



Doug Ducey
Governor

ARIZONA STATE PARKS & TRAILS

Bob Broscheid
Executive Director



NOTICE OF MEETING
of
THE ARIZONA STATE PARKS BOARD
of
THE ARIZONA STATE PARKS AND TRAILS

Pursuant to A.R.S. §38-431.02 notice is hereby given to members of the Arizona State Parks Board ("Board") and the public that the Board will hold a meeting on **Thursday, November 18, 2021, beginning at 10:00 am.** Board members may attend the meeting in person or participate telephonically. The public may attend and listen to the meeting at the Arizona State Parks Trails office located at 1110 W Washington, Suite 100, Phoenix, AZ 85007. Members of the public may also listen/view the meeting via telephone by calling **1.877.820.7831** and entering the passcode **613038** or via YouTube live stream: <https://youtu.be/0t5s6kBq1Bk>

In person or telephonic public comment will be taken. If choosing to speak in person, the speaker will be asked to complete a form which will be made available at the Arizona State Parks and Trails office on the meeting day and submit to staff. If choosing to speak via telephone, persons who wish to make statements to the Board will be asked to identify themselves each time they are speaking. Please ensure phones are muted when not speaking.

This meeting is open to the public; however, the Board may elect to hold an Executive Session for any agenda items at any time during the meeting to discuss or consult with its legal counsel for legal advice on matters listed on this agenda pursuant to A.R.S. §38-431.03(A)(3). Items on the agenda may be discussed out of order unless they have been specifically noted to be set for a certain time. Public comment will be taken.

AGENDA

(The Chair reserves the right to set the order of the agenda.)

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. MEMBER ROLL CALL

D. AGENDA ITEMS

- 1. Consideration of Action to Approve Minutes of the October 21, 2021, Board Meeting** – The Board will review and may consider action to approve the Board meeting minutes from October 21, 2021.
- 2. Discussion And Consideration of Action to Approve, Modify, Or Deny Funding for The Submitted 2022 Motorized Grant Application. (Presenter: Matt Eberhart, Off-Highway Vehicle Coordinator)**
The following grant application has been submitted for funding totaling \$412,969.00.

2022 Motorized Grant Application				
Sponsor	Project	Request	Recommendations	Score
			Staff/ Off-Highway Advisory Group (OHVAG)/ Arizona Outdoor Recreation Coordinating Commission (AORCC)	
Bureau of Land Management	Travel Management	\$412,969.00	\$412,969.00	45

3. **Discussion And Consideration of Action to Approve, Modify, Or Deny Funding for The Submitted 2022 Heritage Fund Local, Regional and State Park Grant Application. (Presenter: Mickey Rogers, Chief of Grants and Trails)** The following grant application has been submitted for funding totaling \$500,000.00.

2022 Heritage Fund Local, Regional and State Park Grant Application				
Sponsor	Project	Request	Recommendations	Score
			Staff/Arizona Outdoor Recreation Coordinating Commission (AORCC)	
City of Buckeye	Sundance Park Phase II	\$500,000.00	\$500,000.00	66

4. **Discussion And Consideration of Action to Approve, Modify, or Deny Funding for The Submitted State Lake Improvement Fund Grant Applications. (Presenter: Mickey Rogers, Chief of Grants and Trails)** The following grant applications have been submitted for funding of \$906,000.00.

2022 State Lake Improvement Grant Applications				
Sponsor	Projects	Request	Recommendations	Score
			Staff/Arizona Outdoor Recreation Coordinating Commission	
Bullhead City Police	Rogue Jet Boatworks	\$106,000.00	\$106,000.00	80
Lake Havasu City Police	Public Safety Boats and Equipment	\$800,000.00	\$800,000.00	55
Total		\$906,000.00	\$906,000.00	

5. **Update on Request for Proposal (RFP) for the Parks Reservation System. (Presenter: Kevin Brock, Assistant Director and CFO)** The Board will be updated on the status of the RFP, vendor selection, key system functions and enhancements and the contract payment methodology. This agenda item is for information only.
6. **November Park Highlight: Lake Havasu State Park. (Presenter: Dan Roddy, Park Manager)** The Board will be briefed on revenue, visitation and park's current and future state. This agenda item is for information only.

7. **Update on Arizona State Parks and Trails Sign Language Saturday Program at Kartchner Caverns State Park. (Presenter: Jeff Schmidt, GIS/Intern Coordinator)** The Board will be updated on the Arizona State Parks and Trails recent recognition by the Coalition for Recreational Trails for its “Sign Language Saturday” program at Kartchner Caverns State Park. This agenda item is for information only.
8. **Discussion and Consideration of Action to Approve Proposed 2022 Board Meetings. (Presenter: Kelley Santillanes, Executive Assistant)** The Board will be asked to review proposed meeting dates for 2022.

Proposed Arizona State Parks & Trails 2022 Board Meeting Schedule	
Date	Location
Thursday, January 20, 2022	Central Office
Thursday, February 17, 2022	Central Office
Thursday, March 17, 2022	Central Office
Thursday, April 21, 2022	Central Office
Thursday, May 19, 2022	Central Office
Thursday, June 16, 2022	Central Office
Budget Discussion	
Thursday, July 21, 2022	Central Office
Thursday, August 18, 2022	Central Office
Thursday, September 15, 2022	Central Office
Thursday, October 20, 2022	Central Office
Thursday, November 17, 2022	Central Office
Thursday, December 15, 2022	Central Office

E. FUTURE AGENDA ITEMS

Board members may identify items or issues they wish to be considered for inclusion on a future agenda.

F. EXECUTIVE DIRECTOR’S REPORT ON CURRENT EVENTS

The Executive Director may present a summary of current events and /or recent experiences of interest to the outdoor recreation community and/or the status of any projects with which they may be involved.

The Board will not discuss or take any action on any current event summary.

G. CURRENT EVENTS

Board members may present a summary of current events and/or recent experiences of interest to the outdoor recreation community and or the status of any projects with which they may be involved. The Board will not discuss of take any action on any current event summary.

H. CALL TO THE PUBLIC

The Chair will recognize those wishing to address the Board. It is probable that each presentation will be limited to one person per organization and the time allotted by the Chair. Action taken because of acknowledgement of comments and suggestions from the public will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

I. FUTURE MEETING DATES

Arizona State Parks & Trails 2021 Board Meeting Schedule	
Date	Location
Thursday, December 16, 2021	Central Office

J. ADJOURNMENT

A copy of this agenda and any background material provided to Board Members is available for public inspection at Arizona State Parks & Trails, 1110 W Washington Ave, Suite 100., Phoenix, Arizona 85007.

For additional information, contact Mickey Rogers at (602) 542-6942. Pursuant to Title II of the Americans with Disabilities Act (ADA), Arizona State Parks & Trails does not discriminate based on a disability regarding admission to public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the ADA Coordinator Thomas Beranek at (602) 542-7389; or email tberanek@azstateparks.gov. Requests should be made as early as possible to allow time to arrange the accommodation. For technical difficulties during the teleconference meeting, please contact Kelley Santillanes at 480-622-4559 or via email ksantillanes@azstateparks.gov.

Posted at: Arizona State Parks and Trails
1110 West Washington St, Suite 100, Phoenix, AZ 85007

And at: <https://azstateparks.com/board>



Bob Broscheid: Executive Director



Doug Ducey
Governor

ARIZONA STATE PARKS & TRAILS

Bob Broscheid
Executive Director



DRAFT MINUTES
of
THE ARIZONA STATE PARKS BOARD
of
THE ARIZONA STATE PARKS AND TRAILS
OCTOBER 21, 2021

A. CALL TO ORDER

Dale Larsen, Chair of the Arizona State Parks Board, called the meeting to order at 10:01am.

B. PLEDGE OF ALLEGIANCE

Lisa Atkins led Board Members in reciting the Pledge of Allegiance.

C. MEMBER ROLL CALL

Members Present: Dale Larsen, John Sefton, Lisa Atkins, Jeff Buchanan (Phone), Debbie Johnson (Phone), Sarah King (Phone), Terri Palmberg

Staff Present: Bob Broscheid, Tim Franquist, Heidi Erickson, Nancy Jasculca (Phone), Mickey Rogers, Matt Eberhart, Dawn Collins, Jeff Schmidt.

D. AGENDA ITEMS

1. Consideration of Action to Approve Minutes of the September 16, 2021, Board Meeting

Lisa Atkins moved to approve the minutes from the September 16, 2021 meeting. Terri Palmberg seconded the motion. Dale Larsen approved. John Sefton approved. Lisa Atkins approved. Jeff Buchanan approved. Debbie Johnson approved. Sarah King approved. Terri Palmberg approved. The motion passed.

2. Discussion And Consideration of Action to Approve, Modify, Or Deny Funding for The Submitted 2022 Recreational Trails Non-Motorized Grant Application.

Terri Palmberg moved to approve the City of Flagstaff, Picture Canyon Trail Restoration in the amount of \$126,270.00. John Sefton seconded the motion. Dale Larsen approved. John Sefton approved. Lisa Atkins approved. Jeff Buchanan approved. Debbie Johnson approved. Sarah King approved. Terri Palmberg approved. The motion passed.

3. Discussion And Consideration of Action to Approve, Modify, Or Deny Funding for The Submitted 2022 Recreational Trails Program Trail Maintenance Grant Application.

John Sefton moved to approve the Verde Valley Cyclists Coalition, Dead Horse Area Trail Maintenance in the amount of \$32,875.00. Jeff Buchanan seconded the motion. Dale Larsen approved. John Sefton approved. Lisa Atkins approved. Jeff Buchanan approved. Debbie Johnson approved. Sarah King approved. Terri Palmberg approved. The motion passed.

4. Discussion And Consideration of Action to Approve, Modify, or Deny Funding an Amendment to The Budget for the Town of Payson's Land and Water Conservation Fund's Splash Pad Project.

Terri Palmberg moved to approve a \$41,500.00 increase to the City of Payson, Green Valley Park Splash Pad Land and Water Conservation Fund Project, for a new award total of \$249,000.00. Lisa Atkins seconded the motion. Dale Larsen approved. John Sefton approved. Lisa Atkins approved. Jeff Buchanan approved. Debbie Johnson approved. Sarah King approved. Terri Palmberg approved. The motion passed.

5. Discussion And Consideration of Action to Approve, Modify, Or Deny Funding for The Submitted 2022 Supplemental Grant Applications.

John Sefton moved to approve Arizona Game and Fish Department, Law Enforcement Equipment in the amount of \$30,000.00, and Navajo County Sheriff's Office, Law Enforcement Equipment in the amount of \$30,000.00. Terri Palmberg seconded the motion. Dale Larsen approved. John Sefton approved. Lisa Atkins approved. Jeff Buchanan approved. Debbie Johnson approved. Sarah King approved. Terri Palmberg approved. The motion passed.

6. Emergency and Mitigation Grant Projects update.

Matthew Eberhart, State OHV Coordinator, provided members with an update on the Bureau of Land Management, Rock Springs Dust Mitigation, Town of Camp Verde, Box T Trailhead, and the Town of Florence, Poston Butte Preserve Fencing. This agenda item was for information only.

7. October Park Highlight: Red Rock State Park.

Heidi Erickson, Manager at Red Rock State Park updated members on revenue, visitation and the park's current and future state. This agenda item was for information only.

8. State Comprehensive Outdoor Recreation Plan (SCORP) Update.

Dawn Collins, Office of Continuous Improvement, and Gyan Nyaupane, Arizona State University, updated the Board on the progress of Arizona's 2023-2027 SCORP. This agenda item was for information only.

E. FUTURE AGENDA ITEMS

Member Sefton requested National Park Service staff be invited to speak to the Board regarding the Land and Water Conservation Fund. Member Sefton requested that the Board discuss volunteerism.

F. CURRENT EVENTS

Member Palmberg discussed a recently published article that highlights the newly opened Memorial Park in Yarnell, Arizona.

G. CALL TO THE PUBLIC

No members of the public requested to speak.

H. FUTURE MEETING DATES

Board Members discussed potential future meeting dates.

I. ADJOURNMENT

The meeting adjourned at 11:41am.



Doug Ducey
Governor

ARIZONA STATE PARKS & TRAILS

Bob Broscheid
Executive Director



Date: November 18, 2021

To: Dale Larsen, Chair, Arizona State Parks Board

From: Bob Broscheid, Executive Director, Arizona State Parks and Trails

Subject: 2022 Motorized Grant Application

Background:

The Off-Highway Vehicle Recreation Fund provides grant funding for the planning and development of motorized trails, trailhead facilities, law enforcement, and education. There is currently \$4,000,000 in funding available for submitted grant applications. For the November Board meeting there was one (1) project submitted with a total funding request of \$ 412,969.00.

Recommendation:

Arizona State Parks and Trails Grant Staff and the Arizona Outdoor Recreation Coordinating Commission (AORCC) reviewed 1 Motorized application(s) and made recommendations based on priorities set in the Arizona State Parks and Trails 2020 State Trails Plan and project need.

2022 Motorized Grant Application				
Sponsor	Project	Request	Staff/AORCC	Score
Bureau of Land Management: State Office	Travel Management Plans	\$412,969.00	\$412,969.00	45
TOTAL		\$412,969.00	\$412,969.00	

Recommended Motion:

I move that the Arizona State Parks Board approve funding for the 2022 Motorized Grant Application as follows: _____ in the amount of \$_____.

Prepared by: Matt Eberhart, State OHV Coordinator, Arizona State Parks and Trails

Approved:

Bob Broscheid, Executive Director



Doug Ducey
Governor

ARIZONA STATE PARKS & TRAILS

Bob Broscheid
Executive Director



Date: November 18, 2021

To: Dale Larsen, Chair, Arizona State Parks Board

From: Bob Broscheid, Executive Director, Arizona State Parks and Trails

Subject: 2022 Heritage Fund Local, Regional and State Park Grant Application

Background:

The Heritage Fund Local, Regional and State Park (LRSP) funding provides matching grants for the development of public outdoor recreation facilities. A total of \$2,500,000 was appropriated for the LRSP program during the 2021 Arizona State Legislative session. All LRSP grants require a 50/50 match. One (1) project has been submitted with a total funding request of \$500,000.00 .

A project sponsor may apply to up to 20% of these appropriated funds or \$500,000.00

Recommendation:

Arizona State Parks and Trails Grant Staff and the Arizona Outdoor Recreation Coordinating Commission (AORCC) reviewed one(1) LRSP application(s) and made recommendations based on the 2018-2022 State Comprehensive Outdoor Recreation Plan and funding available.

2022 Heritage Local, Regional, and State Park Grant Application				
Sponsor	Project	Request	Staff/AORCC Recommendation	Score
Buckeye	Sundance Park Phase II	\$500,000.00	\$500,000.00	66
Total		\$500,000.00	\$500,000.00	

Recommended Motion:

I move that the Arizona State Parks Board approve funding for the 2022 Heritage Fund Local, Regional and State Park Program grant application as follows: City of Buckeye in the amount of \$500,000.00.

Prepared by: Mickey Rogers, Chief of Grants and Trail, Arizona State Parks and Trails

Approved:

Bob Broscheid, Executive Director



Doug Ducey
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ARIZONA STATE PARKS & TRAILS

Bob Broscheid
Executive Director



Date: November 18, 2021
To: Dale Larsen, Chair, Arizona State Parks Board
From: Bob Broscheid, Executive Director, Arizona State Parks and Trails
Subject: 2022 State Lake Improvement Fund Grant Applications

Background:

The State Lake Improvement Fund (SLIF) provides matching grants to assist state and local units of government to fund projects on waters where gasoline power boats are permitted. A total of \$4,000,000.00 was appropriated for SLIF program during the 2021 Arizona State Legislative session. Two (2) projects have been submitted with a total funding request of \$906,000.00

A project sponsor may apply to up to 20% of these appropriated funds or \$800,000.00

Recommendation:

Arizona State Parks and Trails staff and the Arizona Outdoor Recreation Coordinating Commission (AORCC) reviewed two (2) SLIF application(s) and made recommendations based on the Board approved State Lake Improvement Fund scoring.

2022 State Lake Improvement Fund Grant Applications				
Sponsor	Project	Request	Staff/AORCC Recommendation	Score
Bullhead Police Department	Rogue Jet Boatworks	\$106,000.00	\$106,000.00	80
Lake Havasu City	Public Safety Boats and Equipment	\$800,000.00	\$800,000.00	55
Total		\$906,000.00	\$906,000.00	

Recommended Motion:

I move that the Board approve funding for the 2022 State Lake Improvement Fund grant applications as follows: City of Bullhead in the amount of \$106,000.00 and Lake Havasu City in the amount of \$800,000.00.

Prepared by: Mickey Rogers, Chief of Grants and Trail, Arizona State Parks and Trails

Approved:

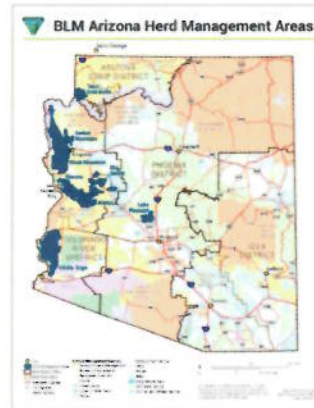
Bob Broscheid, Executive Director

Recently Submitted Grant Applications

Motorized - Bureau of Land Management – Travel Management

Requested Amount - \$412,969.00

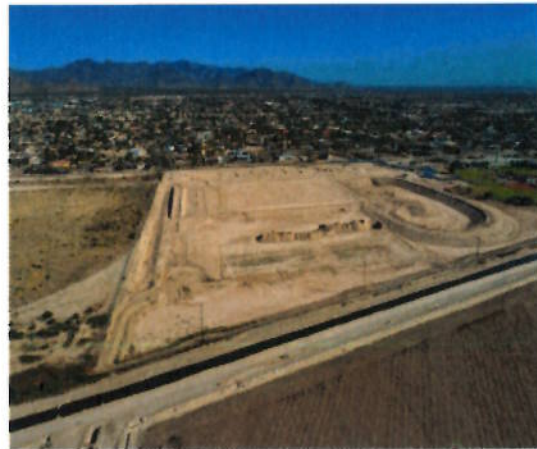
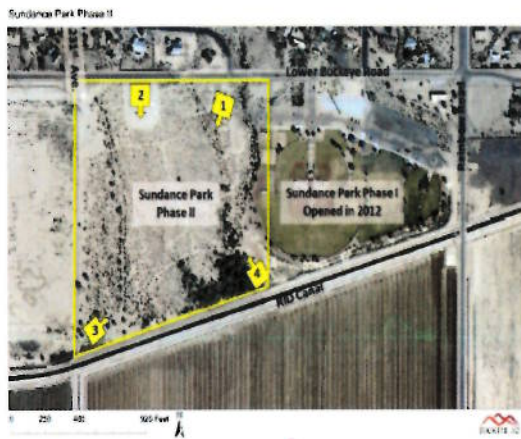
BLM AZ is requesting grant funding to develop 4 Travel Management Plans (TMPs). The 4 TMPs will cover approx. 2,655 trails/routes miles in three (3) BLM districts (Colorado River, Gila, and Phoenix District offices). These plans will identify and authorize trails/routes to maintain, develop and manage that address public input, protect natural and cultural resources and result in sustainable recreational motorized (jeeps, atvs, utvs, dirt bikes, etc.) and non-motorized (hiking, biking, equestrian, etc.) access and opportunities. These Plans will produce authorized large-scale maps that will form the foundation for digital and print maps, signage, more accessibility, and information kiosks. TMP development will include teams of BLM specialists and contractors evaluating routes, utilizing NEPA, providing cultural and biological assessments, to establish TMP designations, and organize and respond to public and stakeholder comments and concerns. BLM AZ recognizes that socio-economic issues related to travel planning are becoming more important. To ensure that these issues are taken into consideration in travel management planning, BLM AZ will coordinate and collaborate with adjacent landowners, communities, agencies, private, local, state, federal, and other interested stakeholders.



Heritage LRSP – City of Buckeye – Sundance Park Phase II

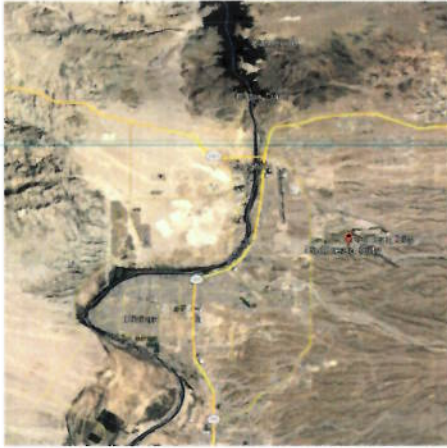
Requested Amount - \$500,000.00

The City of Buckeye is requesting a Heritage Fund grant to construct a portion of Sundance Park Phase II. The grant and City match will construct two lighted multi-use fields, including grading and sand base, irrigation, turf, and Musco sports field lighting. The City of Buckeye is nearing completion of construction plans for Phase II of the park. Phase II of the park is located on 38-acres west of the existing 30-acre park, which opened to the public in 2012 at the southwest corner of Lower Buckeye Road and Rainbow Road. Separate from this grant, and as part of the initial development of Phase II, the city will be installing a 3.2-acre community fishing lake, splash pad, playground, basketball courts, and other amenities. The multi-use fields to be constructed as part of the grant and City match are the next improvements to be constructed. Multi-use fields are highly desired by Buckeye residents as seen through public input opportunities.



Heritage SLIF – Bullhead City Police Department – Rouge Jet Boatworks
Requested Amount - \$106,000.00

The money received will be used by Bullhead City to purchase one (1) new patrol boat. The boat will be purchased from Rouge Jet Boatworks. The purchase of this boat using monies from the grant will greatly reduce the budgetary strain for the Bullhead City Police Department and allow us to expand our fleet at considerably less cost and increase public safety on our waterway. It will allow us to replace our aging vessels that are at or approaching end of life and continue to provide continual service on the water.



Heritage SLIF – Lake Havasu City Police Department – Public Safety Boats and Equipment

Requested Amount - \$800,000.00

The Lake Havasu City Police Department is requesting funds to purchase a new boat and two replacement motors to enhance our aging fleet. The primary purpose for a new vessel would be to ensure boating safety through the Bridgewater Channel and on Lake Havasu by enforcing Arizona and Lake Havasu City boating laws and ordinances. Our department actively participates in dive rescue missions and training in conjunction with Mohave County Sheriff's Office and San Bernardino County Sheriff's Office. None of the current boats in our fleet are practical platforms for conducting emergency, life-saving dive rescue missions. The requested replacement boat would allow our dive team a faster response to emergencies by providing the capability to carry all of the dive gear and personnel while responding to remote and hard-to-reach areas. Replacement of two high power motors on one of our current boats is also needed.

Replacement of these motors will ensure reliability and extend the useful life of the vessel, and mitigate increasing maintenance costs.

The Lake Havasu City Fire Department requests grant funding to replace its fifteen-year-old Munson Fire Rescue Boat and boat lift. As one of only two fire departments that respond on the Arizona side of the lake, the boat has been utilized on multiple incidents. Unfortunately, it is nearing the end of its service life and is in need of replacement. The new boat will be a thirty-foot modified v-hull landing style craft equipped with twin 300 HP outboard engines. It will be equipped with modern navigational electronics, a fire/marine band radio system, and a 1000 GPM fire pump. The Department will also replace the existing boat lift system to accommodate the new boat.

