



Doug Ducey
Governor

ARIZONA STATE PARKS & TRAILS

Bob Broscheid
Executive Director



NOTICE OF MEETING
of
THE ARIZONA STATE PARKS BOARD
of
THE ARIZONA STATE PARKS AND TRAILS

Pursuant to A.R.S. §38-431.02, notice is hereby given to members of the Arizona State Parks Board (“Board”) and the public that the Board will hold a meeting on **Thursday, October 21, 2021, beginning at 10:00 am. Board members may attend the meeting in person or participate telephonically. The public may attend and listen to the meeting at the Arizona State Parks Trails office located at 1110 W Washington, Suite 100, Phoenix, AZ 85007. Members of the public may also listen/view the meeting via telephone by calling 1.877.820.7831 and entering the passcode 613038 or via YouTube live stream <https://youtu.be/ZCWIE7284qM>**

In person or telephonic public comment will be taken. If choosing to speak in person, the speaker will be asked to complete a form which will be made available at the Arizona State Parks and Trails office on the meeting day and submit to staff. If choosing to speak via telephone, persons who wish to make statements to the Board will be asked to identify themselves each time they are speaking. Please ensure phones are muted when not speaking.

This meeting is open to the public; however, the Board may elect to hold an Executive Session for any agenda items at any time during the meeting to discuss or consult with its legal counsel for legal advice on matters listed on this agenda pursuant to A.R.S. §38-431.03(A)(3). Items on the agenda may be discussed out of order unless they have been specifically noted to be set for a certain time. Public comment will be taken.

AGENDA

(The Chair reserves the right to set the order of the agenda.)

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. MEMBER ROLL CALL

D. AGENDA ITEMS

- 1. Consideration of Action to Approve Minutes of the September 16, 2021, Board Meeting** – The Board will review and may consider action to approve the Board meeting minutes from September 16, 2021.
- 2. Discussion And Consideration of Action to Approve, Modify, Or Deny Funding for The Submitted 2022 Recreational Trails Non-Motorized Grant Application. (Presenter: Mickey Rogers, Chief of Grants and Trails)** The following grant application has been submitted for funding totaling \$128,270.00.

2022 Recreational Trails Program Non-Motorized Grant Applications

| Sponsor | Project | Request | Staff Recommendation | Arizona State Committee on Trails (ASCOT) Recommendation | Arizona Outdoor Recreation Coordinating Commission (AORCC) Recommendation | Score |
|---------|---------|---------|----------------------|--|---|-------|
| | | | | | | |

| | | | | | | |
|-------------------|----------------------------------|--------------|--------------|--------------|--------------|------|
| City of Flagstaff | Picture Canyon Trail Restoration | \$128,270.00 | \$126,270.00 | \$126,270.00 | \$126,270.00 | 46.6 |
|-------------------|----------------------------------|--------------|--------------|--------------|--------------|------|

3. Discussion And Consideration of Action to Approve, Modify, Or Deny Funding for The Submitted 2022 Recreational Trails Program Trail Maintenance Grant Application. (Presenter: Mickey Rogers, Chief of Grants and Trails) The following grant application has been submitted for funding totaling \$32,875.00.

| 2022 Trail Maintenance Grant Applications | | | | | |
|---|-----------------------------|-------------|----------------------|--|---|
| Sponsor | Project | Request | Staff Recommendation | Arizona State Committee on Trails (ASCOT) Recommendation | Arizona Outdoor Recreation Coordinating Commission (AORCC) Recommendation |
| Verde Valley Cyclists | Dead Horse Area Maintenance | \$32,875.00 | \$32,875.00 | \$32,875.00 | \$32,875.00 |

4. Discussion And Consideration of Action to Approve, Modify, or Deny Funding an Amendment to The Budget for the Town of Payson’s Land and Water Conservation Fund’s Splash Pad Project. (Presenter: Mickey Rogers, Chief of Grants and Trails) The following amendment has been submitted for an increase in funding of \$41,500.00.

| Payson’s LWCF Splash Pad Amendment Request | | | | |
|--|--------------------------|--------------|----------------------|----------------------|
| Original Award | Amended Increase Request | New Award | Staff Recommendation | AORCC Recommendation |
| \$207,500.00 | \$41,500.00 | \$249,000.00 | Increase \$41,500.00 | Increase \$41,500.00 |

5. Discussion And Consideration of Action to Approve, Modify, Or Deny Funding for The Submitted 2022 Supplemental Grant Applications. (Presenter: Matthew Eberhart, State OHV Coordinator) The following grant applications have been submitted for funding totaling \$60,000.00.

| 2022 Supplemental Grant Applications | | | | | |
|--|---------------------------|--------------------|----------------------|---|---|
| Sponsor | Project | Request | Staff Recommendation | Off-Highway Vehicle Advisory Group (OHVAG) Recommendation | Arizona Outdoor Recreation Coordinating Commission (AORCC) Recommendation |
| Arizona Game and Fish Department: Region 3 | Law Enforcement Equipment | \$30,000.00 | \$30,000.00 | \$30,000.00 | \$30,000.00 |
| Navajo County Sheriff’s Office | Law Enforcement Equipment | \$30,000.00 | \$30,000.00 | \$30,000.00 | \$30,000.00 |
| TOTAL | | \$60,000.00 | \$60,000.00 | \$60,000.00 | \$60,000.00 |

6. Emergency and Mitigation Grant Projects update. (Presenter: Matthew Eberhart, State OHV Coordinator). The Board will be updated on the following Emergency and Mitigation Grants. This agenda item is for information only.

| Emergency and Mitigation Grants | | |
|--|-------------------------------|---------------------|
| Sponsor | Project | Grant Amount |
| Bureau of Land Management | Rock Springs Dust Mitigation | *\$91,954.00 |
| Town of Camp Verde | Box T Trailhead | \$69,400.00 |
| Town of Florence | Poston Butte Preserve Fencing | \$100,000.00 |
| TOTAL | | \$261,354.00 |

**BLM Project increased from \$86,731.00 to \$91,954.00 for project taxes and permits.*

7. **October Park Highlight: Red Rock State Park. (Presenter: Heidi Erickson, Park Manager)** The Board will be briefed on revenue, visitation and the park’s current and future state. This agenda item is for information only.
8. **State Comprehensive Outdoor Recreation Plan (SCORP) Update: (Presenter, Dawn Collins, Office of Continuous Improvement)** Staff will update the Board on the progress of Arizona’s 2023-2027 SCORP. This agenda item is for information only.

E. FUTURE AGENDA ITEMS

Board members may identify items or issues they wish to be considered for inclusion on a future agenda.

F. CURRENT EVENTS

Board members may present a summary of current events and /or recent experiences of interest to the outdoor recreation community and/or the status of any projects with which they may be involved. The Board will not discuss or take any action on any current event summary.

G. CALL TO THE PUBLIC

The Chair will recognize those wishing to address the Board. It is probable that each presentation will be limited to one person per organization and the time allotted by the Chair. Action taken because of acknowledgement of comments and suggestions from the public will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

H. FUTURE MEETING DATES

| Arizona State Parks and Trails 2021 Board Meeting Schedule | |
|---|-----------------|
| Date | Location |
| Thursday, November 18, 2021 | Central Office |
| Thursday, December 16, 2021 | Central Office |

I. ADJOURNMENT

A copy of this agenda and any background material provided to Board Members is available for public inspection at Arizona State Parks & Trails, 1110 W Washington Ave, Suite 100., Phoenix, Arizona 85007. For additional information, contact Mickey Rogers at (602) 542-6942. Pursuant to Title II of the Americans with Disabilities Act (ADA), Arizona State Parks & Trails does not discriminate based on a disability regarding admission to public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the ADA Coordinator Thomas Beranek at (602) 542-7389; or email tberanek@azstateparks.gov. Requests should be made as early as possible to allow time to arrange the accommodation. For technical difficulties during the teleconference meeting, please contact Kelley Santillanes at (480) 622-4559 or via email ksantillanes@azstateparks.gov.

Posted at: Arizona State Parks and Trails
1110 West Washington St, Suite 100, Phoenix, AZ 85007

And at: <https://azstateparks.com/board>

A handwritten signature in black ink, appearing to read "Bob Broscheid". The signature is fluid and cursive, with a long, sweeping tail that extends to the right.

Bob Broscheid: Executive Director



Doug Ducey
Governor

ARIZONA STATE PARKS & TRAILS

Bob Broscheid
Executive Director



MINUTES *(DRAFT)*
of
THE ARIZONA STATE PARKS BOARD MEETING
of
ARIZONA STATE PARKS AND TRAILS
September 16, 2021

A. CALL TO ORDER

Dale Larsen, Chair of the Arizona State Parks Board, called the meeting to order at 10:00am.

B. PLEDGE OF ALLEGIANCE

Sarah King led Board Members in reciting the Pledge of Allegiance.

C. BOARD MEMBERS ROLL CALL AND MISSION STATEMENT

Prior to roll call, Dale Larsen read the Arizona State Parks Board Mission Statement.

Members participating in person: Dale Larsen, John Sefton, Sarah King.

Members participating telephonically: Lisa Atkins, Jeff Buchanan, Debbie Johnson and Terri Palmberg.

Staff: Bob Broscheid, Tim Franquist, Kevin Brock, Nancy Jasculca, Kelley Santillanes.

D. AGENDA ITEMS

- 1. Consideration of Action to Approve Minutes of the August 31, 2021 Board Meeting.** John Sefton moved to approve the minutes from the August 31, 2021 meeting. Jeff Buchanan seconded the motion. Dale Larsen approved. John Sefton approved. Lisa Atkins Approved, Jeff Buchanan approved. Debbie Johnson approved. Sarah King approved, Terri Palmberg approved. The motion passed.
- 2. Introduction of Sarah King to the Arizona State Parks Board.** Dale Larsen introduced Sarah King as the newest member of the Arizona State Parks Board. The Board did not take any action.
- 3. Presentation on the Economic Contribution and Impacts of Arizona State Parks.** Dari Duval, Economic Analyst University of Arizona, gave the Board a presentation of the University's study on the financial impact Arizona State Parks and Trails has on the state's economy and 13 counties where state parks are located. The Board did not take any action.
- 4. Discussion and Possible Action to Grant the Executive Director Lump Sum Spending Authority for the Legislatively Approved Fiscal Year 2022 Operating, Donations and Capital Budgets.** Kevin Brock, Chief Financial Officer, gave the Board a review and timeline of the Fiscal Year 2022 budget. Lisa Atkins moved to grant the Executive Director lump sum spending authority for the legislatively approved Fiscal Year 2022 operating, donations and capital budgets. Terri Palmberg seconded the motion. Dale Larsen approved. John Sefton approved. Lisa Atkins approved. Jeff Buchanan approved. Debbie Johnson approved. Sarah King approved. Terri Palmberg approved. The motion passed.
- 5. September Park Highlight: Riordan Mansion State Historical Park.** Nikki Lober, Park Manager gave the Board an update on Riordan Mansion State Historical Park. The update provided information on the history of the mansion, guided tours, visitation and special events. The Board did not take any action.
- 6. Arizona State Parks and Trail Employee Recognition for Charles Eatherly.** Bob Broscheid shared with the Board the outstanding career and dedication of long time Arizona State Parks employee. Chairman Dale Larsen

and Vice Chair John Sefton presented Charles with a certificate of appreciation for 50 years of service. The Board did not take any action.

E. FUTURE AGENDA ITEMS

Jeff Buchanan discussed the opportunity to host a strategic planning event and recommended the December meeting be held at a location outside of the Arizona State Parks office. The location to be determined.

F. EXECUTIVE DIRECTOR'S REPORT

Bob Broscheid, Executive Director of Arizona State Parks & Trails gave an update to the Board to on the recent agency move.

G. CURRENT EVENTS

The Board did not discuss current events.

H. CALL TO THE PUBLIC

No one from the public requested to speak.

I. FUTURE MEETING DATES

October 21, 2021

November 18, 2021

December 16, 2021

J. ADJOURNMENT

The meeting adjourned at 11:45am.



Doug Ducey
Governor

ARIZONA STATE PARKS & TRAILS

Bob Broscheid
Executive Director



Date: October 21, 2021
To: Dale Larsen, Chair, Arizona State Parks Board
From: Bob Broscheid, Executive Director, Arizona State Parks and Trails
Subject: 2022 Recreational Trails Program Non-Motorized Applications

Background:

The Recreational Trails Program provides grant funding for constructing and maintaining motorized trails and trailhead facilities. Each fiscal year a minimum of 30% of appropriated Recreational Trails Funds, \$574,654.00 must be used for non-motorized projects. One (1) project has been submitted. The total funding request is \$128,270.00.00.

Recommendation:

Arizona State Parks and Trails staff, the Arizona State Committee on Trails (ASCOT) and the Arizona Outdoor Recreation Coordinating Commission (AORCC) reviewed one (1) nonmotorized application and made recommendations based on priorities set in the Arizona State Parks and Trails 2020 State Trails Plan and project need.

| 2022 Recreational Trails Program Non-Motorized Grant Applications | | | | | | |
|---|----------------------------------|---------------------|---------------------|---------------------|---------------------|-------|
| Sponsor | Project | Request | Staff | ASCOT | AORCC | Score |
| City of Flagstaff | Picture Canyon Trail Restoration | \$128,270.00 | \$126,270.00 | \$126,270.00 | \$126,270.00 | 46.6 |
| Total Funding Request | | \$128,270.00 | \$126,270.00 | \$126,270.00 | \$126,270.00 | |

Recommended Motion:

I move that the Board approve funding for the 2022 Non-Motorized Grant Applications as follows: City of Flagstaff, Picture Canyon Trail Restoration in the amount of _____.

Prepared by: Mickey Rogers, Chief of Grants and Trail, Arizona State Parks and Trails

Approved:

Bob Broscheid, Executive Director



Doug Ducey
Governor

ARIZONA STATE PARKS & TRAILS

Bob Broscheid
Executive Director



Date: October 21, 2021

To: Dale Larsen, Chair, Arizona State Parks Board
From: Bob Broscheid, Executive Director, Arizona State Parks and Trails

Subject: Recreational Trails Program Trail Maintenance Grants

Background:

The 2020 Arizona State Parks and Trails Plan has maintaining existing trails as its number one priority. For the past several years, Arizona State Parks and Trails has set-aside up to \$150,000 in recreational trails funding for maintenance of existing non-motorized trails.

A potential sponsor can:

- Apply for up to \$50,000 per project and if approved;
- Select from three contracted crews pre-approved by Arizona State Parks and Trails to perform this work.
- Provide the 5.7% non-federal match
- Once the project is complete and work approved by the sponsor, Arizona State Parks and Trails pays the contractor directly.
- Work must be completed within one year of receiving funds

Recommendation:

Arizona State Parks and Trails staff, the Arizona State Committee on Trails (ASCOT) and the Arizona Outdoor Recreation Coordinating Commission (AORCC) reviewed one (1) application and made recommendations based on priorities set in the Arizona State Parks and Trails 2020 State Trails Plan and project need.

| 2022 Recreational Trails Maintenance Funding Request | | | | | |
|--|-----------------------------------|--------------------|--------------------|--------------------|--------------------|
| Sponsor | Project | Request | Staff | ASCOT | AORCC |
| Verde Valley Cyclists | Dead Horse Trail Area Maintenance | \$32,875.00 | \$32,875.00 | \$32,875.00 | \$32,875.00 |
| Total | | \$32,875.00 | \$32,875.00 | \$32,875.00 | \$32,875.00 |

Recommended Motion:

I move that the Board approve funding for the 2022 Trail Maintenance Program as follows: the Verde Valley Cyclists, Dead Horse Trail Area Maintenance in the amount of _____.

Prepared by: Mickey Rogers, Chief of Grants and Trails, Arizona State Parks and Trails
Approved:

Bob Broscheid, Executive Director



Doug Ducey
Governor

ARIZONA STATE PARKS & TRAILS

Bob Broscheid
Executive Director



Date: October 21, 2021

To: Dale Larson, Chair, Arizona State Parks Board

From: Bob Broscheid, Executive Director, Arizona State Parks and Trails

Subject: 04-00772 – Town of Payson Green Valley Park Splash Pad Project Amendment

Background:

In fiscal year 2020, the Arizona State Parks Board awarded the Town of Payson \$207,500.00 to develop a splash pad at Green Valley Park. However, since the award, the National Park Service is requiring the project to be monitored by a qualified archeologist and will require a project manager. The Town of Payson is requesting an \$41,500 increase to their project award to cover these expenses. The funding increase will be matched with their funds.

| Town of Payson Green Valley Park Splash Pad Amendment Request, Project 04-00770 | | | |
|--|-----------------------------------|------------------|-----------------------------------|
| Original Award | Amendment Increase Request | New Award | Staff/AORCC Recommendation |
| \$207,500.00 | \$41,500.00 | \$249,000.00 | Increase \$41,500.00 |

Recommendation:

The Arizona State Parks and Trails Grants and Trails team and the Arizona Outdoor Recreation Coordinating Commission (AORCC) reviewed the request for amendment to project 04-00772 and have made recommendations based on project need and funding availability.

Recommended Motion:

I move that the Arizona State Parks Board approve an amendment to Town of Payson’s Land and Water Conservation Funding Amendment Increase Request in the amount of \$ _____ establishing the new award amount of \$ _____ for this project

Prepared by: Mickey Rogers, Chief of Grants and Trails, Arizona State Parks and Trails

Approved:

Bob Broscheid, Executive Director



Doug Ducey
Governor

ARIZONA STATE PARKS & TRAILS

Bob Broscheid
Executive Director



Date: October 21, 2021

To: Dale Larsen, Chair, Arizona State Parks Board

From: Bob Broscheid, Executive Director, Arizona State Parks and Trails

Subject: OHV Supplemental Grant Applications

Background:

The Off-Highway Vehicle Decal Supplemental Grant Program provides funding for small projects, signage, mitigation, and law enforcement. These grants can be submitted for review at any time throughout the fiscal year and are reviewed on a quarterly basis. These projects are funded through the OHV Decal Program. For this quarter, two (2) Law Enforcement Grants were submitted for a total request of \$60,000.00.

| 2022 Supplemental Grant Applications | | | | | |
|---|------------------------------|--------------------|--------------------|--------------------|--------------------|
| Sponsor | Project | Request | Staff | OHVAG | AORCC |
| Arizona Game and Fish Department: Region 3 | Law Enforcement Equipment | \$30,000.00 | \$30,000.00 | \$30,000.00 | \$30,000.00 |
| Navajo County Sheriff's Office | Law Enforcement Equipment | \$30,000.00 | \$30,000.00 | \$30,000.00 | \$30,000.00 |
| TOTAL | | \$60,000.00 | \$60,000.00 | \$60,000.00 | \$60,000.00 |

Recommendation:

The Arizona State Parks and Trails Grants and Trails team, the Off-Highway Vehicle Advisory Group and the Arizona Outdoor Recreation Coordinating Commission have reviewed the applications and made funding recommendations based on priorities set in the Arizona State Parks and Trails 2020 State Trails Plan and project need.

Recommended Motion:

I move that the Board approve funding for the Supplemental OHV Grant application as follows; Arizona Game and Fish Department: Region 3, Law Enforcement Equipment in the amount of \$_____ and Navajo County Sheriff's Office, Law Enforcement Equipment in the amount of \$_____.

Prepared by: Matt Eberhart, State OHV Coordinator, Arizona State Parks and Trails

Approved:

Bob Broscheid, Executive Director

Recently Submitted Non-Motorized Applications

City of Flagstaff – Picture Canyon Trail Restoration

Requested Amount - \$128,270

This project will restore and repair non-motorized trails at Picture Canyon Natural and Cultural Preserve. With 478 acres, Picture Canyon features 700 petroglyphs and habitation features, a waterfall on the Rio de Flag, and an array of native plants and wildlife. Formal trails Don Weaver and Tom Moody support hiking, horseback riding, cycling, educational trips, birding etc. The AZ Trail bisects Picture Canyon. Work will address delayed maintenance: Repair .78 mi and reroute .08 mi of Tom Moody/Don Weaver trails, and naturalize closed roads/unauthorized trails by ripping .61 mi and raking and revegetating 4.27 miles, or 45,000 sq ft. Regulation, boundary, archaeological site, and trail signs will be installed. Staff mapped and photographed trail locations, prioritized required work, and consulted our archaeologist. We will partner with and use matching funds/time from NPS, USFS, trail work organizations, AZ Trail Association, Willow Bend, Conservation Corps, OSSs, and youth volunteers.



Verde Valley Cyclists Coalition – Dead Horse Area Trail Maintenance

Requested Amount - \$32,875

Funds will be used to directly contract with conservation corps crews to conduct trail maintenance on Red Rock Ranger District, Coconino National Forest. Work includes 24.9 miles of maintenance over a period of 6 weeks on FS trails in the Cottonwood, AZ area. These include Lime Kiln, Thumper, Rust Bucket, Bones, Upper Raptor, and Lower Raptor. This project will be augmented by two Forest Service Trail Technicians working 40 hours/week for 6 weeks; and bolstered by 15 volunteers, working for eight days providing 620 hours of trail work. Maintenance activities will include rock armoring, new drainage features, brushing, removal of old rock cairns, rehabilitating signs at trail junctions, removal of wooden check steps and drains. Many of these structures are in disrepair due to heavy use, deferred maintenance,

and major storms. 4 miles of user-built (social) trails will be naturalized in order to sustain better erosion control and improve safety and overall trail user experience.



Supplemental Off-Highway Vehicle Grant Applications

Arizona Game and Fish Department: Region 3– Law Enforcement Equipment Requested Funding – \$30,000

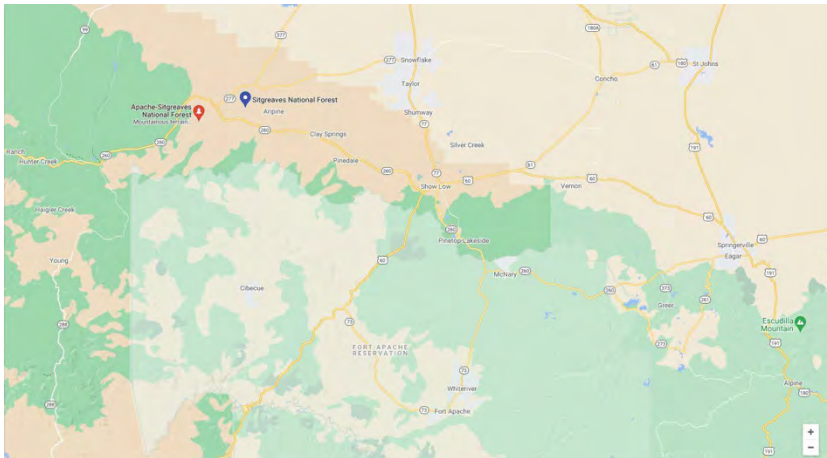
The AGFD, Region 3 is requesting funding to assist in purchasing a Kawasaki Teryx KRX 1000 to replace a Polaris RZR 800 from a previous OHVAG grant from 2011. In addition to a Kawasaki Teryx KRX 1000, the AGFD will be purchasing a tri-band radio/siren, and a law

enforcement light kit. This UTV would be assigned to the Region 3 Law Enforcement Specialist who is responsible for organizing and conducting OHV patrols and outreach for the west sector of Region 3.



**Navajo County Sheriff's Office – Law Enforcement Equipment
Requested Funding - \$30,000**

The Navajo County Sheriff's Office is in need of a new UTV for the purpose of performing law enforcement patrols and OHV education in the State Trust Lands and USFS lands and roads within Navajo, Apache, and Coconino Counties. This will support AZGFD and USFS agencies with their on-going efforts to provide law enforcement patrols and education in these same areas as well.



Emergency and Mitigation Grants

Town of Camp Verde: Box T Trailhead

Grant Award: \$69,400

Box T is a trailhead located on Prescott National Forest land and is identified in the Verde Trails and Access Plan as a multi-use trailhead. It will serve an extensive network of interconnected motorized and non-motorized trails, and will connect to a larger network of multi-use trails in the Camp Verde area (and beyond).

The trailhead is not formally developed (it is natural dirt and contains only a gate and an ATV cattle guard), and therefore the trail access point is subject to periodic damage. Motorized use when the natural ground is wet has led to the deterioration of the natural landscape and left rutted-out tire tracks. Also, the "trailhead" is located on an unsafe, blind curve on Salt Mine Road, making access to the trailhead difficult and unsafe. This emergency remediation project is being pursued in order to correct the continued deterioration of the trail access point and to enhance safety for trail users.

This grant proposes the following:

1. Relocate the entrance and cattle guard further down Salt Mine Road to enhance safety and accessibility (and decommission the old trailhead);
2. Place millings in the formal trailhead area to stabilize the ground and prevent further deterioration at the hands of motorized vehicles;
3. Install three rail pipe fencing to define the trailhead area and restrict unauthorized access past the staging area;
4. Install gates at the trailhead to provide controlled access to the trail area;
5. Install an informational kiosk at the trailhead to inform users of appropriate trail uses and practices.



Town of Florence: Poston Butte Preserve Fencing

Grant Award: \$100,000

The Town of Florence requests \$100,000 for the Poston Butte Preserve Fence Project that entails the removal of existing fencing, installing barbless wire fencing, and installing three access gates. The grant funds will be used for the fence installation portion of the project around three

