



Arizona State Parks Board Rules
R12-8-306. Minimum Maintenance/Restoration Standards

- A) The owner of a certified Commercial or Non-Commercial historic property shall maintain the property to preserve the historical integrity of the features, materials, appearance, workmanship and environment, according to the following standards:
- 1) Protect the Historic Property against accelerated deterioration due to:
 - a) Vandalism;
 - b) Structural failure;
 - c) Climatic weathering including the affects of water infiltration;
 - d) Biological affects due to insects, animals, or plants;
 - e) Fire; or
 - f) Flooding.
 - 2) Maintain the historic property by:
 - a) Keeping it secure;
 - b) Maintaining the windows and doors, or covering them in a manner that does not injure the property's integrity;
 - c) Maintaining security fencing, if applicable;
 - d) Maintaining roofs and drainage systems;
 - e) Minimizing damage for insects, birds, or animals; and
 - f) Maintaining landscaping to reduce fire potential.
- B) The Officer shall decertify any certified Historic Property, which is condemned by a local authority.
- C) Before implementation of any rehabilitation project, the owner shall submit both a written and graphic proposal (Construction Documents) for the proposed rehabilitation project to the Officer. The Officer has 30 calendar days from receipt of the proposal in which to comment on the appropriateness of the project in relationship to the *Secretary of the Interior's Standards for Rehabilitation*.
- D) The Officer shall review all rehabilitation projects done to ensure that the planned project for rehabilitation of the Historic Property is in accordance with the guidelines established by the U.S. Government, *Cyclical Maintenance for Historic Buildings, J. Henry Chambers, AIA, 1976*, available from the U.S. Government Printing Office and the U.S. Department of the Interior, National Park Service, publication entitled, *The Secretary of the Interior's Standards for Historic Preservation Projects, Section III, Guidelines, 1983* and *The Secretary of the Interior's Standards for Rehabilitation, National Park Service, 1995* available from the National Park Service Technical Preservation Services Division, the State Historic Preservation Office or the U.S. Government Printing Office. These 3 documents are incorporated by reference and on file with the Board and the Office of Secretary of State. The materials incorporated by reference contain no future editions or amendments.
- E) The owner shall submit pictures of rehabilitation projects no later than 30 calendar days after completion of the project that illustrate compliance with the standards established in Subsection (D).
- F) If a conflict occurs between the requirements of the Officer or the Officer's representative, and local building officials or any applicable laws, a meeting of the appropriate representatives shall be called by the owner to discuss the question and reach an equitable solution.