

Applications: -

Profile

grantstaff@azstateparks.gov

Please be sure to fill out the budget section before submitting the pre-application. For help with filling out the budget section, see the budget portion of the eCivis help doc by [Clicking Here](#)

•Current Volunteer Rate: \$28.54

•Current Mileage Reimbursement Rate \$0.445/mile

Are you applying for a Land and Water Conservation Fund (LWCF) Grant, for a Combination of LWCF with Local, Regional and State Parks (LRSP) Heritage Fund Grant?

LWCF

I. Application

Grant Applicant and Project Form

[Land and Water Conservation Fund \(LWCF\) National Park Service \(NPS\) Guide](#)

[LWCF 2020 Guide for Participation and Application](#)

[Statewide Comprehensive Outdoor Recreation Plan \(SCORP\)](#)

Select activity that best fits your project.

Renovation (11 Points)

Project Title:

-

Organization Name:

-

Type of Applicant:

State Agency

Project Sponsor Address (Include City and Zip Code):

-

Company/Agency/Organization Website:

-

Project Coordinator:

-

Job Title:

-

Email:

-

Phone:

-

Secondary Project Coordinator:

-

Job Title:

-

Email:

-

Phone:

-

Authorized Official:

-

Project Summary:

Blank LWCF Application

Which Statewide Comprehensive Outdoor Recreation Plan (SCORP) Priorities does this project meet and how?

-

Project Timeline (Upload Here):

ArizonaStateMap.pdf

II. Project Information

Project Location (Address, Town/City):

-

Latitude:

-

Longitude:

-

[Click on this link to verify your Congressional and Arizona Legislative Districts](#)

Program/Project Congressional District (check all that apply)

All Districts

Program/Project Legislative District (check all that apply)

All districts

Nearest Major City (population 100,000+):

-

County (Select all that apply):

Statewide

Project Funding Request Amount:

\$0.00

Match Amount: (Requires a dollar for dollar match)

\$0.00

Total Project Cost: (Grant Request + Match)

Is the need for the proposed project identified in a locally approved Municipal Comprehensive Plan, a municipal recreation plan, and/or a municipal open space plan?

Yes

Upload Plan Here:

ArizonaStateMap.pdf

Has the municipality adopted the comprehensive plan?

Yes

Does the municipality have a current "State Certified Growth Management Plan"?

Yes

Upload Plan Here

ArizonaStateMap.pdf

Organizational DUNS Number

123,456,789

III. Cover Letter

Must be submitted on applicant's letterhead; signed and dated by the applicant's Chief Executive Officer and is the assurance that the sponsor endorses the proposal.

The letter must:

- a. **Designate** a project leader who will be the primary individual responsible for the implementation of the project: include the individual's name, address, e-mail and a daytime telephone number.
- b. **Certify** that if the grant is awarded, the applicant will comply with all applicable local, state, and federal regulations concerning acquisition and/or development of the proposed project.
- c. **Identify** the type of assistance being sought (acquisition, development, renovation, or some combination of these categories.)

Cover Letter

ArizonaStateMap.pdf

IV. US Census Data

Based on most recent US Census data, please provide the following:

[Link to Most Recent US Census Data](#)

Population of Community in Which Project is Located

0

Community Median Family Income

\$0.00

Percentage of People with Disabilities (%)

0.00

Demographics

Please provide the percentage (%) of each demographic based on the most recent census data. Input number as a percent with up to two decimal places. Ex. 12.35% If none, enter (0).

American Indian and Alaska Native alone

0.00

Asian alone

0.00

Black or African American alone

0.00

Hispanic or Latino

0.00

Native Hawaiian and Pacific Islander alone

0.00

White alone

0.00

White alone, not Hispanic or Latino

0.00

Two or More Races

0.00

Other

0.00

Please be sure to fill out the budget section before submitting the pre-application.

Average Score

of Reviews

0

of Denials

0

Additional Information**Budget Worksheet****View Budget Worksheet**

<https://portal.ecivis.com/#/peerBudget/E4BC89BA-FE16-4073-8992-6FF0C99F4558>

Application Goals**View Application Goals**

<https://portal.ecivis.com/#/peerGoals/D79949C5-0E0E-4DAE-BF48-AADB269AA9A6>

Applications: File Attachments

Project Timeline (Upload Here):

ArizonaStateMap.pdf

Upload Plan Here:

ArizonaStateMap.pdf

Upload Plan Here

ArizonaStateMap.pdf

Cover Letter

ArizonaStateMap.pdf

Applicant Information

Tell us about you.

Linked Applicant

jeff.schmidt37@yahoo.com

First name

-

Last name

-

Email

grantstaff@azstateparks.gov

Title

-

Company

-

Company Website

-

City

-

State

Arizona

Organization Information

Tell us about your organization.

Organization Name

-

Employer Identification Number (EIN)

-

DUNS

-

Authorized Representative

-

Business/Finance Representative

-

Organization Address

Address

-

Address 2

-

City

-

State

Arizona

County

-

Congressional District/Region

-

Zip

-

Phone

-

Phone Extension

-

Fax

-

Authorized Representative (if different from above)

Name

-

Title

-

Email

-

Phone

-

Business/Finance Contact (if required)

Name

-

Title

-

Email

-

Phone

-

Linked Form to Applications

Which grant are you applying for: Land and Water Conservation Fund (LWCF) or Local, Regional and State Parks (LRSP) Heritage Fund?

LWCF

Land and Water Conservation Fund (LWCF) Criteria Form

Instructions:

Grant reviewers and committee members will be looking to see how applicants incorporate core components of the updated Statewide Comprehensive Outdoor Recreation Plan (SCORP) in each section of the LWCF Criteria Form.

Address the Conservation of Resources: Maintaining existing facilities and public recreation sites; incorporating innovative and effective technologies and green building practices into projects, protecting natural and cultural resources and open space.

Partnerships and Collaboration: Sharing of information, connectivity to recreational opportunities.

Accessibility and Inclusion: Projects that increase accessibility to recreational facilities in underserved communities.

I. LWCF History/Compliance (10 Points)

Has your agency ever received an LWCF Grant from AZ State Parks?

Yes

List total number of LWCF Projects received:

If unsure, [Click Here to see previous grants](#)

Are your current LWCF and recreational facilities maintained and free of any major issues? (7 Points)

Do you have a current LWCF facility that will need to be converted?

Do all of your LWCF facilities have the required LWCF signage? (3 Points)

II. Collaboration (14 Points)

1. Will this project involve collaboration with another agency/organization? (3.5 Points)

Yes

Please indicate the collaboration effort with a letter from that agency.

ArizonaStateMap.pdf

2. How much (\$) of your match will come from other entities? (3.5 Points)

0

a). Attachment:

3. If project is providing connectivity with another agency, please provide a map showing this connectivity. (3.5 Points)

4. Will your agency be collaborating with another group? (3.5 Points)

Yes

Please provide a letter from that group explaining this effort.

ArizonaStateMap.pdf

Provide a short description summarizing all collaboration efforts referenced in this section.

-

III. Engagement and Communication Criteria (17 Points)

Project Need (Project Specific Planning/Public Involvement)

1. Explain and document what circumstances brought this project to the forefront and why this project is a priority. (3 Points)

-

a.) Attach Additional Documents (If needed)

2. Explain and document your public outreach efforts, what you did to solicit public involvement. (8 Points for #2 through #4)

-

a) Select all public outreach activities that took place related to this project:

Public Hearings, Conducted Surveys, Put Notices on Radio/ in Newspapers, Meetings

3. Explain and document how the public was involved in determining the need or how they responded to your public outreach efforts for the project you are applying for.

-

4. Document how the public demonstrated support and affirmation for the project.

-

a) List total number of public meetings, hearings and outreach efforts that have occurred as it relates to this project:

0

b) List estimated total number of attendees for all public events:

0

c) Attach public outreach effort documents here (Newspaper, print, meeting records, surveys):

5. Describe any innovative means of engagement for members of project communities, particularly youth, in the planning process. Recreation development and experiential learning opportunities. (2 Points)

-

6. Will your proposed project serve and engage youth to grow the next generation of outdoor recreation enthusiasts? (2 Points)

Yes

Please describe how:

-

7. Will your project include any education opportunities or materials? (2 Points)

Yes

Attach any examples of education materials here:

ArizonaStateMap.pdf

IV. Accessibility and Inclusion Criteria (17 Points)

1. Will your project provide facilities or opportunities for underserved populations? (4 Points)

Yes

Please provide a description of how the project will provide for underserved populations:

-

2. Will this project fill a gap in recreation demand in your service area? (4 Points)

Yes

Please provide a description of how the project will fill a gap in recreation demand in your service area:

-

3. Will your project provide activities or opportunities for multiple user groups (age groups, ethnic groups, activity user groups, etc.)? (3 Points)

Yes

Please provide a description of how the project will provide activities or opportunities for multiple user groups (age groups, ethnic groups, activity user groups, etc.):

-

4. Is your facility or part of your facility ADA compliant?

Yes

Please describe the level of accessibility that will occur as a result of the project activities. (3 points will be awarded to an applicant that already has a compliant facility/program or for a project that results in full ADA Compliance, 1.5 points partial, 0 points none)

-

5. Will your proposed project serve local, regional or statewide users?

Statewide (3 Points)

If you have additional information (i.e. articles, reports) you would like to share as it relates to Accessibility and Inclusion attach here:

V. Conservation of Resources Criteria (21 Total Points)

TYPE OF LWCF PROJECT:

A. **RENOVATION** - of a public outdoor recreation facility that is at least 20 years old. Documentation of when facility was originally constructed and when it was last renovated must be provided. **(11 POINTS)**

Use of green technologies in renovation activities scores more points.

B. **COMBINATION RENOVATION AND DEVELOPMENT** -Renovation of an outdoor recreation facility that is at least 20 years old and development/construction of a new outdoor recreation facility. (Use of green technologies in renovation and development activities scores more points) development/construction of a new outdoor facility. **(8 POINTS)**

Use of green technologies in development activities scores more points.

C. **COMBINATION ACQUISITION/DEVELOPMENT** - Purchase of permanent rights (fee or easement) in land for public outdoor recreation purposes and development/construction of a new public outdoor recreation facility. **(5 POINTS)**

Use of green technologies in development activities scores more points

D. **ACQUISITION** - of permanent right (fee or easement) in land for public outdoor recreation purposes.**(3 POINTS)**

E. **PLANNING** - Activities associated with planning for a project; surveys, Trails, Boating, Plans & SCORP.**(3 POINTS)**

1. Project Type:

A. Renovation

Description:

-

2. Explain how this project will incorporate design elements, sustainable products or habitat enhancement in the most effective manner to conserve water or energy, or enhance natural resources. (5 Points)

(Conservation examples could include use of "green" practices (products or technology), smaller footprint (less concrete or asphalt), energy efficiency or conservation use of timers or sensors, solar energy.)

Conservation:

-

3. Explain how this project will protect existing natural and cultural resources within the project boundaries. (5 pts)

(Examples of existing natural and cultural resources include riparian areas, washes, wetlands, other native plant communities, or wildlife habitats.)

Protect:

-

VI. Secured Matching Funds (21 Total Points)

MATCH: LWCF funding requires a dollar for dollar match.

The match may include:

- Cash
- Donated (full or partial) labor, materials, services, equipment
- Other State and Local Grants and certain Federal Grants

LWCF funds may not be matched by other federal funds unless the statutory provision of the subsequent federal grants program explicitly allows recipients to use such assistance to match other federal funds.

LWCF funds may not be matched by other federal funds unless the statutory provision of the subsequent federal grants program explicitly allows recipients to use such assistance to match other federal funds.

1. Secured Match (11 points):

0.00

Matching Fund Criteria: Match must be documented with a verified letter that indicates the value of the match.

Verified Letter:

ArizonaStateMap.pdf

2. Other Match (5 points):

0.00

a) Matching Fund Criteria: Please explain your plan for the balance of the required match that has not yet been documented for the project.

-

The ability of the applicant to operate, maintain, or manage the facilities constructed or land acquired with grant funds throughout the required term of use is an essential factor of the LWCF grant program.

3. Project Sustainability Criteria: Explain and document how your agency intends to operate, maintain or manage this project once it is completed. (5 Points)

-

Criteria Form: File Attachments

Please indicate the collaboration effort with a letter from that agency.

ArizonaStateMap.pdf

Please provide a letter from that group explaining this effort.

ArizonaStateMap.pdf

Attach any examples of education materials here:

ArizonaStateMap.pdf

Verified Letter:

ArizonaStateMap.pdf

Linked Form to Applications

-

Cultural Clearance

Instructions

1) To assist in answering questions concerning potential impacts on resources in the project area please follow the below link to the Arizona Game and Fish Environmental Review Tool. Instructions on how to submit a project through the Arizona Game and Fish Environmental Review Tool are attached below. Please complete and submit your project through the Arizona Game and Fish Environmental Review Tool. Shortly after submitting your project, a completed report will be emailed to you. This report contains information that will assist in the completion of your application. This report also contain a series of maps that are required for subsequent sections of the application. Please complete this report before completing this section of the application.

2) The State Historic Preservation Office (SHPO) will review each project to determine the effect, if any, a proposed project may have on significant archaeological and/or historical cultural resources. Significant cultural resources are those that are eligible for listing on the Arizona or National Registers of Historic Places. Each grant application recommended for funding will be reviewed as part of this process. To assist in this review, the applicant is required to submit the following information with each application for funding assistance.

[AZ Game and Fish Environmental Review Tool](#)

For additional instructions, please refer to the [LWCF Grants Manual](#)

Section I. Attachments

If these documents are missing, your project cannot be reviewed, and your application and funding will be delayed.

- 1. A copy of the cultural resources survey report(s) if a survey of the property has been conducted must be uploaded.**
- 2. A copy of any comments regarding eligibility, findings of effect, and any conditions associated with findings made by the land managing agency/landowner and archaeologist (i.e. state, federal, county, municipal) on potential impacts of the project on archaeological and/or historical cultural resources.**
- 3. A copy of State Historic Preservation Office (SHPO) comments, if the survey report has already been reviewed by SHPO.**
- 4. If applicable to the project, attach a current agency Decision Memo.**

Additional Documents: Upload additional surveys and any other documents related to cultural resources here:

Section II.

Please answer the following:

Biggest Mistake Made: Failure to list all land managers within the project area. Example: Applicant submits trail project and all trails exist within land owned by applicant except for a 1/4 mile section of one of the project trails. A small section crosses over a small parcel owned by ASLD (or Reclamation). If an agreement allowing you to develop/maintain that ASLD-owned parcel exists between your agency and ASLD please attach document directly above (Additional Documents). If no agreement is in place or the agreement has expired please stop working on the application and contact ASPT to discuss issue. Projects must be shovel ready-if you do not have permission from all land managers to conduct work your project is not shovel ready.

Current Land Owner/Manager(s):

-

Project Location, including Township, Range and Section:

-

1) Total project area in acres (or total miles if trail):

-

2) Does the proposed project have the potential to disturb the surface and/or subsurface of the ground?

Yes

3) Project Description and Impacts

a. Please provide a description (what, where, why, and how) of the proposed project, and specifically identify any surface and/or subsurface impacts that are expected.

-

b. Provide measurements for anticipated surface (areal) and subsurface (depth) disturbances that will be part of the proposed project.

-

c. Discuss both direct and indirect impact areas, such as staging areas and access routes that will be used as part of the project.

-

4) Ground Surface Information

a. Describe the condition of the current ground surface within the entire project boundary area (for example, is the ground in a natural undisturbed condition, or has it been bladed, paved, graded, etc.).

-

b. Estimate horizontal and vertical extent of existing disturbance

-

5) Are there any known prehistoric and/or historical archaeological sites in or adjacent to the project area?

Yes

Please indicate where the sites are in respect to the project area. (e.g. The historic site is adjacent to the project area and is roughly 400 feet outside the project area).

-

6) Has the project area been previously surveyed for cultural resources by a qualified archaeologist?

Yes

Please submit a copy of the survey report and attach any comments on the survey report made by the land managing agency and/or SHPO

ArizonaStateMap.pdf

7) Are there any buildings or structures (including mines, bridges, dams, canals, etc.) that are 50 years or older in or adjacent to the project area?

Yes

You must contact Parks staff to receive an Arizona Historic Property Inventory Form. The form will be provided in a Word version. When complete, upload below.

Arizona Historic Property Inventory Form

ArizonaStateMap.pdf

8) Is your project area within or adjacent to a historic district?

Yes

Name of district:

-

Section III

Will your project involve any of the following activities? (please check all that apply)

Purchase of trail maintenance equipment materials, and supplies (i.e., mowers, tractors, shovels, hammers, etc.), Trail Bridge rehabilitation or replacement, Signs, kiosks, and markers replacement or installation, Upgrading the trail and or parking lot from dirt to stone or woodchips, or stone or woodchips to paved (asphalt, concrete, etc.), Fencing, guardrail, retaining wall, or berm replacement or installation, Drainage, Landscaping

Compliance under the Americans with Disabilities Act (ADA) including the following:

Ramps, Railings, Resurfacing (to pavement or boardwalk), Parking and Trail Access, Signage, Portable Toilets, Permanent installation of ancillary facilities (ex. port-a-potties, bike racks, lighting, benches, trash receptacles, etc.), Renovation and restoration of trails and trail access routes, in-kind within an established path or trail way, Regrading of trail and/or parking areas within established trail way, Striping and restriping, Debris removal, Educational materials, Connector trails within boundaries of existing property, Repair of existing signs, kiosks markers, bridges, fences, guardrails, retaining walls, and berms

If yes to any items from SECTION III please provide a short description of the work to be done.

-

Signatures

NOTE: *This form must be reviewed and electronically signed by the archaeologist for agencies that have a staff archaeologist. Please have the archaeologist register in eCivis by contacting parks staff at 602-542-7124.*

Archaeologist Printed Name and Title Here:

-

Agency Archaeologist must provide a short statement, on agency letterhead, indicating support for the project. Archaeologist must sign the letter. Note: Non-profits must have the land manager's archaeologist complete this step.

Archaeologist Approval Letter (Application will not be processed and reviewed by Park staff, committees and Parks Board if a signed letter of approval from agency's archaeologist is not provided here.)

Applicant Printed Name and Title Here:

-

Cultural Clearance: File Attachments

Please submit a copy of the survey report and attach any comments on the survey report made by the land managing agency and/or SHPO

ArizonaStateMap.pdf

Arizona Historic Property Inventory Form

ArizonaStateMap.pdf

National Park Forms: 29683525

Linked Form to Application

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Are you applying for the Land and Water Conservation Fund (LWCF) or the Local, Regional, and State Parks (LRSP) Heritage Fund?

LWCF

Required National Park Service Forms

Instructions

The following forms are specific to National Parks Service (NPS) and must be completed and submitted with the entire grant application. Note: For this cycle Arizona State Parks & Trails is not permitted to re-create these forms in eCivis. Documents are a combination of PDF and Word forms.

Steps:

1. Download (each form)
2. Complete
3. Upload each document in the appropriate field below

Required Documents

1. [Budget Information- Construction Programs; Standard Form 424C](#)
2. [Assurances - Construction Programs; Standard Form 424D](#)
3. [Description and Notification Form \(DNF 10-903\)](#)
4. [Application for Federal Assistance SF-424](#) *Download to View
5. [Application and Revision \(A&R\) Form](#)

NPS Forms

Upload each form below

1. Budget Information- Construction Programs; Standard Form 424C

ArizonaStateMap.pdf

2. Assurances - - Construction Programs; Standard Form 424D

ArizonaStateMap.pdf

3. Description and Notification Form (DNF 10-903)

ArizonaStateMap.pdf

4. Application for Federal Assistance SF-424

ArizonaStateMap.pdf

5. Application and Revision (A&R) Form

ArizonaStateMap.pdf

National Park Forms: File Attachments

1. Budget Information- Construction Programs; Standard Form 424C

ArizonaStateMap.pdf

2. Assurances - - Construction Programs; Standard Form 424D

ArizonaStateMap.pdf

3. Description and Notification Form (DNF 10-903)

ArizonaStateMap.pdf

4. Application for Federal Assistance SF-424

ArizonaStateMap.pdf

5. Application and Revision (A&R) Form

ArizonaStateMap.pdf

Linked Form to Application

LWCF/LRSP Maps and Photos Form

Instructions

Maps/Plans:

If you are submitting more than one (1) map please combine all maps into one (1) file, convert to a PDF document and then upload to this section.

1. 6(f)(3) Boundary Map: shows the boundaries of the property to be acquired and/or developed with federal funds that will be subject to all terms and conditions of the Land and Water Conservation Fund Act, including the “retention” obligation (see application section 1.9).

The 6(f)(3) Boundary Map must include:

- Dimensions of 6(f)(3) boundaries
- Total acreage included within 6(f)(3) boundary
- GPS coordinates
- Physical features abutting site (roads, water bodies, utility corridors, etc.);
- Existing recreational facilities;
- Proposed elements of the LWCF project;
- Means of access to the LWCF site from a public way (must be included in the 6(f)(3) boundary
- North arrow
- Nearest cross streets

2. Plans/Specifications: If available, final design plans and specifications should be submitted to provide additional information on the proposed development. - The plan should be to scale and not to exceed 11” x 17”.

Photos:

1. Application must include color maps of the project site and photos that help provide a general description of the project activities. Please upload a series color photographs that show the project area, land acquisition or specific features.
2. Please combine all photos into one (1) file, convert to a PDF document and then upload to this section.
3. Please **download** the [State Map Form](#) to mark the location of your project area; when complete upload the State Map as a cover sheet to your map documents.

Maps

ArizonaStateMap.pdf

Plans/Specifications

Photos

ArizonaStateMap.pdf

Maps, Trails, & Photos: File Attachments

Maps

ArizonaStateMap.pdf

Photos

ArizonaStateMap.pdf

Linked Form to Application

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Resolution & Authority to Apply LWCF/LRSP

Instructions

Applicants will upload two(2) separate documents on this form:

1. **Resolution**
2. **Project Certification/Authority to Apply**

1. Resolution

Resolution Number:

-

Project Sponsor Name:

-

Project Sponsor's Governing Body (if different from Sponsor Name) :

-

Signed by:

-

Date:

09/01/2021

A draft resolution may be submitted with the application. The final resolution must be provided before the Project Sponsor Agreement can be signed. The application will be ineligible if a resolution is not submitted.

Please Upload Resolution Here:

2. Project Certification/Legal Authority to Apply

Applicant must submit on Municipal/Agency/School letterhead:

Steps:

- Step 1. Use the language provided;
- Step 2. Copy to a Word document; agency letterhead
- Step 3. Collect necessary signatures
- Step 4. Upload document below (Browse Feature)

This is to certify that the (legislative body - i.e., Town Meeting, City Council, etc. and name of City/Town) hereby authorizes (name or title of Municipal official, Agency, or Department) to make application for financial assistance under the provisions of the Land and Water Conservation Fund Act, Public Law 88-578 for (specify acquisition or development) of (give title of project as it will appear on the project application).

This further certifies that the (legislative body and name of City/Town) is familiar with the terms and conditions of the Land and Water Conservation Fund Project and hereby authorizes (name or title) to enter into said agreement between (name of municipality) and the State of Arizona upon federal approval of the above identified project.

This further certifies that the (name of agency or department) has been legally constituted and is responsible for planning and carrying out the municipal recreation program, and the continued operation and maintenance of this completed project in accordance with the terms and conditions of the Land and Water Conservation Fund Project Agreement (provide data on how established and organized).

Date/Signature

Upload Project Certification/ Authority to Apply Here:

Linked Form to Application

-

Tenure of Property and Additional Documents

Tenure of Property

The applicant is responsible for operation and maintenance of grant assisted facilities or equipment and retention of land acquisitions according to the Term of Public Use established in the General Provisions. The Term of Public Use must be at least 25 years for equipment over \$50,000 (personal property), 25 years for facilities (real property) and 99 years for acquired land.

The applicant MUST submit documentation to demonstrate the control (i.e., deed, lease, easement, etc.) and tenure (i.e., 25 years, 50 years, etc.) of the land where the project site is located. For a development project, the applicant must include copies of the document which evidences control and tenure of the proposed project site. Evidence of control and tenure can be shown by submitting copies of the required documents listed in either #1 or #2 below.

1) Title or Deed -- If the land proposed for development is owned by the applicant, the following must be submitted with the application:

- copy of the recorded title or deed
- legal description of the deed with an attached map
- updated copy of title insurance for the property or a title opinion

In lieu of title insurance, a "title opinion" of the applicant's legal representative may be submitted. This opinion will certify that the title is vested in the applicant and there are no outstanding liens or encumbrances imposed against the property, which would adversely affect the proposed development.

2) Leases, Easements, Permits, or Special Use Agreements -- Lands not owned by the applicant may be developed with grant assistance if provisions exist in a lease or use agreement. The lease, permit, or special use agreement must adequately safeguard the long-term use of the land for public recreation in perpetuity. AN APPLICATION WILL BE CONSIDERED INELIGIBLE IF A LEASE OR SPECIAL USE AGREEMENT IS NOT INCLUDED IN THE APPLICATION. The following must be submitted with the application:

- copy of the signed lease, easement, permit, or special use agreement.
- map depicting the area(s) existing or proposed for lease, easement, permit, or agreement

*NOTE: For a development project, an applicant must have a minimum of a 25-year lease with at least 20 years remaining at the time an application is submitted. The lease must include the provisions that (1) the lessee has the first right of lease renewal, and (2) the lessor cannot cancel the lease without cause. If the a 25-year lease has at least 20 years remaining, the application must include a letter of intent to exercise the option to renew (page 20). Proposed projects on State Trust Land leases will be considered on a case-by-case basis, however; must comply with the 25-year Term of Public Use.

Upload Tenure of Property/ Evidence of Control here:

Additional Tenure of Property Upload

Additional Tenure of Property Upload

File Upload

Additional Documents

Upload Additional Documents Here:

-

-

Certification Form: 31168587

Linked Form to Application

City of Flagstaff

Is this certification for LWCF or LRSP Heritage Fund?

LWCF

LWCF Certification

Instructions

The authorized official for your agency must sign (Type) in the space provided below. We no longer need a handwritten signature on these documents or a hard copy of the application. However, for the electronic signature process to work the authorized official must also be registered in eCivis with their own unique username and password.

Check the box below each section to confirm acknowledgement

If your supervisor is required to sign grant documents please have your supervisor contact Parks staff at 480-340-1305 for assistance. You cannot sign (Type) on-behalf of your supervisor.

Authorized officials must log in using their unique use name and password and type their name, title, date below.

Certification

Each successful LWCF grant recipient is required to pay a surcharge of 6% of the grant award to State Parks. Revenue from the surcharge payments is used to administer the LWCF Program. The surcharge is non-reimbursable and must be separate from project matching funds. *For example, if you request and receive an award for \$100,000 dollars your agency will be required to submit a check for \$6,000 to ASPT prior to the start of the project.*

The ability of the applicant to operate, maintain, or manage the facilities constructed or land acquired with grant funds throughout the required term of use is an essential factor of the LWCF grant programs. These grant programs mandate that any facilities or land, including natural areas or open space, purchased with grant funds be available for public use in perpetuity.

The certified application form MUST be electronically signed and dated by the individual authorized to act on behalf of the project sponsor entity / organization in conducting all official business related to the project (same person as specified in project sponsor's Resolution/Authority To Apply Form).

A signature page with the following information must be signed by the Authorized Agent and uploaded below to complete this application

I hereby certify that the information in this application is true and correct and that our agency agrees to comply with all appropriate procedures, guidelines, and requirements established by Arizona State Parks & Trails.

Project Sponsor Name:

Authorized Agent:

Title:

Contact Information:

Date:

Authorized Agent Signature Page