



Catalina State Park
11570 N Oracle Road
Tucson, AZ 85737

Dear Couple:

Thank you for considering Catalina as the location for your wedding.

The enclosed material will help you decide if an Arizona State Park will be the best backdrop for your wedding. The material includes information on wedding sites and facilities for weddings and receptions. Please contact us by phone for available dates or to answer any questions you may have.

Attached you will find an application, price packages, frequently asked questions and rules and regulations. Applications/Forms should be completed and returned to Catalina by fax or in person, as soon as possible.

Payment is due at the time a reservation is made with a Visa, MasterCard or cash.

PLEASE NOTE:

- 1) Arizona State Parks Rules and Regulations will be observed.
- 2) Proposed changes in your schedule or activities must be pre-approved by the Park Manager or his/her representative.

The Park Manager may assess up to a \$250 fee for damages and cleanup when, in his/her judgment, facilities are not left in the same condition as when the activity commenced. The park is not responsible for providing medical, sanitary or security services during the term of the reservation.

Thank you again for considering Catalina. We are looking forward to working with you. Please feel free to call us if you have any questions.

Sincerely,

Staff at Catalina State Park
Office: (520) 628-5798
Fax: (520) 628-5797

Arizona State Parks
1300 W. Washington
Phoenix, Arizona 85007
Phone & TTY (602) 542-4174
Toll Free (800) 285-3703
from 520 & 928 area codes
Fax (602) 542-4180

*Equal Employment Opportunity
Agency. This document is
available in alternative formats.
Contact the ADA Coordinator
at (602) 542-4174.*



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(520) 628-5798

FACILITY RENTAL INFORMATION

Catalina State Park is pleased to make its amenities available for your special event. To help you make your decision regarding the use of the Park, we ask that you study our guidelines carefully. Your cooperation is needed in complying with the following regulations to ensure the success of your event, the security of the facilities and the protection of the surrounding natural environment.

Reservations

Reservations for wedding ceremonies, receptions and other events are on a first come first serve basis.

Reservation Fee

A reservation fee of \$5 is due at the time of booking. This fee is non-refundable and non-transferable.

Special Use Permit

Weddings currently do not need a special use fee in the Group Areas unless it is outside the normal operation of Catalina State Park. See Park Management for details.

Rental Space & Inclusions

The reserved area is rented "as is".

Rental Hours

The Park facilities will be available for day use from 5am to 10pm. Group Area reservations start at either 5am or 2pm. Camping is available.

Rental Fees & Payment Policy

Rental of the reservation area is non-refundable and reservation deposit of \$5.00 is due at the time of booking. The facility use fee of \$15 a segment (5am – Noon and/or 2-10pm) is required at the time of the reservation. Reservations will be accepted no later than 1 day prior to the date being reserved and no earlier than 1 year in advance. Normal entrance fees apply on the day of the event.

Postponement of Event

You may reschedule for no additional fee up to 24 hours in advance, 12pm before the day of the event. Payments for events that are transferred (from one date to another) are non-refundable regardless of cancellation date.

Cancellation Policy

If a cancellation occurs fewer than 60 days in advance user fees are non-refundable. Any cancellations made prior to 60 days before the event will receive a refund for any fees paid, excluding the non-refundable reservation fee of \$5.00. Payments for events that are transferred (from one date to another) are non-refundable regardless of cancellation date.

Inclement Weather

The Park assumes no liability for inclement weather that affects the event or for any occurrence that may impact the event, which is outside the Parks' control, including the flooding of the road at the Canyon del Oro wash. You are responsible for any additional rentals required to accommodate the needs of the event.

Event Representative

A responsible party must be designated as an Event Representative prior to the start of the event. The Event Representative may be neither the bride nor groom. It will be the responsibility of the Event Representative to be available to answer questions and assist Park staff in enforcing all rules and regulations. (If the Event Representative becomes intoxicated at any point during the event, the Park Manager may terminate the event as a breach of contract.)

Rehearsal

Yes, if the area is reserved for that purpose.

Vendor Selection

The Park provides only the venue. All costs of food, floral, rentals, entertainment, and other features of the event are your responsibility. It is your responsibility to make sure that these guidelines are provided to any outside vendor, and that these vendors follow the rules of the Park.

Catering

You may use the caterer of your choice or any person in possession of a Pima County approved Food Service License.

Alcoholic Beverages

Alcohol is permitted on the park.

Music

DJs and acoustic are permitted but no amplified sound. The volume of music must remain at a level satisfactory to guests and Park staff.

Photography

Photos are permitted throughout the Park. However, no photographers, guests, or equipment will be allowed off marked trails and walkways.

Tenting

Tent rental must be through a licensed vendor. Tenting must be located in open spaces.

Deliveries (Personal and Rental)

The Park does not have areas for the storage of personal belongings or rental equipment. Therefore, all deliveries of supplies and equipment must occur during the reservation time frame. Deliveries and pick up of rental equipment must be made during park operating hours. Park staff will not sign for personal or

rented supplies and equipment. If a vendor requires a signature upon delivery, a responsible party must be available to sign the delivery slip. Arizona State Parks or any Park staff is not responsible for loss or damage to property brought onto the premises and is not responsible for set up and breakdown of any rental equipment. All rental equipment must be scheduled for pick up by during the reservation time frame.

Equipment belonging to the Park

No equipment is available for use from the Park. There is also no electricity at any Areas. Solar lights, 20 Watt LED, are at the Ramadas in Gila Monster, Flycatcher, and Ringtail Group Areas. They are on a timer and will not work until dark. Citizens for Solar and the Solar Guild of Tucson, Arizona donated the lights.

Decorations

No physical alterations may be made to any part of the Park's facility, property, or natural environment. No doorway or public corridor may be blocked in any way.

Clean Up

You are responsible for returning the rented area to *original condition*. All rental items, decorations, flowers, personal belongings, etc. must be removed from the public areas immediately following the event. The Park staff will not be responsible for the set-up or take-down of equipment. Any decorations or personal items remaining from the event may be destroyed, sold, or otherwise disposed of without any liability to the Park. If any damage or theft has occurred, it will be noted and signed by the Event Representative before leaving the facility. If the damage is found the morning after the event, the Permittee will be contacted immediately. The Park will determine the amount to be billed to the Permittee. The caterer is responsible for clean up during and after the event. The Permittee assumes the responsibility of the caterer and clean-up. Charges for unusual clean-up after the event will be billed to the Permittee.

Flora & Fauna

As an Arizona State Park, the Park asks all guests to show the utmost respect for all forms of plants and wildlife so that our grounds may be preserved intact for all to enjoy. All guests must stay on designated trails and roadways to protect the native flora of the Park grounds. Trimming, cutting, or altering of any plants or trees can be extremely damaging and is not allowed. For the safety of the wildlife and plants near the Park, please do not throw rice, birdseed, confetti, or similar materials. Hunting, handling, harassing, or disturbing the wildlife is not permitted. Please leave the grounds as you found them.

Minors

Minors must be accompanied at a ratio of one adult to every 10 minors. An adult must be with a minor at all times and are responsible for their safety and discipline. Minors must stay on trails and are not allowed to remove any items from the premises.

Pets

Pets must be on a leash at all times.

Smoking

There is no smoking permitted inside any of our buildings, however, smoking is allowed outside at least 20 feet away from an exit. (Please provide cigarette receptacles for your guests.)

Park Staff

Park Staff is only on duty during the day. Please dial 911 if you have an emergency.

Arizona State Parks
 1300 W. Washington
 Phoenix, Arizona 85007
 Phone & TTY (602) 542-4174
 Toll Free (800) 285-3703
 from 520 & 928 area codes
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Frequently Asked Questions for Weddings at Catalina State Park

Group Areas:	Gila Monster	Flycatcher	Ringtail	Granite	Picnic	Romero Ruins
Amenities:						
Day Use	✓	✓	✓	✓	✓	✓
Camping	✓	✓	✓	✓		
Tent Only				✓		
Ramada (20x40)	✓	✓	✓		✓	✓
Tables	18	18	18	7	12	12
Bathrooms	✓^	✓^	✓^	✓*^	✓^	✓*^
Showers	✓^	✓^	✓^	✓^*		
Solar Light (20 watt LED)	✓	✓	✓			
Fire Pit	✓	✓	✓	✓		
BBQs	✓	✓	✓	✓	✓	✓
Water	✓	✓	✓	✓	✓	✓*
Trash/Recycle	✓^	✓^	✓^	✓*	✓^	✓*
Parking (# cars)	100	50	75	9	32^	24^
Available if not reserved					✓	✓

^ Shared

- A short walk is needed to access this amenity.

1. Q: How many guests can the area comfortably accommodate?

A: - Ramadas can accommodate up to 60 people. Most of the areas are limited according to the parking lot, not group size.

- Gila Monster: 100+ cars; 300+ people
- Flycatcher: 50+ cars; 150+ people
- Ringtail: 75+ cars; 225+ people
- Granite: 9 cars; 60+ people
- Picnic: 32 cars, shared parking; 100+ people
- Romero Ruins: 24 cars, shared parking; 100+ people

2. Q: Can the Park host more than one event at a time?

A: Yes, the park has multiple areas available.

3. Q: At what times may events be held?
A: Any time, day use hours are from 5am-10pm with quiet hours from 10pm to 7am. Camping is available in four of the group areas.
4. Q: What does the facility rental fee include?
A: The use of a Group Area.
5. Q: Can I rent the facility for a ceremony only?
A: Yes
6. Q: In case of inclement weather, what happens to an outdoor wedding?
A: We do not offer back up plans. You may reschedule for no additional fee up to 24 hours in advance, 12pm before the day of the event.
7. Q: Is outside catering allowed?
A: Yes, please let us know how many cars will be with the catering company in advance. All caterers must be able to provide proof of liability insurance to the Park. A professional caterer is not required, however, at least one member of your kitchen personnel must hold a current Pima County Food Handlers Card.
8. Q: Is there a specific list of other vendors?
A: No. Choice of vendors is at your discretion.
9. Q: Are tables, chairs & linens included?
A: No
10. Q: What is your alcohol policy?
A: Alcohol is permitted on the park. Please recycle.
11. Q: Is smoking permitted?
A: There is no smoking permitted inside any of our buildings, however, smoking is allowed outside at least 20 feet away from an exit. (Please provide cigarette receptacles for your guests.)
12. Q: Is music allowed?
A: Yes, but there is no amplified sound.
13. Q: When can I start setting up for my event?
A: The Park is open for day use from 5am to 10pm. Group Area reservations start at either 5am or 2pm.
14. Q: Are there any restrictions on decorations?
A: Yes, no physical alterations may be made to any part of the Park's facility or property. No doorway or public corridor may be blocked in any way. You must clean up after your event and return things to where they were found; remember to leave things better than you found it.
15. Q: What restrooms are available for event guests?
A: Any public restrooms. The closest restrooms for the Picnic Area and Romero Ruins are the Picnic Area restrooms. The Group Area restrooms would be the closest for Granite, Gila Monster, Flycatcher, and Ringtail.

16. Q: Is there a dressing room?
A: No.
17. Q: Is there parking?
A: Yes, each area has its own parking area.
- Gila Monster: 100+ cars
- Flycatcher: 50+ cars
- Ringtail: 75+ cars
- Granite: 9 cars
- Picnic: 32 cars, shared parking
- Romero Ruins: 24 cars, shared parking
18. Q: Is there handicap access?
A: Site specific, all Ramadas are paved
- Gila Monster: No; no designated parking, no paved path
- Flycatcher: No; no designated parking, no paved path
- Ringtail: No; no designated parking, no paved path
- Granite: No; no designated parking, paved parking, no paved path
- Picnic: Yes; designated parking, paved parking, paved path
- Romero Ruins: No; no designated parking, paved parking, no paved path
19. Q: How do I book an event and hold the date?
A: All reservations are made on a first-come first-serve basis either over the phone, 520-628-5798, or at the Park. A non-refundable reservation deposit of \$5 is due at the time of booking. The facility use fee of \$15 a segment (5am – Noon and/or 2-10pm) is required at the time of the reservation. Reservations will be accepted not later than 1 day prior to the date being reserved and no earlier than 1 year in advance.
20. Q: What forms of payment do you accept?
A: We accept cash, Visa or MasterCard credit and debit cards, or any combination of the above.
21. Q: When is payment due?
A: A non-refundable reservation deposit of \$5 is due at the time of booking. The facility use fee of \$15 a segment (5am – Noon and/or 2-10pm) is required at the time of the reservation.
22. Q: How far in advance do you need to make reservations?
A: Reservations will be accepted not later than 1 day prior to the date being reserved and no earlier than 1 year in advance.
23. Q: Do you offer overnight accommodations?
A: Yes, non-electric camping is available in the Gila Monster, Flycatcher, Ringtail, and Granite Group Areas. Camping fees of \$15 apply to each vehicle for each night.
24. Q: Are weapons allowed at your venue?
A: Yes, state laws apply.
25. Q: Are there adequate bathroom facilities for large groups?
A: Yes
26. Q: Are any other permits required from the city/county?
A: We are unaware of other permits but please check with the city/county according to your event.

27. Q: What is your policy for dress rehearsals? Are the wedding party allowed to use the facility for this purpose prior to the wedding?
A: Yes, if the area is reserved for that purpose.
28. Q: Is there an extra charge for any amenities/facilities?
A: No.
29. Q: Is there a cleaning deposit?
A: Additional fees may be assessed if the facilities are not left in the same conditions as when activities began.