



Doug Ducey
Governor

ARIZONA STATE PARKS & TRAILS

Bob Broscheid
Executive Director



**NOTICE OF PUBLIC MEETING
of
THE OFF-HIGHWAY VEHICLE ADVISORY GROUP
of
THE ARIZONA STATE PARKS AND TRAILS**

Pursuant to A.R.S. §38-431.02, notice is hereby given to members of the Off-Highway Vehicle Advisory Group (“OHVAG” or “Group”) and the public that OHVAG will hold a Meeting **scheduled to begin at 10:00 a.m. on Monday, September 27, 2021.** OHVAG Members may attend the meeting in person or participate telephonically. **The meeting will be held at the Arizona State Parks & Trails Central Office located at 1110 W. Washington Street, Suite 100 Phoenix, AZ 85007.** The meeting will be available via Google Meet: <http://meet.google.com/dau-fjva-nii>

Members of the public wishing to attend the meeting via telephone may call in as follows:

- **Dial 1.877.820.7831**
- **Enter Participant Passcode: 613038**

Please note: During a call to the public, persons who wish to make statements to the Group will be asked to identify themselves each time they are speaking. Please ensure that phones are muted when not speaking.

This meeting is open to the public; however, The Group may elect to hold an Executive Session for any agenda items at any time during the meeting to discuss or consult with its legal counsel for legal advice on matters listed on this agenda pursuant to A.R.S. §38-431.03(A)(3). Items on the agenda may be discussed out of order unless they have been specifically noted to be set for a certain time. Public comment will be taken.

AGENDA

(The Chair reserves the right to set the order of the agenda.)

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. MEMBER ROLL CALL

D. AGENDA ITEMS

1. **Consideration of Action to Approve Minutes of the May 27, 2021, OHVAG Meeting** – The Group will review and may consider action to approve the OHVAG meeting minutes from May 27, 2021.

2. **OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for The Submitted 2021 Supplemental Grant Applications. (Presenter: Mickey Rogers, Chief of Grants and Trails)** The following grant applications have been submitted for funding totaling \$60,000.00. OHVAG may recommend that the Board approve, modify, or deny funding for the following grant applications.

2021 Supplemental Grant Applications			
Sponsor	Project	Request	Staff Recommendation
Arizona Game and Fish Department: Region 3	Law Enforcement Equipment	\$30,000.00	\$30,000.00
Navajo County Sheriff's Office	Law Enforcement Equipment	\$30,000.00	\$30,000.00
TOTAL		\$60,000.00	\$60,000.00

3. **Emergency and Mitigation Grant Projects update. (Presenter: Matthew Eberhart, State OHV Coordinator)**

Members will be updated on the following Emergency and Mitigation Grants.

Emergency and Mitigation Grants		
Sponsor	Project	Grant Amount
Bureau of Land Management	Rock Springs Dust Mitigation	*\$91,954.00
Town of Camp Verde	Box T Trailhead	\$69,400.00
Town of Florence	Poston Butte Preserve Fencing	\$100,000.00
TOTAL		\$261.354.00

**BLM Project increased from \$86,731.00 to \$91,954.00 for project taxes and permits.*

4. **Arizona Game and Fish Department OHV Range Improvement Grant 472020 Update. (Presenter: Kim Jackson, Boating and OHV Education Program Manager)**

Members will be provided an update on the OHV Range Improvement Project 472020.

5. **State OHV Coordinator Updates. (Presenter: Matthew Eberhart, State OHV Coordinator)**

Members will be provided updates on the OHV Ambassador Program, Dealership Outreach Program, eCivis Grant Management System, and OHV Decal sales comparisons.

E. FUTURE AGENDA ITEMS

Group members may identify items or issues they wish to be considered for inclusion on a future agenda.

F. CURRENT EVENTS

Group members may present a summary of current events and /or recent experiences of interest to the outdoor recreation community and/or the status of any projects with which they may be involved. The Group will not discuss or take any action on any current event summary.

G. CALL TO THE PUBLIC

The Chair will recognize those wishing to address the Group. It is probable that each presentation will be limited to one person per organization and the time allotted by the Chair. Action taken because of acknowledgement of comments and suggestions from the public will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

H. FUTURE MEETING DATES

Group members will discuss potential future meeting dates.

I. ADJOURNMENT

A copy of this agenda and any background material provided to Group Members is available for public inspection at Arizona State Parks & Trails, 1110 W. Washington Street, Suite 100 Phoenix, AZ 85007. For additional information, contact Mickey Rogers at (602) 542-6942.

Pursuant to Title II of the Americans with Disabilities Act (ADA), Arizona State Parks & Trails does not discriminate based on a disability regarding admission to public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the ADA Coordinator Thomas Beranek at (602) 542-7389; or email tberanek@azstateparks.gov. Requests should be made as early as possible to allow time to arrange the accommodation. For technical difficulties during the teleconference meeting, please contact Jeff Schmidt at (602) 542-7124 or via email jschmidt@azstateparks.gov.

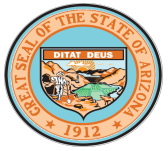
Posted at: Arizona State Parks and Trails
1110 W. Washington Street, Suite 100 Phoenix, AZ 85007

And at: <https://azstateparks.com/ohvag>

Approved:



Bob Broscheid: Executive Director



Doug Ducey
Governor

ARIZONA STATE PARKS & TRAILS

Bob Broscheid
Executive Director



DRAFT MINUTES

of
THE OFF-HIGHWAY VEHICLE ADVISORY GROUP
of
THE ARIZONA STATE PARKS AND TRAILS
MAY 27, 2021

A. CALL TO ORDER

Chuck Wood, Vice-Chair of the Off-Highway Vehicle Advisory Group called the meeting to order at 10:06am.

B. PLEDGE OF ALLEGIANCE

Chuck Wood led the Group in reciting the Pledge of Allegiance.

C. MEMBER ROLL CALL

Members Present: *Ben Alteneder (Virtual), Geoff Chain (Virtual), Jason Cobb (Virtual), Holly Irwin (Virtual), Chuck Wood.*

Staff Present: *Mickey Rogers, Dawn Collins, Jeff Schmidt.*

D. AGENDA ITEMS

1. **Consideration of Action to Approve Minutes of the April 27, 2021, OHVAG Meeting.**

Holly Irwin moved to approve minutes of the April 27, 2021 OHVAG Meeting. Jason Cobb seconded the motion. Ben Alteneder approved. Geoff Chain approved. Jason Cobb approved. Holly Irwin approved. Chuck Wood approved. The motion passed.

2. **OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for The Submitted 2021 Motorized Grant Application.**

Chuck Wood moved to recommend funding for the Town of Camp Verde, Greif Hill Trailhead in the amount of \$220,600.00. Ben Alteneder seconded the motion. Ben Alteneder approved. Geoff Chain approved. Jason Cobb approved. Holly Irwin approved. Chuck Wood approved. The motion passed.

3. **OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for The Submitted 2021 Supplemental Grant Application.**

Holly Irwin moved to recommend funding for Mohave County, Law Enforcement Equipment in the amount of \$29,031.00. Geoff Chain seconded the motion. Ben Alteneder approved. Geoff Chain approved. Jason Cobb approved. Holly Irwin approved. Chuck Wood approved. The motion passed.

4. **Bureau of Land Management (BLM) Emergency and Mitigation Grant Update.**

Mickey Rogers provided the Group with an update on the BLM Dust Mitigation Project taking place near Rock Springs and I-17.

5. **State Trust Land Non-Urban Plan Update.**

Mickey Rogers provided members with an update on the State Trust Land Department's Non-Urban Plan Project that was awarded last fall.

6. State Comprehensive Outdoor Recreation Plan (SCORP) Update.

Dawn Collins updated OHVAG on the progress of Arizona's 2023-2027 SCORP.

7. Discussion of The Coalition for Recreational Trails (CRT) Annual Achievement Awards.

Staff discussed The Coalition for Recreational Trails Award criteria and potential projects to submit on behalf of the State of Arizona.

E. FUTURE AGENDA ITEMS

Mickey Rogers will provide an update on the Great Western Trail Master Plan. Ben Alteneder requested an update on Off-Highway Vehicle registration numbers.

F. CURRENT EVENTS

Members discussed current events. Mickey Rogers discussed a meeting with Tonto National Forest regarding the completion of an updated Travel Management Plan. Geoff Chain discussed upcoming training taking place at Alto Pit OHV Area. Chuck Wood discussed planning efforts to develop a motorized trail connecting communities in northeast Arizona.

G. CALL TO THE PUBLIC

No members of the public requested to speak.

H. FUTURE MEETING DATES

Staff discussed potential future meeting dates with members.

I. ADJOURNMENT

The meeting adjourned at 10:47am.



Doug Ducey
Governor

ARIZONA STATE PARKS & TRAILS

Bob Broscheid
Executive Director



Date: September 27, 2021

To: Todd Davis, Chair, Off-Highway Vehicle Advisory Group
From: Bob Broscheid, Executive Director, Arizona State Parks and Trails

Subject: Supplemental Grant Applications

Background:

The Off-Highway Vehicle Decal Supplemental Grant Program provides funding for small projects, signage, mitigation, and law enforcement. These grants can be submitted for review at any time throughout the fiscal year and are reviewed on a quarterly basis. These projects are funded through the OHV Decal Program. For this quarter, two (2) Law Enforcement Grants were submitted for a total request of \$60,000.00.

2021 Supplemental Grant Applications			
Sponsor	Project	Request	Staff Recommendation
Arizona Game and Fish Department: Region 3	Law Enforcement Equipment	\$30,000.00	\$30,000.00
Navajo County Sheriff's Office	Law Enforcement Equipment	\$30,000.00	\$30,000.00
TOTAL		\$60,000.00	\$60,000.00

Recommendation:

The Arizona State Parks and Trails Grants and Trails team reviewed the application and made funding recommendations based on priorities set in the Arizona State Parks and Trails 2020 State Trails Plan and project need.

Recommended Motion:

I move to recommend to approve funding for the Supplemental OHV Grant application as follows; Arizona Game and Fish Department: Region 3, Law Enforcement Equipment in the amount of \$ _____ and Navajo County Sheriff's Office, Law Enforcement Equipment in the amount of \$ _____.

Prepared by: Matt Eberhart, State OHV Coordinator, Arizona State Parks and Trails

Approved:

Bob Broscheid, Executive Director

Supplemental Off-Highway Vehicle Grant Applications

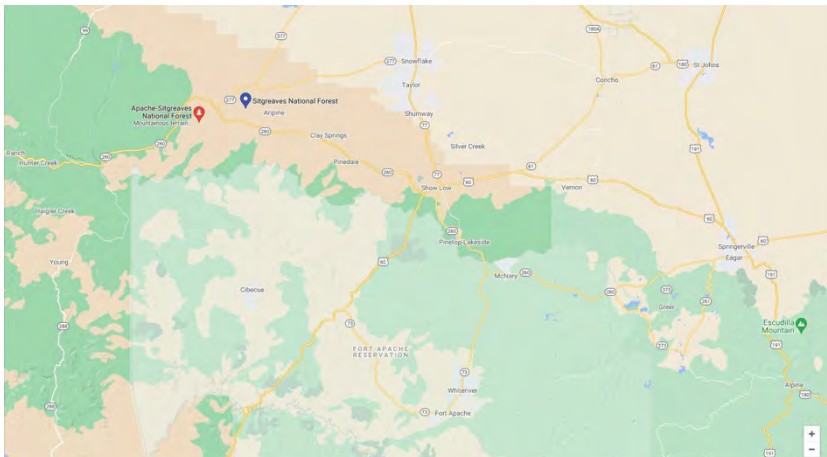
Arizona Game and Fish Department: Region 3– Law Enforcement Equipment Requested Funding – \$30,000

The AGFD, Region 3 is requesting funding to assist in purchasing a Kawasaki Teryx KRX 1000 to replace a Polaris RZR 800 from a previous OHVAG grant from 2011. In addition to a Kawasaki Teryx KRX 1000, the AGFD will be purchasing a tri-band radio/siren, and a law enforcement light kit. This UTV would be assigned to the Region 3 Law Enforcement Specialist who is responsible for organizing and conducting OHV patrols and outreach for the west sector of Region 3.



Navaho County Sheriff's Office – Law Enforcement Equipment Requested Funding - \$30,000

The Navajo County Sheriff's Office is in need of a new UTV for the purpose of performing law enforcement patrols and OHV education in the State Trust Lands and USFS lands and roads within Navajo, Apache, and Coconino Counties. This will support AZGFD and USFS agencies with their on-going efforts to provide law enforcement patrols and education in these same areas as well.



Emergency and Mitigation Grants

Town of Camp Verde: Box T Trailhead

Grant Award: \$69,400

Box T is a trailhead located on Prescott National Forest land and is identified in the Verde Trails and Access Plan as a multi-use trailhead. It will serve an extensive network of interconnected motorized and non-motorized trails, and will connect to a larger network of multi-use trails in the Camp Verde area (and beyond).

The trailhead is not formally developed (it is natural dirt and contains only a gate and an ATV cattle guard), and therefore the trail access point is subject to periodic damage. Motorized use when the natural ground is wet has led to the deterioration of the natural landscape and left rutted-out tire tracks. Also, the "trailhead" is located on an unsafe, blind curve on Salt Mine Road, making access to the trailhead difficult and unsafe. This emergency remediation project is being pursued in order to correct the continued deterioration of the trail access point and to enhance safety for trail users.

This grant proposes the following:

1. Relocate the entrance and cattle guard further down Salt Mine Road to enhance safety and accessibility (and decommission the old trailhead);
2. Place millings in the formal trailhead area to stabilize the ground and prevent further deterioration at the hands of motorized vehicles;
3. Install three rail pipe fencing to define the trailhead area and restrict unauthorized access past the staging area;
4. Install gates at the trailhead to provide controlled access to the trail area;
5. Install an informational kiosk at the trailhead to inform users of appropriate trail uses and practices.

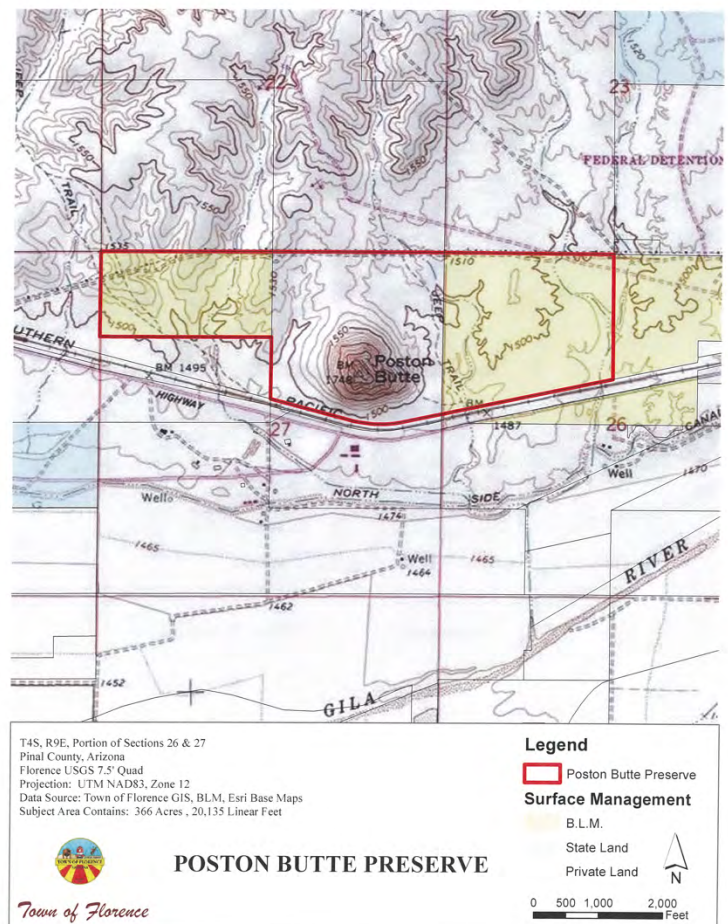


Town of Florence: Poston Butte Preserve Fencing Grant Award: \$100,000

The Town of Florence requests \$100,000 for the Poston Butte Preserve Fence Project that entails the removal of existing fencing, installing barbless wire fencing, and installing three access gates. The grant funds will be used for the fence installation portion of the project around three parcels that encompass the preserve. New fencing is needed to secure Poston Butte Preserve due to damage that has occurred from off-highway vehicles (OHV) that frequent the area. Residential development continues to occur on the east and west sides of the preserve. As a result, Town staff have observed an increase in OHV activity and unauthorized trails that are being cut through the preserve.

The Poston Butte Fence Project will include the removal of approximately 6,540 linear feet of existing fence and associated fence posts. The fencing is no longer needed because it divides two parcels in the middle of the preserve. Approximately 19,950 linear feet of new fencing will be installed along the perimeter property lines. One vehicle gate and two pedestrian/equine/maintenance vehicle access gates will also be installed as part of the project.

The Town of Florence is developing Poston Butte Preserve as a recreational facility with multi-use trails, picnic ramadas, and other amenities for non-motorized activities. The Town's goal is to expand and improve the existing trails to promote health, recreation, and connectivity among neighborhoods.





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Off-Highway Vehicle Advisory Group (OHVAG)

Monday, September 27, 2021

**Ben Alteneder, Geoff Chain, Jason Cobb, Todd
Davis, Holly Irwin, Tom Murphy, Charles Wood**

AGENDA – A

Call to Order



AGENDA - B

Pledge of Allegiance

Member Roll Call

Ben Altoneder

Geoff Chain

Jason Cobb

Todd Davis

Holly Irwin

Tom Murphy

Charles Wood

AGENDA – D1

Meeting Minutes

The Group will review and may consider action to approve the Group meeting minutes from May 27, 2021.

AGENDA – D1

Motion:

I move to approve the meeting minutes of the May 27, 2021 meeting.

2021 Supplemental Motorized Grant Applications

OHVAG will consider and may take action to recommend, modify, or deny funding for the submitted 2021 Supplemental Motorized Grant Applications.

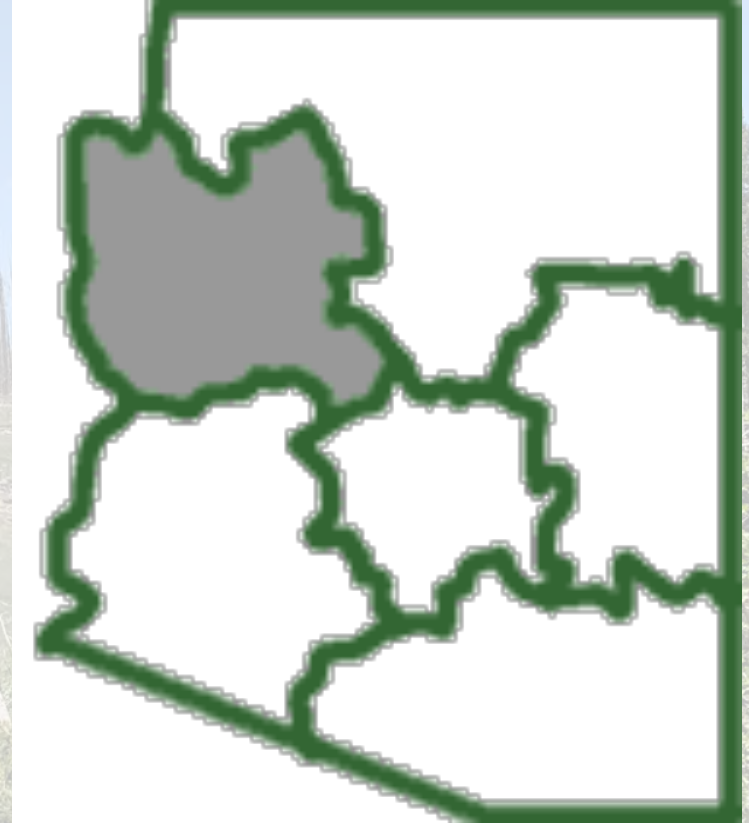
AGENDA – D2

2021 Supplemental Grant Applications

Sponsor	Project	Request	Staff Recommendation
Arizona Game and Fish Department: Region 3	Law Enforcement Equipment	\$30,000.00	\$30,000.00
Navajo County Sheriff's Office	Law Enforcement Equipment	\$30,000.00	\$30,000.00
TOTAL		\$60,000.00	\$60,000.00

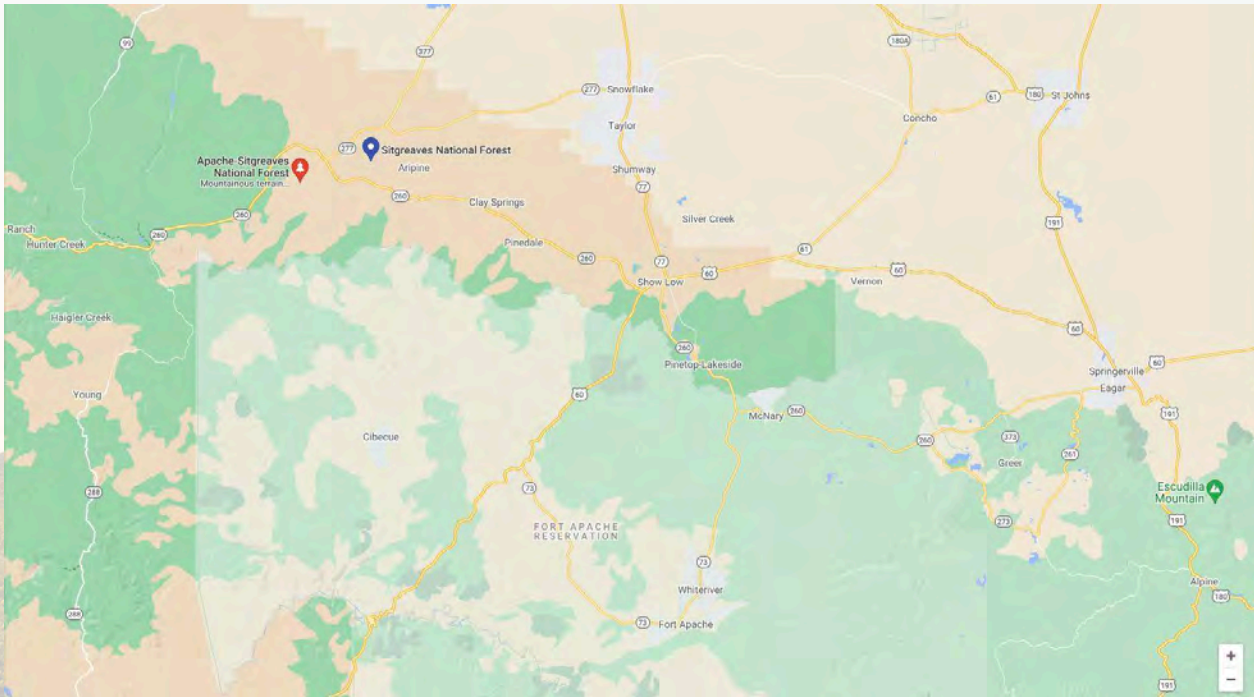
AGENDA – D2

Arizona Game and Fish Department: Region 3



AGENDA – D2

Navajo County Sheriff's Office



AGENDA – D2

Motion:

I move to recommend to approve funding for the Supplemental OHV Grant application as follows; Arizona Game and Fish Department: Region 3, Law Enforcement Equipment in the amount of \$_____ and Navajo County Sheriff's Office, Law Enforcement Equipment in the amount of \$_____.

AGENDA – D3

Emergency and Mitigation Grant Projects Update

Staff will provide an update on the following Emergency and Mitigation Projects.

AGENDA – D3

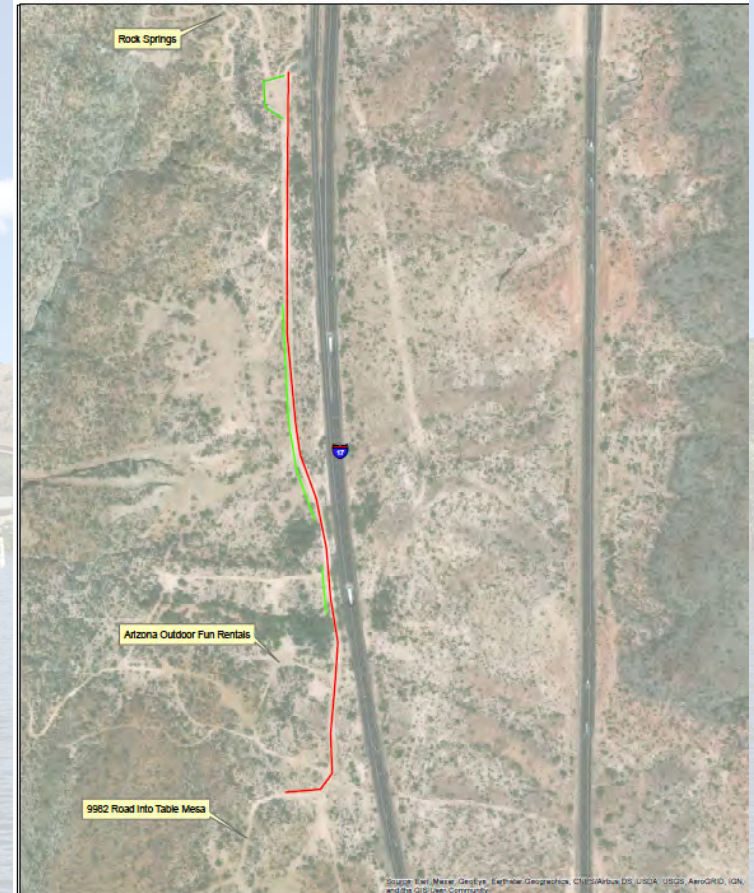
Emergency and Mitigation Grants

Sponsor	Project	Grant Amount
Bureau of Land Management	Rock Springs Dust Mitigation	*\$91,954.00
Town of Camp Verde	Box T Trailhead	\$69,400.00
Town of Florence	Poston Butte Preserve Fencing	\$100,000.00
TOTAL		\$261.354.00

**BLM Project increased from \$86,731.00 to \$91,954.00 for project taxes and permits.*

AGENDA – D3

BLM Rock Springs Dust Mitigation



Arizona

**Rock Springs
Dust Abatement Project**
UNITED STATES DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
PHOENIX DISTRICT, HASSAYAMPA FIELD OFFICE

Legend

- Treated Road
- New Fence

Map Location
No warranty is made by the Bureau of Land Management as to the accuracy, reliability, or completeness of these data for individual use or aggregate use with other data. Decisions in this document only apply to BLM lands.

1:3,000

Date: 3/4/2021 Created by: C. Geemage

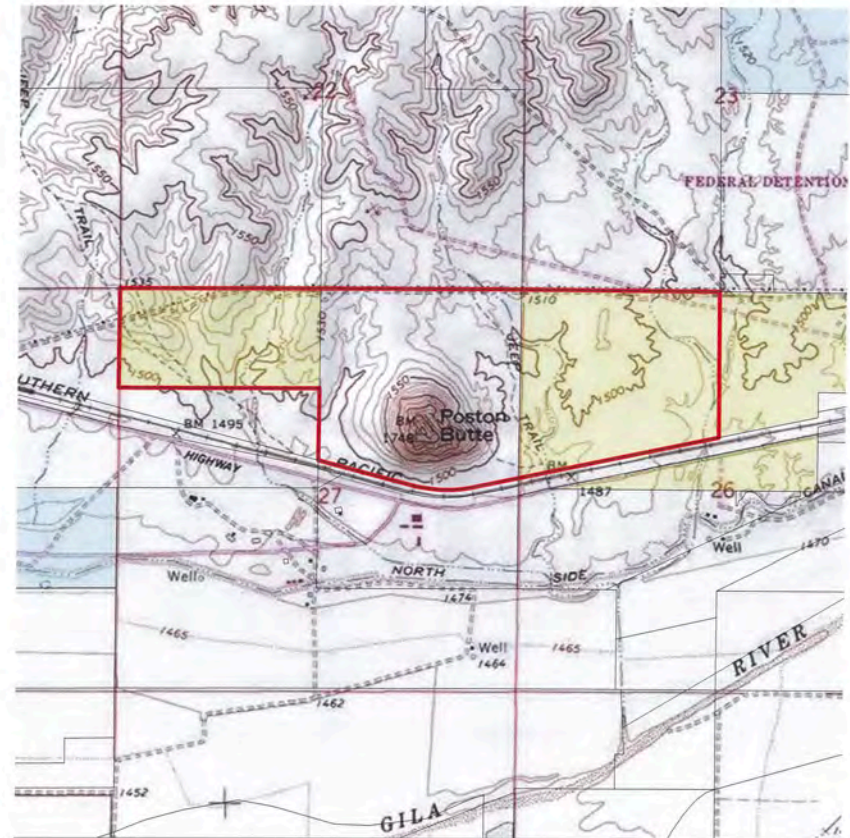
AGENDA – D3

Camp Verde Box T Staging Area Mitigation



AGENDA – D3

Florence Poston Butte Fencing



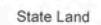
T4S, R9E, Portion of Sections 26 & 27
Pinal County, Arizona
Florence USGS 7.5' Quad
Projection: UTM NAD83, Zone 12
Data Source: Town of Florence GIS, BLM, Esri Base Maps
Subject Area Contains: 366 Acres, 20,135 Linear Feet

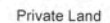
Legend

 Poston Butte Preserve

Surface Management

 B.L.M.

 State Land

 Private Land



0 500 1,000 2,000 Feet



POSTON BUTTE PRESERVE

Town of Florence

OHV Range Improvement Grant Project 472020 Update

Kim Jackson will provide an update on the Arizona Game and Fish Department OHV Range Improvement Grant Project 472020.

AGENDA – D4

OHV Range Improvements



AGENDA – D4



AGENDA – D4



AGENDA – D4



AGENDA – D4



OHV Coordinator Updates

The State OHV Coordinator will provide updates on the OHV Ambassador Program, Dealership Program, eCivis Grant Management System, and OHV Decal sales comparisons.

AGENDA – D5

OHV Ambassador Program



AGENDA – D5

Dealership Program

Arizona Game and Fish Department
Arizona State Parks and Trails • Arizona State Land Department

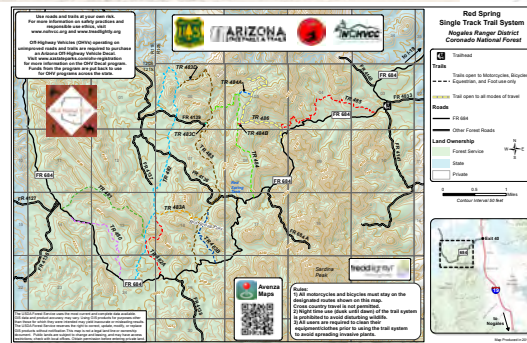
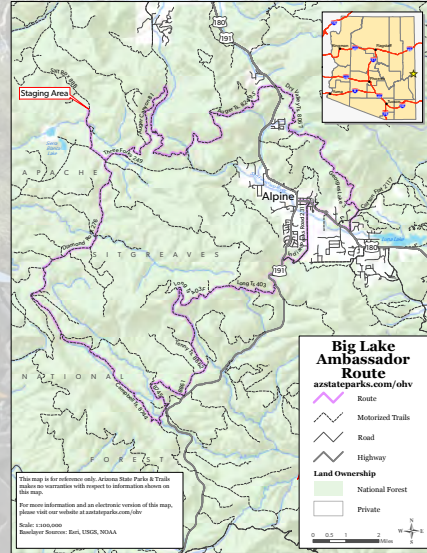


Arizona Off-Highway Vehicle Guide

FREE MAP INCLUDED



ARIZONA
STATE PARKS & TRAILS



Arizona State Parks and Trails, the Arizona Game and Fish Department, and the State Land Department have partnered with a number of Arizona's off-highway vehicle (OHV) dealerships to develop a unique education and outreach opportunity.

In addition to providing general OHV information and safety guidelines, our agencies are striving to better inform users on where to ride. This packet includes a variety of OHV and 4x4 maps.

For additional maps and information related to OHV recreation in Arizona, please visit the Arizona State Parks and Trails' off-highway vehicle page at: azstateparks.com/OHV.



AGENDA – D5

eCivis Grant Management System

Off Highway Vehicle Fund Grants

Grants Navigation

Click the Explore Grants Pages and Programs button below to visit our Main Grants Page or to learn more about other grant opportunities available through Arizona State Parks and Trails.

[Explore Grants Pages and Programs](#)

Off Highway Vehicle Fund

The Off-Highway Vehicle Recreation Fund is generated from Off-Highway Vehicle (OHV) Decal sales and gas tax revenues. These funds provide opportunities for OHV education, outreach, trail building, trail maintenance, law enforcement, signage, support facility development, as well as emergency repairs and vandalism prevention.

Apply for OHV Grants

[Competitive Grants](#)

[Supplemental Grants](#)

eCivis Application Guide

This document serves as a step by step guide to applying for Arizona State Parks and Trails grants in the new eCivis system.

[Application Guide PDF](#)

Arizona State Parks and Trails Grants Manual

Arizona State Parks and Trails (ASPT) invites non-profits, clubs, local, regional, state, federal and tribal governments to submit grant applications for all kinds of motor and non-motorized recreational trail uses. This manual provides guidelines for project sponsors on funding opportunities and how to apply.

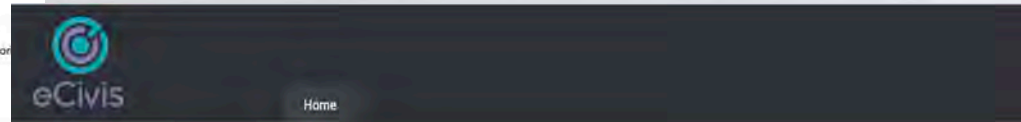
[Grants Manual PDF](#)

Arizona State Parks and Trails Administrative Guidelines

These Administrative Guidelines were established to assist project sponsors in the successful and timely completion of their awarded grant projects. The Arizona State Parks and Trails (ASPT) Grant Staff will work closely with project sponsors to answer questions and provide recommendations on grant projects. Should you have questions or concerns regarding a grant project, please contact the Grants and Trails Team.

[Administrative Guidelines PDF](#)

ARIZONA
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Arizona

FY 22: Competitive OHV Grants

Apply

Overview	Eligibility	Financial	Contact	Files
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ID:	N/A
Title:	FY 22: Competitive OHV Grants
Application Start Date:	07/01/2021
Application End Date:	06/30/2022

Summary:

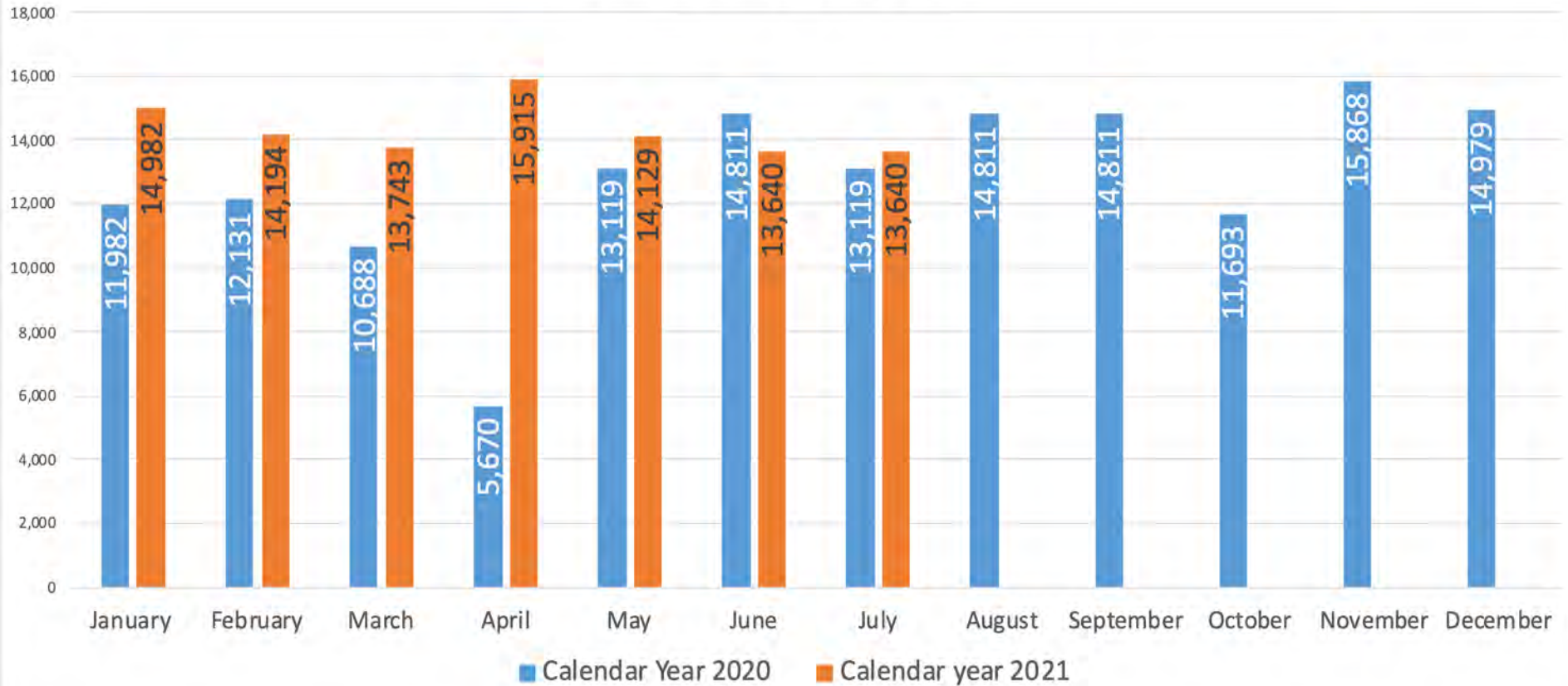
MOTORIZED PROJECTS

- Eligible projects could include off-highway vehicle recreation facilities, such as trail development and trail maintenance for the use of off-road motorcycles, all-terrain vehicles, four-wheel drive vehicles, or other off-road motorized vehicles.
- Before entering into a Project Agreement, Grant Applicants (Also referred to as PROJECT SPONSORS) must have a shovel ready project. Due to the application/review process, sponsors that are awarded funds in this cycle may not receive funding until January of the following year.

AGENDA – D5

OHV Decal Sales 2020 vs. 2021

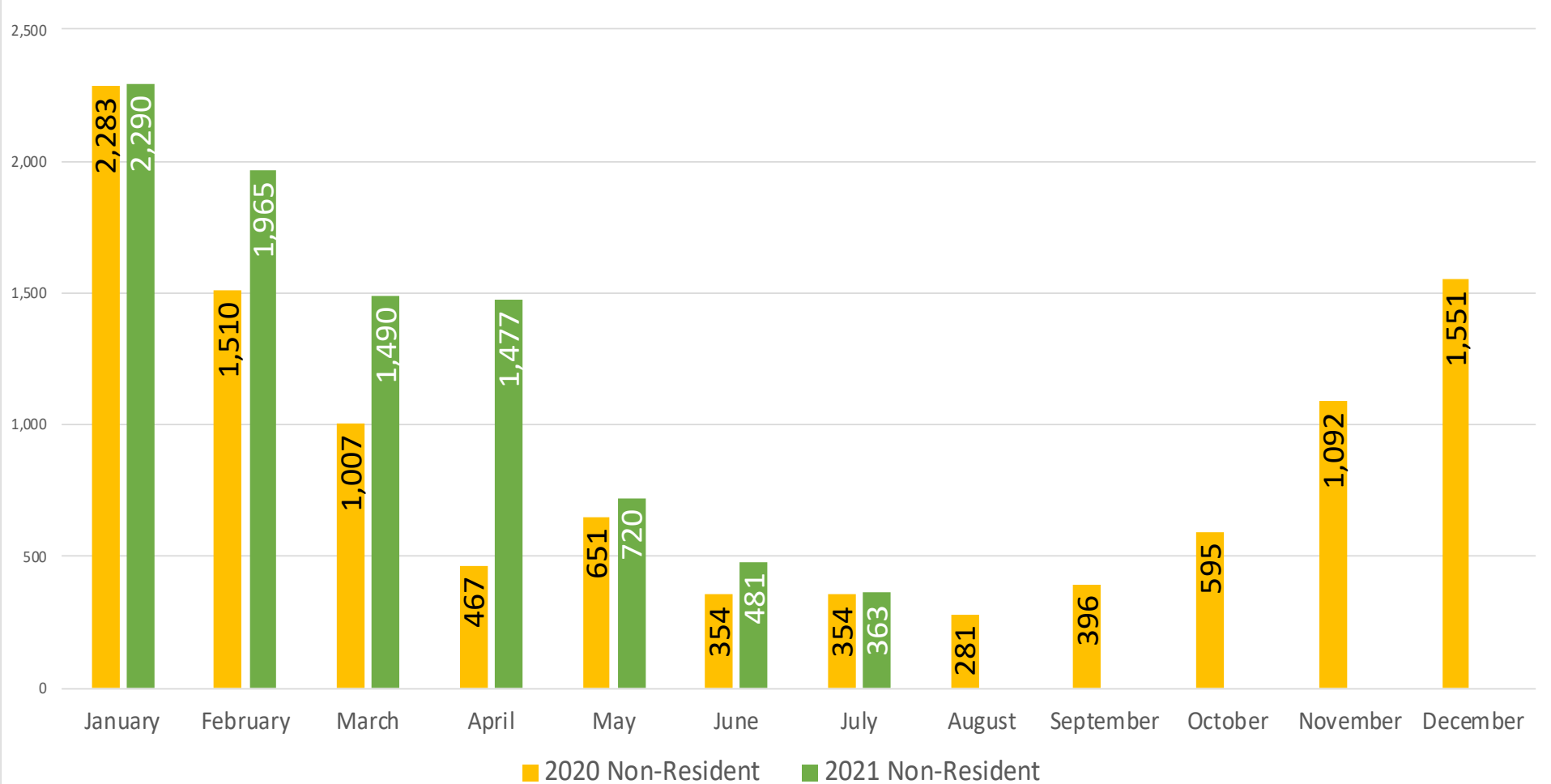
Resident OHV Decals



****January to July 19,800 more Resident OHV Decals have been sold in 2021.***

AGENDA – D5

Non-Resident OHV Decal Sales



AGENDA – E

Future Agenda Items

Group members may identify items or issues they wish to be considered for inclusion on a future agenda.

AGENDA – F

Current Events

Group members will discuss current events and/or recent experiences of interest to the outdoor recreation community and/or the status of any projects with which they are currently involved.

AGENDA – G

Call to the Public

The chair will recognize those wishing to address the Group.

AGENDA – H

Future Meeting Dates:

Tentatively the week of October 29th

Tentatively the week of November 29th

THANK YOU!