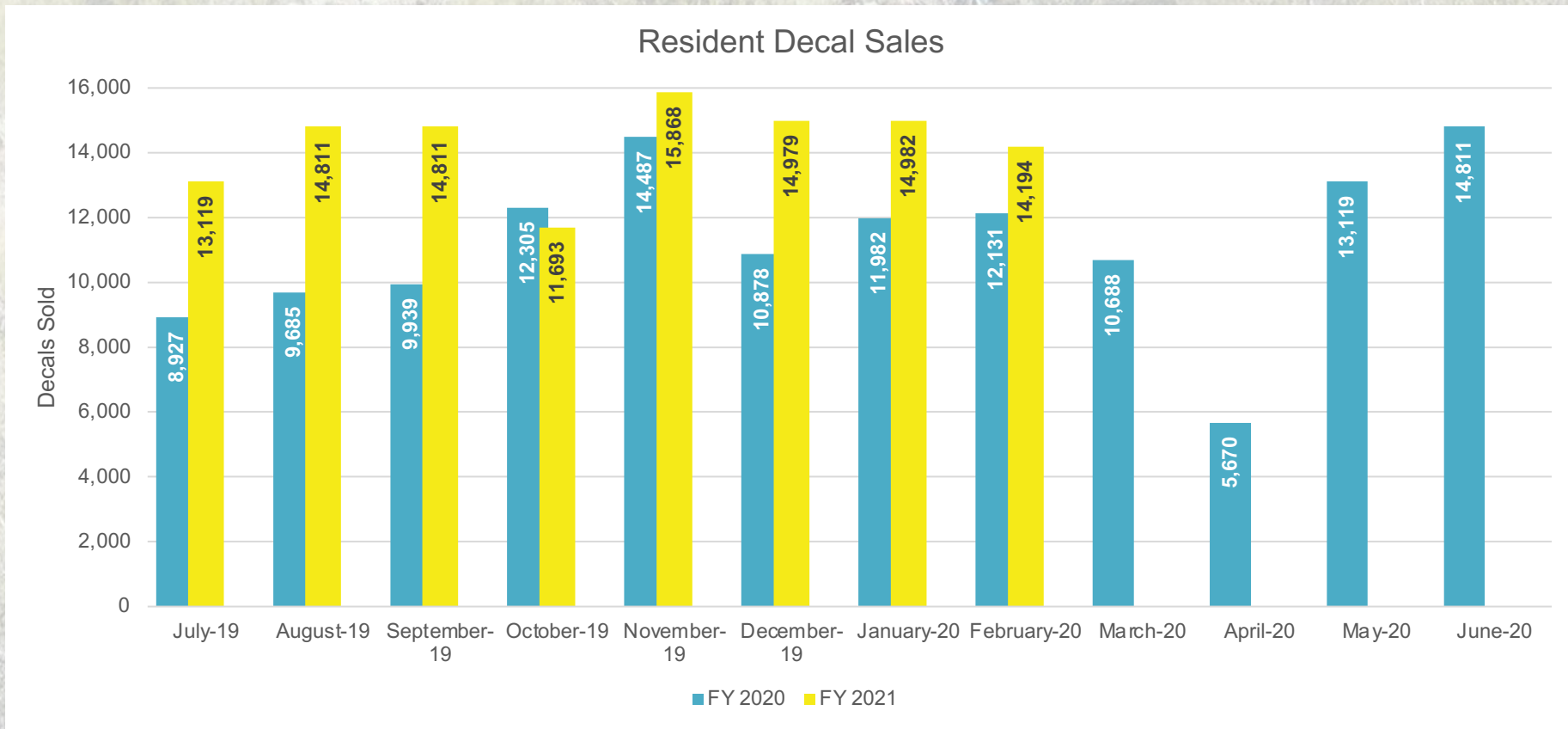
OHV Program Budget Update

– Matt Eberhart, State OHV Coordinator



AGENDA – D3

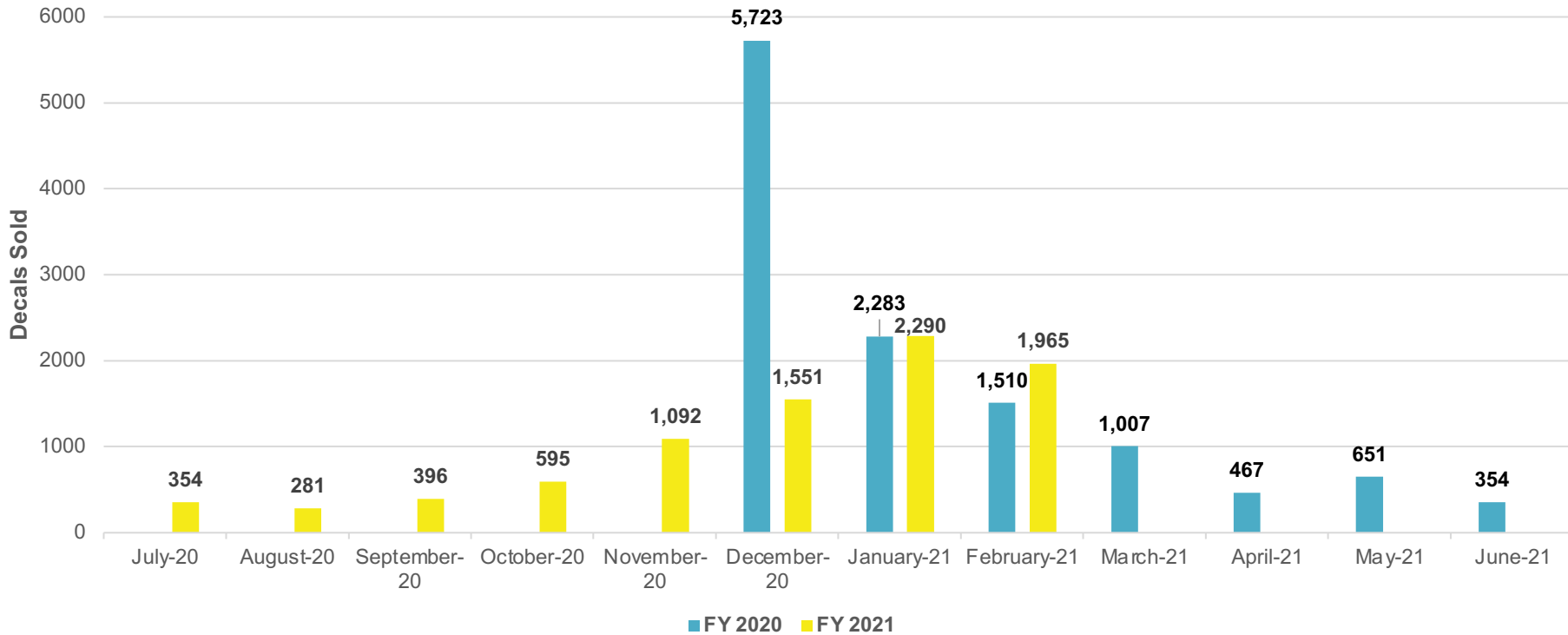
Resident Decal Sales 2020 vs 2021



AGENDA – D3

Non-Resident OHV Decal Sales 2020 vs. 2021

Non-Resident Decal Sales

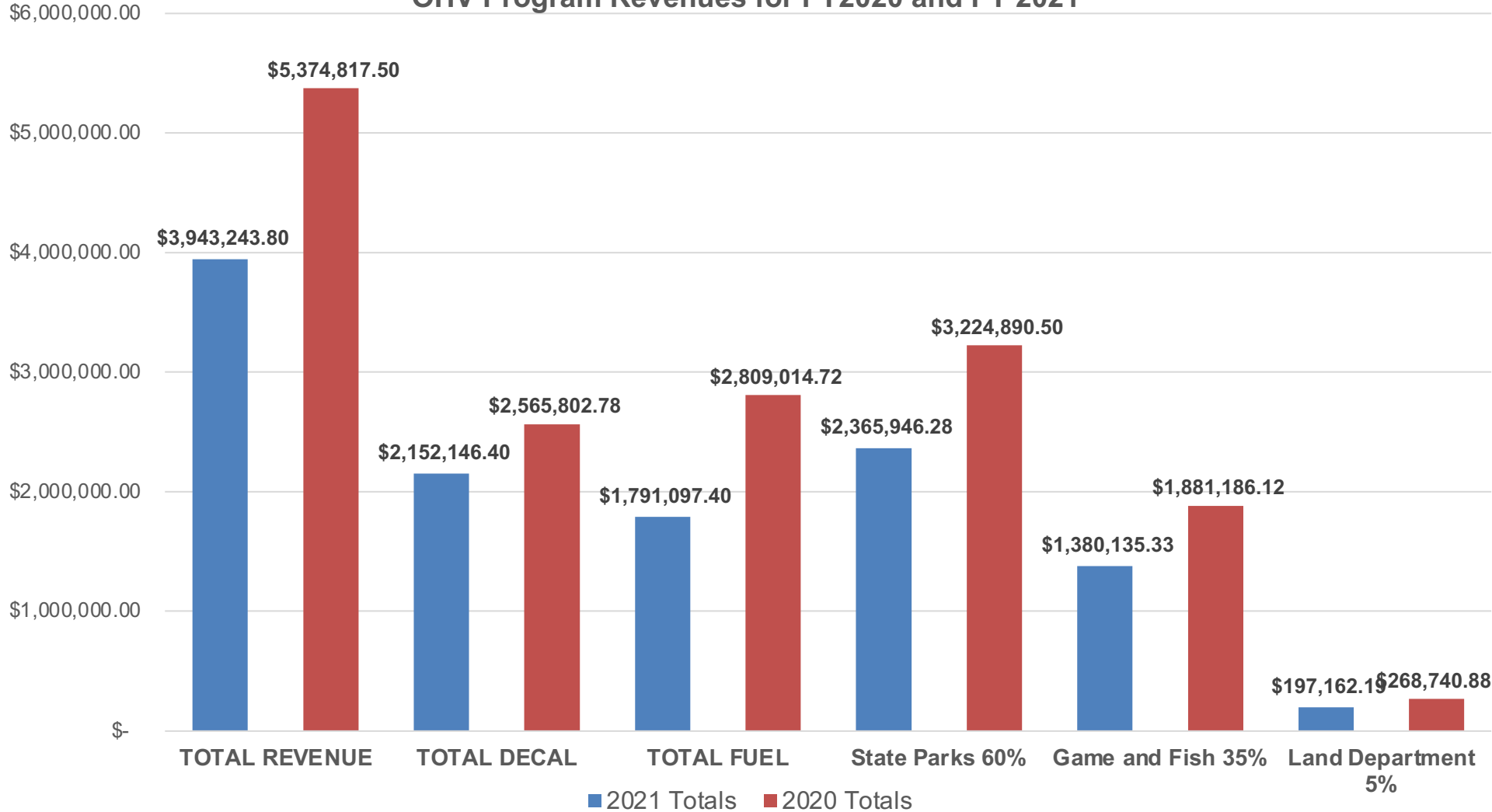


*December 2020 accounts for August – September sales

AGENDA – D3

Program Revenues 2020 vs 2021

OHV Program Revenues for FY2020 and FY 2021



AGENDA – D3

2021 Motorized Project Awards

Applicant	Project	Award Amount
Black Mesa Ranger District	OHV Law Enforcement	\$28,548.00
Arizona State Trust Land	Non-Urban Management Plan	\$1,500,000.00
Apache Sitgreaves National Forest	OHV Program Development	\$ 395,829.00
Arizona State Parks and Trails	OHV Ambassador Program	\$ 41,572.00
Arizona State Parks and Trails	OHV Dealership Program	\$ 113,110.00
NOHVCC	Mechanized Equipment Operator Training	\$ 36,375.00
Natural Restorations	OHV Trailhead Clean up	\$ 237,080.00
Town of Quartzsite	Trailhead Amendment	\$ 88,679.00
Arizona Game and Fish Region 2	LE Utility Terrain Vehicle	\$ 30,000.00
Arizona Game and Fish Region 6	LE Utility Terrain Vehicle	\$ 30,000.00
La Paz County	Law Enforcement Salary	\$ 27,331.00
Wickenburg Cultural and Conservation Fund	Box Canyon Clean up	\$ 27,675.00
Arizona Game and Fish Region 3	Youth Helmet Distribution	\$ 4,815.00
	TOTAL	\$2,561,014.00

AGENDA – D3

Town of Quartzsite Amendment Report

Initial Award Amount

Amendment Request

New Award Amount

\$463,269

\$86,679.00

\$549,948.00

TOTAL

\$549,948.00

AGENDA – D3

Town of Quartzsite Project Groundbreaking



AGENDA – D3



AGENDA – D3



AGENDA – D3



AGENDA – D3

Waterfall Emergency and Mitigation Grant

Scope Item #1 Staff/Personnel Costs

Staff/Personnel Costs Breakdown	Quantity	Unit Type	Unit Cost	Total	Match/In-kind	Total Grant Request	Budget Line Number
Labor	1.0	Staff Position	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	1
				\$5,000.00	\$0.00	\$5,000.00	

Scope Item #2 Equipment Costs

Equipment Costs Breakdown	Quantity	Unit Type	Unit Cost	Total	Match/In-kind	Total Grant Request	Line Number
Rental Equipment	1.0	Other	\$6,000.00	\$6,000.00	\$0.00	\$6,000.00	2
Mobilization	1.0	Other	\$1,500.00	\$1,500.00	\$0.00	\$1,500.00	3
				\$7,500.00	\$0.00	\$7,500.00	

Scope Item # 3 Other

Other Costs Breakdown	Quantity	Unit Type	Unit Cost	Total	Match/In-kind	Total Grant Request	Line Number
Overhead and Insurance	1.0	Other	\$500.00	\$500.00	\$0.00	\$500.00	4
				\$500.00	\$0.00	\$500.00	

Total Project Cost: \$13,000.00

AGENDA – D3

Waterfall Emergency and Mitigation Grant



AGENDA – D3

Before



AGENDA – D3

Before



AGENDA – D3

Before



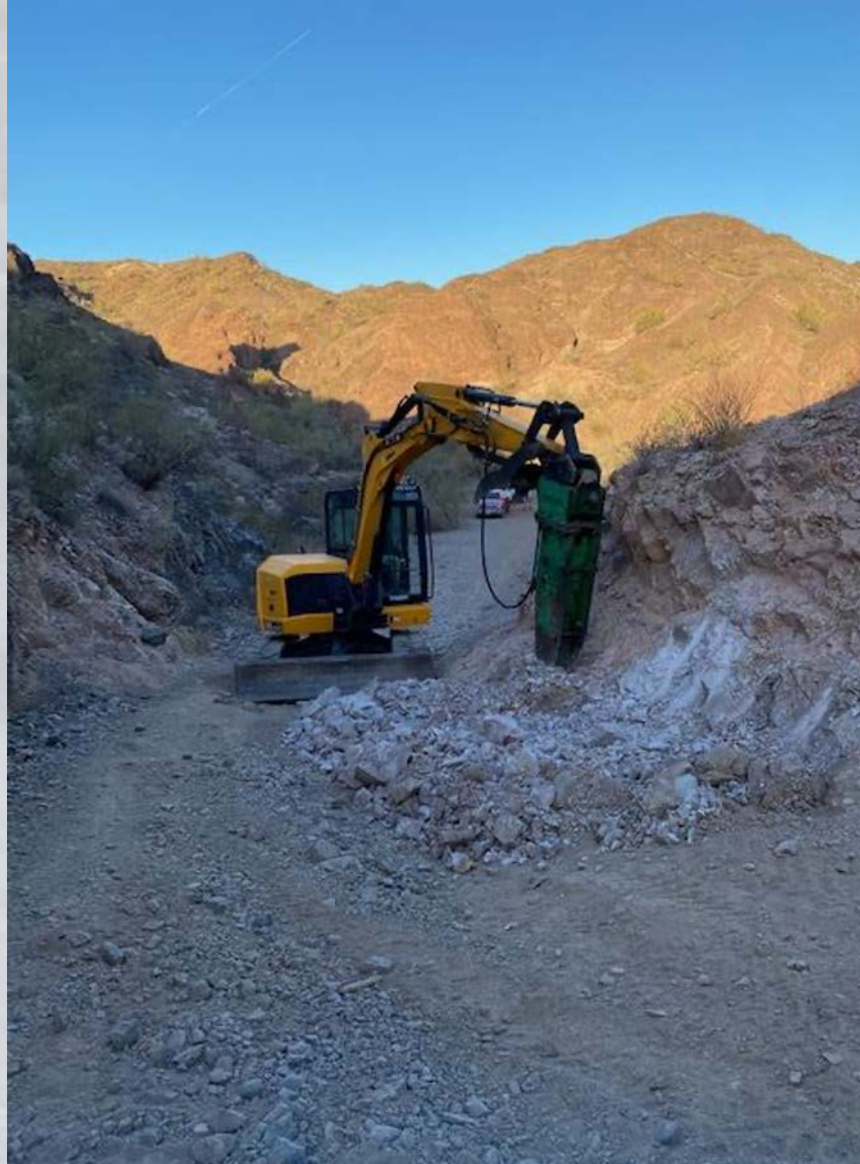
AGENDA – D3

During



AGENDA – D3

During



AGENDA – D3

After



AGENDA – D3

After



State Trust Land Non-Urban Management Plan



Arizona Game and Fish Department Law Enforcement Update

– Micah White: OHV Law Enforcement Coordinator

AGENDA – D5

Rental Companies



Advertising



Don't drive cross-country.

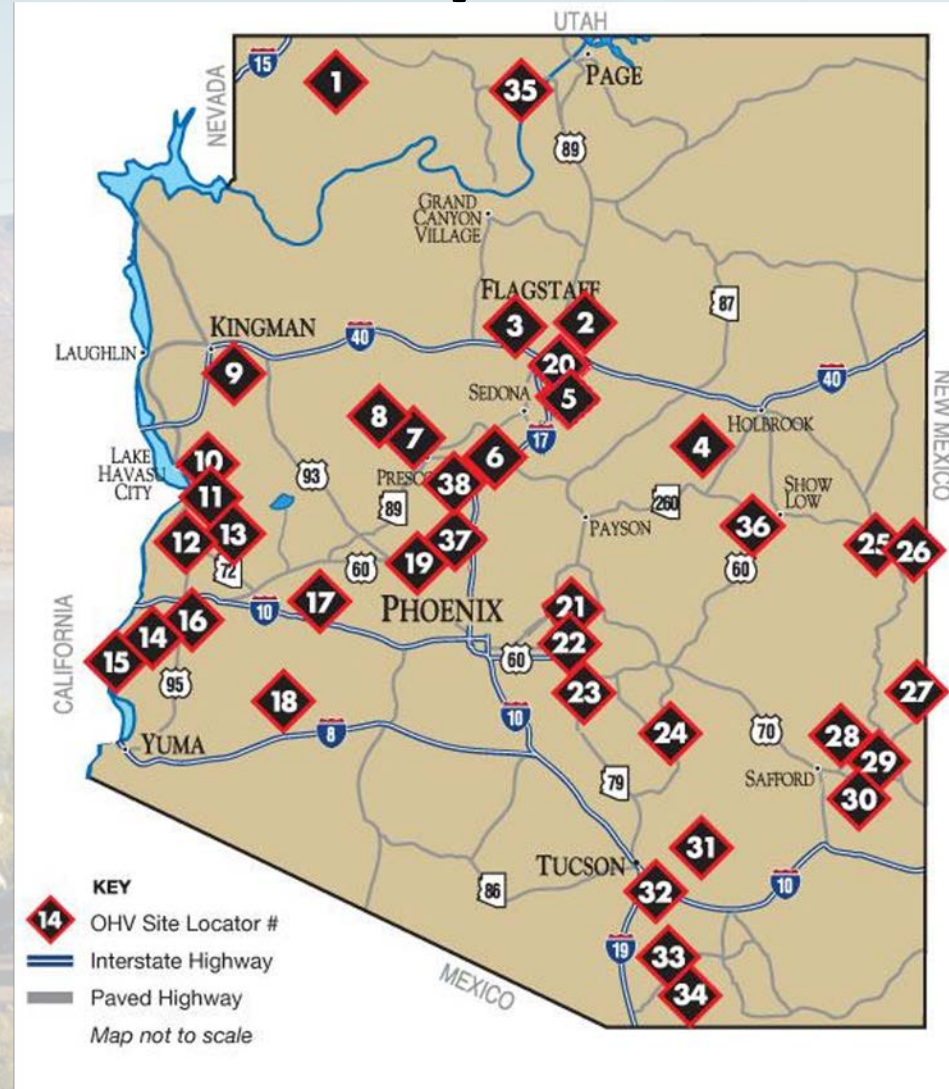
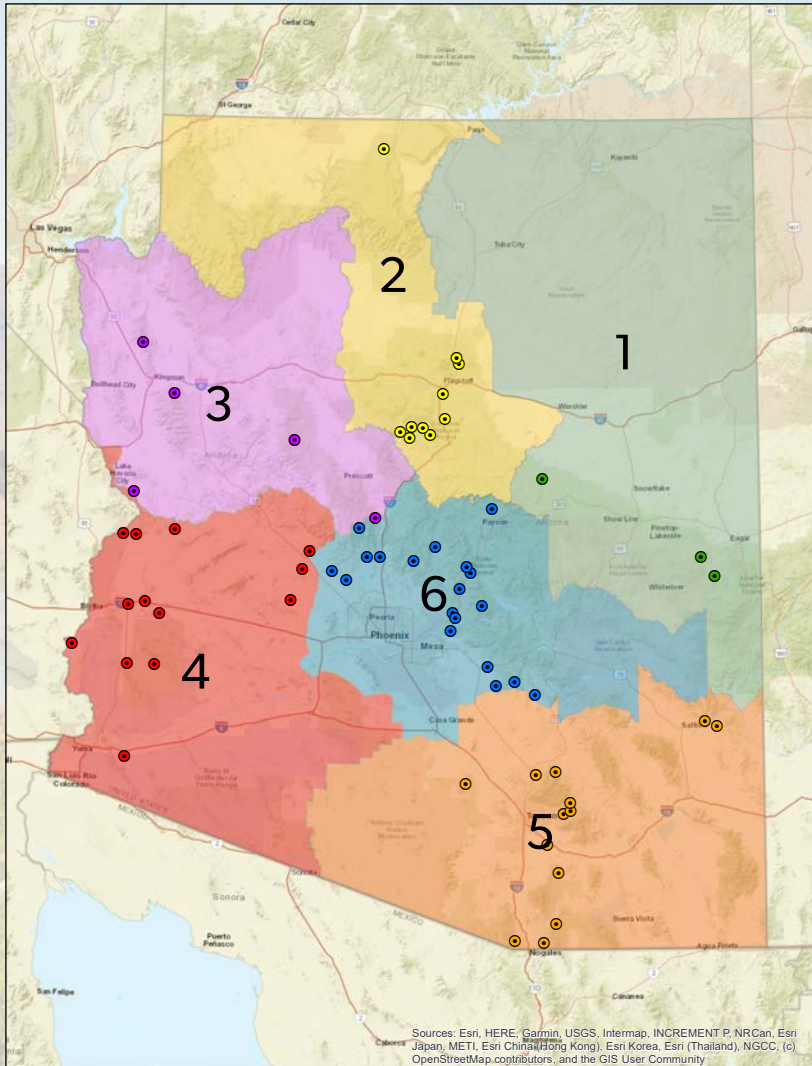


Off-highway vehicle enthusiasts are reminded to please stay on designated roads and trails. Driving cross-country can cause lasting habitat damage that leaves the land impaired for your kids, grandkids and future generations.

Be responsible. Be safe. Stay healthy.

AGENDA – D5

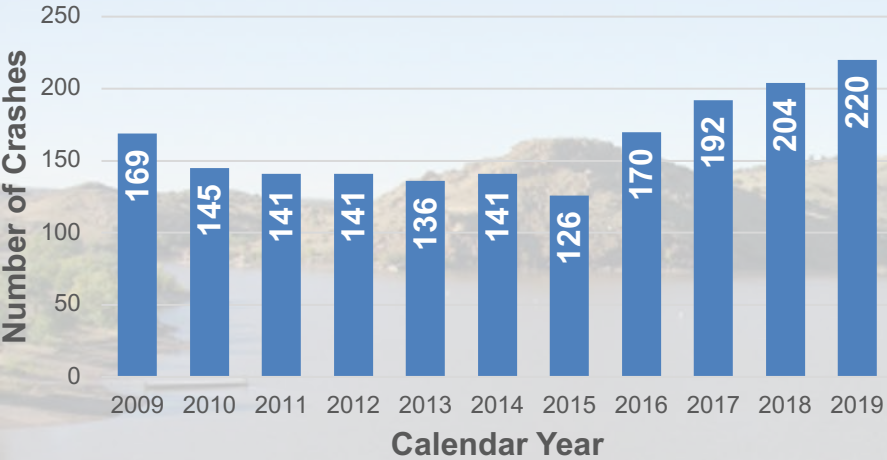
Places to Ride Brochure Update



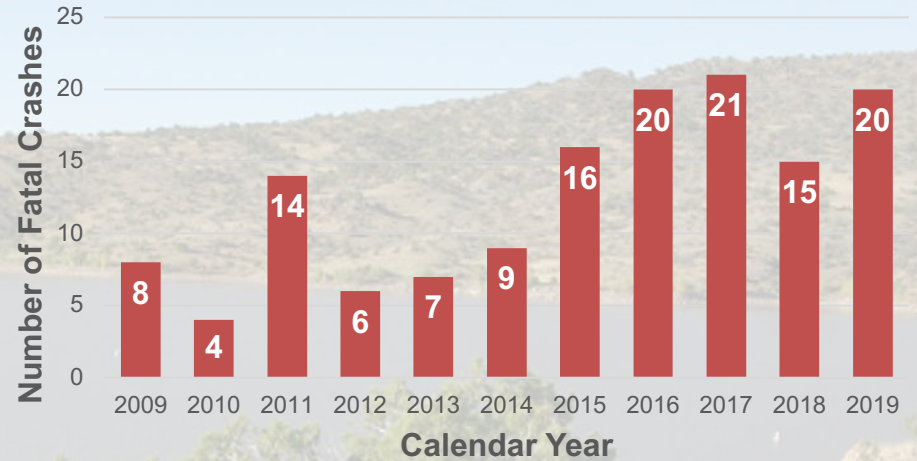
AGENDA – D5

ADOT Crash Statistics

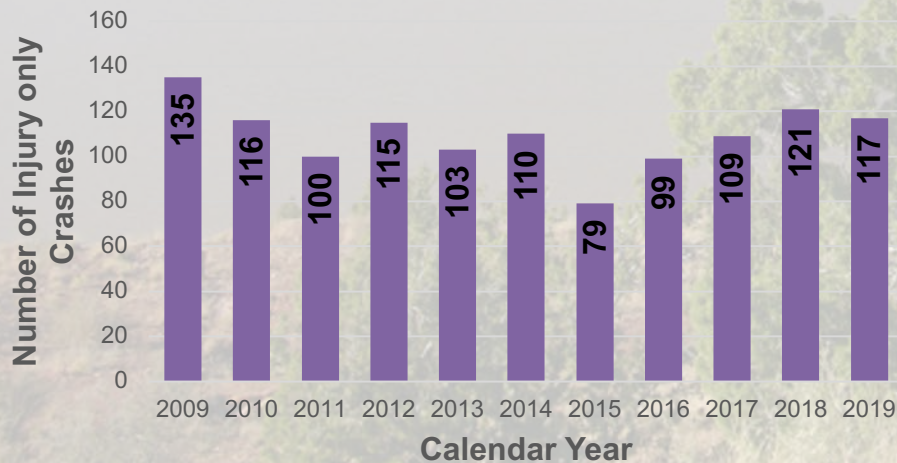
Total OHV Crashed by Year



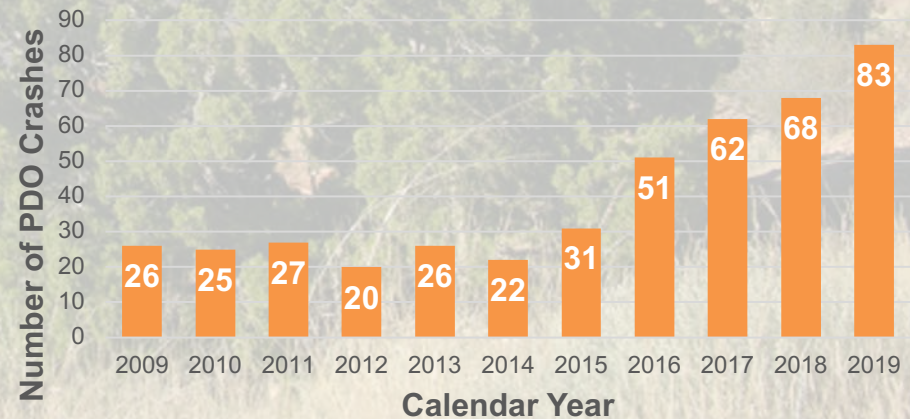
Fatal OHV Crashes by Year



Injury Only OHV Crashes by Year



Property Damage Only (PDO) Crashes by Year



AGENDA – E

Future Agenda Items

Group members may identify items or issues they wish to be considered for inclusion on a future agenda.

AGENDA – F

Current Events

Group members will discuss current events and/or recent experiences of interest to the outdoor recreation community and/or the status of any projects with which they are currently involved.

AGENDA – G

Call to the Public

The chair will recognize those wishing to address the Group.

AGENDA – H

**Future Meeting Dates:
TBD**

THANK YOU!