



ARIZONA STATE PARKS & TRAILS

Arizona State Parks Board

December 16, 2021

Dale Larsen – Chair

John Sefton – Vice Chair, Lisa Atkins, Jeffrey Buchanan,
Debbie Johnson, Sarah King, Terri Palmberg

AGENDA – A

Call to Order



AGENDA – B

Pledge of Allegiance

Member Roll Call

Dale Larsen (Chair)

John Sefton (Vice-Chair)

Lisa Atkins

Jeffrey Buchanan

Debbie Johnson

Sarah King

Terri Palmberg

Mission Statement

“As Board members we are gathered today to be the stewards and voice of the Arizona State Parks and its Mission Statement to manage and conserve Arizona’s natural, cultural and recreation resources for the benefit of the people, both in our parks and through our partners.”

AGENDA – D1

Approval of Minutes

The Board will review and may consider action to approve the meeting minutes from November 18, 2021.

AGENDA – D1

Motion:

I move to approve the meeting minutes from November 18, 2021.

AGENDA – D2

2022 Motorized Grant Applications

The Board will consider and may take action to approve, modify, or deny funding for the submitted 2022 Motorized grant applications.

-Matt Eberhart, Off-Highway Vehicle Coordinator

AGENDA – D2

2022 Motorized Grant Application

Sponsor	Project	Request	Staff/Off-Highway Vehicle Advisory Group (OHVAG) Recommendations	Score
Bureau of Land Management	Travel Management Planning	\$412,969.00	\$412,969.00	45
Natural Restorations	OHV Area Cleanups	\$259,900.00	\$259,900.00	24
Total		\$672,869.00	\$672,869.00	

AGENDA – D2

Motion:

I move that that the Arizona State Parks Board approve funding for the submitted 2022 Motorized grant application as follows: Bureau of Land Management, Travel Management Planning in the amount of \$_____, Natural Restorations OHV Area Cleanups in the amount of \$_____.

AGENDA – D3

Board Appointments to the Off-Highway Vehicle Advisory Group.

-Matt Eberhart, Off-Highway Vehicle Coordinator

AGENDA – D3

Staff Recommendations

Name	Organization	Term	Serving
Geoff Chain	National Off-Highway Vehicle Conservation Council	2nd	2022-2024
Patrick Headington	Arizona Wildlife Federation	1st	2022-2024
Holly Irwin	La Paz County/Arizona Peace Trail	2nd	2022-2024
Chuck Wood	Apache County ATV	2nd	2022-2024

AGENDA – D3

Motion:

I move that the Arizona State Parks Board approve _____, _____ and _____ as new OHVAG members.

2022 Local, Regional, State Park (LRSP) Grant Application

The Board will consider and may take action to approve, modify, or deny funding for the submitted 2022 Heritage Fund Local, Regional, and State Park (LRSP) grant applications.

AGENDA – D4

2022 Local, Regional, State Park (LRSP) Grant Application

Sponsor	Project	Request	Staff Recommendation	Score
Town of Quartzsite	Splash Pad Project	\$485,654.00	\$485,654.00	60.0
Bullhead City	Splash Pad Project	\$350,000.00	\$350,000.00	73.5
Coconino County	Ft. Tuthill Parking Improvements	\$500,000.00	\$500,000.00	57.5
Total		\$1,335,654.00	\$1,335,654.00	

AGENDA – D4

Motion:

I move that the Arizona State Parks Board approve funding for the submitted 2022 Heritage Fund Local, Regional and State Park grant application as follows: Town of Quartzsite's Splash Pad Project in the amount of \$_____, Bullhead City's Splash Pad Project in the amount of \$_____ and Coconino County's Ft. Tuthill Parking Improvements in the amount of \$_____.

2022 Land and Water Conservation Fund (LWCF) Grant Applications

The Board will consider and may take action to approve, modify, or deny funding for the submitted 2022 Land and Water Conservation Fund (LWCF) grant applications.

AGENDA – D5

2022 Land and Water Conservation Fund Grant Applications

Sponsor	Project	Request	Staff Recommendation	Score
Town of Quartzsite	Splash Pad Project	\$485,654.00	\$485,654.00	60.0
Coconino County	Ft. Tuthill Parking Improvements	\$500,000.00	\$500,000.00	57.5
Total		\$985,654.00	\$985,654.00	

AGENDA – D5

Motion:

I move that the Arizona State Parks Board approve funding for the submitted 2022 Land and Water Fund grant applications as follows: Town of Quartzsite's Splash Pad Project in the amount of \$_____, and Coconino County's Ft. Tuthill Parking Improvements in the amount of \$_____.

2022 State Lake Improvement Fund (SLIF) Grant Applications

The Board will consider and may take action to Approve, Modify, or Deny Funding for the submitted 2022 State Lake Improvement Fund grant applications.

AGENDA – D6

2022 State Lake Improvement Fund (SLIF) Grant Applications

Sponsor	Project	Request	Staff Recommendation	Score
Timber Mesa Fire and Medical District	Rescue Boats	\$53,280.00	\$53,280.00	39
Mohave County Sheriff	Replacement Boats	\$800,000.00	\$800,000.00	73
Total		\$853,280.00	\$853,280.00	

AGENDA – D6

Motion:

I move that the Arizona State Parks Board approve funding for the submitted 2022 State Lake Improvement Fund grant applications as follows: Timber Mesa Fire and Medical District's Rescue Boats in the amount of \$_____, and Mohave County Sheriff's Replacement Boats in the amount of \$_____.

2022 Heritage Fund Historic Preservation Grant Applications

The Board will consider and may take action to approve, modify, or deny funding for the submitted 2022 Heritage Fund Historic Preservation grant applications.

AGENDA – D7

2022 Heritage Historic Preservation Grants

Sponsor	Project	Request	Recommendation		Score
			Staff	Arizona Historical Advisory Commission	
Phoenix Housing	Crippled Children's Hospital Rehabilitation	\$300,000.00	\$300,000.00	\$300,000.00	83
Dunbar Coalition	Dunbar School Restoration	\$150,000.00	\$150,000.00	\$150,000.00	66
Total		\$450,000.00	\$450,000.00	\$450,000.00	

AGENDA – D7

Motion:

I move that the Arizona State Parks Board approve funding for the submitted 2022 Heritage Fund Historic Preservation grant applications as follows: Phoenix's Housing Crippled Children's Hospital Rehabilitation Project in the amount of \$_____, and Dunbar Coalition's School Restoration Project in the amount of \$_____.

2022 Heritage Fund Non-Motorized Grant Applications

The Board will consider and may take action to approve, modify, or deny funding for the submitted 2022 Heritage Fund Non-Motorized grant applications.

AGENDA – D8

2022 Heritage Fund Non-Motorized Grant Application

Sponsor	Project	Request	Staff	Score
Verde Valley Cyclists Coalition	Blow Out Wash Trail System Phase III	\$88,400.00	\$88,400.00	20.4
City of Flagstaff	Buffalo Park Trail Enhancements	\$100,000.00	\$100,000.00	32.6
Total		\$188,400.00	\$188,400.00	

AGENDA – D8

Motion:

I move that Arizona State Parks Board approve funding for the submitted 2022 Heritage Fund Non-Motorized grant application as follows: Verde Valley Cyclists Coalition, Blow Out Wash Trail System Phase III in the amount of \$_____ and the City of Flagstaff Buffalo Park Trail Enhancements in the amount of \$_____.

2022 Recreational Trails Program (RTP) Non-Motorized Trails Grant Applications

The Board will consider and may take action to approve, modify, or deny funding for the submitted 2022 Heritage Fund Non-Motorized grant applications.

AGENDA – D9

2022 Recreational Trails Program Non-Motorized Grant Requests

Sponsor	Project	Request	Staff	Score
Verde Valley Cyclists Coalition	Blow Out Wash Trail System Phase III	\$150,000.00	\$150,000.00	16.3
Total		\$150,000.00	\$150,000.00	

AGENDA – D9

Motion:

I move that the Arizona State Parks Board approve funding for the submitted 2022 Non-Motorized grant applications as follows: Verde Valley Cyclists Coalition, Blow Out Wash Trail System Phase III in the amount of \$_____.

Pinal County's Land and Water Conservation Fund Grant Award Amendment.

The Board Will Consider and May Take Action to Approve, Modify, or Deny Funding an Amendment to The Budget for Pinal County's Land and Water Conservation Fund's Peralta Regional Park Project.

AGENDA – D10

Pinal County's Peralta Regional Park Amendment Request

Original Award	Amended Increase Request	New Award	Staff Recommendation
\$2,051,203.50	\$616,296.50	\$2,667,500.00	Increase \$616,296.50

AGENDA – D10

Motion:

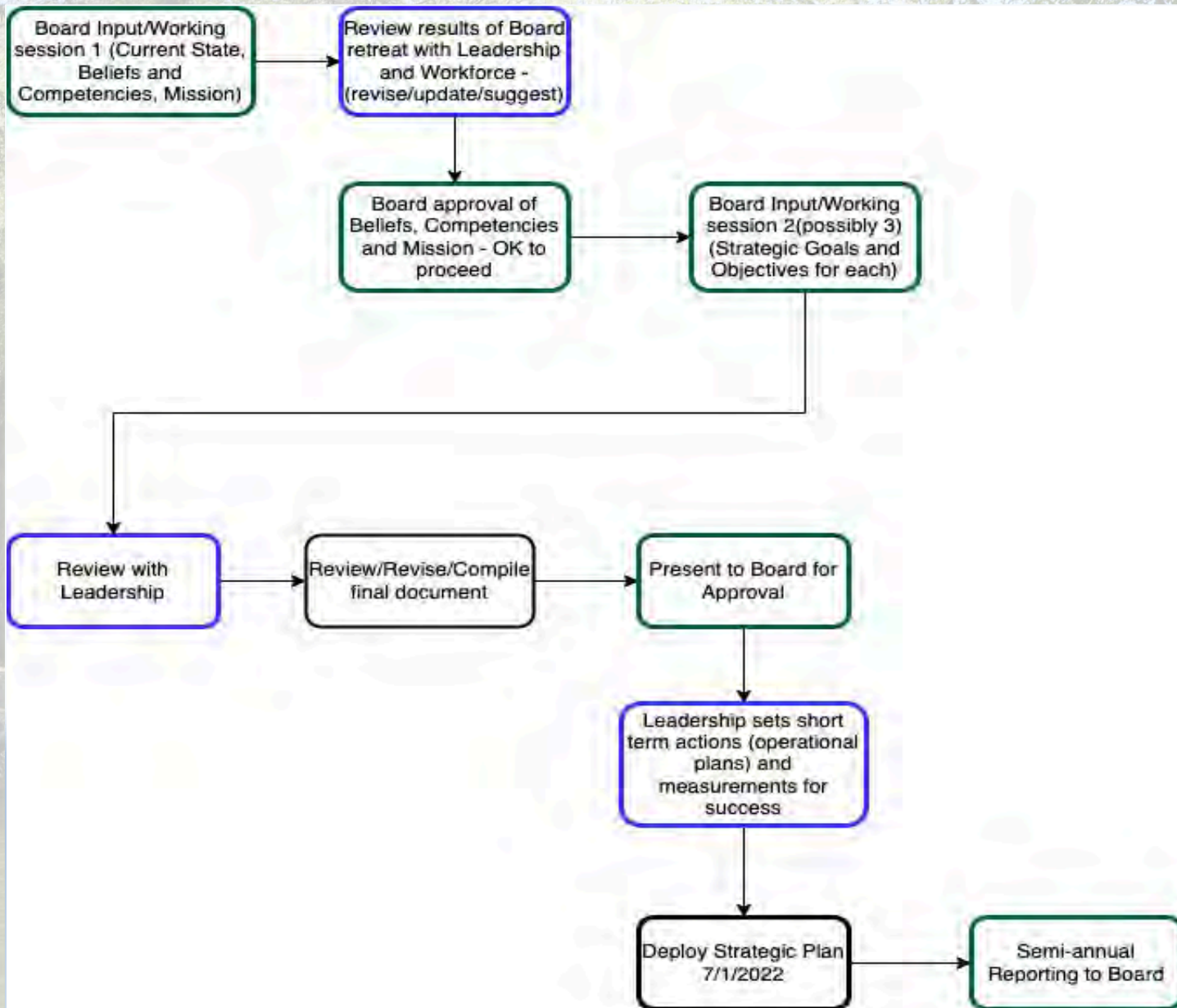
I move that the Arizona State Parks Board approve the Pinal County's Amendment Request Funding increase in the amount of _____ establishing the new award amount of \$_____ for this project.

Arizona State Parks and Trails Fiscal Year 2023 Strategic Plan Development Timeline.

**-Bonnie Sposato, Administrator, Office of Continuous
Improvement**

Overview - Strategic Plan Approach

- Board Input/Working session 1 (Current State, Beliefs and Competencies, Mission)
- Review/Input/Engagement with Leadership and Workforce
- Board Input/Working session 2 (Strategic Goals and Objectives for each)
- Review with Leadership and communicate with workforce
- Compile to final document; submit to Governor's Office
- Present to Board for approval
- Leadership sets short term actions (operational plans) and measurements of success; link to FY23 OSPB Strategic Plan
- Deploy (7/1/22)
- Semi-annual reporting to Board



Jan

- Work/input session 1 with Board - Current state review, Beliefs and Competencies, Mission
- Review input from Board with Executive Leadership
- Work/input session 2 with Board - FY23 +5 Strategic Goals and High Level Objectives for each
(could be early Feb)

Feb

- Review changes from OSPB to Statewide Strategic Planning Standard Work
- Complete Strategic Planning pre-work checklist
- Review new Board priorities with Leadership

March

- Environmental/ecosystem review (extended leadership team)
- Review Governor's office input for priorities

April

- Reflection of FY22 - Progress/Successes/Metric Review
- Begin development of draft FY23 with agency extended leadership team

May

- Continue draft development
- Priorities for FY23 (with eye to the 5 year goals of the board)

June

- Governor's Office Review meeting
- Share Governor's Office input with Board (information and direction)
- Revise Draft

July

- Submit final plan to Governor's Office
- Present to Board
- Post to website
- Begin scorecard prep

**Progress
Updates**

- Governor Dashboard
- Board Updates - Semi Annual

Summary – Activities & Outcomes

- **January/February (Board Priorities/Input)**
 - Work sessions with Board members
 - Core Beliefs and Values
 - Key Priorities (Strategic Goals) and Objectives
- **March-May (ASPT Leadership Operationalize)**
 - Alignment (Board Priorities, Governor's Office Priorities, Ecosystem Influences)
 - Operational Plans/Initiatives
 - "Moving the dots"
 - Draft Submission
- **June (Governor's Office Review)**
 - Submission to Governor's Office
 - Review with Governor's Office
- **July**
 - Final Submission
 - Present to Board
 - Deployment

AGENDA – D12

Arizona State Parks and Trails Administrative Rules. **-Brittany Hudson, Legislative Liaison**



What is a Rule and Rulemaking

- **A Rule is an agency statement of general applicability that implements, interprets, or prescribes law or policy, or describes the procedures or practice requirements of an agency (A.R.S. 41-1001(17)).**
- **A rule is the result of rulemaking by a state agency, board or commission. Rules are created in Arizona as final, expedited, exempt, and emergency rules.**
- **The term "rulemaking" refers to the process of adopting rules, as well the document that an agency files with the Secretary of State to update the agency's rules in the Arizona Administrative Code. Rulemakings are governed by the state's Administrative Procedure Act, the Secretary of State's rules and publication guidelines, as well as the Governor's Regulatory Review Council's own rules.**

Why is Rulemaking Necessary

- **The primary purpose of rule-making is to give notice to the public of the substantive and procedural requirements that an agency has established for activities falling within its statutory authority. No rules are permitted that exceed statutory or constitutional authority.**
- **An agency can create substantive policy statements to explain how the agency will enforce a rule, but the substantive policy statement itself cannot be enforced on the general public. (A.R.S. § 41-1033). Rules are generally favored over substantive policy statements, as the rulemaking process provides a formal avenue for public participation through the notice and comment process.**

Why is Rulemaking Important to ASPB

- ASPB may make reasonable rules for the protection of, and maintain and keep the peace in, state parks and monuments. Such rules adopted by the parks board are subject to review and approval by the legislature (ARS § 41-511.05(9)).
- Every five years, Arizona agencies must submit reports to the Governor's Regulatory Review Council on their rules for review and approval. These are called 5-year-review reports. The reports are intended to be a concise written analysis of an agency's administrative rules that covers the previous 5 years.
- In 2019, our agency submitted a 5-year-review report to the Governor's Regulatory Review Council which described that ASPB will be updating it's rules before the next report is due which will be in 2024.

Why is Rulemaking Important to ASPB, cont.

- **Park fees need to be updated. The only way to do this is to update the rules. If the rules are not updated, the park fees cannot be updated.**
- **ASPB has not updated the rules since the previous administration.**
- **Updating our rules, or at least starting the process of updating the rules shows the Arizona Auditor General that the agency is doing what we say we were going to do from the 5-year-review report.**

Next Steps

- Our rulemaking will be separated into two sets. The first set of rules that will be worked on will be the fee sections. After those rules are complete, the rest of the rules will be updated.
- Currently, there is a working rules draft of the fee sections. Once that draft is final, the final draft will be discussed with the Board and filed with the Secretary of State's office.
- Along with the legislative updates for the 2022 legislative session, I will include rule updates as needed for the Board.



QUESTIONS?

Election of 2022 Board Chairman and Vice-Chairman.

The Board will nominate and elect its Chair and Vice-Chair in accordance with Arizona Administrative Code R12-8-202(A)(1) (“At the first meeting following January 1 of each year, the members present shall select by majority vote a Chairman and a Vice Chairman to serve through the first meeting following January 1 of the following year.”)

AGENDA – E

Future Agenda Items

Board members may identify items or issues they wish to be considered for inclusion on a future Board agenda. The Board may vote to take action on or provide the agency direction on this agenda item.

AGENDA – F

Current Events

Board members will discuss current events and/or recent experiences of interest to the outdoor recreation community and/or the status of any projects with which they are currently involved.

AGENDA – G

Call to the Public

The chair will recognize those wishing to address the Board.

AGENDA – H

EXECUTIVE SESSION

Purchase, Sale or Lease of Real Property. The Board may vote to meet in executive session in accordance with A.R.S. § 38-431.03(A)(7) for the purpose of discussing or consulting with its designated representatives in order to consider its position and instruct its representatives regarding a land disposal offer.

AGENDA – I

Future Meeting Dates

Arizona State Parks & Trails 2022 Board Meeting Schedule

Date	Location
Thursday, January 20, 2022	Central Office
Thursday, February 17, 2022	Central Office
Thursday, March 17, 2022	Central Office
Thursday, April 21, 2022	Central Office
Thursday, May 19, 2022	Central Office
Thursday, June 16, 2022 *Budget Discussion*	Central Office
Thursday, July 21, 2022	Central Office
Thursday, August 18, 2022	Central Office
Thursday, September 15, 2022	Central Office
Thursday, October 20, 2022	Central Office
Thursday, November 17, 2022	Central Office
Thursday, December 15, 2022	Central Office

THANK YOU!

ARIZONA
STATE PARKS & TRAILS

