



Doug Ducey
Governor

ARIZONA STATE PARKS & TRAILS

Bob Broscheid
Executive Director



NOTICE OF PUBLIC MEETING
of
THE ARIZONA STATE COMMITTEE ON TRAILS
of
THE ARIZONA STATE PARKS AND TRAILS

Pursuant to A.R.S. §38-431.02, notice is hereby given to members of the Arizona State Committee on Trails (“ASCOT” or “Committee”) and the public that ASCOT will hold a Meeting **scheduled to begin at 10am on January 28th, 2022**. ASCOT members may attend the meeting in person or participate telephonically. The public may attend and listen to the meeting at the Arizona State Parks Trails office located at 1110 W Washington, Suite 100, Phoenix, AZ 85007. Members of the public may also listen/view the meeting via telephone by calling 1-877-820-7831 and entering PIN: 613038 or via Zoom: <https://us02web.zoom.us/j/86991381496?pwd=MjlDK01WZ1JGT251a1ArSERWNUhvdz09>

In person or telephonic public comment will be taken. If choosing to speak in person, the speaker will be asked to complete a form which will be made available at the Arizona State Parks and Trails office on the meeting day and submit to staff. If choosing to speak via telephone, persons who wish to make statements to the Committee will be asked to identify themselves each time they are speaking. Please ensure phones are muted when not speaking.

This meeting is open to the public; however, The Committee may elect to hold an Executive Session for any agenda items at any time during the meeting to discuss or consult with its legal counsel for legal advice on matters listed on this agenda pursuant to A.R.S. §38-431.03(A)(3). Items on the agenda may be discussed out of order unless they have been specifically noted to be set for a certain time. Public comment will be taken.

AGENDA

(The Chair reserves the right to set the order of the agenda.)

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. MEMBER ROLL CALL

D. AGENDA ITEMS

- 1. New ASCOT Members** - Newly appointed members will introduce themselves to the committee.
- 2. ASCOT Membership, Duties and Open Meeting Law. (Presenter: Mickey Rogers, Chief of Grants and Trails.)** Staff will present information on ASCOT membership, duties and review open meeting law. This agenda item is for informational purposes only.
- 3. Election of 2022 ASCOT Chair and Vice-Chair.** The Committee will nominate and elect its Chair and Vice-Chair.
- 4. Election of 2022 ASCOT Vice-Chair Premier Trail Subcommittee.** The Committee will nominate and elect its Premier Trail Subcommittee Vice-Chair.

5. **Consideration of Action to Approve Minutes of the December 3rd, 2021 ASCOT Meeting** – The Committee will review and may consider action to approve the ASCOT meeting minutes from December 3rd, 2021.
6. **ASCOT Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for The Submitted 2022 Recreational Trails Non-Motorized Grant Application. (Presenter: Mickey Rogers, Chief of Grants and Trails)** The following grant applications have been submitted for funding totaling \$149,925.00.

| 2022 Recreational Trails Program Non-Motorized Grant Applications | | | | |
|--|--------------------|---------------------|-----------------------------|--------------|
| Sponsor | Project | Request | Staff Recommendation | Score |
| City of Page | Red Mesa Rim Trail | \$149,925.00 | \$149,925.00 | 27.3 |
| TOTAL | | \$149,925.00 | \$149,925.00 | |

7. **ASCOT Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for The Submitted 2022 Heritage Fund Non-Motorized Grant Application. (Presenter: Mickey Rogers, Chief of Grants and Trails)** The following grant applications have been submitted for funding totaling \$71,960.00.

| 2022 Heritage Fund Non-Motorized Grant Applications | | | | |
|--|---------------------------------|--------------------|-----------------------------|--------------|
| Sponsor | Project | Request | Staff Recommendation | Score |
| Arizona Trail Association | AZT Sunflower North Realignment | \$71,960.00 | \$71,960.00 | 23.1 |
| TOTAL | | \$71,960.00 | \$71,960.00 | |

8. **Updates on the Premier Trail System. (Presenter: Mare Czinar, ASCOT member).** Members will be provided information on the current criteria and process and proposed changes to both the criteria and process for the Premier Trail System. This agenda item is for information only and may result in a future action item.

E. FUTURE AGENDA ITEMS

Committee members may identify items or issues they wish to be considered for inclusion on a future agenda.

F. CURRENT EVENTS

Committee members may present a summary of current events and /or recent experiences of interest to the outdoor recreation community and/or the status of any projects with which they may be involved. The Committee will not discuss or take any action on any current event summary.

G. CALL TO THE PUBLIC

The Chair will recognize those wishing to address the Committee. It is probable that each presentation will be limited to one person per organization and the time allotted by the Chair. Action taken because of acknowledgement of comments and suggestions from the public will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

H. FUTURE MEETING DATES

To be determined.

I. ADJOURNMENT

A copy of this agenda and any background material provided to Committee Members is available for public inspection at Arizona State Parks & Trails, 1110 W. Washington Street, Suite 100 Phoenix, AZ 85007. For additional information, contact Mickey Rogers at (602) 542-6942.

Pursuant to Title II of the Americans with Disabilities Act (ADA), Arizona State Parks & Trails does not discriminate based on a disability regarding admission to public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the ADA Coordinator Thomas Beranek at (602) 542-7389; or email tberanek@azstateparks.gov. Requests should be made as early as possible to allow time to arrange the accommodation. For technical difficulties during the teleconference meeting, please contact Jeff Schmidt at (602) 542-7124 or via email jschmidt@azstateparks.gov.

Posted at: Arizona State Parks and Trails
1110 W. Washington Street, Suite 100 Phoenix, AZ 85007

And at: <https://azstateparks.com/ascot>

Approved:



Bob Broscheid: Executive Director



Doug Ducey
Governor

ARIZONA STATE PARKS & TRAILS

Bob Broscheid
Executive Director



DRAFT MINUTES

of
THE ARIZONA STATE COMMITTEE ON TRAILS
of
THE ARIZONA STATE PARKS AND TRAILS
DECEMBER 3, 2021

A. CALL TO ORDER

Kevin Adams, Chair of the Arizona State Committee on Trails called the meeting to order at 10:00am.

B. PLEDGE OF ALLEGIANCE

Kevin Adams led the Committee in reciting the Pledge of Allegiance.

C. MEMBER ROLL CALL

Members Present: *Kevin Adams (Virtual), Mare Czinar, Jan Hancock (Virtual), Beth Keune (Virtual), Matt Nelson (Virtual), Cynthia Nemeth (Virtual), Tammy Pike (Virtual), Bob Stinson (Virtual), Sherri Zendri (Virtual).*

Staff Present: *Mickey Rogers, Jeff Schmidt*

D. AGENDA ITEMS

1. Consideration of Action to Approve Minutes of the October 1, 2021 ASCOT Meeting.

Bob Stinson moved to approve the minutes of the October 1, 2021 ASCOT Meeting. Cynthia Nemeth seconded the motion. Kevin Adams approved. Mare Czinar approved. Jan Hancock approved. Beth Keune approved. Matt Nelson approved. Cynthia Nemeth approved. Tammy Pike approved. Bob Stinson approved. Sherri Zendri approved. The motion passed.

2. ASCOT Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for The Submitted 2022 Recreational Trails Non-Motorized Grant Application.

Jan Hancock moved to recommend funding for Verde Valley Cyclists Coalition, Blow Out Wash Trail System Phase III in the amount of \$147,000.00. Beth Keune seconded the motion. Kevin Adams abstained. Mare Czinar approved. Jan Hancock approved. Beth Keune approved. Matt Nelson approved. Cynthia Nemeth approved. Tammy Pike approved. Bob Stinson approved. Sherri Zendri approved. The motion passed.

3. ASCOT Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for The Submitted 2022 Heritage Fund Non-Motorized Grant Application.

Cynthia Nemeth moved to recommend funding for the Verde Valley Cyclists Coalition, Blow Out Wash Trail System Phase III in the amount of \$88,400.00, and the City of Flagstaff, Buffalo Park Trail Enhancements in the amount of \$100,000.00. Jan Hancock seconded the motion. Kevin Adams abstained. Mare Czinar approved. Jan Hancock approved. Beth Keune approved. Matt Nelson approved. Cynthia Nemeth approved. Tammy Pike approved. Bob Stinson approved. Sherri Zendri approved. The motion passed.

4. State Grant Coordinator Updates.

Mickey Rogers, Chief of Grants and Trails provided members with an update on the ASCOT member terms including those expiring at the end of calendar year 2021. This agenda item was for information only.

5. Updates on the Premier Trail System.

Mare Czinar provided information on the current criteria and process and proposed changes to both the criteria and process for the Premier Trail System. This agenda item was for information only.

E. FUTURE AGENDA ITEMS

Cynthia Nemeth requested staff discuss the grant evaluation process.

F. CURRENT EVENTS

Committee members discussed current events.

G. CALL TO THE PUBLIC

No members of the public requested to speak.

H. FUTURE MEETING DATES

Committee members discussed potential future meeting dates.

I. ADJOURNMENT

The meeting was adjourned at 10:42am.



Doug Ducey
Governor

ARIZONA STATE PARKS & TRAILS

Bob Broscheid
Executive Director



Date: January 28, 2022

To: Kevin Adams, Chair, Arizona State Committee on Trails

From: Bob Broscheid, Executive Director, Arizona State Parks and Trails

Subject: 2022 Recreational Trails Program Non-Motorized Applications

Background:

The Recreational Trails Program provides grant funding for constructing and maintaining trails and trailhead facilities. Each fiscal year a minimum of 30% of appropriated Recreational Trails Funds, \$574,654.00 must be used for non-motorized projects. One (1) project(s) has been submitted. The total funding request is \$149,925.00.

Recommendation:

Arizona State Parks and Trails Grant Staff reviewed one (1) non-motorized application(s) and made recommendations based on priorities set in the Arizona State Parks and Trails 2020 State Trails Plan and project need.

| 2022 Recreational Trails Program Non-Motorized Grant Application(s) | | | | |
|---|----------------------------|---------------------|---------------------|-------|
| Sponsor | Project | Request | Staff | Score |
| City of Page | Red Mesa Rim Trail Project | \$149,925.00 | \$149,925.00 | 27.3 |
| Total | | \$149,925.00 | \$149,925.00 | |

Recommended Motion:

I move that ASCOT recommend that the Arizona State Parks Board approve funding for the 2022 Non-Motorized Grant Applications as follows: City of Page in the amount of \$_____.

Prepared by: Mickey Rogers, Chief of Grants and Trail, Arizona State Parks and Trails

Approved:

Bob Broscheid, Executive Director

Date: January 28, 2022

To: Kevin Adams, Chair, Arizona State Committee on Trails

From: Bob Broscheid, Executive Director, Arizona State Parks and Trails

Subject: 2022 Heritage Fund Non-Motorized Applications

Background:

The Heritage Fund Non-Motorized program provides grant funding for constructing and maintaining non-motorized trails and trailhead facilities. A total of \$500,000 was appropriated from the Arizona Legislature in 2021. A project sponsor may apply to up to 20% of these appropriated funds or \$100,000.00. One (1) project(s) have been submitted. The total funding request is \$71,960.00

Recommendation:

Arizona State Parks and Trails Grant Staff reviewed two (2) non-motorized application(s) and made recommendations based on priorities set in the Arizona State Parks and Trails 2020 State Trails Plan and project need.

| 2022 Heritage Fund Non-Motorized Program Application(s) | | | | |
|---|---------------------------------|-------------|-------------|-------|
| Sponsor | Project | Request | Staff | Score |
| Arizona Trail Association | AZT Sunflower North Realignment | \$71,960.00 | \$71,960.00 | 23.1 |
| Total Funding Request | | \$71,960.00 | \$71,960.00 | |

Recommended Motion:

I move that ASCOT recommend that the Arizona State Parks Board approve funding for the 2022 Heritage Fund Non-Motorized Program application as follows: Arizona Trail Association in the amount of \$_____.

Prepared by: Mickey Rogers, Chief of Grants and Trail, Arizona State Parks and Trails

Approved:



Bob Broscheid, Executive Director



ARIZONA STATE PARKS & TRAILS

Arizona State Committee on Trails (ASCOT)

January 28th, 2022

Kevin Adams, Hezekiah Allen, Nicole Balducci, Mare Czinar, Justin Inglis, Beth Keune, Paul King, Cynthia Nemeth, Tammy Pike, Kyle Robb, Mary Van Rooy, Beverly Schowalter, Linda Slay, Robert Stinson, Sherri Zendri

AGENDA – A

Call to Order



AGENDA – B

Pledge of Allegiance

AGENDA – C

Member Roll Call

Kevin Adams

Hezekiah Allen

Nicole Balducci

Mare Czinár

Justin Inglis

Beth Keune

Paul King

Cynthia Nemeth

Tammy Pike

Kyle Robb

Mary Van Rooy

Beverly Schowalter

Linda Slay

Robert Stinson

Sherri Zendri

AGENDA – D1

New ASCOT Members

Mickey Rogers, Chief of Grants and Trails will present information on ASCOT membership, duties and review open meeting law.

AGENDA – D1

New ASCOT Members

Name

Kyle Robb

Linda Slay

Paul King

Nicole Balducci

Justin Inglis

Beverly Schowalter

Organization

United State Forest Service

Arizona Horse Council

City of Glendale

Representative at Large

Flagstaff Trail Initiative

County Line Riders of Catalina

AGENDA – D2

ASCOT Membership, Duties, and Open Meeting Law

- Mickey Rogers, Chief of Grants and Trails

AGENDA – D2

| Name | Affiliation | County | Term |
|--|--------------------------------|-----------------|---------------------------------------|
| Linda Slay Appointed: 1/2022 | Equestrian | Maricopa | 1st term ends 2024 |
| Kyle Robb Appointed: 1/2022 | Government Agency | Yavapai | 1st term ends 2024 |
| Mare Czinar Appointed: 5/2020 | Hiking | Maricopa | 1st term ends 2023 |
| Justin Inglis Appointed: 1/2022 | Mountain Bike | Coconino | 1st term ends 2024 |
| Paul King Appointed: 1/2022 | Government Agency | Maricopa | 1st term ends 2024 |
| Mary Van Rooy Appointed: 3/2018 | Equestrian | Mohave | 2nd terms ends 2024 |
| Nicole Balducci Appointed 1/2022 | Representative at Large | Pima | 1st term ends 2024 |
| Beverly Schowalter Appointed: 1/2022 | Equestrian | Maricopa | 1st term ends 2024 |
| Hezekiah Allen Appointed: 1/2021 | Government Agency | Pinal | 1st term ends 2024 |
| Beth Keune Appointed: 1/2021 | Representative at Large | Maricopa | 1st term ends 2024 |
| Cynthia Nemeth Appointed: 1/2021 | Government Agency | Coconino | 1st term ends 2024 |
| Tammy Pike Appointed: 1/2021 | Government Agency | Maricopa | 1st term ends 2024 |
| Sherri Zendri Appointed: 1/2021 | Representative at Large | Maricopa | 1st term ends 2024 |
| Kevin Adams Appointed 5/2020 | Hiking | Yavapai | 1st term ends 2023 |
| Robert Stinson Appointed 5/2020 | Government Agency | Pima | 1st term ends 2023 |

ASCOT Duties and Responsibility

- Meetings frequency is based on need and work product
 - Generally 4-5 times a year/typically no more than 2 hours
- Serves as an advisory committee to the Arizona State Parks Board on development, planning, maintenance, funding and promotion of non-motorized trails in Arizona
- To assist staff with development and coordination of trail workshops and conferences
- To maintain a statewide trail system plan to include:
 - Identify significant trail routes and complementary facilities
 - Assess physical condition of these systems
 - Assess usage of these trails
 - Develop procedures for selecting these trails

AGENDA – D2

ASCOT Duties and Responsibility

- Adhere to Arizona's Open Meeting Law
- Follow Roberts Rule of Order
 - Everyone has the right to speak if they wish
 - Follow the agenda
 - All action items require a motion and a second
 - Followed by discussion and a vote
 - All motions can be amended
 - Votes are taken by roll call(exception is the roll call which can be approved by voice)
 - ASCOT meetings must be open to the public and a quorum of members must be present for this meeting
 - All agendas must be posted a minimum of 24 hours prior to meeting
 - Minutes must be taken and draft posted 72 hours after adjournment

AGENDA – D2

ASCOT Duties and Responsibility (Continued)

- Avoid gatherings of more than 50% of members—this is considered a public meeting
- Exceptions social events—but should be posted that a quorum may be present but that no business of the public body will be discussed
- Do not send e-mails to all members
- Communication between the members should go through park staff only
 - This should not be forwarded to other members by committee members
- E-mails of members related to their official duties are public records
- Teleconference during the pandemic is the accepted public meeting
- Meetings must be accessible and at reasonable times
- Agendas must contain enough information reasonably necessary to inform the public
- All discussions must be reasonably related to an adequately described agenda item

AGENDA – D2

ASCOT Duties and Responsibility (Continued)

- New items must be added to a future meeting
- Public must identify themselves when talking
- Must be recognized by the chair
- Public cannot disrupt the meeting
- Public can present not be involved with asking specific questions and a back and forth with the committee—can direct staff to schedule matter for a future meeting
- Things to avoid
 - Passing notes or texting back and forth between members
 - Whispering to other members
 - Allowing the public talk with individual members before the meeting

AGENDA – D2

ASCOT Duties and Responsibility (Continued)

- Conflict of Interest
 - At times members shall abstain from action items if the action will result in a decision that may benefit a member
- Members serve at the pleasure of the Arizona State Parks Board
 - Shall comply with the State's Standard of Conduct
 - Cannot use resource for political activities
 - Use position for personal gains
 - Perform an act in a private capacity that may be construed to be an official act
 - Accept anything of economic value as a gift, gratuity, favor

TRAILS PROGRAM SCORING

| Heritage Fund Trails Program Scoring Criteria | |
|--|------------|
| | Points |
| Complete environmental/cultural clearance and compliance | 10 |
| Maintain existing trails | 10 |
| Prevent or restore damage to environmental and cultural sites by trails | 10 |
| Provide trail signs | 10 |
| Connect trails to points of interest, including other trails, parks, and communities | 7 |
| Develop trails and facilities to increase accessibility for people with disabilities | 7 |
| Enforce existing rules and regulations in trail areas | 7 |
| Promote safe and responsible recreation programs | 7 |
| Provide facilities, like restrooms, parking, and campsites near trails | 7 |
| Provide trail maps and information | 7 |
| Construct new trails | 4 |
| Obtain land for trails and trail access | 4 |
| Bonus | |
| First time applicant | 2 |
| Diversity of trail use | 2 |
| Youth Corps Involvement | 2 |
| Local need per Properties Identified in the SCORP, Local/Regional Plan, or County Report or TP2020 | 2 |
| Matching funds of 10% or more | 2 |
| Total | 100 |

AGENDA – D3

Election of 2022 ASCOT Chair and Vice-Chair

The Committee will nominate and elect its Chair and Vice-Chair.

- Chair shall serve no more than 2 consecutive terms
- Chair shall work with staff to finalize agenda
- Chair shall make sure meeting follows Roberts Rules of Order

Vice Chair will act as chair in chair's absence

AGENDA – D3

Motion:

*I move to approve _____ as Chair
of the Arizona State Committee on
Trails.*

AGENDA – D3

Motion:

I move to approve _____ as Vice-Chair of the Arizona State Committee on Trails.

AGENDA – D4

Election of 2022 ASCOT Vice-Chair Premier Trail Subcommittee.

The Committee will nominate and elect its Premier Trail Subcommittee Vice-Chair.

AGENDA – D4

Motion:

*I move to approve _____ as
Premier Trail Subcommittee Vice-Chair
of the ASCOT Premier Trail
Subcommittee.*

AGENDA – D5

Approval of Minutes

ASCOT will review and may consider action to approve the meeting minutes from December 3rd, 2021.

AGENDA – D5

Motion:

I move to approve the ASCOT meeting minutes from December 3rd, 2021.

AGENDA – D6

2022 Recreational Trails Program Non-Motorized Grant Applications

The Committee will consider and may take action on a recommendation to the Arizona State Parks Board to approve, modify, or deny funding for the submitted 2022 Recreational Trails Program Non-Motorized grant applications.

AGENDA – D6

2022 Recreational Trails Program Non-Motorized Grant Application

| Sponsor | Project | Request | Staff Recommendation | Score |
|--------------|--------------------|---------------------|----------------------|-------|
| City of Page | Red Mesa Rim Trail | \$149,925.00 | \$149,925.00 | 27.3 |
| Total | | \$149,925.00 | \$149,925.00 | |

AGENDA – D6

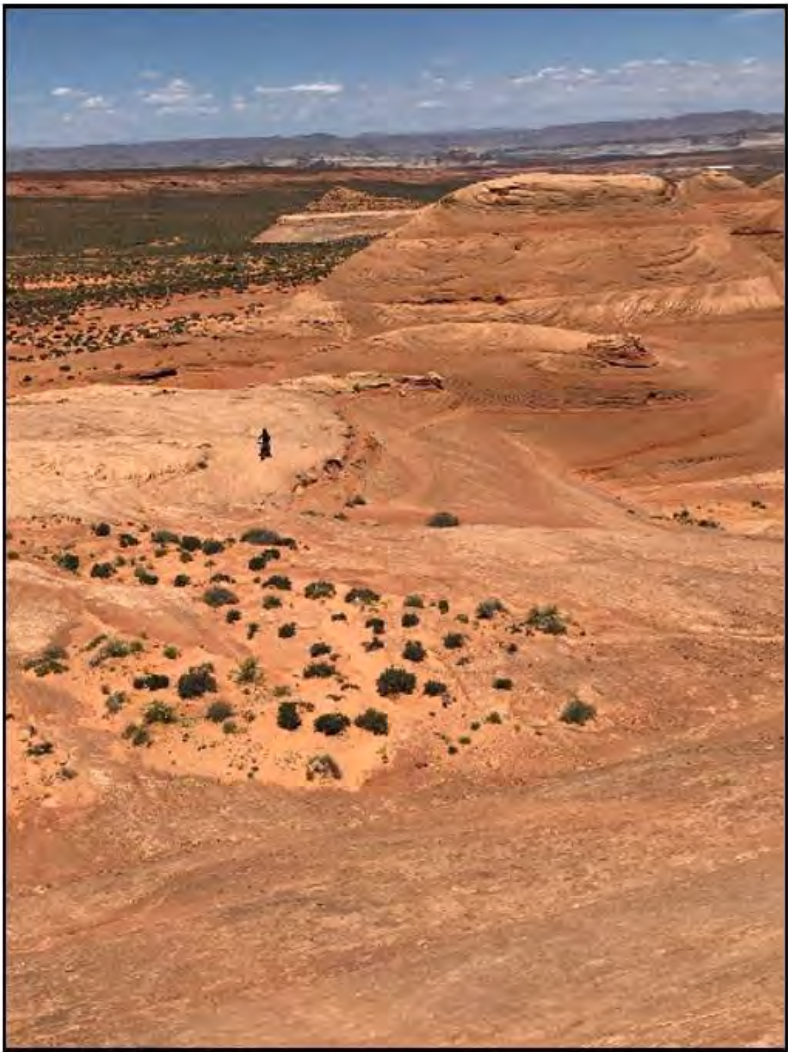
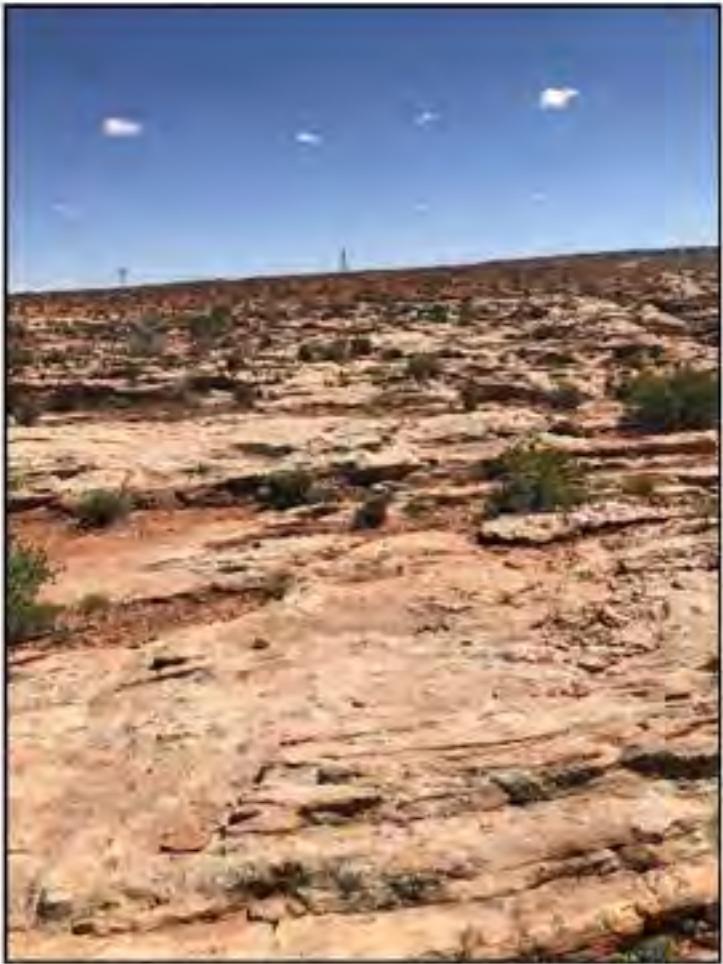


Photo 1: Slick Rock Zone 1



AGENDA – D6

Motion:

I move that ASCOT recommend that the Arizona State Parks Board approve funding for the submitted 2022 Recreational Trails Program Non-Motorized Grant applications as follows: Red Mesa Rim Trail in the amount of \$_____.

2022 Heritage Fund Non-Motorized Grant Applications

The Committee will consider and may take action on a recommendation to the Arizona State Parks Board to approve, modify, or deny funding for the submitted 2022 Heritage Fund Non-Motorized Grant Applications.

AGENDA – D7

2022 Heritage Fund Non-Motorized Grant Applications

| Sponsor | Project | Request | Staff Recommendation | Score |
|---------------------------|---------------------------------|--------------------|----------------------|-------|
| Arizona Trail Association | AZT Sunflower North Realignment | \$71,960.00 | \$71,960.00 | 23.1 |
| Total | | \$71,960.00 | \$71,960.00 | |

AGENDA – D7

Date & Time: Mon, Nov 15, 2021, 09:27:51 MST
Position: 089.876614° N / 111.478725° W (±32.8ft)
Altitude: 3617ft (±19.7ft)
Datum: WGS-84
Azimuth/Bearing: 206° S28W 3662mits True (±147)
Elevation Grade: +000%
Horizon Grade: +003%
Zoom: 4.0X
Tick marks every 5'



Date & Time: Mon, Nov 15, 2021, 09:28:28 MST
Position: 089.870720° N / 111.478616° W (±16.4ft)
Altitude: 3608ft (±13.1ft)
Datum: WGS-84
Azimuth/Bearing: 073° N73E 1298mits True (±12°)
Elevation Grade: -025%
Horizon Grade: +005%
Zoom: 1.0X
Tick marks every 5'



AGENDA – D7

Motion:

I move that ASCOT recommend that the Arizona State Parks Board approve funding for the submitted 2022 Non-Motorized grant applications as follows: AZT Sunflower North Realignment in the amount of \$_____.

AGENDA – D8

Updates on the Premier Trail System

Members will be provided information on the current criteria and process and proposed changes to both the criteria and process for the Premier Trail System. This agenda item is for information only and may result in a future action item.

AGENDA – E

Future Agenda Items

ASCOT members may identify items or issues they wish to be considered for inclusion on a future ASCOT agenda.

AGENDA – F

Current Events

ASCOT members may present a brief summary of current events and/or recent experiences of interest to the outdoor recreation community and/or the status of any projects with which they may be involved. This item is for information purposes only. ASCOT will not discuss or take action on any current events.

AGENDA – G

Call to the Public

The chair will recognize those wishing to address the Committee.

AGENDA – H

**Tentative 2022
Meeting Dates:
February 25, 2022
March 25, 2022**

A wide-angle photograph of a desert landscape. In the foreground, a rocky hillside slopes down from the left, covered in dry, yellowish-brown grasses and scattered dark rocks. The middle ground shows a vast, flat valley floor with sparse vegetation. In the background, a range of mountains stretches across the horizon under a clear, light sky. The overall scene is bright and open.

THANK YOU!