



Doug Ducey
Governor

ARIZONA STATE PARKS & TRAILS

Bob Broscheid
Executive Director



NOTICE OF MEETING
of
THE OFF-HIGHWAY VEHICLE ADVISORY GROUP
of
THE ARIZONA STATE PARKS AND TRAILS

Pursuant to A.R.S. §38-431.02, notice is hereby given to members of the Off-Highway Vehicle Advisory Group (“OHVAG” or “Group”) and the public that OHVAG will hold a Meeting **scheduled to begin at 1:00 p.m. on Tuesday, August 18, 2020.**

Due to concerns surrounding COVID-19 and per guidance from the Arizona Department of Health Services and the United States Center for Disease Control and Prevention to limit social gatherings this meeting will be held remotely by technological means only. Members of the Group will participate in the meeting by a video conferencing platform and/or by telephone.

Public Access to Meeting:

The public may view the meeting using a device that supports video conferencing through this link:
meet.google.com/ngm-bhbk-mxa

The public may listen to the meeting (audio only) by dialing the call-in number:
1.877.820.7831 followed by entering participant passcode 613038

How to Make a Public Comment During the Meeting:

1. **Make a Public Comment During the Meeting Through Google Meet Video Conferencing-** Using a device that supports video conferencing, log into the meeting through the link meet.google.com/ngm-bhbk-mxa

When the Chairperson permits public comment, please use the “Chat Feature” and wait to be recognized. When the Chairperson calls your name and invites you to make public comment, the host will unmute your microphone.

2. **Make a Public Comment During the Meeting by Telephone-** Dial 1.877.820.7831 followed by entering participant passcode 613038. When the Chairperson permits public comment, your line will be taken off mute and you will be given the opportunity to speak.

Please note: Persons who wish to make statements to the Group during a call to the public, will be asked to identify themselves each time they begin speaking. Please ensure phones are muted when not speaking.

This meeting is open to the public; however, The Group may elect to hold an Executive Session for any agenda items at any time during the meeting to discuss or consult with its legal counsel for legal advice on matters listed on this agenda pursuant to A.R.S. §38-431.03(A)(3). Items on the agenda may be discussed out of order unless they have been specifically noted to be set for a certain time. Public comment will be taken.

AGENDA

(The Chair reserves the right to set the order of the agenda.)

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. MEMBER ROLL CALL

D. AGENDA ITEMS

1. **Consideration of Action to Approve Minutes of the May 20, 2020 OHVAG Meeting** – The Group will review and may consider action to approve the OHVAG meeting minutes from May 20, 2020.
2. **Review, discussion and possible action to recommend funding for the submitted 2021 Motorized Grant Application. (Presenter: Matt Eberhart, Off-Highway Vehicle Coordinator)** The following grant application has been submitted for funding totaling \$1,500,000.00

2021 Motorized Grant Applications		
Sponsor	Project	Request
Arizona State Land Department	Non-Urban Land Management Plan	\$ 1,500,000.00
TOTAL		\$ 1,500,000.00

3. **Review, discussion and possible action to recommend funding for the submitted 2021 Motorized Supplemental Grant Applications. (Presenter: Matt Eberhart, Off-Highway Vehicle Coordinator)** The following grant applications have been submitted for funding totaling \$61,937.00

2021 Motorized Supplemental Grant Applications		
Sponsor	Project	Request
Apache-Sitgreaves National Forest, Black Mesa Ranger District	OHV Law Enforcement	\$ 28,548.00
Arizona Game and Fish Department, Region III	Helmet Safety Grant	\$ 33,389.00
TOTAL		\$ 61,937.00

4. **Arizona Game and Fish Department Education Program Updates: (Presenter: Kim Jackson, Boating and OHV Program Manager).** Kim Jackson will provide the Group with updates on Arizona Game and Fish Department's OHV Education Program and the OHV Range Improvements Project.
5. **Arizona State Land Department Updates: (Presenter: Richard Spencer, OHV Program Manager).** Richard Spencer will provide the Group with updates on the State Land Departments OHV Management plans and current projects.
6. **Grant Scoring Criteria Review: (Presenter: Matt Eberhart, State OHV Coordinator).** The Group will review 2019 grant scoring criteria and work to establish revised grant scoring criteria based on the Arizona State Parks and Trails 2020 Trails Plan.
7. **State OHV Coordinator Updates: (Presenter: Matt Eberhart, State OHV Coordinator).** The Coordinator will provide updates on Fiscal Year 2020 budget, FY 2020 Resident OHV Decal sales, FY 2020 Non-Resident Decal sales, Red Rock Ranger District collaboration, 2021 OHVAG applicants.

8. State Park Director Updates: (Presenter: Bob Broscheid, Arizona State Parks and Trails Director). Director Broscheid will provide the Group with an update on State Parks and the continued management of COVID-19.

E. FUTURE AGENDA ITEMS

Group members may identify items or issues they wish to be considered for inclusion on a future agenda.

F. CURRENT EVENTS

Group members may present a summary of current events and /or recent experiences of interest to the outdoor recreation community and/or the status of any projects with which they may be involved. The Group will not discuss or take any action on any current event summary.

G. CALL TO THE PUBLIC

The Chair will recognize those wishing to address the Group. It is probable that each presentation will be limited to one person per organization and the time allotted by the Chair. Action taken because of acknowledgment of comments and suggestions from the public will be limited to directing staff to study or reschedule the matter for further consideration later.

H. FUTURE MEETING DATES

Group members will discuss potential future meeting dates.

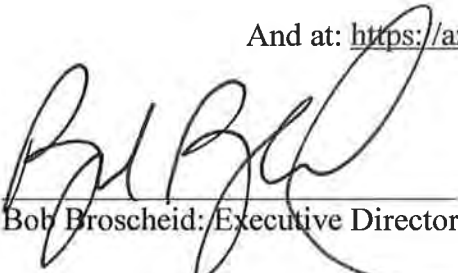
I. ADJOURNMENT

A copy of this agenda and any background material provided to Group Members is available for public inspection at Arizona State Parks & Trails, 23751 N. 23rd Ave., Phoenix, Arizona 85085. For additional information, contact Mickey Rogers at (602) 542-6942.

Pursuant to Title II of the Americans with Disabilities Act (ADA), Arizona State Parks & Trails does not discriminate based on a disability regarding admission to public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the ADA Coordinator Mickey Rogers at (602) 542-6942; or email mrogers@azstateparks.gov. Requests should be made as early as possible to allow time to arrange the accommodation. For technical difficulties during the teleconference meeting, please contact Jeff Schmidt at (602) 542-7124 or via email jschmidt@azstateparks.gov.

Posted at: Arizona State Parks and Trails
23751 N. 23rd Ave., Suite 190, Phoenix, AZ 85085

And at: <https://azstateparks.com/ohvag>



Bob Broscheid: Executive Director



May 20, 2020 Draft Minutes

of
THE OFF-HIGHWAY VEHICLE ADVISORY GROUP
of
THE ARIZONA STATE PARKS AND TRAILS

A. CALL TO ORDER

David Quine called the meeting to order at 1:03 p.m.

B. PLEDGE OF ALLEGIANCE

C. MEMBER ROLL CALL

Members Present by Phone: *David Quine, Ben Altoneder, Geoff Chain, Jason Cobb, Todd Davis, Holly Irwin, Chuck Wood*

Staff Present by Phone: *Dawn Collins, Matt Eberhart, Nancy Jasculca, Mickey Rogers, Jeff Schmidt*

D. AGENDA ITEMS

1. **Consideration of Action to Approve Minutes of the April 22, 2020 OHVAG Meeting.**
Todd Davis moved to approve the April 22, 2020 OHVAG minutes. Holly Irwin seconded the motion. The motion passed unanimously.
2. **2021 Motorized Funding Opportunity: (Presenter: Jeff Schmidt, GIS/Intern Coordinator).**
Jeff Schmidt provided an update to members on 2020 and 2021 funding obligations and the remaining fund balance as the agency heads into the new fiscal year.
3. **Review, discussion and possible action to recommend funding for the submitted 2021 Motorized Grant Applications. (Presenter: Matt Eberhart, Off-Highway Vehicle Coordinator)**
 - a. *Jason Cobb moved to approve the Tonto National Forest – Mesa Ranger District: OHV Rehabilitation Project in the amount of \$360,985. Ben Altoneder seconded the motion. The motion passed unanimously.*
 - b. *Chuck Wood moved to approve the Tonto National Forest – Globe Ranger District: Staging Area and OHV Patrols Project in the amount of the \$205,680. Holly Irwin seconded the motion. The motion passed unanimously.*
 - c. *Todd Davis moved to approve the National Off-Highway Vehicle Conservation Council: Mechanized Equipment Training Project in the amount of \$54,147. Ben Altoneder seconded the motion. Geoff Chain abstained from voting. All other members approved the motion.*
4. **Review, discussion and possible action to recommend funding for the submitted 2021 Motorized Supplemental Grant Applications. (Presenter: Matt Eberhart, Off-Highway Vehicle Coordinator)**
 - a. *Todd Davis moved to approve the Bureau of Land Management – Arizona Strip: Vermillion Cliffs OHV Enforcement Project in the amount of \$29,500. Chuck Wood seconded the motion. The motion passed unanimously.*
 - b. *Holly Irwin moved to approve the Gila County Sheriff's Office: Law Enforcement Equipment Project in the amount of \$29,921. Jason Cobb seconded the motion. The motion passed unanimously.*

5. **Review, discussion and possible action to recommend funding for the submitted 2021 Motorized Recreational Trails Safety and Environmental Education (SEE) Grant Applications. (Presenter: Matt Eberhart, Off-Highway Vehicle Coordinator)**
 - a. *Holly Irwin moved to approve the National Off-Highway Vehicle Conservation Council: Great Trails Workshop Project in the amount of \$9,912. Chuck Wood seconded the motion. Geoff Chain abstained from voting. All other members approved the motion.*
6. **Review and possible action to recommend approval of Arizona State Parks 2020-2024 Trails Plan. (Presenter: Dawn Collins, Office of Continuous Improvement).**
 - a. *Dawn Collins provided an update on the 2020-2024 Trails Plan and members recommended the plan for approval. Todd Davis moved to recommend that the State Parks Board approve the Trails Plan as presented. Ben Altoneder seconded the motion. The motion passed unanimously.*
7. **Motorized Emergency Mitigation Project Updates: (Presenter: Matt Eberhart, Off-Highway Vehicle Coordinator).**

Matt Eberhart provided members with and update on the Adamsville Project which is expected to be completed in June. He also provided an update on the completed Tank Pass Project.
8. **Proposed Bouse Staging Area Update. (Presenter: Matt Eberhart, State Off-Highway Vehicle Coordinator).**

Matt Eberhart provided members an update on the proposed Bouse Staging Area Project. After approval from the State Park's director Mickey and Matt approached La Paz County about taking on the project. Unfortunately, since those conversations took place, the Bouse property owner entered into escrow with a private buyer and the property is no longer available for sale. As a result, the county has discussed requesting grant funding in the future to update their county park which is also in Bouse. Consequently, the \$750,000 in grant funding that was originally approved for the project by OHVAG will be returned to the OHV Recreation Fund account and will be eligible for other projects.

E. FUTURE AGENDA ITEMS

Members requested that marketing safe and responsible riding be an agenda item at the next meeting.

F. CURRENT EVENTS

Members discussed how off-road riding has skyrocketed across the state while people deal with social distancing and quarantine amid Covid 19 concerns.

G. CALL TO THE PUBLIC

There were no requests from the public to speak.

H. FUTURE MEETING DATES

The next OHVAG meeting will be held in August or September.

I. ADJOURNMENT

Meeting adjourned at 2:57 p.m.



Doug Ducey
Governor

ARIZONA STATE PARKS & TRAILS

Bob Broscheid
Executive Director



Date: August 18, 2020

To: David Quine, Chair, Off-Highway Vehicle Advisory Group
From: Bob Broscheid, Executive Director, Arizona State Parks and Trails

Subject: 2021 Motorized Grant Applications

Background:

The Off-Highway Vehicle Recreation Fund provides grant funding for the planning and development of motorized trails, trailhead facilities, law enforcement, and education. There is \$2,500,000 in grant funding currently available for grants. For quarter one, one project has been submitted with a funding request of \$1,500,000.00

Recommendation:

Arizona State Parks and Trails staff reviewed the application and feel that it fits the priorities outlined in Arizona State Parks and Trails 2020 State Trails Plan.

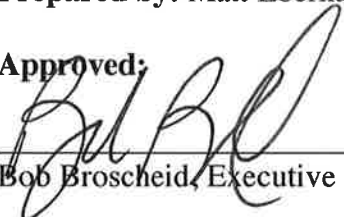
2021 Motorized Grant Applications		
Sponsor	Project	Request
Arizona State Land Department	Non-Urban Management Plan	\$1,500,000.00
Total Funding Request		\$1,500,000.00

Recommended Motion:

I move to approve funding for the 2021 Motorized Grant Applications as follows: Arizona State Land Department in the amount of _____.

Prepared by: Matt Eberhart, State OHV Coordinator, Arizona State Parks and Trails

Approved:



Bob Broscheid, Executive Director



Doug Ducey
Governor

ARIZONA STATE PARKS & TRAILS

Bob Broscheid
Executive Director



Date: August 18, 2020

To: David Quine, Chair, Off-Highway Vehicle Advisory Group

From: Bob Broscheid, Executive Director, Arizona State Parks and Trails

Subject: Supplemental Grant Applications

Background:

The Off-Highway Vehicle Decal Supplemental Grant Program provides funding for small projects, signage, mitigation, and law enforcement. These grants can be submitted for review at any time throughout the fiscal year and are reviewed on a quarterly basis. These projects are funded through the OHV Decal Program. For this quarter, one Law Enforcement Grant and one Safety and Education Grant were submitted for a total request of \$61,937.00.

Sponsor	Request
Apache-Sitgreaves National Forest, Black Mesa Ranger District	\$28,548.00
Arizona Game and Fish Department, Region III	\$33,389.00
TOTAL	\$61,937.00

Recommendation:

The Arizona State Parks and Trails Grants and Trails team reviewed the applications and the project meets the funding eligibility based on priorities set in the Arizona State Parks and Trails 2020 State Trails Plan.

Recommended Motion:

I move to approve funding for the Supplemental OHV Grant applications as follows; Apache-Sitgreaves National Forest, Black Mesa Ranger District in the amount of \$ _____, and Arizona Game and Fish Department Region III in the amount of \$ _____.

Prepared by: Matt Eberhart, State OHV Coordinator, Arizona State Parks and Trails

Approved:



Bob Broscheid, Executive Director



ARIZONA

STATE PARKS & TRAILS

Off-Highway Vehicle Advisory Group (OHVAG)

Tuesday, August 18, 2020

David Quine - Chair

**Ben Alteneder, Jason Cobb, Geoff Chain, Todd Davis,
Holly Irwin, Charles Wood**

AGENDA – A

Call to Order



AGENDA - B

Pledge of Allegiance

Member Roll Call

David Quine

Ben Alteneder

Geoff Chain

Jason Cobb

Todd Davis

Holly Irwin

Charles Wood

AGENDA – D1

Meeting Minutes

The Group will review and may consider action to approve the Group meeting minutes from May 20, 2020.

AGENDA – D1

Motion:

I move to approve the meeting minutes of the May 20, 2020 meeting.

AGENDA – D2

2021 Motorized Grant Application

Review, discussion and possible action to recommend funding for the submitted 2021 Motorized Grant Application.

AGENDA – D2

2021 Motorized Grant Applications

Sponsor	Project	Request
Arizona State Land Department	Non-Urban Land Management Plan	\$1,500,000.00
TOTAL		\$1,500,000.00

AGENDA – D2

Motion:

I move to recommend funding the submitted 2021 Motorized Grant Application as follows:
Arizona State Land Department in the amount of _____.

2021 Motorized Supplemental Grant Applications

Review, discussion and possible action to recommend funding for the submitted 2021 Motorized Supplemental Grant Applications.

AGENDA – D3

2021 Motorized Supplemental Grant Applications

Sponsor	Project	Request
Apache–Sitgreaves National Forest, Black Mesa Ranger District	OHV Law Enforcement	\$28,548.00
Arizona Game and Fish Department, Region III	Helmet Safety Grant	\$33,389.00
TOTAL		\$61,937.00



AGENDA – D3

Motion:

I move to recommend funding the submitted 2021 Motorized Supplemental Grant Applications as follows: Apache–Sitgreaves National Forest, Black Mesa Ranger District in the amount of _____, and Arizona Game and Fish Department Region III in the amount of _____.

Arizona Game and Fish Education Updates

– Kim Jackson, Boating and OHV Education
Program Manager

AGENDA – D5

Arizona State Land Department Updates – Richard Spencer, OHV Program Manager

AGENDA – D6

Grant Scoring Criteria Review

– Matt Eberhart, State OHV Coordinator

AGENDA – D6

2019 SCORING	
LEVEL 1 PRIORITIES	
Protect Access/Acquire	15
Establish and Designate Motorized Trails	15
Support facilities	15
LEVEL 2 PRIORITIES	
Provide Maps and Trail Route Information	5
Connectivity	5
Increase On-the Ground Management Presence	5
Completion of Environmental-Cultural Clearances	5
Promote Comprehensive planning/Coordination	5
BONUS POINTS	
Motorized non-motor cooperation	3
Dust Abatement	3
Local Need Identified in SCORP/Regional Plan	3
Community Support	3
First Time Sponsor/New Areas	3
Previous Project completed in two years	3
Expansion Phase, connection to existing OHV funded project	3
Multiple Motorized Uses 3 or more	3
Promote OHV Recreation within Arizona	3
Digital/Electronic Map for users	3
TOTAL POINTS	100

2020 PROPOSED SCORING	
LEVEL 1 PRIORITIES	
Connect Trails to other trails, parks and communities	10
Maintain Existing Trails	10
Prevent or Repair Damage to Environmental and Cultural Sites near Trails	10
Provide Maps and Trail Route Information	10
LEVEL 2 PRIORITIES	
Complete Environmental/Cultural Clearance and Compliance	8
Promote Safe and Responsible Recreation Programs	8
Accessible Support Facilities	8
Signage	8
LEVEL 3 PRIORITIES	
Construct New Trails	6
Enforcement	6
Land Acquisition	6
BONUS POINTS	
Motorized non-motor cooperation	1
Dust Abatement	1
Local Need Identified in SCORP/Regional Plan	1
Community Support	1
First Time Sponsor/New Areas	1
Previous Project completed in two years	1
Expansion Phase, connection to existing OHV funded project	1
Multiple Motorized Uses 3 or more	1
Promote OHV Recreation within Arizona	1
Digital/Electronic Map for users	1
TOTAL POINTS	100

AGENDA – D7

State OHV Coordinator Updates

– Matt Eberhart, State OHV Coordinator

AGENDA – D7

FY 2020 Budget

FY 2020 Resident OHV Decal Sales

FY 2020 Non-Resident OHV Decal Sales

AGENDA – D7

Red Rock Ranger District Collaboration

2021 OHVAG Applicants

Member	Term
Ben Alteneder	2019 to 2021 (2nd Term)
Geoff Chain	2019 to 2021 (1st Term)
Jason Cobb	2018 to 2020 (1st Term)
Todd Davis	2018 to 2020 (1st Term)
Holly Irwin	2019 to 2021 (1st Term)
David Quine	2018 to 2020 (2nd Term)
Chuck Wood	2019 to 2021 (1st Term)

AGENDA – D8

State Park Director Updates

– Bob Broscheid, Arizona State Parks
and Trails Director

AGENDA – E

Future Agenda Items

Group members may identify items or issues they wish to be considered for inclusion on a future agenda.

AGENDA – F

Current Events

Group members will discuss current events and/or recent experiences of interest to the outdoor recreation community and/or the status of any projects with which they are currently involved.

AGENDA – G

Call to the Public

The chair will recognize those wishing to address the Group.

AGENDA – H

Tentative 2020

Meeting Dates:

Tuesday, September 22, 2020

or

Wednesday, September 23, 2020

From

1p.m. to 3p.m.

THANK YOU!