



Doug Ducey  
Governor

# ARIZONA STATE PARKS & TRAILS

Bob Broscheid  
Executive Director



**NOTICE OF TELEPHONE MEETING  
of  
THE ARIZONA STATE PARKS BOARD  
of  
THE ARIZONA STATE PARKS AND TRAILS**

Pursuant to A.R.S. §38-431.02, notice is hereby given to members of the Arizona State Parks Board ("Board") and the public that the Board will hold a meeting by telephone on **Thursday, September 17, 2020, beginning at 10:00 am.**

**Due to concerns surrounding COVID-19 and per guidance from the Arizona Department of Health and the United States Center for Disease Control and Prevention to limit social gatherings, this meeting will be held by telephone only. Members of the Board will participate in the meeting via telephone.**

**Members of the public may access the meeting as follows:**

- **Dial 1.877.820.7831**
- **Enter Participant Passcode: 613038**

**Please note: During a call to the public, persons who wish to make statements to the Board will be asked to identify themselves each time they are speaking. Please ensure that phones are muted when not speaking.**

This meeting is open to the public; however, the Board may elect to hold an Executive Session for any agenda items at any time during the meeting to discuss or consult with its legal counsel for legal advice on matters listed on this agenda pursuant to A.R.S. §38-431.03(A)(3). Items on the agenda may be discussed out of order unless they have been specifically noted to be set for a certain time. Public comment will be taken.

## **AGENDA**

**(The Chair reserves the right to set the order of the agenda.)**

### **A. CALL TO ORDER**

### **B. PLEDGE OF ALLEGIANCE**

### **C. BOARD MEMBERS ROLL CALL AND MISSION STATEMENT**

**"As Board members, we are gathered today to be the stewards and voice of Arizona State Parks and its mission statement to manage and conserve Arizona's natural, cultural and recreational resources for the benefit of the people, both in our parks and through our partners."**

### **D. AGENDA ITEMS**

- 1. Consideration of Action to Approve Minutes of the August 13, 2020, Board Meeting – The Board will review and may consider action to approve the Board meeting minutes from August 13, 2020.**
- 2. Discussion and Possible Action to Endorse Fiscal Year 2021 Budget As Presented to the Governor's Office and Legislature. (Presenter: Kevin Brock, Chief Financial Officer)**

23751 N. 23<sup>rd</sup> Ave. #190, Phoenix, AZ 85085 | 877-MYPARKS | AZStateParks.com

**"Managing and conserving Arizona's natural, cultural and recreational resources for the benefit of the people,  
both in our parks and through our partners."**

Staff will present an overview of the Fiscal Year (FY) 2021 Budget. The Board will be asked to endorse the recommended FY 2021 lump sum operating, donations and capital budgets as presented to the Governor's Office and Legislature and authorize the Executive Director to implement the budgets according to applicable state park planning documents.

3. **Review, Discussion and Possible Action to Approve Funding for the Submitted 2021 Motorized Grant Application. (Presenter: Matt Eberhart, Off-Highway Vehicle Coordinator)** The following grant application has been submitted for funding totaling \$1,500,000.00.

<b>2021 Motorized Grant Application</b>					
<b>Sponsor</b>	<b>Project</b>	<b>Request</b>	<b>Off-Highway Vehicle Advisory Group (OHV) Recommended Funding</b>	<b>Arizona Outdoor Recreation Coordinating Committee (AORCC) Recommended Funding</b>	<b>Score</b>
Arizona State Land Department	Non-Urban Land Management Plan	\$1,500,000.00	\$1,500,000.00	\$1,500,000.00	29
<b>Total</b>		<b>\$1,500,000.00</b>	<b>\$1,500,000.00</b>	<b>\$1,500,000.00</b>	<b>29</b>

4. **Review, Discussion and Possible Action to Approve Funding for the Submitted 2021 Off Highway Vehicle (OHV) Supplemental Grant Applications. (Presenter: Matt Eberhart, Off-Highway Vehicle Coordinator)** The following grant application has been submitted for funding totaling \$28,548.00.

<b>2021 OHV Supplemental Grant Application</b>				
<b>Sponsor</b>	<b>Project</b>	<b>Request</b>	<b>OHVAG Recommended Funding</b>	<b>AORCC Recommended Funding</b>
Apache-Sitgreaves National Forest, Black Mesa Ranger District	OHV Law Enforcement	\$28,548.00	\$28,548.00	\$28,548.00
<b>Total</b>		<b>\$28,548.00</b>	<b>\$28,548.00</b>	<b>\$28,548.00</b>

5. **Review, Discussion and Possible Action to Approve Funding for the Submitted 2021 Land and Water Conservation Fund (LWCF) Grant Applications. (Presenter: Mickey Rogers, Chief of Grants and Trails).** The following grant application has been submitted for funding totaling \$2,500,000.00.

<b>2021 LWCF Grant Application</b>				
<b>Sponsor</b>	<b>Project</b>	<b>Request</b>	<b>AORCC Recommended Funding</b>	<b>Score</b>
Town of Camp Verde	Camp Verde Sports Complex	\$2,500,000.00	\$2,500,000.00	70.25
<b>Total</b>		<b>\$2,500,000.00</b>	<b>\$2,500,000.00</b>	<b>70.25</b>

**E. FUTURE AGENDA ITEMS**

Board members may identify items or issues they wish to be considered for inclusion on a future agenda.

**F. CURRENT EVENTS**

Board members may present a summary of current events and /or recent experiences of interest to the outdoor recreation community and/or the status of any projects with which they may be involved. The Group will not discuss or take any action on any current event summary.

**G. CALL TO THE PUBLIC**

The Chair will recognize those wishing to address the Board. It is probable that each presentation will be limited to one person per organization and the time allotted by the Chair. Action taken because of acknowledgment of comments and suggestions from the public will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

**H. FUTURE MEETING DATES**

Thursday, October 15, 2020

Thursday, November 12, 2020

Thursday, December 10, 2020

**I. ADJOURNMENT**

A copy of this agenda and any background material provided to Board Members is available for public inspection at Arizona State Parks & Trails, 23751 N. 23<sup>rd</sup> Ave., Phoenix, Arizona 85085. For additional information, contact Mickey Rogers at (602) 542-6942. Pursuant to Title II of the Americans with Disabilities Act (ADA), Arizona State Parks & Trails does not discriminate based on a disability regarding admission to public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the ADA Coordinator Mickey Rogers at (602) 542-6942; or email [mrogers@azstateparks.gov](mailto:mrogers@azstateparks.gov). Requests should be made as early as possible to allow time to arrange the accommodation. For technical difficulties during the teleconference meeting, please contact Kelley Santillanes at (480) 622-4559 or via email [ksantillanes@azstateparks.gov](mailto:ksantillanes@azstateparks.gov).

Posted at: Arizona State Parks & Trails  
23751 N. 23<sup>rd</sup> Ave., Suite 190, Phoenix, AZ 85085

And at: <https://azstateparks.com/board>



---

Bob Broscheid  
Executive Director  
Arizona State Parks & Trails





Doug Ducey  
Governor

# ARIZONA STATE PARKS & TRAILS

Bob Broscheid  
Executive Director



**DRAFT MINUTES**  
of  
**THE ARIZONA STATE PARKS BOARD**  
of  
**THE ARIZONA STATE PARKS AND TRAILS**  
**August 13, 2020, 2020**

**A. CALL TO ORDER**

*Dale Larsen, Chair of the Arizona State Parks Board called the meeting to order at 10:01 A.M.*

**B. PLEDGE OF ALLEGIANCE**

*Terri Palmberg led the Board in reciting the Pledge of Allegiance.*

**C. BOARD MEMBERS ROLL CALL AND MISSION STATEMENT**

**Members Present Telephonically:** *Dale Larsen, John Sefton, Lisa Atkins, Jeff Buchanan, Debbie Johnson, Shawn Orme, Terri Palmberg.*

**Staff Present:** *Bob Broscheid, Tim Franquist, Kevin Brock, Mickey Rogers, Kelley Santillanes*

**D. AGENDA ITEMS**

**1. Consideration of Action to Approve Minutes of the June 11, 2020, Board Meeting.**

*Shawn Orme moved to approve minutes of the June 11, 2020 Board Meeting. Debbie Johnson seconded the motion. Dale Larsen approved. John Sefton approved. Lisa Atkins approved. Jeff Buchanan approved. Debbie Johnson approved. Shawn Orme approved. Terri Palmberg approved. The motion passed.*

**2. Review, discussion and consideration of action to approve a proposed Cooperation Agreement between the Arizona State Parks Foundation and the Board.**

*Kim Knotter, Managing Director, Arizona State Parks Foundation, presented to the Board a Cooperation Agreement. Terri Palmberg moved to approve the Cooperation Agreement. There was no second to the motion to approve. The motion failed. The Board requested more information.*

**3. Fiscal Year 2021 Budget Overview.**

*Kevin Brock, Chief Financial Officer, provided the Board an update on the 2021 fiscal year budget.*

**4. The Great American Outdoors Act (GAOA).**

*Bob Broscheid, Executive Director, briefed the Board on the recent passage of the Great American Outdoors Act.*

**5. Updates on the Continued Impact to Arizona State Parks and Trails as a Result of COVID-19.**

*Bob Broscheid, Executive Director updated the Board on state park operations with regards to the impact of COVID-19.*

**E. FUTURE AGENDA ITEMS**

*Board members requested an update on the Arizona State Parks Foundation Cooperation Agreement, an update on tourism and a presentation from Game & Fish.*

**F. CURRENT EVENTS**

*The Board did not discuss current events.*

**G. CALL TO THE PUBLIC**

*No members of the public requested to speak.*

**H. FUTURE MEETING DATES**

*The Board did not discuss future meeting dates.*

**I. ADJOURNMENT**

*The meeting adjourned at 11:53 A.M.*



Doug Ducey  
Governor

# ARIZONA STATE PARKS & TRAILS

Bob Broscheid  
Executive Director



**Date:** September 17, 2020

**To:** Dale Larsen, Chair, Arizona State Parks Board

**From:** Bob Broscheid, Executive Director, Arizona State Parks and Trails

**Subject:** 2021 Motorized Grant Applications

**Background:**

The Off-Highway Vehicle Recreation Fund provides grant funding for the planning and development of motorized trails, trailhead facilities, law enforcement, and education. There is \$2,500,000 in grant funding currently available for grants. For quarter one, one project has been submitted with a funding request of \$1,500,000.00

**Recommendation:**

Arizona State Parks and Trails staff, the Off-Highway Vehicle Advisory Group, and the Arizona Outdoor Recreation Coordinating Commission have reviewed the application and feel that it fits the priorities outlined in Arizona State Parks and Trails 2020 State Trails Plan.

2021 Motorized Grant Applications					
Sponsor	Project	Request	OHVAG	AORCC	Score
Arizona State Land Department	Non-Urban Management Plan	\$1,500,000.00	\$1,500,000.00	\$1,500,000.00	29
Total Funding Request		\$1,500,000.00	\$1,500,000.00	\$1,500,000.00	

**Recommended Motion:**

I move to approve funding for the 2021 Motorized Grant Applications as follows: Arizona State Land Department in the amount of \_\_\_\_\_.

**Prepared by:** Matt Eberhart, State OHV Coordinator, Arizona State Parks and Trails

**Approved:**

Bob Broscheid, Executive Director





Doug Ducey  
Governor

# ARIZONA STATE PARKS & TRAILS

Bob Broscheid  
Executive Director



**Date:** September 17, 2020

**To:** Dale Larsen, Chair, Arizona State Parks Board

**From:** Bob Broscheid, Executive Director, Arizona State Parks and Trails

**Subject:** Supplemental Grant Applications

**Background:**

The Off-Highway Vehicle Decal Supplemental Grant Program provides funding for small projects, signage, mitigation, and law enforcement. These grants can be submitted for review at any time throughout the fiscal year and are reviewed on a quarterly basis. These projects are funded through the OHV Decal Program. For this quarter, one Law Enforcement Grant was submitted for a total request of \$28,548.00.

Sponsor	Request	OHVAG	AORCC
Apache-Sitgreaves National Forest, Black Mesa Ranger District	\$28,548.00	\$28,548.00	\$28,548.00
<b>TOTAL</b>	<b>\$28,548.00</b>	<b>\$28,548.00</b>	<b>\$28,548.00</b>

**Recommendation:**

The Arizona State Parks and Trails Grants and Trails team, the Off-Highway Vehicle Advisory Group, and the Arizona Outdoor Recreation Coordinating Commisison have reviewed the application and made funding recommendations based on priorities set in the Arizona State Parks and Trails 2020 State Trails Plan and project need.

**Recommended Motion:**

I move to approve funding for the Supplemental OHV Grant application as follows; Apache-Sitgreaves National Forest, Black Mesa Ranger Distric in the amount of \$\_\_\_\_\_.

**Prepared by:** Matt Eberhart, State OHV Coordinator, Arizona State Parks and Trails

**Approved:**

Bob Broscheid, Executive Director



Doug Ducey  
Governor

# ARIZONA

## STATE PARKS & TRAILS

Bob Broscheid  
Executive Director



**Date:** September 17, 2020

**To:** Dale Larsen, Chair, Arizona State Parks Board

**From:** Bob Broscheid, Executive Director, Arizona State Parks and Trails

**Subject:** Land and Water Conservation Fund Projects

**Background:**

The Land and Water Conservation Fund provides matching grants for acquisition and development of public outdoor recreation facilities. All LWCF funding requires a minimum 50/50 match.

Arizona State Parks and Trails opened a competitive grant cycle in October 2019. To date, there have been four projects approved. Since the last AORCC meeting, one more project has been submitted.

Sponsor	Request	AORCC Recommendation	Score
Camp Verde, Town of	\$2,500,000.00	\$2,500,000.00	70.25
<b>Total</b>	<b>\$2,500,000.00</b>	<b>\$2,500,000.00</b>	

**Recommendation:**

Arizona State Parks and Trails staff and the Arizona Outdoor Recreation Coordinating Commission have reviewed and recommend the approval of LWCF funding for the Town of Camp Verde in the amount of \$2,500,000.00.

**Recommended Motion:**

I move to approve funding for the 2020 LWCF applications as follows: the Town of Camp Verde in the amount of \_\_\_\_\_.

**Prepared by:** Mickey Rogers, Chief of Grants and Trails, Arizona State Parks and Trails

**Approved:**

Bob Broscheid, Executive Director