



Doug Ducey
Governor

ARIZONA STATE PARKS & TRAILS

Bob Broscheid
Executive Director



NOTICE OF TELEPHONE MEETING
of
THE ARIZONA STATE PARKS BOARD
of
THE ARIZONA STATE PARKS AND TRAILS

Pursuant to A.R.S. §38-431.02, notice is hereby given to members of the Arizona State Parks Board ("Board") and the public that the Board will hold a meeting by telephone on **Thursday, December 10, 2020, beginning at 10:00 am.**

Due to concerns surrounding COVID-19 and per guidance from the Arizona Department of Health and the United States Center for Disease Control and Prevention to limit social gatherings, this meeting will be held by telephone only. Members of the Board will participate in the meeting via telephone.

Members of the public may access the meeting as follows:

- Dial 1.877.820.7831
- Enter Participant Passcode: 613038

Please note: During a call to the public, persons who wish to make statements to the Board will be asked to identify themselves each time they are speaking. Please ensure that phones are muted when not speaking.

This meeting is open to the public; however, the Board may elect to hold an Executive Session for any agenda items at any time during the meeting to discuss or consult with its legal counsel for legal advice on matters listed on this agenda pursuant to A.R.S. §38-431.03(A)(3). Items on the agenda may be discussed out of order unless they have been specifically noted to be set for a certain time. Public comment will be taken.

AGENDA

(The Chair reserves the right to set the order of the agenda.)

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. MEMBER ROLL CALL

D. AGENDA ITEMS

1. **Consideration of Action to Approve Minutes of the November 12, 2020, Board Meeting** – The Board will review and may consider action to approve the Board meeting minutes from November 12, 2020.
2. **Fiscal Year 2021 Budget Review. (Presenter: Kevin Brock, CFO)** The Board will be given an update on the budget. This agenda item is for information only.
3. **San Rafael State Natural Area. (Presenter: Darla Cook, Assistant Director)** The Board will be given an update on the status of the San Rafael State Natural Area. This agenda item is for information only.
4. **Discussion and Consideration of Action to Approve or Modify the 2021 Arizona State Parks & Trails Board Meeting Schedule.** The Board may consider approving or modifying the following tentative meeting schedule for 2021.

Arizona State Parks & Trails 2021 Tentative Board Meeting Schedule	
Date	Location
Thursday, January 21, 2021	Central Office
Thursday, February 18, 2021	Central Office
Thursday, March 18, 2021	Central Office
Thursday, April 15, 2021	Central Office
Thursday, May 20, 2021	Central Office
Thursday, June 17, 2021	Central Office
July 2021 TBD	Central Office
Thursday, August 19, 2021	Central Office
Thursday, September 16, 2021	Central Office

Thursday, October 21, 2021	Central Office
Thursday, November 18, 2021	Central Office
Thursday, December 16, 2021	Central Office

- 5. Election of 2021 Board Chairman and Vice-Chairman.** The Board will nominate Exits Chair and Vice-Chairman in accordance with Arizona Administrative Code R12-8-202(A)(1) ("At the first meeting following January 1 of each year, the members present shall select by majority vote a Chairman and a Vice Chairman to serve through the first meeting following January 1 of the following year.") This agenda item is for information only.

E. FUTURE AGENDA ITEMS

Board members may identify items or issues they wish to be considered for inclusion on a future agenda.

F. CURRENT EVENTS

Board members may present a summary of current events and /or recent experiences of interest to the outdoor recreation community and/or the status of any projects with which they may be involved. The Group will not discuss or take any action on any current event summary.

G. CALL TO THE PUBLIC

The Chair will recognize those wishing to address the Board. It is probable that each presentation will be limited to one person per organization and the time allotted by the Chair. Action taken because of acknowledgment of comments and suggestions from the public will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

H. FUTURE MEETING DATES

I. EXECUTIVE SESSION The Board will not vote to take any action during Executive Session.

Litigation and Legal Advice. The Board may vote to meet in executive session in accordance with A.R.S. § 38-431.03(A)(3) and (4) for the purpose of discussing and consulting with legal counsel for legal advice in order to consider its position and to instruct legal counsel regarding the Board's position concerning *Render v. Brnovich, CV 201900068*.

J. ADJOURNMENT

A copy of this agenda and any background material provided to Board Members is available for public inspection at Arizona State Parks & Trails, 23751 N. 23rd Ave., Phoenix, Arizona 85085. For additional information, contact Mickey Rogers at (602) 542-6942. Pursuant to Title II of the Americans with Disabilities Act (ADA), Arizona State Parks & Trails does not discriminate based on a disability regarding admission to public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the ADA Coordinator Mickey Rogers at (602) 542-6942; or email mrogers@azstateparks.gov. Requests should be made as early as possible to allow time to arrange the accommodation. For technical difficulties during the teleconference meeting, please contact Kelley Santillanes at (480) 622-4559 or via email ksantillanes@azstateparks.gov.

Posted at: Arizona State Parks & Trails
23751 N. 23rd Ave., Suite 190, Phoenix, AZ 85085

And at: <https://azstateparks.com/board>



Bob Broscheid
Executive Director
Arizona State Parks & Trails



ARIZONA

STATE PARKS & TRAILS

Arizona State Parks Board

December 10, 2020

Dale Larsen – Chair

**John Sefton – Vice Chair, Lisa Atkins, Jeffrey Buchanan,
Debbie Johnson, Shawn Orme, Terri Palmberg**

AGENDA – A

Call to Order



ARIZONA
STATE PARKS & TRAILS

AGENDA – B

Pledge of Allegiance

AGENDA – C

Member Roll Call

Dale Larsen (Chair)

John Sefton (Vice-Chair)

Lisa Atkins

Jeffrey Buchanan

Debbie Johnson

Shawn Orme

Terri Palmberg

AGENDA – C

Mission Statement

“As Board members we are gathered today to be the stewards and voice of the Arizona State Parks and its Mission Statement to manage and conserve Arizona’s natural, cultural and recreation resources for the benefit of the people, both in our parks and through our partners.”

AGENDA – D1

Approval of Minutes. The Board will review and may consider action to approve the meeting minutes from November 12, 2020.



Doug Ducey
Governor

ARIZONA STATE PARKS & TRAILS

Bob Broscheid
Executive Director



MINUTES *(DRAFT)*
of
THE ARIZONA STATE PARKS BOARD
of
ARIZONA STATE PARKS AND TRAILS

November 12, 2020

A. CALL TO ORDER

Dale Larsen, Chair of the Arizona State Parks Board, called the meeting to order at 10:01 am.

B. PLEDGE OF ALLEGIANCE

Shawn Orme led Board Members in reciting the Pledge of Allegiance.

C. BOARD MEMBERS ROLL CALL AND MISSION STATEMENT

Prior to roll call, Dale Larsen read the Arizona State Parks Board Mission Statement.

Members Present (Via Phone): Dale Larsen, John Sefton, Lisa Atkins, Jeff Buchanan, Shawn Orme, Terri Palmberg

Staff Present: Bob Broscheid, Tim Franquist, Mickey Roger, Matt Eberhart, Nancy Jasculca(via phone), Kelley Santillanes

D. AGENDA ITEMS

1. Consider of Action to Approve Minutes of the September 17, 2020 Board Meeting.

Terri Palmberg moved to approve the minutes from the September 17, 2020. John Sefton seconded the motion. Dale Larsen approved. John Sefton approved. Lisa Atkins approved. Jeff Buchanan approved. Lisa Atkins approved. Shawn Orme approved. Terri Palmberg approved. The motion passed.

2. The Board will Consider and May Take Action to Approve, Modify or Deny Funding for the Submitted 2021 Motorized Grant Applications. Presenter: Matt Eberhart, Off-Highway Vehicle Coordinator. Matt Eberhart presented the Board an overview of the 2021 Motorized Grant Applications. *John Sefton moved to approve funding as follows: Apache-Sitgreaves National Forest Lakeside Ranger District in the amount of \$395,829, Arizona State Parks & Trails, OHV Ambassador Program in the amount of \$41,572, Arizona State Parks & Trails, OHV Dealership Program in the amount of \$113,110, National Off-Highway Vehicle Conservation Council in the amount of \$36,375, Natural Restorations in the amount of \$237,080 and the Tonto Recreation Alliance in the amount of \$252,420. Shawn Orme seconded the motion. Dale Larsen approved. John Sefton approved. Lisa Atkins approved. Jeff Buchanan approved. Shawn Orme approved. Terri Palmberg approved. The motion passed.*

3. The Board will Consider and May Take Action to Approve, Modify or Deny Funding for the Submitted 2021 Recreational Trails Programs Non-Motorized Grant Application. Presenter: Mickey Rogers, Chief of Grants and Trails. Mickey Rogers presented the Board an overview of the 2021 Recreational Trails Program Non-Motorized Grant Application. *Terri Palmberg moved to approve funding the 2021 Recreational Trails Program Non-Motorized Grant Application as follows: the Town of Pinetop-Lakeside in the amount of \$80,000.00. John Sefton seconded the motion. Dale Larsen approved. John Sefton approved. Lisa Atkins approved. Jeff Buchanan approved. Shawn Orme approved. Terri Palmberg approved. The motion passed.*

4. The Board will Consider and May Take Action to Approve, Modify or Deny Funding for the Submitted 2021 Recreational Trails Program Safety and Environmental Education (SEE) Grant Application. Presenter: Mickey Rogers, Chief of Grants and Trails. Shawn Orme moved to approve funding the 2021 Recreational Trails Program Safety and Environmental Education Grant Application as follows: *Flagstaff Trails Initiative in the amount of \$9,065.00. Jeff Buchanan seconded the motion. Dale Larsen approved. John Sefton approved. Lisa Atkins approved. Jeff Buchanan approved. Shawn Orme approved, Terri Palmberg approved. The motion passed.*

5. **The Board will Consider and May Take Action to Approve, Modify or Deny Funding for the Submitted 2021 Land and Water Conservation Fund Grant Applications. Presenter: Mickey Rogers, Chief of Grants and Trails.** *John Sefton moved to approve funding the 2021 Land and Water Conservation Fund Application as follows: Town of Parker in the amount of 28,000.00, Arizona State Parks & Trails in the amount of \$100,000.00 and the Town of Payson in the amount of \$207,500.00. Shawn Orme seconded the motion. Dale Larsen approved. John Sefton approved. Lisa Atkins approved. Jeff Buchanan approved. Shawn Orme approved. Terri Palmberg approved. The motion passed.*
6. **Review, Discussion and Possible Action to Approve or Deny the Grant Scoring Criteria for 2020-2025 Motorized and Non-Motorized Grant Applications. Presenter: Mickey Rogers, Chief of Grants and Trails.** *The Board was briefed on the revised scoring criteria for the 2020 -2025 Motorized Grant Application. Member Orme asked where "trash pickup" scores within the "Maintain Existing Trails". Mickey Rogers responded the ASPT team emphasizes 'Leave no Trace' and has the ability to provide emergency mitigation strategies to assist in cleaning up trails in an urgent situation. Terri Palmberg moved to approve the 2020-2025 Motorized Grant Scoring Criteria as presented. Jeff Buchanan seconded the motion. Dale Larsen approved. John Sefton approved. Jeff Buchanan approved. Shawn Orme approved. Terri Palmberg approved. The motion passed. The Board was briefed on the revised scoring criteria for the 2020-2025 Non-Motorized Grant Application, John Sefton motioned to approve the 2020 – 2025 Non-Motorized Grant Scoring Criteria as presented. Terri Palmberg seconded the motion. Dale Larsen approved. John Sefton approved. Jeff Buchanan approved. Shawn Orme approved. Terri Palmberg approved. The motion passed.*
7. **Arizona State Parks Update. Presenter: Darla Cook, Assistant Director.** *The Board was briefed on the status of the following partner parks: Colorado River State Historic Park, McFarland State Historic Park, Tubac Presidio State Historic Park and Yuma Territorial Prison State Historic Park. The Board was updated on the recent unanimous vote by the Arizona Historical Society Board to end their partnership agreement with Arizona State Parks & Trails and Riordan Mansion State Historic Park. This agenda item is for information only. The Board did not take any action.*

E. FUTURE AGENDA ITEMS

Chairman Larsen requested an update on Land and Water Conservation Fund' progress and local communities' ability to apply. The Chairman also requested a follow up agenda item on the Arizona State Park's Foundation. Member Buchanan requested the Board be briefed on the status of San Rafael Nature Area.

F. CURRENT EVENTS

The Board did not discuss any current events.

G. CALL TO THE PUBLIC

No members of the public requested to speak.

H. FUTURE MEETING DATES

The Board discussed the following tentative meeting dates for 2021. They Board did not take any action and will confirm at the December 2020 meeting.

January 21, 2021
February 18, 2021
March 18, 2021
April 15, 2021
May 20, 2021
June 17, 2021
July 2021 TBD
August 19, 2021
September 16, 2021
October 21, 2021
November 18, 2021
December 16, 2021

I. ADJOURNMENT

The meeting adjourned at 11:56pm.

AGENDA – D1

Motion:

I move to approve the Board meeting minutes from November 12, 2020.

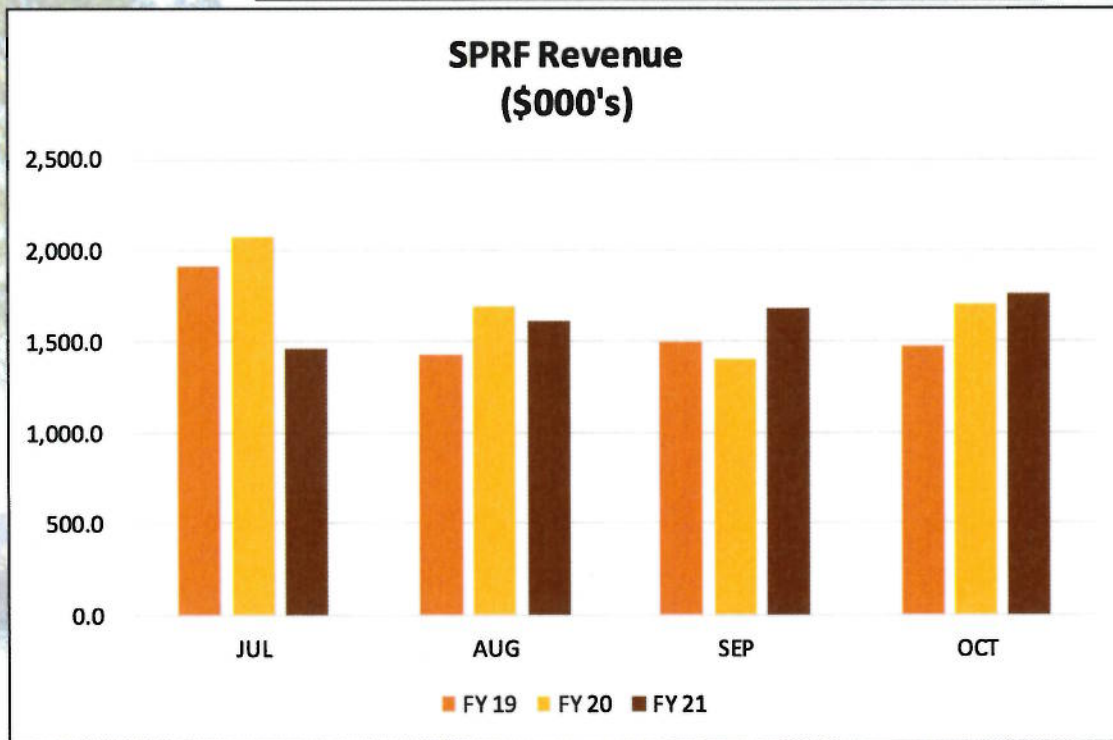
AGENDA – D2

Fiscal Year 2021 Budget Review.

Presenter: Kevin Brock, CFO.

AGENDA – D2

Year-Over-Year SPRF Revenue



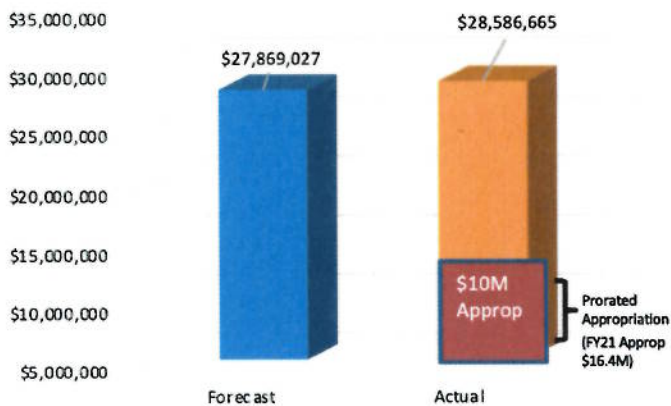
Oct Y-O-Y
 Kartchner – (\$147)k
 Lake Havasu – \$78k
 Slide Rock – \$54k
 Patagonia – \$38k

(\$000's)	JUL	AUG	SEP	OCT
FY 19	1,920.3	1,433.5	1,496.9	1,479.5
FY 20	2,081.5	1,695.7	1,404.9	1,704.2
FY 21	1,463.2	1,617.3	1,685.2	1,762.0
H/ (L)	(618.3)	(78.4)	280.3	57.8

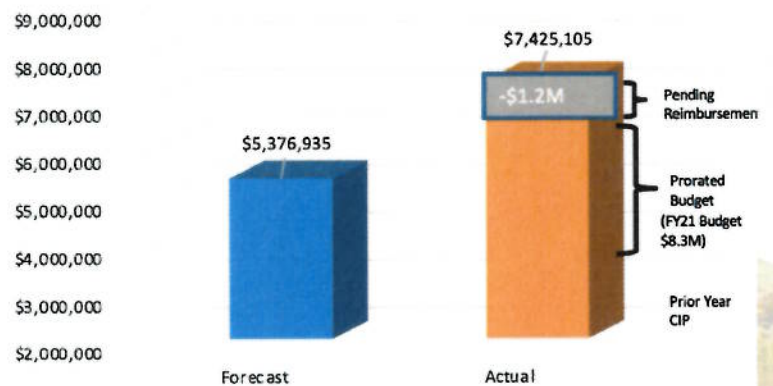
AGENDA – D2

Cash Fund Balances October YTD

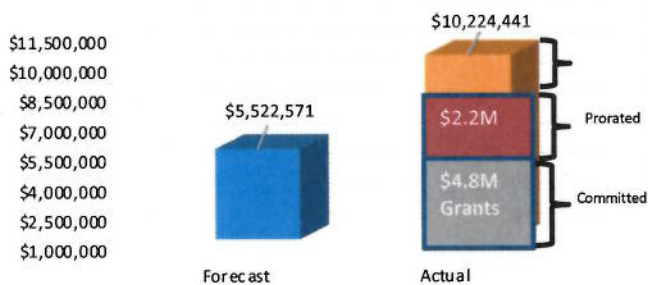
SPRF YTD October Fund Balance



SLIF YTD October Fund Balance



OHV YTD October Fund Balance



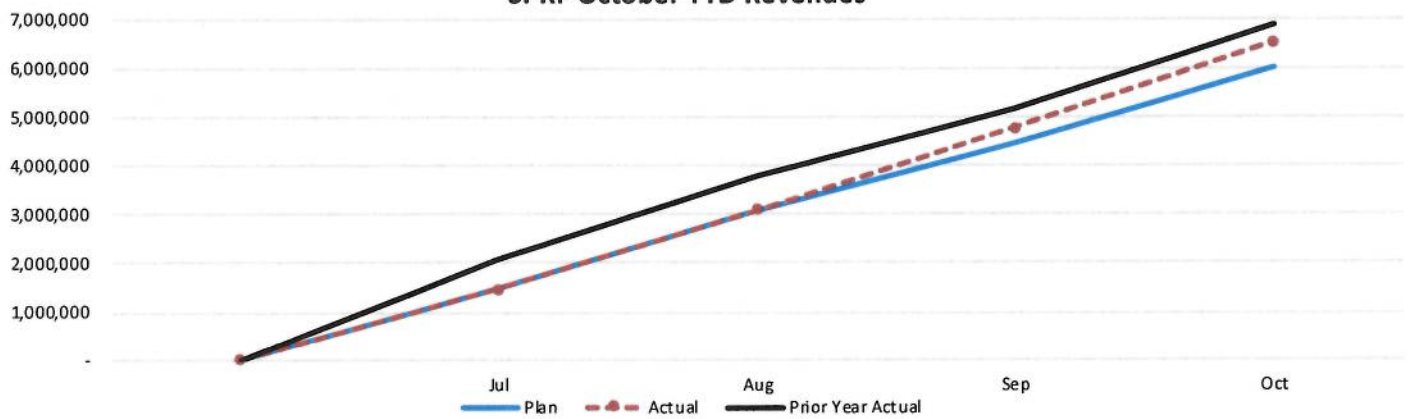
Highlights

- All YTD Fund Balances are favorable to Plan
- Actual Expenditures include transactions from prior years
- Prior Year Capital Projects & Committed Grant Obligations have received the required approvals

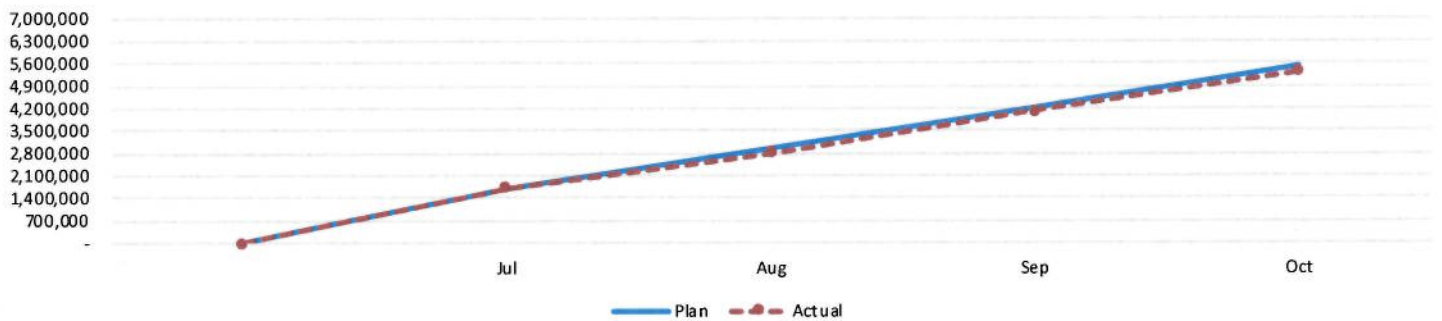
AGENDA – D2

SPRF

SPRF October YTD Revenues



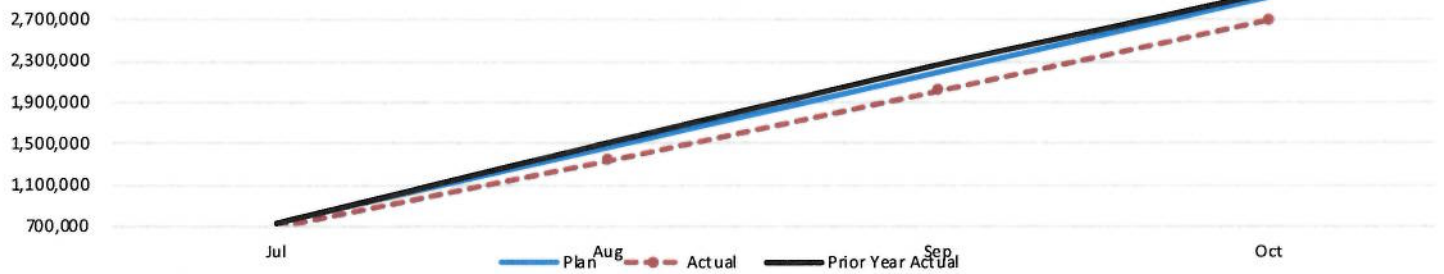
SPRF October YTD Expenses



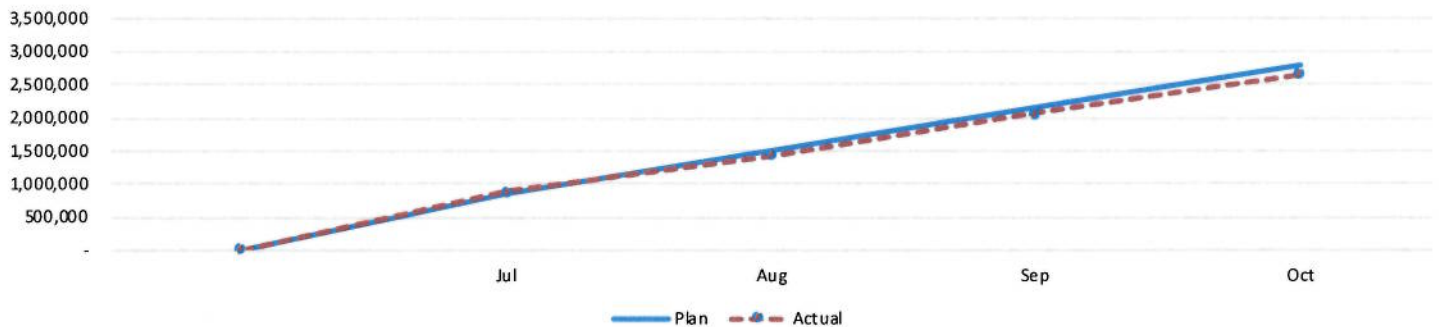
AGENDA – D2

SLIF

SLIF October YTD Revenues



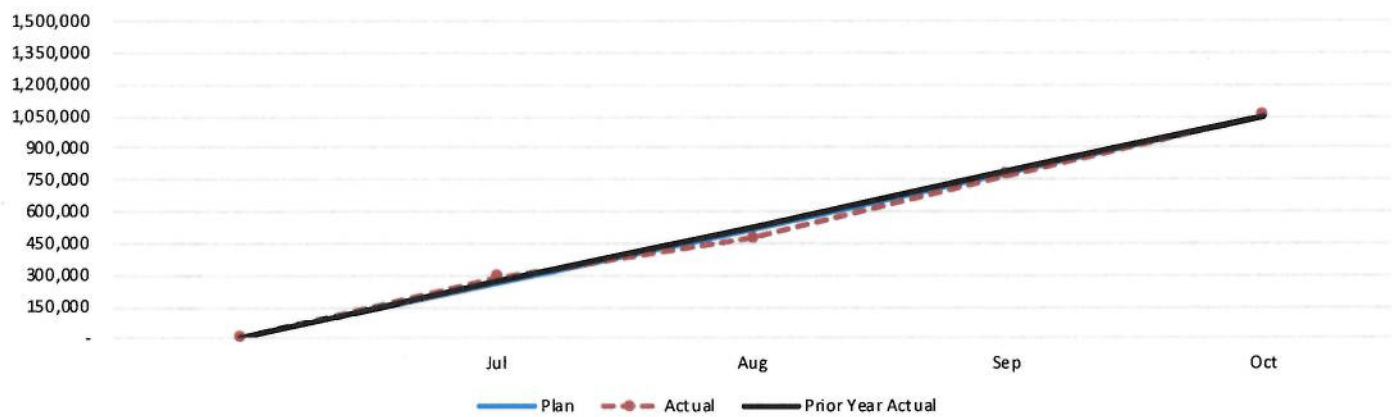
SLIF October YTD Expenses



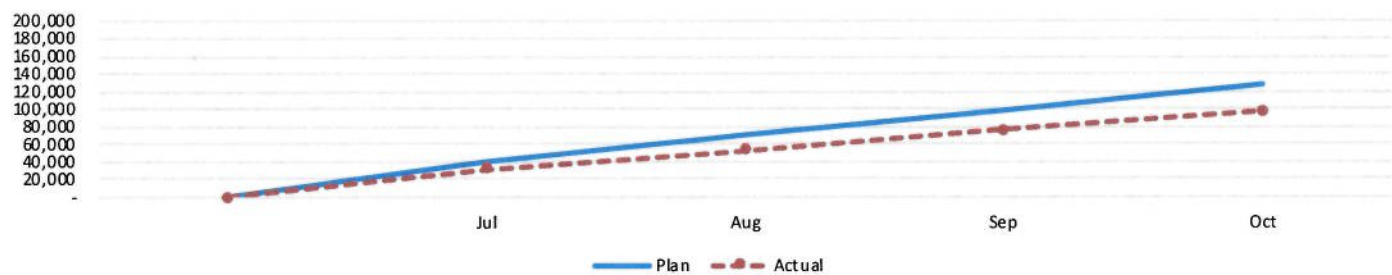
AGENDA – D2

OHV

OHV October YTD Revenues



OHV October YTD Expenses



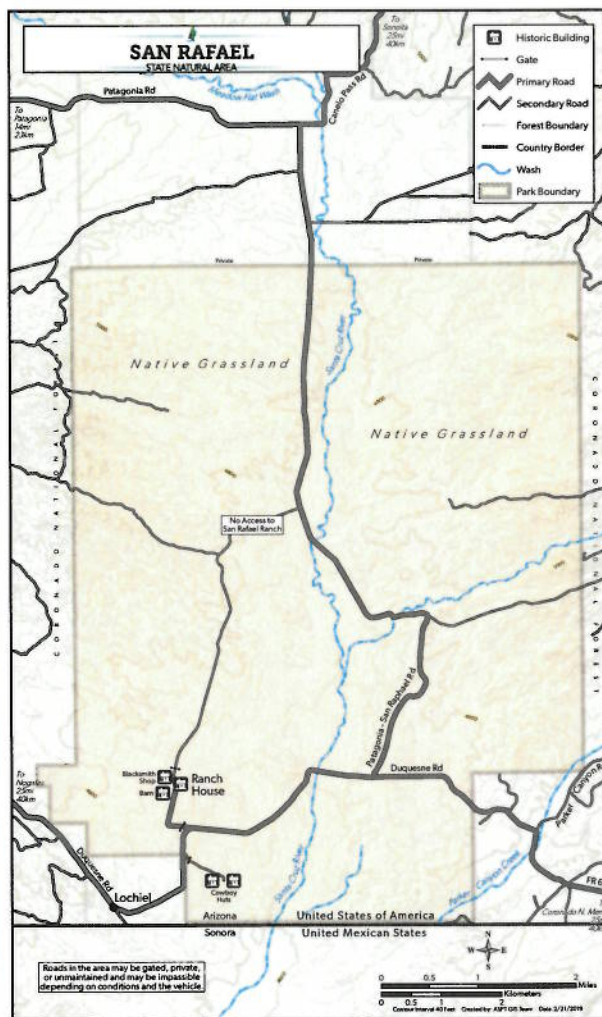
AGENDA – D3

San Rafael State Natural Area. Presenter: Darla Cook, Assistant Director, Operations/Development.

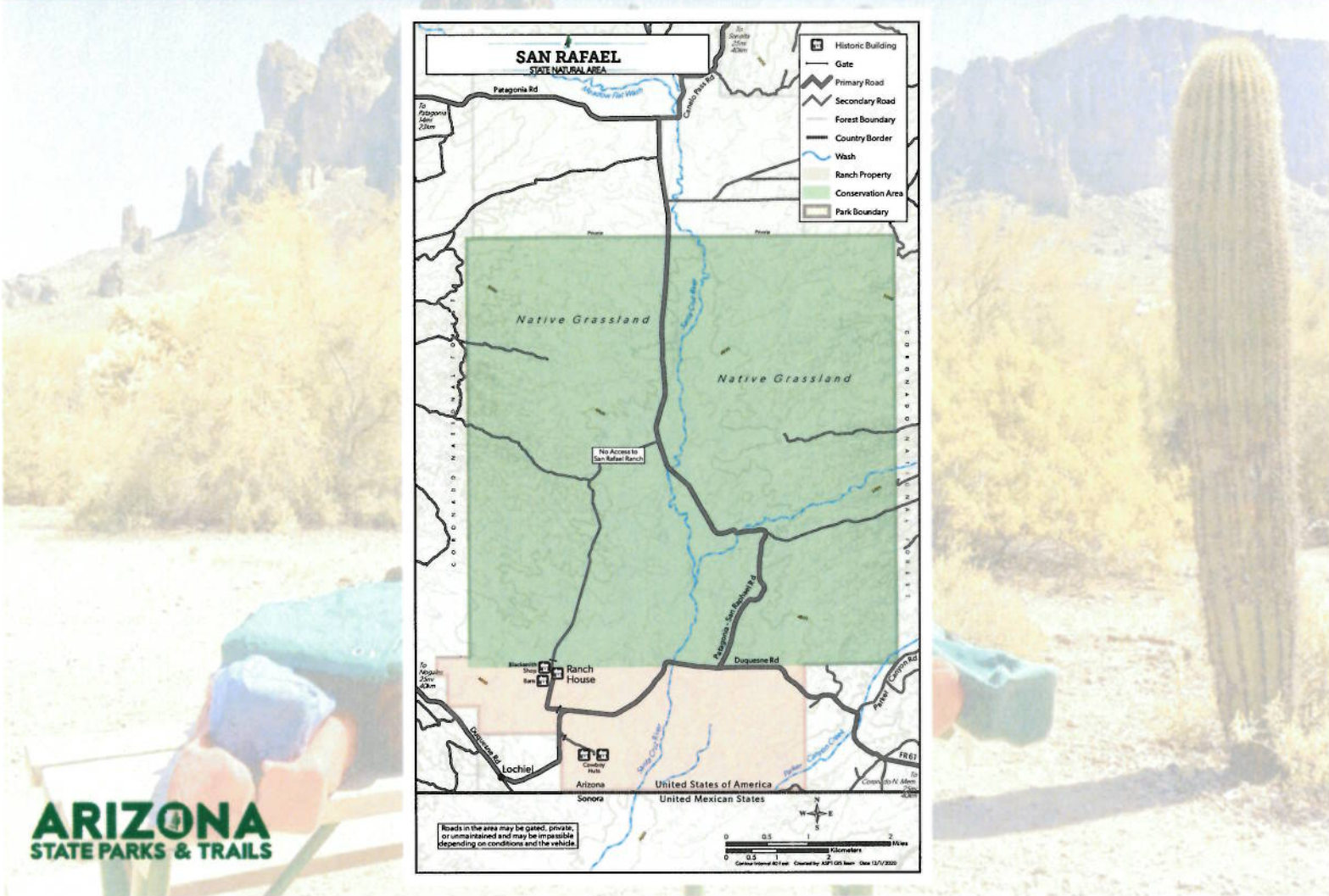
AGENDA – D3



AGENDA – D3



AGENDA – D3



AGENDA – D3



AGENDA – D4

Approve or Modify the 2021 Arizona State Parks & Trails Board Meeting Schedule.

Arizona State Parks & Trails 2021 Tentative Board Meeting Schedule

Date	Location
Thursday, January 21, 2021	Central Office
Thursday, February 18, 2021	Central Office
Thursday, March 18, 2021	Central Office
Thursday, April 15, 2021	Central Office
Thursday, May 20, 2021	Central Office
Thursday, June 17, 2021	Central Office
July 2021 TBD	Central Office
Thursday, August 19, 2021	Central Office
Thursday, September 16, 2021	Central Office
Thursday, October 21, 2021	Central Office
Thursday, November 18, 2021	Central Office
Thursday, December 16, 2021	Central Office

AGENDA – D4

Motion:

I move to approve the 2021 Arizona State Parks & Trails Board Meeting Schedule.

AGENDA – D5

Election of 2021 Board Chairman and Vice Chairman.



ARIZONA
STATE PARKS & TRAILS

AGENDA – E

Future Agenda Items

Board members may identify items or issues they wish to be considered for inclusion on a future Board agenda.

AGENDA – F

Current Events

Board members may present a brief summary of current events and/or recent experiences of interest to the outdoor recreation community and/or the status of any projects with which they may be involved. This item is for information purposes only. Board will not discuss or take action on any current events.

AGENDA – G

Call to the Public

The chair will recognize those wishing to address the Board.

AGENDA – H

Future Meeting Dates

Arizona State Parks & Trails 2021 Tentative Board Meeting Schedule

Date	Location
Thursday, January 21, 2021	Central Office
Thursday, February 18, 2021	Central Office
Thursday, March 18, 2021	Central Office
Thursday, April 15, 2021	Central Office
Thursday, May 20, 2021	Central Office
Thursday, June 17, 2021	Central Office
July 2021 TBD	Central Office
Thursday, August 19, 2021	Central Office
Thursday, September 16, 2021	Central Office
Thursday, October 21, 2021	Central Office
Thursday, November 18, 2021	Central Office
Thursday, December 16, 2021	Central Office

AGENDA – I

Executive Session.

Litigation and Legal Advice. The Board may vote to meet in executive session in accordance with A.R.S. § 38-431.03(A)(3) and (4) for the purpose of discussing and consulting with legal counsel for legal advice in order to consider its position and to instruct legal counsel regarding the Board's position concerning *Render v. Brnovich*, CV 201900068.

AGENDA – I

Attorney Client/Privileged Communication/Work Product

AGENDA – I

Motion:

I move to enter executive session for the purpose of receiving legal advice and to instruct legal counsel on *Render v. Brnovich*, CV 201900068, pursuant to A.R.S. § 38-431.03 (A)(3) and (4).

An aerial photograph of a desert landscape with a dirt trail winding through it. A person on a bicycle is visible on the trail. The text "THANK YOU!" is overlaid in large, bold, green letters.

THANK YOU!

ARIZONA
STATE PARKS & TRAILS