



Doug Ducey  
Governor

# ARIZONA STATE PARKS & TRAILS

Bob Broscheid  
Executive Director



MINUTES *(DRAFT)*  
of  
THE ARIZONA STATE PARKS BOARD MEETING  
of  
ARIZONA STATE PARKS AND TRAILS  
November 18, 2021

**A. CALL TO ORDER**

*Dale Larsen, Chair of the Arizona State Parks Board, called the meeting to order at 10:01am.*

**B. PLEDGE OF ALLEGIANCE**

*John Sefton led Board Members in reciting the Pledge of Allegiance.*

**C. BOARD MEMBERS ROLL CALL AND MISSION STATEMENT**

*Prior to roll call, Dale Larsen read the Arizona State Parks Board Mission Statement.*

**Members participating in person:** Dale Larsen, John Sefton, Lisa Atkins, Terri Palmberg.

**Members participating telephonically:** Sarah King.

**Staff:** Bob Broscheid, Tim Franquist, Kevin Brock, Mickey Rogers, Jeff Schmidt, Dan Roddy, Kelley Santillanes, David Jacobs (via phone)

**D. AGENDA ITEMS**

- 1. Consideration of Action to Approve Minutes of the October 21, 2021 Board Meeting.** *Lisa Atkins moved to approve the minutes from the October 21, 2021 meeting. Terri Palmberg seconded the motion. Dale Larsen approved. John Sefton approved. Lisa Atkins Approved, Sarah King approved, Terri Palmberg approved. The motion passed.*
- 2. Discussion And Consideration of Action to Approve, Modify, Or Deny Funding for The Submitted 2022 Motorized Grant Application.** *Lisa Atkins moved to postpone funding for the submitted 2022 Motorized Grant Application Bureau of Land Management -Travel Management as presented and recommended inviting the Arizona State Director of the Bureau of Land Management to the next Board meeting. Terri Palmberg seconded the motion. Dale Larsen approved. John Sefton approved. Lisa Atkins Approved, Sarah King approved, Terri Palmberg approved. The motion passed.*
- 3. Discussion And Consideration of Action to Approve, Modify, Or Deny Funding for The Submitted 2022 Heritage Fund Local, Regional and State Park Grant Application.** *Terri Palmberg moved to approve funding for the submitted 2022, Local, Regional and State Park grant application as follows: City of Buckeye, Sundance Park Phase II in the amount of \$500,000.00. John Sefton seconded the motion. Dale Larsen approved. John Sefton approved. Lisa Atkins Approved, Sarah King approved, Terri Palmberg approved. The motion passed.*
- 4. Discussion And Consideration of Action to Approve, Modify, or Deny Funding for The Submitted State Lake Improvement Fund Grant Applications.** *Terri Palmberg moved to approve funding for the submitted 2022 State Lake Improvement Fund grant applications as follows: Bullhead City Police Department-Rogue Jet Boatworks in the amount of \$106,000.00 and Lake Havasu City, Public Safety Boats and Equipment in the amount of \$800,000.00. Lisa Atkins seconded the motion. Dale Larsen approved. John Sefton approved. Lisa Atkins Approved, Sarah King approved, Terri Palmberg approved. The motion passed.*

5. **Update on Request for Proposal (RFP) for the Parks Reservation System.** *Kevin Brock, Assistant Director/CFO updated the Board on the recent awarded 5-year contract for a new statewide integrated reservation system to USeDirect. The reservation system will include a call center and website. The Board did not take any action.*
6. **November Park Highlight: Lake Havasu State Park.** *Dan Roddy, Park Manager gave the Board an update on Lake Havasu State Park, visitation and special events. The Board did not take any action.*
7. **Update on Arizona State Parks and Trails Sign Language Saturday Program at Kartchner Caverns State Park.** *Jeff Schmidt updated the Board on the Sign Language Saturday Program. The program received recognition by the Coalition for Recreational Trails. The Board did not take any action.*
8. **Discussion and Consideration of Action to Approve Proposed 2022 Board Meetings.** *The Board reviewed the proposed meeting dates.*

<b>Arizona State Parks &amp; Trails 2022 Board Meeting Schedule</b>	
<b>Date</b>	<b>Location</b>
Thursday, January 20, 2022	Central Office
Thursday, February 17, 2022	Central Office
Thursday, March 17, 2022	Central Office
Thursday, April 21, 2022	Central Office
Thursday, May 19, 2022	Central Office
Thursday, June 16, 2022	Central Office
<b>*Budget Discussion*</b>	
Thursday, July 21, 2022	Central Office
Thursday, August 18, 2022	Central Office
Thursday, September 15, 2022	Central Office
Thursday, October 20, 2022	Central Office
Thursday, November 17, 2022	Central Office
Thursday, December 15, 2022	Central Office

**E. FUTURE AGENDA ITEMS**

*Member Palmberg requested an update on the contracted cleaning services for Arizona State Parks cabins.*

**F. EXECUTIVE DIRECTOR’S REPORT**

*Bob Broscheid, Executive Director of Arizona State Parks & Trails gave an update to the Board on the recognition given to Charles Eatherly: Governor’s Heritage Preservation Honor Award. He also thanked the Arizona State Parks Foundation for their recent \$50,000.00 donation to State Parks for various projects.*

**G. CURRENT EVENTS**

*The Board did not discuss current events.*

**H. CALL TO THE PUBLIC**

*No one from the public requested to speak.*

**I. FUTURE MEETING DATES (2021)**

*December 16, 2021*

**J. ADJOURNMENT**

*The meeting adjourned at 11:47am.*